

TITLE 595. DEPARTMENT OF PUBLIC SAFETY

CHAPTER 1. GENERAL RULES OF THE DEPARTMENT OF PUBLIC SAFETY

[**Authority:** 27A O.S., § 1-1-203; 51 O.S., §§ 24A.1 et seq.; 47 O.S., §§ 2-108(B), 2-123, 2-126, and 754; 74 O.S., § 500.6A(C); 75 O.S., §§ 302, 305, and 307]
[**Source:** Codified 12-30-91]

SUBCHAPTER 1. ORGANIZATION OF THE DEPARTMENT OF PUBLIC SAFETY

595:1-1-1. Purpose

The purpose of this Subchapter is to describe the organization of the Department of Public Safety, explain the function of each Division which deals directly with and affects the public, and set forth the address and telephone number of the various Divisions of the Department.

595:1-1-2. Executive administration

The Governor is the chief officer of the Department of Public Safety [47 O.S. §2-101]. The Governor appoints the Commissioner of Public Safety who controls and supervises the Department [47 O.S. §2-101 et seq.].

[**Source:** Amended at 19 Ok Reg 2683, eff 7-15-02]

595:1-1-3. Function of each division which deals directly with and affects the public

(a) **Oklahoma Highway Patrol Division.** The Oklahoma Highway Patrol Division provides safety and protection for the citizens on the highways of Oklahoma. The headquarters of the Oklahoma Highway Patrol Division is located at the Department of Public Safety. Telephone: (405) 425-7283 [47 O.S. § 2-103]. The division is divided into the following field and specialty troops and sections located throughout the state:

(1) **Field troops.** Field troops of the Highway Patrol have primary law enforcement authority on state, federal, and interstate highways, excluding those portions within city limits. Following is a list of the field troops, the location of their headquarters, and their telephone numbers:

- (A) Troop A: Oklahoma City, (405) 686-9105
- (B) Troop B: Tulsa, (918) 627-0440
- (C) Troop C: Muskogee, (918) 684-6401
- (D) Troop D: McAlester, (918) 420-4010
- (E) Troop E: Durant, (580) 916-4821
- (F) Troop F: Ardmore, (580) 223-8800
- (G) Troop G: Lawton, (580) 353-0783
- (H) Troop H: Clinton, (580) 323-2424
- (I) Troop I: Guymon, (580) 338-5129

- (J) Troop J: Enid, (580) 234-6147
- (K) Troop K: Perry, (580) 336-9827
- (L) Troop L: Vinita, (918) 256-7888
- (M) Troop M: Altus, (580) 477-2764

(2) **Turnpike troops.** Turnpike troops of the Highway Patrol have sole law enforcement authority on the turnpikes of this state. Following is a list of the turnpike troops, the turnpike each patrol, and their telephone numbers:

- (A) Troop XA: Will Rogers, (918) 256-7476
- (B) Troop XB: Muskogee, (918) 355-9069
- (C) Troop XC: Indian Nation, (918) 420-4010
- (D) Troop XD: Cherokee, (918) 256-7476
- (E) Troop XE: Creek, (918) 355-9069
- (F) Troop YA: Cimarron, (405) 968-3000
- (G) Troop YB: Turner, (918) 968-3000
- (H) Troop YC: H.E. Bailey, (405) 222-3165
- (I) Troop YD: Chickasaw, (580) 222-3165
- (J) Troop YE: Kilpatrick, (405) 222-3165

(3) **Specialty troops.** Specialty troops of the Highway Patrol perform specialized law enforcement functions within the scope of the mission and operation of the Department of Public Safety. Following is a list of the specialty troops, their functions, and their telephone numbers:

- (A) Troop O: Aircraft, (405) 321-1831
- (B) Troop P: Public Affairs Office, (405) 425-7709. The Public Affairs Office acts as the liaison between the Department and the public, the media, and other city, county, state, and federal agencies. Information provided includes traffic safety campaigns, press releases, traffic statistics, road conditions, and services provided by each of the Department's divisions. It is further responsible for providing Department records pursuant to the provisions of the Open Records Act and Title 595, Chapter 1, Subchapter 9 of the Oklahoma Administrative Code.
- (C) Troop R: Capitol Patrol Section, (405) 425-2410
- (D) Troop S: (405) 521-6067:
 - (i) Motor Carrier Safety,
 - (ii) Hazardous Materials Transportation,
 - (iii) Size and Weight Enforcement Section
- (E) Troop SO: Special Operations, (405) 425-2472
- (F) Troop T: Training, (405) 425-2410
- (G) Troop W: Lake Patrol Section, (918) 681-4959
- (H) Troop Z: Investigations, (405) 425-2137
- (I) Troop BT: Bomb Squad Section, (405) 425-2462
- (J) Communications Section: The link between the general public and public safety services provided by the Oklahoma Highway Patrol and other law enforcement agencies or emergency providers.
 - (i) Central Regional Communications Center, Oklahoma City, (405) 425-2323

- (ii) Northeast Regional Communications Center, Tulsa, (918) 627-0440
- (iii) Southeast Regional Communications Center, Durant, (580) 924-2601
- (iv) Troop F, Ardmore, (580) 223-8800
- (v) Southwest Regional Communications Center, Lawton, (580) 353-0783
- (vi) Regional Communication Center, Enid, (580) 234-6431.

(b) **Legal Division.** The Legal Division is created by 47 O.S. § 2-121 and provides legal services for the Department. Specific legal advice is not made available to the general public. Telephone: (405) 425-2148.

(c) **Fraudulent Documents Unit.** The Fraudulent Documents Unit, also known as the Identification Verification Unit is created by 47 O.S. § 2-106.3 and responsible for investigating identify fraud and theft. Telephone: (405) 425-2477.

(d) **Wrecker Services Division.** The Wrecker Services Division is responsible for the licensing and governance of wrecker or towing services pursuant to Chapter 72 of Title 47 of the Oklahoma Statutes and Chapter 30 of Title 595 of the Oklahoma Administrative Code. The division provides notification to owners and lien holders of the location of vehicles impounded at the request of law enforcement agencies within the state and receives and maintains records of vehicles impounded from private property and of vehicles stored over thirty (30) days by wrecker or towing services. Telephone: (405) 425-2312.

(e) **Oklahoma Highway Safety Office.** The Oklahoma Highway Safety Office (OHSO) is created in 47 O.S. § 2-106.2A statewide plan (Highway Safety Plan) to decrease fatalities and injuries on Oklahoma roadways. Each state has a highway safety program under the direction of the state governor. The OHSO administers federal highway safety funds in the form of highway safety projects with state and local agencies, nonprofit organizations, and private contractors. Project applications are normally due in February or March of each year for the following federal fiscal year, which begins on October 1. Telephone: 405-523-1570.

(h) **Oklahoma Law Enforcement Telecommunications System.** The Oklahoma Law Enforcement Telecommunications System (OLETS) is created by 47 O.S. § 2-124 and is the statewide telecommunications network which serves city, county, state, federal, and military law enforcement, and criminal justice agencies in Oklahoma. Additionally, OLETS provides direct computer interfaces to the computer systems of the Department of Public Safety, the Oklahoma Tax Commission, the Oklahoma State Bureau of Investigation, the National Crime Information Center (NCIC), the National Law Enforcement Telecommunications System (NLETS), and the National Weather Service Computer System and Network in Oklahoma City, Oklahoma. OLETS is managed and operated by the Department of Public Safety. Telephone: (405) 425-2224.

(i) **Transportation Unit.** The Transportation Unit is created by 47 O.S. § 2-103 and is responsible for the purchase, repair, and disposal of all Department vehicles. Repairs may be done at private facilities or at the Department garage with funding coordinated by the Unit. Department vehicles are disposed of by sale to other law enforcement agencies in

Oklahoma or by public auction. Telephone: (405) 425-2129.

(j) **Finance Unit.** The Finance Unit is created by 47 O.S. § 2-103 and is responsible for the accounts receivable and accounts payable of the Department of Public Safety. The Unit also processes sales of surplus and forfeited property as provided in Subchapter 15 of this Chapter. Telephone: (405) 425-2833.

[Source: Amended at 10 Ok Reg 3185, eff 6-25-93 ; Amended at 11 Ok Reg 3445, eff 6-27-94 ; Amended at 16 Ok Reg 3140, eff 7-12-99 ; Amended at 18 Ok Reg 3094, eff 7-14-01 ; Amended at 19 Ok Reg 2683, eff 7-15-02 ; Amended at 21 Ok Reg 2994, eff 7-25-04 ; Amended at 22 Ok Reg 2867, eff 7-25-05 ; Amended at 28 Ok Reg 2062, eff 7-15-11 ; Amended at 30 Ok Reg 2014, eff 7-25-13 ; Amended at 34 Ok Reg 1901, eff 9-11-17 ; Amended at 40 Ok Reg 29, eff 11-1-22 (emergency); Amended at 40 Ok Reg 1152, eff 8-11-23]

595:1-1-4. Information

To obtain general information or make submissions or requests:

- (1) The Department of Public Safety is located at 3600 North Martin Luther King Avenue, Oklahoma City, Oklahoma.
- (2) Correspondence by mail should be directed to P.O. Box 11415, Oklahoma City, Oklahoma 73136-0415.
- (3) For information by telephone, call (405) 425-2424.
- (4) Information is available from the Department's website, located at <http://www.dps.state.ok.us/> on the world wide web.

[Source: Amended at 16 Ok Reg 3140, eff 7-12-99]

SUBCHAPTER 3. RULES OF PRACTICE

595:1-3-1. Purpose

The rules of practice before the appropriate Divisions of the Department are set forth in this Subchapter.

595:1-3-2. Location [REVOKED]

[Source: Amended at 16 Ok Reg 3140, eff 7-12-99 ; Revoked at 41 Ok Reg, Number 22, effective 8-11-24]

595:1-3-3. Administrative hearings

(a) All hearings of the Department of Public Safety shall be conducted according to the rules of this Chapter to the extent not otherwise provided for by statute or other rule.

(b) A person has the right to request a hearing before the Department of Public Safety whenever he or she has been aggrieved or adversely affected by an act or refusal to act, or by the issuance of an order or decision by the Department which is subject to review under any applicable statute. Hearings before the Department fall into four categories:

- (1) **Hearings under Title 47.** Hearings which are specifically provided for and follow those procedures set forth under Title 47 of the Oklahoma Statutes:

(A)

Impounded vehicle hearings. Impounded vehicle hearings follow the procedures specifically provided for under 47 O.S. § 903A.

(B) **Parking violations on certain state property.**

Hearings involving parking violations on certain state property, as set forth under 47 O.S. § 11-1009, are conducted according to state law.

(2) **Hearings under the Administrative Procedures Act -**

Wrecker or towing service hearings. Wrecker or towing service hearings resulting in wrecker license cancellation, revocation, or refusal to issue or renew the license, follow the procedures set forth under the Administrative Procedures Act, 47 O.S. § 250, *et seq.*, except for those hearings related to vehicles impounded by public agencies which are specifically provided for and conducted according to 47 O.S. § 903A.

(3) **Hearings under the Oklahoma Motor Carrier Safety and Hazardous Materials Act.** Hearings provided for by the Act involve penalties for violation of the Oklahoma Motor Carrier Safety and Hazardous Materials Transportation Act, 47 O.S. § 230.1, *et seq.*, and are conducted pursuant to OAC 595:35-1-9.

(4) **Hearings set forth in this Chapter.** Hearings conducted according to the rules of this Chapter:

(A) **Financial responsibility hearings.** Financial responsibility hearings involving the suspension of driving privileges for an owner or driver of a motor vehicle involved in a collision resulting in personal injury, death, or property damage of over three hundred dollars (\$300.00) where there is no security (liability insurance) [47 O.S. § 7-101].

(B) **Other hearings.** Other hearings conducted within the discretion of the Commissioner of Public Safety [47 O.S. § 2-115].

[Source: Amended at 16 Ok Reg 3140, eff 7-12-99 ; Amended at 17 Ok Reg 3011, eff 7-15-00 ; Amended at 19 Ok Reg 2683, eff 7-15-02 ; Amended at 21 Ok Reg 2994, eff 7-25-04 ; Amended at 40 Ok Reg 29, eff 11-1-22 (emergency); Amended at 40 Ok Reg 1152, eff 8-11-23]

595:1-3-4. General rules regarding hearings

(a) The right to a hearing may not extend to any decision based solely on the results of any test or examination given or made by the Department of Public Safety.

(b) Hearings shall be informal and not open to the public.

(c) Hearings may be afforded persons not otherwise qualified under rule 595:1-3-3, at the discretion of the Commissioner of Public Safety.

(d) Any person requesting a hearing must request the hearing in writing on a form prescribed by the Department of Public Safety and in compliance with this chapter. This form may be obtained from the Department's principal place of business at 3600 North Martin Luther King Avenue, Oklahoma City, OK or at www.ok.gov/DPS. A request that does not comply with these rules shall be rejected and shall not stay

further action by the Department.

(e) A person is not entitled to a hearing when the action taken by the Department of Public Safety is made mandatory by law.

(f) A person may present testimony, evidence and witnesses relevant to the matter being heard. The Hearing Officer may limit or exclude evidence and testimony that is not relevant, or is cumulative, repetitive, or interferes with the conduct of the hearing.

(g) When two (2) or more hearings are to be held, and the same or substantially similar evidence is relevant and material to the matters in issue at each hearing, the Hearing Officer may fix the same time and place for each hearing and conduct the hearings jointly. Where joint hearings are held, a single record of the proceedings may be made; the evidence introduced in one case may be considered as introduced in the other, and a separate or joint decision may be made as appropriate.

(h) Where the Department of Public Safety is not represented by counsel as an advocate, the Hearing Officer may conduct an adequate inquiry for a proper resolution of the matter.

(i) Hearing Officers may take judicial notice of adjudicative facts, any matter of common law, statute, ordinance, rule and regulation, and any record of or received by the Department of Public Safety in the usual and ordinary course of business.

(j) Continuances may be allowed only at the discretion of the Hearing Officer or their designee.

(k) Following a hearing before the Department, an order shall be issued containing findings and the final decision of the Department.

[Source: Amended at 10 Ok Reg 3185, eff 6-25-93 ; Amended at 13 Ok Reg 2811, eff 6-28-96 ; Amended at 14 Ok Reg 3499, eff 8-12-97 ; Amended at 34 Ok Reg 1901, eff 9-11-17]

595:1-3-5. Place of hearing

The type of hearing determines the location. If no hearing location is set forth under Title 47, the Commissioner or his agent may set the hearing location. The location will be stated in the Hearing Notice sent to the appropriate party or his attorney.

595:1-3-6. Computation of time

(a) In computing any period of time prescribed or allowed by this chapter, by notice, order, rule of the Department of Public Safety, or by statute, the day of the act or event which the designated period of time begins to run is not included.

(b) The last day of the period so computed shall be included unless it is a Saturday, Sunday, or legal holiday, in which event the period runs until the end of the next day on which the Department is open to the public.

[Source: Amended at 34 Ok Reg 1901, eff 9-11-17]

595:1-3-7. Request for hearing

A request for a hearing must be in writing. A form is available at the Department's principal place of business at 3600 North Martin Luther King Avenue, Oklahoma City, OK or at www.ok.gov/DPS. The

request shall be submitted to the Department of Public Safety. Hearing requests may only be submitted in person at the Department's principal place of business, or by mail to the address below. Hearing requests submitted other than in person or by mail will not be accepted and a hearing will not be granted. Hearing request forms mailed via the U.S. Postal Service shall be addressed to the Department of Public Safety, Legal Division, P.O. Box 53004, Oklahoma City, OK 73152-9998.

[Source: Amended at 34 Ok Reg 1901, eff 9-11-17 ; Amended at 40 Ok Reg 29, eff 11-1-22 (emergency); Amended at 40 Ok Reg 1152, eff 8-11-23]

595:1-3-8. Temporary license [REVOKED]

[Source: Revoked at 34 Ok Reg 1901, eff 9-11-17]

595:1-3-9. Notice of action and opportunity for hearing [REVOKED]

[Source: Revoked at 34 Ok Reg 1901, eff 9-11-17]

595:1-3-10. Hearing examiners

The Commissioner of Public Safety and/or the appointed hearing examiners may have the following powers, in addition to air other powers specified in this chapter or by law:

- (1) To give notice concerning reviews and hearings;
- (2) To administer oaths and affirmations;
- (3) To summons witnesses;
- (4) To examine witnesses and take testimony;
- (5) To issue subpoenas, to take depositions, or cause depositions or interrogatories to be taken;
- (6) To rule upon offers of proof and to receive relevant evidence;
- (7) To hold conferences, before or during a hearing, for the settlement or simplification of issues;
- (8) To rule on motions and to dispose of procedural requests or similar matters;
- (9) To make initial or final decisions as provided herein or by law;
- (10) To take any other action authorized by this chapter, *The Administrative Procedures Act* [75 O.S §250 et seq.], or by any other applicable statute, or rule.

595:1-3-11. Withdrawal of hearing request or dismissal of hearings

(a) A request to withdraw from or cancel a scheduled hearing must be submitted in writing on a form prescribed by the Department. The form can be obtained from the Department at its principal place of business, 3600 North Martin Luther King Avenue, Oklahoma City, OK or at www.ok.gov/DPS. A request for withdrawal of a scheduled hearing must be received by the Department no later than 12:00 PM two (2) business days prior to the scheduled hearing. If the request is not received by the Department by 12:00 PM two (2) business days prior to the scheduled

hearing the Department may proceed with the hearing and take action based on the evidence.

(b) A request to withdraw from or cancel a scheduled hearing may only be submitted in person at the Department's principal place of business, or by mail to the address below. Any requests submitted other than in person or by mail will not be accepted and a hearing will not be granted. Request forms mailed via the U.S. Postal Service shall be addressed to the Department of Public Safety, Legal Division, P.O. Box 11415, Oklahoma City, OK 73136.

[Source: Amended at 34 Ok Reg 1901, eff 9-11-17]

595:1-3-12. Effect of dismissal [REVOKED]

[Source: Revoked at 34 Ok Reg 1901, eff 9-11-17]

595:1-3-13. Appearance by counsel [REVOKED]

[Source: Amended at 13 Ok Reg 2811, eff 6-28-96 ; Revoked at 40 Ok Reg 29, eff 11-1-22 (emergency); Revoked at 40 Ok Reg 1152, eff 8-11-23]

595:1-3-14. Conduct of hearings

(a) After the hearing is closed by the Hearing Officer, the Hearing Officer shall prepare and issue a written final order containing findings and the decision of the Department.

(b) If the Hearing Officer finds that there is evidence relevant to the issues which was not presented at the hearing, the Hearing Officer may continue or reopen the hearing for the purpose of considering such evidence, at any time prior to the mailing of the final written order.

(c) The order in which evidence and testimony may be presented and the procedure at the hearing generally, except as otherwise provided in this chapter or by statute, shall be at the discretion of the Hearing Officer.

[Source: Amended at 34 Ok Reg 1901, eff 9-11-17]

595:1-3-15. Witnesses and Exhibits

(a) Witness list.

(1) *The Commissioner and officers of the Department designated by him shall have authority to summon witnesses to give testimony under oath or to give written deposition upon any matter under the jurisdiction of the Department. Such summons may require the production of relevant books, papers and records.*
47 O.S. §2-115.

(2) The availability and participation of any witness appearing on behalf of the party requesting the hearing shall be the sole responsibility of that party. The party presenting the witness is required to provide the Department with the name of the witness, along with a brief statement of the testimony to be offered by the witness. If the hearing is a telephonic hearing, the party presenting the witness shall provide a telephone number where

the witness can be reached to participate in the hearing The Hearing Officer will not subpoena or secure the attendance of any witnesses for the party requesting the hearing.

(3) The party requesting the hearing shall provide the Department the following information, no later than three (3) business days prior to the date of the scheduled hearing. If the following information is not received by the Department at least three (3) business days prior to the date of the scheduled hearing, the Hearing Officer may exclude the witness from the hearing:

(A) the telephone number that will be used to contact the party for the hearing;

(B) the name, mailing address, and telephone number of the party's attorney, if any;

(C) the name of any witness appearing on behalf of the party requesting the hearing, along with a brief statement of the testimony to be offered by the witness.

(4) The Hearing Officer may examine the witnesses and may allow the parties or their representatives to do so.

(5) Witnesses giving testimony at a hearing shall do so under oath.

(b) Exhibit list.

(1) Any exhibits to be presented by the licensee must be received by the Legal Division of the Department of Public Safety at least three (3) business days prior to the date of the scheduled hearing. Exhibits received more than three (3) business days prior to the date of the scheduled hearing may be excluded by the Hearing Officer.

(2) Exhibits shall be submitted to the Department only in person to the principal place of business located at 3600 Martin Luther King Avenue, Oklahoma City, OK, or by mail addressed to: Department of Public Safety, Legal Division, P.O. Box 11415, Oklahoma City, OK 73136.

(3) Any report or results of any tests, if deemed relevant by the Hearing Officer, shall be admitted without the testimony of the person making the report or performing the test.

[Source: Amended at 34 Ok Reg 1901, eff 9-11-17]

595:1-3-16. Evidence

All evidence which is irrelevant, immaterial or unduly repetitious may not be admitted. The rules of privilege may be recognized. The Oklahoma Evidence Code sets forth the rules of evidence which may be followed, with exception of evidentiary provisions contained in Title 47.

595:1-3-17. Transcripts

(a) Hearings may be recorded. A party may have a court reporter present when he has made arrangements regarding the Court Reporter's attendance and cost for the reporter's service.

(b) Costs for transcripts of the record or of any portion thereof may be borne by the party or parties requesting the transcript.

595:1-3-18. Decision of hearing officer

- (a) The hearing examiner may announce his decision orally at the close of the hearing or he may announce that his decision will be announced in writing at a later date.
- (b) A copy of the decision may be mailed to each party or to his attorney of record.
- (c) The decision may include a statement of findings of fact and conclusions of law.

**595:1-3-19. Procedures for telephonic implied consent hearings
[REVOKED]**

[Source: Amended at 34 Ok Reg 1901, eff 9-11-17 ; Revoked at 40 Ok Reg 29, eff 11-1-22 (emergency); Revoked at 40 Ok Reg 1152, eff 8-11-23]

595:1-3-20. Appeal

Appeal to district court is statutorily provided under Title 47 of the Oklahoma Statutes for the areas of law set forth below:

- (1) Financial responsibility [47 O.S. § 7-102]
- (2) Wrecker or towing service [75 O.S. § 318]
- (3) Vehicle impoundment [47 O.S. § 903A(C)].

[Source: Amended at 16 Ok Reg 3140, eff 7-12-99 ; Amended at 40 Ok Reg 29, eff 11-1-22 (emergency); Amended at 40 Ok Reg 1152, eff 8-11-23]

**SUBCHAPTER 5. PETITION TO PROMULGATE, AMEND
OR REPEAL A RULE****595:1-5-1. Purpose**

The purpose of this Subchapter is to explain how the public may petition the Department to promulgate, amend or repeal a rule and how the public will be informed of the decision of the Department.

595:1-5-2. Petition

The petition for rulemaking may be directed to the Department of Public Safety, Administrative Rules Liaison, P.O. Box 53004, Oklahoma City, OK 73152-9998. Petitions shall be in writing and state:

- (1) The name, address and telephone number of the petitioner;
- (2) The full text of the rule requested to be promulgated, amended or repealed;
- (3) A paragraph stating the reason for the promulgation, amendment or repeal of the rule;
- (4) Citations to any statute that the rule interprets; any related statutes or related rules, and any other legal authorities which authorize, support or require the requested action;
- (5) Supporting documents including legal memoranda or affidavits.

[Source: Amended at 19 Ok Reg 2683, eff 7-15-02 ; Amended at 42 Ok Reg, Number 20, effective 7-11-25]

595:1-5-3. Decision of Department of Public Safety

The Department will respond to requests for review, promulgation, adoption, or repeal of a rule or rules in accordance with 75 O.S. § 250.10 or 75 O.S. § 305, as applicable.

[Source: Amended at 42 Ok Reg, Number 20, effective 7-11-25]

SUBCHAPTER 7. DECLARATORY RULINGS

595:1-7-1. Purpose

The rules in this Subchapter regarding Declaratory Rulings define how a party whose legal rights or obligations will be improved or impaired by the application of any rule or order enforceable by the Department may petition for a Declaratory Ruling.

595:1-7-2. Availability of Declaratory Rulings

Declaratory Rulings as to the applicability of any rule or order of the Department of Public Safety may be available to any person whose legal rights or obligations will be improved or impaired by the application of any rule or order enforceable by the Department [75 O.S. §307]. The issuance or refusal is discretionary with the Department. Hearings conducted pursuant to 47 O.S. §2-115 are specifically exempted from the requirements of this provision.

595:1-7-3. Form

(a) The petition may be directed to the Legal Division, Room 102, of the Department of Public Safety, P.O. Box 11415, Oklahoma City, Oklahoma 73136-0415.

(b) The petition shall contain:

- (1) The name, address and phone number of petitioner;
- (2) The full text of the rule or order upon which a ruling is requested;
- (3) A statement of the legal rights or obligations which are affected by application of the rule or order;
- (4) The questions presented for decision;
- (5) The specific relief requested;
- (6) Any supporting documents such as legal memoranda, citations to statutes or related rules.

595:1-7-4. Filing and service of petition

The petition shall be deemed filed when received by the Legal Division. The Department may, within thirty (30) days after filing, notify the petitioner whether a ruling will be issued. The petitioner may promptly notify the Legal Division in writing of any change in mailing

address. Failure to do so is grounds for the denial of the petition. At any time within thirty (30) days after the filing of the petition, the Department may request clarification of any part of the petition. The petitioner may respond within ten (10) days of the mailing date of the request for clarification. If after receipt of the response, the Department is not able to render a declaratory ruling for lack of information, the Department may deny the petition.

595:1-7-5. Ruling of Department

If the Department issues a ruling, said ruling may be rendered within sixty (60) days of service of the petition or receipt of a response to a request for clarification. The ruling may be served on the petitioner by mail. The declaratory ruling, or refusal to issue such ruling, may be subject to judicial review as provided in the *Administrative Procedures Act* [75 O.S. §306].

SUBCHAPTER 9. INSPECTION AND COPYING OF FINAL ORDERS, DECISIONS, OPINIONS AND OPEN RECORDS

595:1-9-1. Purpose

The purpose of this subchapter is to establish the process for inspecting and copying records of the Department; set forth fees; to define terms; and to establish the retention period for certain records.

[Source: Amended at 28 Ok Reg 2062, eff 7-15-11 ; Amended at 34 Ok Reg 1901, eff 9-11-17]

595:1-9-2. Inspection and copies of open records

(a) Records of the Department may be obtained pursuant to the fee schedule as set forth in 595:1-9-4 and as posted in the office of the County Clerk, Oklahoma County, Oklahoma, as required by 51 O.S. § 24A.5(4)(b).

(b) Any record that is open to a person for examination shall be available to that person by copying or reproduction in the same medium as the record is available to the person for examination and for the fee required to be charged for the record.

[Source: Amended at 17 Ok Reg 3011, eff 7-15-00 ; Amended at 21 Ok Reg 2994, eff 7-25-04 ; Amended at 34 Ok Reg 1901, eff 9-11-17 ; Amended at 40 Ok Reg 29, eff 11-1-22 (emergency); Amended at 40 Ok Reg 1152, eff 8-11-23]

595:1-9-3. Records of the Department of Public Safety

(a) **General.** The Department of Public Safety ("Department") is a "law enforcement agency", as defined under the Oklahoma Open Records Act, 51 O.S. § 24A.1, et seq. This Act places restrictions on the access to and disclosure of Department records.

(b) **Exemptions.** Pursuant to Section 2-111 of Title 47 of the Oklahoma Statutes, records of the Department shall not be subject to the provisions of:

- (1) Sections 305 through 317 of Title 67 of the Oklahoma Statutes or be transferred to the custody or control of the State Archives Commission;
- (2) Section 590 of Title 21 of the Oklahoma Statutes; or
- (3) The Records Management Act, Sections 201 through 215 of Title 67 of the Oklahoma Statutes.

(c) **Definitions.** In addition to terms defined in 47 O.S. § 1-101, *et seq.*, the following words or terms, when used in this subchapter, shall have the following meaning, unless otherwise defined or where the context clearly indicates otherwise. Use of the singular term includes the plural, and use of the plural term includes the singular.

- (1) **"Agency"** or **"Agencies"** means the Department of Public Safety.
- (2) **"Ancillary record"** means any record that is routine in nature that identifies a transaction of public business, the expenditure of public funds or the administering of public property. Such records have neither evidential value nor being necessary for the transactions of the Department and has no informational value beyond the immediate use for which the record was created or received.
- (3) **"Commissioner"** means the Commissioner of Public Safety.
- (4) **"Department"** means the Department of Public Safety.
- (5) **"Investigative record"** means all records pertaining to, documenting, or reflecting efforts to detect and investigate criminal activity. **"Investigative record"** does not include phone logs, radio logs, phone memos, records generated by the investigating division of the agency or other business records of the agency not reduced to an investigative report or memorandum. This definition applies only to these rules regarding record retention and destruction and, in no way, limits the rights of the agency to claim a record of the agency as confidential and not open to the public pursuant to 51 O.S. § 24A.8 or other statutes.
- (6) **"Personal information"** means information that identifies a person [47 O.S. § 2-110 and 18 U.S.C. § 2725], including, but not limited to the person's:
 - (A) photograph or image,
 - (B) signature,
 - (C) social security number,
 - (D) residence or mailing address,
 - (E) medical or disability information,
 - (F) driver identification number
 - (G) name, and
 - (H) telephone number.
- (7) **"Record"** means all documents, including, but not limited to, any book, paper, photograph, microfilm, data files created by or used with computer software, computer tape, disk, record, sound recording, film recording, video record, or other material regardless of physical form or characteristic, created by, received by, under the authority of, or coming into the custody, control or possession of the Department of Public Safety, or its

representatives in connection with the transaction of public business, the expenditure of public funds or the administering of public property. Any document or other material specifically excluded from the definition of "Record" in the Oklahoma Open Records Act, 51 O.S. § 21A.1, et seq., shall not be considered a "record" under this definition.

(d) **Records open for inspection.** Records of the Department, as defined herein, other than records declared by law to be confidential, or any record or information not subject to the Oklahoma Open Records Act, or any record to which access has been denied pursuant to the Department's statutory authority, shall be open to public inspection, copying, or mechanical reproduction during regular business hours.

(e) **Records not open for inspection.** Records that are required by law to be confidential shall not be disclosed or open to inspection. In addition, the Department may deny access to law enforcement records, except where a court finds that the public interest or the interest of an individual outweighs the reason for denial and may deny access to records where disclosure is discretionary pursuant to state and/or federal law. Records not open for inspection include, but are not limited to:

- (1) Nongovernmental personal effects;
- (2) Records protected by a state evidentiary privilege such as the attorney-client privilege, the work product immunity from discovery and the identity of informer privileges;
- (3) Records of what transpired during meetings of a public body lawfully closed to the public such as executive sessions authorized under the Oklahoma Open Meeting Act, Section 301, et seq., of Title 25 of the Oklahoma Statutes;
- (4) Personal notes and personally created materials other than department budget requests of a public body prepared as an aid to memory or research leading to the adoption of a public policy or the implementation of a public project;
- (5) Information relating to investigation of an act of terrorism, or a plan or scheme to commit an act of terrorism, including, but not limited to:
 - (A) assessments of the vulnerability of government facilities;
 - (B) details for deterrence or prevention of or protection from an act or threat of an act of terrorism;
 - (C) any response or remediation after an act of terrorism.
- (6) Certain records pertaining to personnel, including, but not limited to:
 - (A) internal personnel investigation;
 - (B) examination and selection material for employment, hiring, appointment, promotion, demotion, discipline or resignation;
 - (C) disciplinary action that does not result in loss of pay, suspension, demotion of position, or termination;
 - (D) home address, telephone numbers and social security numbers of any person employed or formerly employed by the Department.

- (7) Department records relating to training, lesson plans, teaching materials, tests, and test results;
- (8) Policies, procedures, and operations, any of which are of a tactical nature or where disclosure would pose a risk to the safety of Department personnel;
- (9) Within radio logs, all telephone numbers, addresses, other than the location of incidents to which officers are dispatched, and personal information.

[Source: Amended at 17 Ok Reg 3011, eff 7-15-00 ; Amended at 21 Ok Reg 2994, eff 7-25-04 ; Amended at 28 Ok Reg 2062, eff 7-15-11 ; Amended at 33 Ok Reg 393, eff 11-2-15 through 9-14-16 (emergency)¹; Amended at 34 Ok Reg 1901, eff 9-11-17 ; Amended at 40 Ok Reg 29, eff 11-1-22 (emergency); Amended at 40 Ok Reg 1152, eff 8-11-23]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency amendatory action, the last effective permanent text is reinstated. Therefore, on 9-15-16 (after the 9-14-16 expiration of the emergency action), the text of 595:1-9-3 reverted back to the permanent text that became effective 7-15-11, as was last published in the 2011 Edition of the OAC and republished in the 2016 Edition of the OAC, and remained as such until amended by permanent action on 9-11-17.*

595:1-9-3.1. Retention and destruction of Department records [REVOKED]

[Source: Added at 32 Ok Reg 2202, eff 9-11-15 ; Amended at 34 Ok Reg 1901, eff 9-11-17 ; Revoked at 40 Ok Reg 29, eff 11-1-22 (emergency); Revoked at 40 Ok Reg 1152, eff 8-11-23]

595:1-9-4. Fees

(a) **General.** A fee shall be assessed for each individual record, or portion thereof, and for the recovery of the reasonable, direct costs of mechanical reproduction, copies of records, materials, certification, searches, and other activities relating to records as allowed by law and in accordance with these rules.

(b) **Search fees.** If a request for records is either solely for commercial purposes or would clearly cause excessive disruption of the essential functions of the Department, a search fee may be charged to recover the direct cost of record search and copying. The amount of the fee shall be for the cost of materials and labor directly attributable to fulfilling the request. [51 O.S. § 24A.5]; Okl. Atty. Gen. Opinion 1996 OK AG 26]

(c) **Fee amounts.** Fees and charges may be collected for copies, materials, certification, searches, and other activities relating to records as allowed by law and in accordance with these rules. A schedule of fees is posted at the Department of Public Safety's principal place of business, 3600 North Martin Luther King Avenue, Oklahoma City, OK or the Oklahoma County Court Clerk's Office, 320 Robert S Kerr Ave, STE 203, Oklahoma City, OK, and is posted on the DPS website at www.ok.gov/DPS.

- (1) A record produced on a single sheet of paper with dimensions of eight and one-half (8 1/2) by fourteen (14) inches or smaller:

\$0.25 per page. [51 O.S. § 24A.5(3)]

(2) Compact disc (CD), DVD or similar optical storage disc: \$5.00 per disc.

(3) For any other record not specified herein, a fee may be assessed for recovery of the reasonable, direct costs of record copying or mechanical reproduction.

[Source: Amended at 12 Ok Reg 3257, eff 7-28-95 ; Amended at 17 Ok Reg 3011, eff 7-15-00 ; Amended at 18 Ok Reg 3094, eff 7-14-01 ; Amended at 22 Ok Reg 2867, eff 7-25-05 ; Amended at 28 Ok Reg 2062, eff 7-15-11 ; Amended at 32 Ok Reg 2202, eff 9-11-15 ; Amended at 34 Ok Reg 1901, eff 9-11-17 ; Amended at 37 Ok Reg 2054, eff 9-11-20 ; Amended at 40 Ok Reg 29, eff 11-1-22 (emergency); Amended at 40 Ok Reg 1152, eff 8-11-23]

595:1-9-5. Obtaining open records

(a) **General guidelines.** Records of the Department, as defined in 595:1-9-3, will be made available in accordance with rules 595:1-9-1 through 595:1-9-10. All requests for records must be in writing and submitted using a form prescribed by the Department. The forms are available at the Department's principal place of business or at www.ok.gov/DPS. Fees and charges may be collected for copies, materials, certification, searches, and other activities relating to records as allowed by law and in accordance with these rules. Requests that do not comply with these rules may not be fulfilled.

(b) **Principal place of business.** Records may only be obtained from the principal place of business of the Department of Public Safety, located at 3600 North Martin Luther King Avenue, Oklahoma City, OK 73111.

(c) **Availability.** Requests will be processed, and records will be made available during regular business hours. Regular business hours shall include only those dates and times the Department is open to the public. Requests are processed in the order they are received by the Department; however, prior to release, records may not be available until they have undergone a review by the Department's Legal Division.

(d) **Written requests.** A request for any Department record made pursuant to the Oklahoma Open Records Act, 51 O.S. § 24A.1, et seq., shall be submitted in writing using a form prescribed by the Department available from either the Department's principal place of business or at www.ok.gov/DPS.

(1) The request shall include sufficient information for the Department to conduct a focused, time-efficient search.

(2) The request should not be in the form of a question. The Oklahoma Open Records Act, 51 O.S. § 24A.1, et seq., does not require public bodies to answer questions; it requires agencies to provide copies of records under their control.

(3) Requests that are not in writing or that fail to provide sufficient information to allow the Department to identify the record will not be fulfilled. Requests may be submitted by one of the following methods:

(A) **Email.** Information for obtaining records can be found on the Department's website at www.ok.gov/DPS or by contacting the Public Affairs Office.

(B) **In-person.** Requests may be presented in-person to the Department of Public Safety, 3600 North Martin

Luther King Avenue, Oklahoma City, OK 73111.

(C) **United States mail.** Requests may be mailed to: Department of Public Safety, P.O. Box 53004, Oklahoma City, OK 73152-9998.

(D) **Other delivery methods.** Requests may be delivered to the Department of Public Safety via United Parcel Service (UPS) or FedEx or other third-party delivery services using the physical address: Department of Public Safety, 3600 North Martin Luther King Avenue, Oklahoma City, OK 73111. The Department can receive from but cannot respond by delivery services other than the United States Postal Service.

(4) When the Department is asked to produce records, the Department will search for records within a default timeframe. The default timeframe will be from the date of the request and end on the date the search for records is commenced; however, a party seeking records may specify a different date-range for the records sought.

(5) Once records have been identified, those records shall undergo a legal review before releasing them to the requesting party.

(e) **Delivery of records.**

(1) Any applicable costs or fees charged pursuant to these rules shall be paid prior to the release of any Department record.

(2) Records responsive to a request may be picked up in person at the Department of Public Safety, 3600 N. Martin Luther King Avenue, Oklahoma City, OK 73111.

(3) Upon request, the Department will mail records via USPS only. Records will not be delivered to the requesting party via UPS, FedEx, or other third-party delivery service.

(4) At its discretion, the Department may make certain records available via electronic delivery. For the purpose of this subsection, "electronic delivery" shall mean delivery of a digitized or electronic file to the requesting party via email or by providing access to the record through a hyperlink.

(5) Some records may be made available to authorized recipients through a third-party web service at the discretion of the Department. Use of this service may require payment of a fee or charge that is separate from any fee or charge imposed by the Department.

(6) The final format in which a record will be produced shall be determined by the Department. If the Department does not maintain a record in an electronic or computerized format, the Department is not required to convert a record to any particular electronic format for the convenience of the person requesting record. [Okl. Atty. Gen. Opinion 2006 OK AG 35].

595:1-9-6. Summary of Motor Vehicle Report [REVOKED]

[Source: Added at 11 Ok Reg 225, eff 10-10-93 (emergency); Added at 11 Ok Reg 2349, eff 5-26-94 ; Amended at 16 Ok Reg 3140, eff 7-12-99 ; Amended at 18 Ok Reg 3094, eff 7-14-01 ; Amended at 28 Ok Reg 2062, eff 7-15-11 ; Amended at 34 Ok Reg 1901, eff 9-11-17 ; Revoked at 40 Ok Reg 29, eff 11-1-22 (emergency); Revoked at 40 Ok Reg 1152, eff 8-11-23]

595:1-9-7. Permanent storage

Records kept in permanent storage pursuant to these administrative rules shall be kept in a manner to ensure their availability for continued use and reference if necessary, including, but not limited to, computer hard disk drive, magnetic tape drive, optical disk format, microfilm, and microfiche and in a manner reasonably designed to keep them safe from damage by natural elements, fire, deterioration over time or other natural disaster.

[Source: Added at 40 Ok Reg 1152, eff 8-11-23]

595:1-9-8. Convenience copies

Should the Department maintain multiple copies of a record subject to these administrative rules for convenience in review and distribution, only one such copy shall be required to be retained and/or stored pursuant to these rules. All other copies may be retained or destroyed at the discretion of the Commissioner.

[Source: Added at 40 Ok Reg 1152, eff 8-11-23]

595:1-9-9. In office retention

At any point these administrative rules require or refer to records being retained "in office" or "in-house" the records shall be retained in a form and manner readily accessible to authorized employees during the regular exercise of the daily business of the Department including, but not limited to, on-site use of paper hard copy records, use of on-site document scanning and storage in computer systems, or other electronic storage systems as long as the records are readily accessible.

[Source: Added at 40 Ok Reg 1152, eff 8-11-23]

595:1-9-10. Retention and destruction of Department records

(a) **General.** Records that are no longer of value to the Department in carrying out the powers and duties of the Department may be destroyed pursuant to the conditions specified in this subsection or as otherwise specified in Department policy; provided, nothing in this subsection shall compel the Department to destroy any record. In the event there is uncertainty or ambiguity regarding what category or retention period applies to a particular record and provided no legal action is pending, the Commissioner or Commissioner's designee shall make the final retention or destruction decision. If legal action involving the records is pending, the record(s) shall be retained until the exhaustion of all legal remedies, then retained or destroyed at the discretion of the Commissioner or

Commissioner's designee.

(b) **Records retention and disposal schedule.**

(1) **Human Capital Management.** Records of DPS personnel shall be retained for the term of employment plus an additional ten (10) years unless a different time period is specified.

(A) **Applications, resumes, and materials submitted for Employment-Not Hired.** Applications for employment and supporting documentation such as transcripts, resumes, and letters of recommendation; notes and other records pertaining to employment applications and job interviews shall be retained for one (1) year after the receipt by the Department.

(B) **Personnel records of regular state employees (active).** Record copies of applications, hiring, promotional date, and other personnel records pertaining to state employment of active regular state employees shall be retained in office until end of employment with the Department plus ten (10) years.

(C) **Personnel records of temporary state employees.** Record copies of application, hiring, promotional date, and all other personnel records pertaining to state employment of temporary state employees shall be retained in office or in permanent storage for three (3) years after the employee leaves the employ of the Department. At that time the employment application, Request for Personnel Action (OPM Form 14), Longevity Certification Form (OPM Form 52 or Equivalent), employment history cards, Individual Leave Record (OPM Form 1 or equivalent), INS Form I-9, correspondence relating to leave without pay, and Department of Defense Form DD214 shall be retained in office until the end of employment with the Department plus three (3) years.

(D) **Contractual employment records.** Records other than copies of contracts and payment information pertaining to contractual employment shall be retained in office for five (5), years after final payment, provided all audits have been completed and all applicable audit reports have been accepted and resolved by all applicable federal and state agencies.

(E) **Applicant/Employee Drug Testing Records.**

Records shall be retained for five (5) years after the date the test was administered to the applicant/employee.

(F) **Discipline Records.** Records of the final imposition of informal and formal discipline shall be retained for the term of employment plus an additional ten (10) years.

(G) **Graded examinations.** Examinations administered to Department employees, and the results of such examinations, shall be retained for the term of employment of the person tested plus an additional five (5) years.

(H) **Fitness for Duty Evaluations.** Records shall be retained for the term of employment plus an additional ten (10) years.

(I) **Organizational Charts.** At least one current organizational chart indicating overall administrative structure of the Department to the unit level shall be retained in office until superseded by subsequent charts, then permanently stored for perpetuity.

(J) **Payroll financial records.** Unless specifically provided otherwise by administrative rule, the following records shall be retained in office for ten (10) years.

(i) The following records shall be retained in office until one (1) year after all audits have been completed and all applicable audit reports have been accepted and resolved by all applicable federal and state.

(I) Copies of OSF Form 41, Payroll Funding Sheet-Record Type C and Tape Layout; OSF Form 41, Payroll funding Detail Listing-Record Type S and Tape Layout; and any required supporting documents submitted to the Office of State Finance for payment of employee wages and salaries

(II) Copies of OSF Form PWC, "Request for Payroll Warrant Cancellation" submitted to the Office of State Finance.

(III) Quarterly computer printouts from the Office of State Finance listing employee wages and tax deductions.

(IV) Reports listing employee salary and wage deductions for insurance, credit union dues, and annuities, as well as billing documents from insurance companies for premium payments and copies of applicable miscellaneous claims sent to the Office of State Finance.

(V) Overtime reports and payroll data for seasonal employees used to compile agency payrolls submitted to the Office of State Finance.

(VI) Copies of reports submitted to the State Insurance Fund that are the basis for premium calculations.

(VII) Copies of monthly computer printouts from the Office of State Finance.

(VIII) Records used to transmit each employee's monthly and supplemental payroll warrants and any applicable correspondence.

(IX) Records of claims by which the Department remits state employees'

voluntary payroll deductions for supplemental insurance and retirement plans.

(ii) Prelists, copies of employee withholding data, payroll cancellation information, and other documents used to compile agency payroll shall be retained in office until superseded then retained or destroyed at the discretion of the Commissioner.

(iii) Records pertaining to deductions from employee salaries and wages for the purchase of U.S. Savings Bonds shall be retained in office for seven (7) years then retained or destroyed at the discretion of the Commissioner provided no legal action is pending. If legal action involving the records is pending, the records shall be retained until the exhaustion of all legal remedies, then retained or destroyed at the discretion of the Commissioner.

(iv) Cumulative monthly computer printouts from the Office of State Finance showing the gross pay, deductions and net pay on a calendar year basis shall be retained as follows:

(I) All monthly reports shall be retained in office until no longer needed for administrative purposes then retained or destroyed at the discretion of the Commissioner.

(II) All calendar year end reports shall be retained for two (2) years then retained or destroyed at the discretion of the Commissioner.

(K) Requests for certification records. Copies of requests submitted to the Office of Personnel Management for lists of qualified applicants for Merit System Positions shall be retained in office until two (2) years after the making of the records or the personnel action involved, whichever occurred later.

(L) Office of Personnel Management correspondence. Incoming letters and copies of outgoing responses to the Office of Personnel Management shall be reviewed on an annual basis. Duplicate and ancillary records as well as substantive records two (2) years old or more shall then be retained or destroyed at the discretion of the Commissioner.

(M) Reduction in force plans. Copies of plans filed with the Office of Personnel Management outlining how the agencies will proceed in the event of an ordered reduction in force shall be retained in office until superseded by new plan then retained or destroyed at the discretion of the Commissioner one (1) year after all audits have been completed and all applicable audit reports have been

accepted and resolved by all applicable federal and state.

(N) **Affirmative action records.** Records pertaining to agency affirmative action policies, including but not limited to, all information received and sent regarding the Affirmative Action Plan, EEO reports, and directives from the Governor or Affirmative Action Plan Coordinator for the State, as well as annual reports, semiannual reports, and progress reports pertaining to agency affirmative action plan and policies and procedures implemented to insure that hirings, promotions, and terminations are carried out in full compliance with all applicable laws and rules and regulations shall be retained in office until superseded by subsequent plan then retained for three (3) years after all audits have been completed and all applicable audit reports have been accepted and resolved by all applicable federal and state agencies.

(O) **Agency promotional plans.** Copies of required plans submitted to the Office of Personnel Management shall be retained in office until superseded by subsequent plan, then retained in office for three (3) years after all audits have been completed and all applicable audit reports have been accepted and resolved by all applicable federal and state agencies.

(P) **Salary administration plan.** The Salary Administration Plan for positions used by the Department shall be retained in office for three (3) years provided all audits have been completed and all applicable audit reports have been accepted and resolved by all applicable federal and state agencies.

(Q) **Current employee rosters.** A roster of employees shall be retained in the office until superseded by a subsequent roster then retained or destroyed at the discretion of the Commissioner.

(R) **Unemployment compensation claims records.** Copies of unemployment compensation claim forms, correspondence, and supporting documentation relating to claims, appeals, and decisions for unemployment compensation shall be retained in office for two (2) years.

(S) **Worker's Compensation quarterly report.** Quarterly reports received from the State Insurance Fund pertaining to workers' compensation insurance coverage of agency personnel and related correspondence shall be retained in office for two (2) years.

(T) **Worker's Compensation accident records.** Copies of Form 2, Form 3, Form 4, Form 5, Form 6, Form 7, Form 19, and other forms filed with the Worker's Compensation Court shall be retained in office in hard copy paper form until the employee leaves the Department plus ten (10) years.

(U) **Job descriptions.** Copies of Office of Personnel Management job descriptions for various classified

positions shall be retained in office or in permanent storage.

(V)

Grievance procedures records. Copies of records concerning the resolution of employee grievances submitted to the Office of Personnel Management shall be retained in office until the subject employee leaves the Department plus ten (10) years.

(W) **Merit Protection Commission or Civil Service**

Division cases. Copies of materials relating to hearings or appeal requests under investigation by the Merit Protection Commission or Civil Service Division for alleged violations of the Oklahoma Personnel Act shall be retained in office until the subject employee leaves the Department plus ten (10) years.

(X) **Equal Employment Opportunity Commission**

complaint records. Copies of material relating to charges of discrimination or harassment filed with the Equal Employment Opportunity Commission against the Department shall be retained in office until the subject employee leaves the Department plus ten (10) years.

(Y) **Access badges.** Access badges to certain work areas, storage areas, or other areas where access is restricted shall be retained or destroyed at the discretion of the Commissioner upon resignation, retirement, or termination of employment of the employee.

(Z) **Benefit information.** Copies of records relating to benefits available to state employees shall be retained in office for one (1) year after superseded by subsequent information.

(AA) **Position description questionnaire.** Copies of OPM Form 39, (Position Description Questionnaire) used to describe each position within the Department and for possible reclassification shall be retained in office for one (1) year after being superseded by subsequent.

(BB) **Garnishment records.** Copies of salary records filed with county clerks pursuant to a garnishment shall be retained in office for one (1) year after notification by the court of payment of obligation or release of payment of obligation.

(CC) **Internal Revenue Service levies records.** Orders issued by the Internal Revenue Service requiring deductions from employee salaries for the payment of taxes owed to the federal government shall be retained in office for one (1) year after notification of payment of obligation and final release of payment of obligation.

(DD) **Department of Justice Immigration and**

Naturalization Service form I-9. Department of Justice Immigration and Naturalization Service Form I-9

(Employment Eligibility Verification) and supporting documentation shall be retained in office for one year after

the person is no longer employed by the Department provided the records are at least three (3) years old.

(EE) **Work activity sheets.** Weekly timesheets, timecards, or equivalent which may be signed by the employee and his/her immediate supervisor indicating actual hours worked, leave status hours, and total hours for the week shall be retained in office for three (3) years provided all audits have been completed and all applicable audit reports have been accepted and resolved by all applicable federal and state agencies.

(FF) **Selection procedure and recruitment records.**

Records pertaining to internal recruitment to fill position vacancies within the Department including but not limited to, position vacancy announcements; position descriptions; salary and benefits information; applications; supporting documentation including resumes, transcripts, and letters of recommendation; interview notes; correspondence with applicants and other materials relating to internal recruitment to fill position vacancies shall be retained in office for two (2) years after the position is filled.

(GG) **Employee mediation records.** Forms, incoming memoranda, copies of outgoing memoranda, and other records pertaining to the resolution of employee mediation disputes shall be retained in office for five (5) years.

(HH) **OSHA log and summary of occupational injuries and illnesses.** U.S. Department of Labor OSHA Form No. 200 or equivalent maintained as a log and summary record of "recordable" injuries as defined in 29 CFR, '1904.1, *et seq.*, shall be retained in office for five (5) years "following the end of the year to which they relate" (29 CFR, §1904.6).

(II) **OSHA supplementary record.** U.S. Department of Labor OSHA Form No. 101 or equivalent maintained to record supplementary information about "recordable" injuries and illnesses as defined in 29 CFR, §1904.1, *et seq.*, shall be retained in office for five (5) years "following the end of the year to which they relate" (29 CFR, §1904.6).

(JJ) **Oklahoma log of summary of occupational injuries and illnesses.** Oklahoma Department of Labor Form OK No.200 or equivalent maintained as a log and summary record of occupational injuries and illnesses as required by the Rules and Regulations of the Oklahoma Department of Labor shall be retained in office for five (5) years following the year to which they.

(KK) **Personnel transaction freeze exception request.**

Records submitted with a Request for Personnel Action form to the Office of Personnel Management by an agency requesting that a job be filled despite a mandated freeze on jobs shall be retained in office one (1) year after all audits have been completed and all applicable audit

reports have been accepted and resolved by all applicable federal and state agencies.

(LL) **Other personnel records.** Unless specifically provided otherwise by administrative rule, all other personnel records shall be retained in office for a period of five (5) years.

(2) **Audio and video recordings of the Department.**

(A) Audio or video recordings of, or created solely for training events, maintenance or testing purposes, or capability demonstrations, may be destroyed when no longer of value to the Department.

(B) Other than records subject to (A) above, any audio or video recordings depicting the use of force, vehicle pursuit, custodial arrest, discharge of a firearm, or any felony offense shall be maintained for three (3) years after the event was recorded.

(C) Any audio and video recordings not identified in (A) or (B) above shall be maintained for ninety (90) calendar days after the event was recorded provided no legal action is pending. If legal action involving the records is pending.

(3) **Aircraft records.** Records specified in 17 CFR §91.417, such as records of maintenance, preventive maintenance, and inspections, shall be retained for the life of the aircraft.

(A) All records specified in 14 CFR §91.417(a)(1) shall be retained until the work is repeated or superseded by other work or for one (1) year after the work performed.

(B) All records specified in 14 CFR §91.417(a)(2) shall be retained and transferred with the aircraft at the time the aircraft is sold. The Department shall retain a copy of such records for five (5) years after the date of sale.

(4) **Property records.**

(A) **Inventory.** Records relating to physical property, equipment, and materials shall be retained until the property is properly transferred or disposed of, plus an additional five (5) years.

(B) **Evidentiary or Asset Forfeiture.** Records shall be retained until the case is closed plus an additional ten (10) years.

(C) **Seized/confiscated property.** Records shall be retained until all seized property has been disposed of plus an additional one (1) year.

(D) **Real property files.** Records containing deeds, titles, inspection reports, loan agreements, promissory notes, and related records dealing with ownership of property shall be retained in office until five (5) years after the final disposition of property provided all audits have been completed and all applicable audit reports have been accepted and resolved by all applicable federal and state agencies.

(E) **Risk Management Certificate of Self-Insurance.** Copies of Certificates of Self-Insurance issued by the Risk

Management Division of Central Services verifying liability insurance shall be retained in office until superseded by subsequent Certificate then retained or destroyed at the discretion of the Commissioner.

(F) **Property inventory/surveys.** Original property inventories/property surveys conducted for Risk Management and computer printouts received from Risk Management with notations concerning comprehensive insurance coverage shall be retained in office until superseded by subsequent.

(G) **Incident reports.** Incident reports completed when an incident has occurred where the State might be liable for damages including, but not limited to, Standard Liability/Standard Incident Report, In Case of Accident Report or related reports completed at the time of the incident and records of reports of incidents and/or occurrences involving the Department employees which do not result in risk management or worker's compensation claims shall be retained in office for five (5) years.

(H) **Safety Audits.** Safety Audits conducted by Risk Management Safety Engineer, the Department of Labor, the Department, or others, plus follow-up reports and correspondence shall be retained in office until the next safety audit.

(I) **Safety correspondence.** Correspondence from the Risk Management Division, the Department of Labor, the Department, or others concerning tips on safety and avoiding accidents shall be kept until no longer needed for administrative purposes.

(J) **Building facility inspection reports.** Inspection reports and allied documents of inspections of all building facilities of the Department shall be retained in office one (1) year from the date of inspection or until the following inspection, whichever is longer.

(K) **Capital improvement projects records.** Department capital improvement project records, including but not limited to, information to bidders, bid form proposals, bid affidavits, pertinent Senate and House bills, public construction contracts, and Construction Contract Forms for Use by Public Agencies shall be retained in hard copy paper form for not less than three (3) years.

(L) **Material safety data sheets.** Material Safety Data Sheets (MSDS) listing each hazardous substance that has been identified by the Chemical Information List (CIL) shall be retained in accordance with the Department of Labor requirements for these documents.

(5) **Administrative records.**

(A) **Policies and procedures.** Records relating to any internally posted or distributed manuals, guidelines, or similar records concerning the personnel, activity, and

operations of the Department, shall be retained until the record is superseded plus an additional ten (10) years.

(B) **Grant administration information for federal Grant awards.** Grant awards, sub-recipient agreements, expenditure details and approvals, reimbursement details and approvals, federal waiver requests, monitoring reports, and all other grant-related documentation shall be retained for the current federal fiscal year plus four (4) years.

(C) **Contracts and leases.** Records relating to contracts, leases, and other binding instruments including bid specifications, affidavits of publication of calls for bids, accepted and rejected bids, performance bonds, contracts, purchase orders, inspection reports, and correspondence, shall be retained until expiration or termination of the instrument according to its terms plus an additional seven (7) years.

(D) **Meeting agenda, minutes, and notes, desk calendars, and appointment books.** Administrative records relating to meetings held or attended by Department personnel, including personally created notes, shall be retained for one (1) year after the meeting is held.

(E) **Administrative investigations.** Records relating to administrative or internal investigations conducted by the Department shall be retained until the investigation is closed plus an additional three (3) years.

(F) **Correspondence.** Records or copies of general or administrative correspondence shall be retained for one (1) year after the creation, receipt, or transmittal of the record, whichever is a longer period of time. The Commissioner's, Assistant Commissioner's, and Chief of Patrol's incoming correspondence and copies of outgoing correspondence shall be stored for perpetuity. A review may be conducted on an annual basis. After the review, all duplicate and ancillary records and substantive records three (3) years old or older and no longer needed by the Department for administrative purposes may be destroyed.

(G) **Government publications.** Internal Department publications and publications of the state or other governmental entities shall be retained until superseded or when obsolete.

(H) **Legislative files.** Reference copies of pending legislation bills that may have an effect upon the Department shall be retained in the office until passed into law or no longer required for administrative purposes.

(I) **Reports.** Record copies of reports submitted by Divisions, Departments, or Sections documenting activities to the Administration shall be retained in office for three (3) years.

(J) **Mailing lists.** Material used to create, maintain, and generate mailing lists shall be retained in office until no

longer needed for administrative purposes.

(K) **Policies and procedures file.** A copy of the Department's Policy and Procedures Manual, including all updates/changes shall be kept permanently in office.

(L) **Rulemaking and Oklahoma Administrative Code.** Records regarding emergency, permanent, and preemptive rules and revocations of rules proposed in accordance with 75 O.S. §250, *et seq.*, including but not limited to notice documents, rule documents, proposed rules, rule revocations, and other submissions for publication in the *Oklahoma Register* and the *Oklahoma Administrative Code*; written statements and petitions received during the comment period or during public hearings; stenographic notes; video tapes and audio tapes made during public hearings; petitions for exceptions to rules; summary statements of public hearings prepared by the Department, copies of attestations, liaison verifications, rule impact statements, transmittal letters to the governor and the legislature; notices of gubernatorial and legislative approval/disapproval; and any other records required by the Administrative Procedures Act (75 O.S. §250, *et seq.*) and the Administrative Rules on Rulemaking shall be retained in permanent storage for perpetuity.

(M) **Public relations file.** Copies of news releases and clippings, cassette recordings of broadcast announcements, and other public relations materials shall be retained in-house for three (3) years and then permanently stored for perpetuity.

(N) **Insurance documentation excluding Risk Management, employee insurance and State Insurance Fund documentation.** Records of or pertaining to auto, fire, insurance, and other insurance policies excluding Risk Management, employee insurance, and State Insurance Fund documentation shall be retained in office until five (5) years after the expiration of the policy.

(O) **Other administrative records.** All other administrative records not specifically referred to in these rules shall be retained for two (2) years.

(6) Records relating to law enforcement.

(A) **Use of Force Reports.** Records shall be retained in office for three (3) years after the date the report is created and then permanently stored for perpetuity.

(B) **Criminal investigative files.** Records relating to criminal investigations conducted by the Department shall be retained in office for ten (10) years after the investigation is closed and then permanently stored for perpetuity.

(C) **Training records.** Instructional materials, such as curricula, outlines, syllabuses, audio or visual training aids, handouts, computer presentations, and other records

associated with in-house training of Department personnel on policies and procedures, operations, job performance, and other activities relating to the Department's programs, services, or projects, shall be retained in office until superseded plus an additional ten (10) years.

(D) **Instructor certification.** Records shall be retained in office for the term of employment of the instructor plus an additional five (5) years.

(E) **Speed trap.** Records relating to the investigation of a speed trap shall be retained in office for five (5) years after the investigation is complete.

(F) **Telephone logs.** Records of telephone logs of incoming calls shall be retained in office until no longer needed for administrative purposes. When telephone logs are critical to a criminal investigation, the telephone logs will be retained according to OAC 595:1-9-10(6)(B).

(G) **Radio logs.** Records of radio logs, including a chronological listing of the calls dispatched shall be retained in office until no longer needed for administrative purposes. When radio logs are critical to a criminal investigation, the radio logs will be retained according to OAC 595:1-9-10(6)(B).

(H) **OLETS.** Records regarding the Oklahoma Law Enforcement Telecommunication System shall be retained in office for five (5) years.

(7) **Commercial motor vehicle enforcement records.** Records shall be retained in office for five (5) years after the date the record is created.

(8) **Litigation records.**

(A) **Litigation files - Attorney General is attorney of record.** Records concerning litigation to which the Department is a party where the Attorney General is the attorney of record, including but not limited to petitions, motions, pleadings, depositions, orders, opinions, and related material shall be retained in office for two (2) years after the exhaustion of all legal remedies

(B) **Litigation files - staff or private attorney is attorney of record.** Records concerning litigation to which the Department is a party where a staff or private practice attorney is the attorney of record, but the Attorney General is not, including, but not limited to petitions, motions, pleadings, depositions, orders, opinions, and related material shall be retained in office until the exhaustion of all legal remedies, then maintained in permanent storage for at least a further ten (10) years.

(C) **Litigation files - the Department not a party.** Records concerning litigation to which the agency is not a named party, but is a real party in interest or interested in an embedded issue within the litigation shall be retained in office until no longer needed for administrative purposes

(D) **Court orders.** Court orders issued by judges requiring that certain actions be taken by the Department shall be retained in office for two (2) years after the exhaustion of all legal remedies.

(9) **Financial records.**

(A) **Accounting records.** Records generated, received, or utilized by any of the financial divisions of the Department shall be retained in accordance with the following schedule.

(i) Unless specifically provided otherwise by administrative rule, all accounting records shall be retained in office until placed in permanent storage. Such documents shall be held in permanent storage for perpetuity.

(ii) The following records shall be retained in office for three (3) years until placed in permanent storage. Such documents shall be held in permanent storage for perpetuity.

(I) Copies of OSF Form 3, "Notarized Claim Form"; OSF Form 15A, "Claim Jacket Form"; OSF Form 15B, "Inter/Intra Payment"; OSF Form 19, "Travel Voucher"; Affidavit-Actual and Necessary Unreceipted Travel Expenses; and OSF Form 19A, Travel Voucher Attachment submitted to the Office of State Finance for payment of financial obligations other than payrolls,

(II) Copies of OSF Form 14, "Claim for Disbursement of Payroll Withholdings" and OSF Form 9, "Imprest Cash Form",

(III) Copies of affidavits submitted to the State Treasurer's Office requesting the issuance of warrants to replace warrants that have been lost, stolen, or destroyed,

(IV) Copies of affidavits submitted to the Office of State Finance requesting the issuance of warrants to replace warrants issued in error,

(V) Copies of OSF Form 20A and 2-20 requesting the issuance of warrants to replace ones which have been statutorily canceled,

(VI) Copies of OSF Form MWC, "Request for Miscellaneous Warrant Cancellation", submitted to the Office of State Finance,

(VII) Copies of OSF Form 6 or any form used to acquire goods and services when it is not feasible or required to go out on competitive bid,

(VIII) Records of Accounts receivable by the Department, billing on those accounts

receivable, and any supporting documents.

(IX) Copies of monthly computer printouts from the Office of State Finance listing all miscellaneous warrants issued during the reporting period,

(X) Correspondence from the Department and Stop Payment Forms completed by Treasurer's office employees when the Department request that warrants not be redeemed for payment,

(XI) Copies of forms submitted to the State Treasurer's Office along with deposits of funds to Treasury Fund Accounts and supporting information,

(XII) Copies of documents, including Agency Summary/Activities Statements and reconciliation of Official Depository Balance as per Statement Rendered by the State Treasurer's Office, used to reconcile the Department's accounting with those compiled by the State Treasurer's Office,

(XIII) Copies of OSF Form 18 submitted to the Office of State Finance requesting permission to establish special accounts,

(XIV) Copies of letters submitted to the State Treasurer's Office requesting the establishment of an Agency Clearing Account,

(XV) Invoices, vouchers and supporting documentation for payment of obligations from the Department Special or Clearing Accounts,

(XVI) Vouchers written on special accounts that are ultimately returned to the Department and not to the State Treasurer,

(XVII) Copies of OSF Form 11, "Agency Clearing Account Report" and OSF Form 11A, "Agency Special Account Report" detailing transactions through clearing and special accounts,

(XVIII) Records pertaining to deposits previously credited to Department accounts by the State Treasurer's Office that have been 'charged back' because of checks that were returned by banks for insufficient funds, closed accounts, or other reasons, including but not limited to, checks returned and Charge Back Slips listing agency names, account numbers, amounts being charged back and transaction dates,

(XIX) Records of both corporate and individual bankruptcy filings, notices of creditors meetings, and related incoming and copies of outgoing correspondence,
(XX) Annual year-end GAAP reports and supporting information.

(B) Budget records.

(i) Unless specifically provided otherwise by administrative rule, all budgeting records shall be retained in office house until placed in permanent storage. Such documents shall be held in permanent storage for perpetuity.

(ii) The following records shall be retained in office for three (3) years until placed in permanent storage. Such documents shall be held in permanent storage for perpetuity.

(I) Department budget requests submitted to the Office of State Finance for development of Executive budget and materials submitted from various divisions and other working papers used to compile the agency budget.

(II) Copies of OSF Form 55, Capital Outlay Projects; OSF Form 47, Detail of Personnel by Sub-Activity; PSF Form 47.1, Detail of Exempted Personnel by Sub-Activity; OSF Form 47.2, Detail of Professional Services by Sub-Activity; OSF Form 16, detail of Expenditures by Sub-Activity; OSF Form 22, Summary of Sub-Activities within an Activity; OSF Form 17, Detail of Expenditures by Activity; OSF Form 21, Summary of Activities within an Agency; OSF Form 33, Estimate of Income To Agency Funds; OSF Form 48, Request for Allotment and/or Appropriation Transfer; OSF Form 47, Detail of Personnel by Sub-Activity-Revision; OSF Form 47.2, Detail of Professional Services by Sub-Activity-Revision; OSF Form 16, Detail of Expenditures by Sub-Activity- Revision; OSF Form 22, Summary of Sub-Activities within an Activity-Revision; OSF Form 21, Summary of Activities Within an Agency-Revision; OSF Form 33, Estimate of Income to Agency Funds-Revision budget requests and materials submitted from various divisions and working papers used to compile the Department's budget work program.

(III) Copies of OSF Form 24A requesting that revolving and appropriated funds be posted to agency accounts.

(IV) Copies of OSF Form 48 requesting that appropriate funds be transferred to different line items.

(V) Copies of letters submitted to the Office of State Finance requesting the establishment of treasury fund accounts.

(C) State finance reports.

(i) Unless specifically provided otherwise by administrative rule, all state finance report records shall be retained in office house until placed in permanent storage. Such documents shall be held in permanent storage for perpetuity.

(ii) The following records shall be retained in office for three (3) years until placed in permanent storage. Such documents shall be held in permanent storage for perpetuity.

(I) Monthly computer printouts from the Office of State Finance listing the closing balances of all treasury accounts.

(II) Monthly computer printouts from the Office of State Finance showing beginning account balances, receipts, disbursements, transfers, and ending balances for each Department fund.

(III) Computer printout from Office of State Finance listing deposit totals for the current month and fiscal year.

(IV) Computer printout from Office of State Finance listing all deposits.

(V) Copies of OSF Form PFT submitted to the Office of State Finance showing transfer activity between budgetary funds and the payroll fund (data includes fund, agency, account, sub-activity, transfer, debit and credit).

(VI) Journal entries by agency and fund.

(VII) Monthly computer printouts from the office of State Finance listing expenditures by object of expenditure sequence.

(VIII) Computer printouts from the Office of State Finance listing agency expenditures by object code in fund sequence.

(IX) Monthly computer printouts from the Office of State Financing listing expenditures incurred within each agency fund and the amount.

(X) Computer printouts from the Office of State Finance listing processed warrantless

claims.

(XI) Computer printouts from the Office of State Finance listing expenditures pertaining to contractual services, i.e., legal, architectural, administrative, and consulting.

(XII) SEFA Transactions Report.

(XIII) Computer printouts from the Office of State Finance listing statutory cancellation of warrants.

(XIV) Monthly printout generated by Office of State Finance listing outstanding Purchase Orders.

(XV) Lapse Fund Advance Notice/Continuing Funds.

(XVI) Cumulative quarterly computer printout from the Office of State Finance listing Department travel claims.

(XVII) Cumulative monthly computer printout forms the Office of State Finance listing expenditures against authorizations.

(D) Procurement and other costs related records.

(i) Unless specifically provided otherwise by administrative rule, all procurement and communication costs records shall be retained in office for not less than seven (7) years from the date of purchase.

(ii) The following documents shall be retained in office until no longer needed for administrative purposes.

(I) Correspondence and materials from Risk Management Division concerning policies and rules and regulations regarding Risk Management.

(II) Records containing inventory and sales reports (FMD-1) for Department owned vehicles, including vehicle number, make, model and year, purchase date, cost, license tag number, location and whether owned, loaned or leased by the Department.

(III) Monthly summaries turned into Fleet Management Division reporting fuel cost and usage, maintenance done and cost and related information.

(IV) Records containing correspondence and reports detailing Fleet Management policies and rules and regulations.

(V) Postal Service Form 3083-Trust Accounts and Withdrawal Receipts-Postal Service form received daily by agency showing balance for Business Reply Mail

(Permit 601) and Record of Registered, Insured, C.O.D., Certified, and Express Mail-U.S. Postal Service PS Form 38877, used in conjunction with special mail services records shall be retained in office house for one (1) year after all audits have been completed and all applicable audit reports have been accepted and resolved by all applicable federal and state agencies.

(VI) Copies of procurement documents including, but not limited to, correspondence, forms, bid documents, and bid responses, completed in office or by the Department of Central Services for acquisition of products and/or services will be retained in accordance with the OMES rules for record retention.

(VII) Monthly telephone bills and applicable attachments sent by the Office of State Finance.

(VIII) Memos, worksheets, and invitations to bid on surplus property shall be retained in office for ten (10) years after sale or transfer provided all audits have been completed and all applicable audit reports have been accepted and resolved by all applicable federal and state agencies.

(IX) Contracts for leasing of space for office, warehouse, or storage and contracts for the leasing of equipment shall be retained in accordance with the OMES rules for record retention.

(X) Reports of auctions conducted by the Department, including but not limited to letters to the Central Purchasing Division of OMES requesting permission for auction, lists of items to be auctioned, letter from OMES authorizing sale, buyer sign-in sheets, sales tickets, amounts recorded by buyer (net sales, tax, gross), report to OMES on items sold and price of each, and other miscellaneous supporting documents, and copies of reports to Oklahoma Tax Commission (Schedule 83-13, Series 3-1) on sales tax derived from the auction shall be retained in office for five (5) years provided all audits have been completed and all applicable audit reports have been accepted and resolved by all applicable federal and state agencies.

(XI) Records of detailed vehicle maintenance for Department owned vehicles shall be retained in office until the vehicle is sold or otherwise disposed provided all audits have been completed and all applicable audit reports have been accepted and resolved by all applicable federal and state agencies.

(10) **Electronic records.**

(A) **Data processing, planning, development, and evaluation records.** Records consisting of planning, development, and evaluation records relating to selection, including feasibility studies, planning documents, and justification supporting materials; implementation; upgrading, modification, or conversion of systems and equipment; procedures; and manuals pertaining to the acquisition and use of data processing equipment shall be retained in accordance with the OMES rules for records retention.

(B) **Systems documentation records.** Records consisting of record layouts, code books, technical specifications, flow charts, job control records, test data, and all other records pertaining to systems operations shall be retained in office until one (1) year after applicable equipment or program has been disposed of or discontinued provided all audits have been completed and all applicable audit reports have been accepted and resolved by all applicable federal and state agencies

(C) **Internal systems usage logs.** System Usage Logs and all allied records used to record system usage within the Department shall be retained in office for ninety (90) days.

(D) **Federal Bureau of Investigation systems usage logs.** System Usage Logs and all allied records used to record system usage involving contact or use with the electronic systems of the Federal Bureau of Investigations shall be retained in office for one (1) year.

(E) **E-Mail.** All communications transmitted through the email system that are made in connection with the transaction of official business, the expenditure of public funds, or the administration of public property are considered state records subject to the Records Management Act, 67 O.S. §§ 201 through 217 and the Open Records Act, 51 O.S. § 24A.1, *et seq.*

(11) **Information services records.**

(A) **Criminal history information request forms.** Criminal History Information Request Forms used to request copies of a criminal history from the Department and all other correspondence relating to such requests shall be retained in office for sixty (60) days

(B) **Uniform crime reporting documents.** Reports from contributing agencies used by the Department in furtherance of an investigation shall be retained in accordance with OAC 595:1-9-10(6)(B).

(C) **Open record requests.**

(i) Requests for records and all related correspondence shall be retained in office until such request is fulfilled or denied plus an additional two (2) years.

(ii) All other records pertaining to requests for information under provisions of the Oklahoma Records Act [51 O.S., §24A1, et seq.], shall be retained in office for two (2) years.

(iii) The original of any record provided in response to a record or information request shall be retained in office for the time period specified in these rules for that particular record, or for two (2) years after the request is fulfilled, whichever is longer.

(D) **Subpoenas.** Subpoenas and all related correspondence shall be retained until the subpoena has been routed to the correct custodian of records, fully complied with, withdrawn by the issuing entity, or quashed by a court. The original subpoena and of any record provided in response to a subpoena shall be retained in office for the time period specified in these rules for that particular record, or for two (2) years after the subpoena is complied with, whichever is longer.

(12) **Wrecker and Towing Services.** Records relating to Title 595, Chapter 25 of the Oklahoma Administrative Code shall be retained in office for a minimum of ten (10) years from the date of last action.

(13) **Audit reports.** 375:8-3-27. Reports of audits conducted by the Department, State of Oklahoma, the Federal Government, or private auditing firms shall be retained in office for ten (10) years.

(14) **Other records.** Any other record of the Department not identified specifically herein, shall be retained in office for ten (10) years after the last activity related to the record.

(15) **Ancillary records.** Ancillary records may be destroyed when no longer of immediate value to the Department.

[Source: Added at 40 Ok Reg 1152, eff 8-11-23 ; Amended at 41 Ok Reg, Number 22, effective 8-11-24]

SUBCHAPTER 11. ENVIRONMENTAL COMPLAINT RESOLUTION

595:1-11-1. Written and oral environmental complaints

Hazardous waste, substances and material transportation inspections, as authorized by the Hazardous Materials Transportation Act, and inspection and audit activities of hazardous waste and materials

carriers and handlers as authorized by the Hazardous Materials Transportation Act shall be immediately documented and referred to the responsible division or agency for handling in accordance with 27A O.S. § 1-1-203(B).

[Source: Amended at 10 Ok Reg 3185, eff 6-25-93 ; Amended at 19 Ok Reg 2683, eff 7-15-02]

SUBCHAPTER 13. TRAVEL USE LOG PROCEDURES

595:1-13-1. Purpose

The purpose of this Subchapter is to comply with the provisions of 74 O.S. §500.6A(C) regarding the use, maintenance, and reporting requirements related to the Travel Use Log [OSF Form LOG (12/98)].

[Source: Added at 16 Ok Reg 3140, eff 7-12-99]

595:1-13-2. Use of the Travel Use Log form

Each person who travels on aircraft owned, leased, chartered, or operated by the Department of Public Safety shall provide all the information required on the Travel Use Log. The information shall be provided by the person prior to the aircraft taking off from its original location of departure. The information shall be written or printed, as appropriate, in the person's own hand and shall be legible.

[Source: Added at 16 Ok Reg 3140, eff 7-12-99]

595:1-13-3. Availability of Travel Use Log forms for public inspection

The Department will maintain and make available to the public, upon request, all completed Travel Use Log forms, pursuant to the provisions of the Oklahoma Open Records Act [51 O.S. §24.1 et seq.]. Copies of the completed Travel Use Log forms may be requested from the Department of Public Safety, Records Management Division, P.O. Box 11415, Oklahoma City, Oklahoma 73136-0415, telephone (405) 425-2192.

[Source: Added at 16 Ok Reg 3140, eff 7-12-99]

595:1-13-4. Summaries of Travel Use Log forms

The Department will make summaries of all completed Travel Use Log forms, in accordance with the requirements of 74 O.S. §500.6A(C)(3). The summaries will be submitted to the Governor, the Office of State Finance, the Speaker of the House of Representatives, and the President Pro Tempore of the Senate on an annual basis on or before June 30 of each year.

[Source: Added at 16 Ok Reg 3140, eff 7-12-99]

SUBCHAPTER 15. SALE AND AUCTION OF SURPLUS AND FORFEITED PROPERTY

595:1-15-1. Purpose

The purpose of this subchapter is to establish procedures the Department of Public Safety will use for [47 O.S. § 2-123(C)]:

- (1) the sale by the Department of surplus property, and
- (2) the auction by the Department of surplus and forfeited property, and
- (3) online auctions of surplus or forfeited property, and
- (4) auctions by third party vendors on behalf of the Department.

[Source: Added at 19 Ok Reg 243, eff 10-30-01 (emergency); Added at 19 Ok Reg 2683, eff 7-15-02 ; Amended at 39 Ok Reg 2090, eff 9-11-22]

595:1-15-2. Definitions

In addition to terms defined in 47 O.S. §1-101 et seq., the following words or terms, when used in this Subchapter, shall have the following meaning unless the context clearly indicates otherwise. Use of the singular term includes the plural, and use of the plural term includes the singular.

"Agency" means *any federal, state, county or municipal agency or public school district* [47 O.S. § 2-123(A)].

"Department" means the Department of Public Safety.

"Director" means the Director of Transportation for the Department of Public Safety.

"Equipment" means used equipment owned by the Department which was added to a patrol vehicle after delivery of the vehicle to the Department and which has been previously utilized by the Oklahoma Highway Patrol.

"Forfeited property" means property seized by and legally forfeited to the Department. Such property may include, but is not limited to, vehicles, boats, trailers, jewelry, electronic equipment, furniture, and miscellaneous items. Forfeited property does not include surplus property.

"Patrol vehicle" means a used emergency motor vehicle owned by the Department which has been previously utilized by the Oklahoma Highway Patrol.

"Person" means any natural person, firm, copartnership, association, corporation, or other entity.

"Surplus property" means vehicles and/or equipment which is no longer needed by the Department. Surplus property may include vehicles which are forfeited property.

[Source: Added at 19 Ok Reg 243, eff 10-30-01 (emergency); Added at 19 Ok Reg 2683, eff 7-15-02]

595:1-15-3. Sale of surplus property

(a) **Limitation.** The Department shall offer for sale and actually sell surplus property only to an agency. As used in this section, "sale" means

direct sale to an agency, not as the result of a purchase at an auction.

(b) **Obtaining information regarding surplus property for sale.**

(1) **Availability of surplus property.** Any agency may contact the Director regarding the availability of surplus property for sale. The Director will provide a list of surplus property and its location that is available for sale at that time.

(2) **Contact.** The Direct may be contacted by:

(A) Telephone: (405) 425-2122

(B) Mail: Department of Public Safety, Director of
Transportation, P.O. Box 11415, Oklahoma City, OK 73136-0415

(C) Fax: (405)425-2304

(3) **Examining surplus property.** If surplus property is available, the agency may visit the location as indicated by the Department during regular business hours (8am to 4:40pm) to examine and, if desired, purchase surplus property.

(c) **Pricing.**

(1) **Vehicles.** Prices of surplus vehicles are based upon the current market value of the vehicle.

(2) **Equipment.** Prices of surplus equipment are based upon the current market value of the equipment.

(d) **Payment.** Payment shall be made to the Department prior to delivery of the surplus property to the purchasing agency and shall be accepted only in one of the following methods:

(1) Agency purchase order. The purchase order shall be on a form adopted by the purchasing agency and signed by an agency employee authorized to do so.

(2) Agency check, claim, or warrant.

(e) **Terms of sale.**

(1) Surplus property is sold "as is -where is" with no warranty implied or given by the Department.

(2) Surplus property which has been purchased can not be returned to the Department.

(3) If requested, the Department will provide the purchasing agency with an invoice. If the surplus property is or includes a vehicle, the Department will also provide the title to the vehicle and a letter which will give authority for the agency to drive the vehicle from the Department to another location without a license plate. No title will be provided until payment-in-full is confirmed. The purchasing agency is responsible for transfer of title of any vehicle purchased.

(4) All sales will be transacted in good faith. Payment-in-full on a purchase order is due within forty-five (45) days of the sale. Failure to pay authorizes the Department to repossess any surplus property for which payment-in-full has not been received.

(5) Prior to sale, all identifying decals and insignias on the patrol vehicle will be removed by the Department. No patrol vehicle shall be sold with the intent that the vehicle represent the Oklahoma Highway Patrol.

[Source: Added at 19 Ok Reg 243, eff 10-30-01 (emergency); Added at 19 Ok Reg 2683, eff 7-15-02 ; Amended at 29 Ok Reg 1370, eff 7-1-12 ; Amended at 31 Ok Reg 2320, eff 9-12-14]

595:1-15-4. Auction of surplus and forfeited property

(a) **General.** All auctions are open to the public. Any person or agency may purchase surplus or forfeited property at an auction conducted by the Department. The Department may conduct any auction exclusively on its website, or contract with a third-party vendor to conduct an auction on its behalf, or conduct an auction in conjunction with the Office of Management and Enterprise Services in accordance with State surplus procedures.

(b) **Limitations.**

(1) **Property is considered obligated.** When surplus and forfeited property has been determined by the Department to be included in an auction and has been obligated as such, no person or agency may request to purchase, nor will the Department sell, any of that property outside of the auction.

(2) **Property reserved for sale to agencies.** Surplus equipment may be reserved for sale only to agencies.

(3) **Property withdrawn from auction.** Notwithstanding any prior notice or published list of property to be sold at auction, vehicles, vessels, and motors which have been tampered with will be withdrawn from the auction.

(4) **Property not sold.** Any unsold surplus or forfeited property may be held by the Department to be sold at a subsequent auction conducted by the Department.

(c) **Information regarding surplus and forfeited property to be auctioned.**

(1) **Auction dates.** The Department shall determine auction dates as needed from time to time to dispose of surplus and forfeited property.

(2) **Notice of auction.** Notice to the public of an auction to be conducted by the will be by publication in newspapers throughout Oklahoma. However, announcements made the day of the sale supercede any prior terms stated in such publications. Any interested party may contact the Director regarding the auction dates.

(3) **Contact.** The Director may be contacted by:

(A) Telephone: (405) 425-2122

(B) Mail: Department of Public Safety, Director of Transportation, P.O. Box 11415, Oklahoma City, OK 73136-0415.

(C) Fax: (405) 425-2304

(4) **Viewing surplus and forfeited property.** Surplus and forfeited property which is to be auctioned may be viewed from 12 p.m. (noon) until 2:00 p.m. on the day of the auction at the location published in the notice of auction.

(d) **Participation in an auction.** Any person or agency wishing to bid at an auction must register to bid on the day of the auction. A unique bidder's registration number will be assigned to each registrant. No

person or agency may bid unless the person or agency has registered and been issued a bidder's registration number.

(e) **Pricing.** As in any auction, prices are dependent upon the condition of and the interest in each particular property for sale. However, the Department reserves the right to set a minimum bid. In addition, the auctioneer reserves the right to reject any or all bids.

(f) **Payment.**

(1) **Payment to be made at auction.** Successful bidders shall appear before the cashier at the auction and make payment-in-full of the successful bid price, plus sales tax if applicable, or make arrangements for payment-in-full with the Director of Finance of the Department or the Director's designee. Proper identification will be required. Property will not be released by the Department to the successful bidder until payment-in-full is confirmed. Failure to appear at the cashier may result in the Department nullifying the successful bid and in the loss of right to the property by the successful bidder.

(2) **Form of payment from a person.** Acceptable forms of payment from any person are:

(A) Cash.

(B) Personal or business check accompanied by a notarized letter of credit from the financial institution's president or vice president guaranteeing funds are available in the account to cover the check.

(C) Cashier's check.

(E) Personal or business check not accompanied by a notarized letter of credit [see (g)(6) of this Section regarding release of property].

(3) **Forms of payment from an agency.** Acceptable forms of payment from an agency are:

(A) Agency purchase order. The purchase order shall be on a form adopted by the purchasing agency and signed by an agency employee authorized to do so.

(B) Agency check, claim, or warrant.

(g) **Terms of sale.**

(1) Surplus and forfeited property is sold "as is - where is" with no warranty implied or given by the Department.

(2) Surplus and forfeited property which has been purchased cannot be returned to the Department.

(3) If requested, the Department will provide the successful bidder with invoice. The Department will provide the purchaser with a receipt upon payment. If the surplus or forfeited property purchased is or includes a vehicle, vessel, or motor, the Department will also provide the title to the vehicle, vessel, or motor. For an operable vehicle, the Department will provide a letter which will give authority for the purchaser to drive the vehicle from the Department to another location without a license plate [47 O.S. § 1132(B)]. No title will be provided until payment-in-full is confirmed. The purchaser is responsible for transfer of title of any vehicle, vessel, or motor purchased.

(4) All sales will be transacted in good faith. Payment-in-full on an agency's purchase order is due within forty-five (45) days of the sale. Failure to pay authorizes the Department to repossess any surplus or forfeited property for which the payment-in-full has not been received.

(5) Prior to sale, all identifying decals and insignias on a patrol vehicle will be removed by the Department. No patrol vehicle shall be sold with the intent that the vehicle represent the Oklahoma Highway Patrol.

(6) Surplus or forfeited property paid for by personal or business check without an accompanying notarized letter of credit will not be released until the check has cleared the financial institution on which it is drawn. To obtain earlier release of the property, a personal or business check may be replaced with another form of payment, as described in (f)(2)(A) through (f)(2)(D) of this Section, presented at the Finance Division of the Department during regular business hours (8am to 4:30pm) on the business day immediately following the auction.

(7) Sales tax will be charged, as applicable and required by law, and collected from the successful bidder on any surplus or forfeited property purchased.

(8) Any surplus or forfeited property purchased shall be picked up within forty-eight (48) hours after confirmation of payment unless other arrangements have been made with the Director. If the property is not picked up as required by this paragraph, the property may be impounded by the Department. The purchaser shall be responsible for any towing and/or storage fees associated with the impoundment of any vehicle or vessel.

(9) The Director will be the final authority in resolving any discrepancy, dispute, or financial arrangement.

(h) **Transportation of vessels and inoperable vehicles.** The purchaser shall be responsible for safe removal and transportation of any vessel or inoperable vehicle.

(i) **Third party vendors.** The Department may contract, in accordance with the Central Purchasing Act, with third party vendors to conduct auctions of surplus and forfeited property on its behalf. The third-party vendor, in accordance with the contract with the Department, will set the terms of the auction with regard to:

- (1) Dates and times of auction;
- (2) Notification of the auction;
- (3) Viewing property offered at the auction;
- (4) Payment terms;
- (5) Terms of sale.

[Source: Added at 19 Ok Reg 243, eff 10-30-01 (emergency); Added at 19 Ok Reg 2683, eff 7-15-02 ; Amended at 31 Ok Reg 2320, eff 9-12-14 ; Amended at 39 Ok Reg 2090, eff 9-11-22]

595:1-15-5. Auctioneer

The Department will contract for an auctioneer pursuant to the Oklahoma Central Purchasing Act.

[Source: Added at 19 Ok Reg 243, eff 10-30-01 (emergency); Added at 19 Ok Reg 2683, eff 7-15-02]

SUBCHAPTER 17. ADVISORY COMMITTEE FOR MOTORCYCLE SAFETY AND EDUCATION

595:1-17-1. Creation of Committee

The Advisory Committee for Motorcycle Safety and Education is created in 47 O.S., § 40-122. Membership and duties of the committee is also prescribed in this law, including the duty to *advise and assist the Commissioner in the development, administration and operation of the Motorcycle Safety and Education Program and the setting of goals, objectives and priorities for the Program* [47 O.S., 40-122, D].

[Source: Added at 28 Ok Reg 301, eff 10-19-10 (emergency); Added at 28 Ok Reg 2062, eff 7-15-11]

595:1-17-2. Motorcycle Safety and Education Program Revolving Fund

(a) **Creation, purpose and use.** The Motorcycle Safety and Education Program Revolving Fund is created for the Department of Public Safety in 47 O.S., § 40-123. The purpose and use of the revolving fund is also prescribed in this law, including that *all monies accruing to the credit of said fund are hereby appropriated and may be budgeted and expended by the Commissioner of Public Safety for the purpose of operating the Motorcycle Safety and Education Program* [47 O.S., § 40-123].

(b) **Administration of the revolving fund.** The revolving fund shall be administered by the Oklahoma Highway Safety Office, in consultation with the Advisory Committee for Motorcycle Safety and Education, for the purpose of awarding grants in order to improve motorcycle safety in Oklahoma. Monies from the revolving fund may also be used by the Oklahoma Highway Safety Office for administrative costs or program support costs of the Motorcycle Safety and Education Program. The Department shall create accounts, sub-accounts, tracking procedures, transfer procedures, and payment procedures, as are appropriate to implement this section. Travel reimbursements will be in accordance with the State Travel Reimbursement Act.

(c) **Application for and awarding of grants.** Agencies and entities interested in motorcycle safety may apply to the Oklahoma Highway Safety Office for grants from the revolving fund for the purpose of improving motorcycle safety in accordance with the Motorcycle Safety and Education Program. Grants shall be awarded in accordance with procedures developed by the Oklahoma Highway Safety Office.

[Source: Added at 28 Ok Reg 301, eff 10-19-10 (emergency); Added at 28 Ok Reg 2062, eff 7-15-11]

SUBCHAPTER 19. OKLAHOMA STATE AWARD PROGRAM

595:1-19-1. Definitions

Words and terms, when used in this Subchapter shall have the following meaning unless the context clearly indicates otherwise:

"Advisory board" means an advisory board formed at the discretion of the OSAP Committee chair comprised of a designee from each of the nine members of the OSAP Committee to collect, review, and make initial award recommendations to the Committee.

"Oklahoma Distinguished Meritorious Service Medal" means a medal or medals awarded by the Governor, in the name of the State of Oklahoma, to any person who has demonstrated meritorious achievement or has shown distinguished meritorious service to the state over an extended period of time while performing or actively engaged in public service activities.

"Oklahoma Medal of Valor" means a medal or medals awarded by the Governor, in the name of the State of Oklahoma to any person, living or deceased, in recognition of extraordinary acts of valor by public safety members and other citizens whose actions display great moral strength and personal courage in the face of fear, danger or difficulty while actively engaged in public service activities.

"Oklahoma Blue Heart" means a medal or medals awarded by the Governor in the name of the State of Oklahoma, exclusively to law enforcement and public safety members, living or deceased, who while serving under competent authority and acting within the legal and justified scope of their position suffers life-threatening injuries or injury resulting in a loss of limb, serious body impairment, deformity, loss of life or any injury resulting in the public safety member's service-related retirement.

"Oklahoma Red Heart" means a medal or medals awarded by the Governor in the name of the State of Oklahoma, exclusively to firefighters, living or deceased, employed by any city or town in Oklahoma and acting within the legal and justified scope of their position suffers life-threatening injuries or injury resulting in a loss of limb, serious body impairment, deformity, loss of life or any injury resulting in the public safety member's service-related retirement.

"OSAP Committee" means the Oklahoma State Award Program Committee, also referred to as the "OSAP Committee".

"Public Safety Member" means a person acting within the legal scope of duty and serving in any full-time, part-time, volunteer, or reserve capacity as a law enforcement officer, correctional officer, firefighter, paramedic, or emergency medical technician of any jurisdictional authority.

"Public Service Activity" means activities, individual actions, and any other personal act directly related to the aid of another person or persons without consideration of compensation or recognition.

[Source: Added at 38 Ok Reg 77, eff 9-21-20 (emergency); Added at 38 Ok Reg 2469, eff 9-12-21 ; Amended at 39 Ok Reg 571, eff 12-10-21 (emergency); Amended at 39 Ok Reg 2090, eff 9-11-22 ; Amended at 41 Ok Reg, Number 22, effective 8-11-24]

595:1-19-2. Order of precedence

- (a) The Oklahoma Medal of Valor is recognized as the highest award of honor presented to a member of a public safety agency or a member of the public. Award recipients are selected by the OSAP Committee and awarded by the Governor on behalf of the State of Oklahoma.
- (b) The Oklahoma Blue Heart and/or the Oklahoma Red Heart is recognized as the second highest award of honor presented to a member of a public safety agency. Award recipients are selected by the OSAP Committee and awarded by the Governor on behalf of the State of Oklahoma.
- (c) The Oklahoma Distinguished Meritorious Service Medal is recognized as the third highest award of honor presented to a member of a public safety agency or a member of the public. Award recipients are selected by the OSAP Committee and awarded by the Governor on behalf of the State of Oklahoma.

[Source: Added at 38 Ok Reg 77, eff 9-21-20 (emergency); Added at 38 Ok Reg 2469, eff 9-12-21 ; Amended at 39 Ok Reg 571, eff 12-10-21 (emergency); Amended at 39 Ok Reg 2090, eff 9-11-22 ; Amended at 41 Ok Reg, Number 22, effective 8-11-24]

595:1-19-3. Award design

- (a) The design of the Oklahoma Medal of Valor, the Oklahoma Blue Heart, the Oklahoma Red Heart, and the Oklahoma Meritorious Service Medal for serious line of duty injuries, and any authorized appurtenances proposed by the Adjutant General are obligated to be of a design that is similar in shape, size, color and design to the similar awards presented by the Armed Forces of the United States. Award designs may, at the discretion of the Committee Chair, be reviewed annually for modifications or re-designed. Award designs, and any appurtenances will be initially submitted by the Adjutant General of the State of Oklahoma to the Committee Chair.
- (b) Awards may consist of a plaque, trophy, display ribbon, uniform pin, uniform medal, or certificate or proclamation individually or in combination as determined by the OSAP Committee. Award recipients may receive any number of award devices as determined by the OSAP Committee to accommodate both a suitable display device as well as a uniform display device and/or framed certificate if applicable to the recipient. The type, style, and number of award devices are at the discretion of the OSAP Committee.

[Source: Added at 38 Ok Reg 77, eff 9-21-20 (emergency); Added at 38 Ok Reg 2469, eff 9-12-21 ; Amended at 41 Ok Reg, Number 22, effective 8-11-24]

595:1-19-4. Criteria for eligibility

- (a) The criteria for eligibility to receive the Oklahoma Medal of Valor for meritorious service includes any person, living or deceased, who, while performing a legal act:

- (1) demonstrates an extraordinary act of valor; or
 - (2) demonstrates a distinct act of moral strength; or
 - (3) demonstrates great personal courage in the face of mortal fear, danger, or difficulty, regardless of their personal safety; and
 - (4) was actively engaged in public service activities.
- (b) The criteria for eligibility to receive the Oklahoma Blue Heart for serious line-of-duty injuries includes any law enforcement officer or public safety member, living or deceased, who, while performing a legal act,
- (1) suffers a life-threatening injury as determined by the OSAP Committee; or
 - (2) suffers any injury resulting in a loss of limb, serious body impairment, deformity, loss of life; or
 - (3) suffers any injury resulting in the public safety member's permanent service-related retirement.
- (c) The criteria for eligibility to receive the Oklahoma Red Heart for serious line-of-duty injuries includes any firefighter employed by any city or town in Oklahoma, living or deceased, who, while performing a legal act,
- (1) suffers a life-threatening injury as determined by the OSAP Committee; or
 - (2) suffers any injury resulting in a loss of limb, serious body impairment, deformity, loss of life; or
 - (3) suffers any injury resulting in the firefighter's permanent service-related retirement.
- (d) The criteria for eligibility to receive the Oklahoma Distinguished Meritorious Service Medal for exemplary service to the state, includes any public safety member, living or deceased, who, served the State of Oklahoma in a public safety capacity for an extended period of time, and exhibited:
- (1) Professionalism,
 - (2) Expertise,
 - (3) Dedication, and
 - (4) Selflessness.
- (e) Recipients may, at the discretion of the Governor and based on the recommendation of the OSAP Committee, receive more than one award for any specific act that meets the criteria for eligibility.

[Source: Added at 38 Ok Reg 77, eff 9-21-20 (emergency); Added at 38 Ok Reg 2469, eff 9-12-21 ; Amended at 39 Ok Reg 571, eff 12-10-21 (emergency); Amended at 39 Ok Reg 2090, eff 9-11-22 ; Amended at 41 Ok Reg, Number 22, effective 8-11-24]

595:1-19-5. Criteria for proper wear of the Oklahoma Medal of Valor, the Oklahoma Blue Heart or the Oklahoma Red Heart, and the Oklahoma Distinguished Meritorious Service Medal

- (a) The proper uniform wear of the Oklahoma Medal of Valor and the Oklahoma Blue Heart or the Oklahoma Red Heart will be at the discretion of the recipient's individual public safety agency.
- (b) If no agency policy exists, the recipient will wear a uniform medal centered above the right breast pocket or approximate location, at least one (1) inch above the upper seam of the pocket.

- (c) Uniform award ribbons will be predominately worn, centered, one-half inch above their right breast pocket or approximate location.
- (d) Award medals will be worn by lanyard from the recipient's neck depending on the award or appurtenance design at the time the medal was awarded.
- (e) The Medal of Valor will be the predominately displayed award with no other medals, ribbons or awards worn above or to the right of the award.
- (f) The Blue Heart or the Oklahoma Red Heart will be the predominately displayed award with no other medals, ribbons, or awards worn above or to the right of the award, other than the Medal of Valor.
- (g) The Oklahoma Distinguished Meritorious Service Medal will be the predominately displayed awarded with no other medals, ribbons, or awards worn above or to the right of the award, other than the Medal of Valor and the Blue Heart or the Oklahoma Red Heart.
- (h) Civilian or non-uniformed recipients will wear or display the award or other appurtenances in the manner it was awarded.

[Source: Added at 38 Ok Reg 77, eff 9-21-20 (emergency); Added at 38 Ok Reg 2469, eff 9-12-21 ; Amended at 39 Ok Reg 571, eff 12-10-21 (emergency); Amended at 39 Ok Reg 2090, eff 9-11-22 ; Amended at 41 Ok Reg, Number 22, effective 8-11-24]

595:1-19-6. Method of purchasing the State of Oklahoma Awards

- (a) The procurement, cost, and acquisition of the award plaques, ribbons, devices, or other approved appurtenances will be determined by the OSAP Committee from the pool of agencies and organizations represented on the committee.
- (b) The OSAP Committee may also receive funds generated from private donations made to any agency of the State of Oklahoma through the authorized gifting process in compliance with Oklahoma Statutes Title 60 O.S. § 381 et seq., for the sole purpose of purchasing awards and appurtenances approved by the Committee.

[Source: Added at 38 Ok Reg 77, eff 9-21-20 (emergency); Added at 38 Ok Reg 2469, eff 9-12-21 ; Amended at 41 Ok Reg, Number 22, effective 8-11-24]

595:1-19-7. Nomination of qualifying individuals

- (a) Agencies and organizations whose members are represented on the OSAP Committee and the Office of Governor of the State of Oklahoma, may store and distribute award nomination documents in written, electronic, or an internet-based application.
- (b) Agencies and organizations whose members are represented on the OSAP Committee and the Office of Governor of the State of Oklahoma are authorized to receive nominations and will, within 30 calendar days, forward a copy of nominations to the Office of the Lieutenant Governor or his or her designee for documentation and review.
- (c) The Lieutenant Governor, in his or her role as the OSAP Chair, may at his or her discretion, forward such award nominations directly to an Advisory Board for review and investigation prior to any review by the OSAP Committee.

[Source: Added at 38 Ok Reg 77, eff 9-21-20 (emergency); Added at 38 Ok Reg 2469, eff 9-12-21]

595:1-19-8. Design and content of nomination form

(a) The design of the OSAP nomination form is at the discretion of the Lieutenant Governor and assigned to any agency represented by the committee for development and distribution to representative agencies and the Office of the Governor.

(b) The nomination form will contain fields for completion to include, but not be limited to:

- (1) identification of which award the person is being nominated to receive;
- (2) name of the individual being nominated;
- (3) individual title, rank or position;
- (4) contact information of the nominee if living or their surviving next of kin;
- (5) organization or agency (if any);
- (6) name of nominating individual and contact information;
- (7) relationship of nominating individual to the nominee;
- (8) a description of the specific act or acts leading to the nomination;
- (9) names of any witness or witnesses to the event and contact information, if any; and
- (10) a disclosure of truthfulness by the nominating person or persons.

(c) Nomination forms will be made available by each agency or organization represented on the OSAP Committee and may be distributed in written or electronic format depending on the resources available by each committee member's agency.

[Source: Added at 38 Ok Reg 77, eff 9-21-20 (emergency); Added at 38 Ok Reg 2469, eff 9-12-21]

595:1-19-9. Oklahoma State Award Program Advisory Board

(a) The OSAP Chair may, at his or her discretion, appoint an OSAP Advisory Board comprised of at least nine advisors representing and serving at the pleasure of the nine-member OSAP Committee. The OSAP Chair may appoint a proxy to facilitate Advisory Board activities.

(b) The OSAP Chair may, at his or her discretion, forward any nominations received by his or her office to the OSAP Advisory Board for review and validation.

(c) The OSAP Advisory Board may meet quarterly, or at the discretion of the Lieutenant Governor acting as OSAP Chair or his or her designee, as necessary, to collect and review nominations for awards.

(d) The OSAP Advisory Board is authorized to conduct meetings, document reviews, personal interviews and other activities necessary to ensure validation of award nominations.

(e) A written summary of reviews, interviews, and any other supporting documentation will be included with the nomination form prior to the nomination being forwarded to the OSAP Committee Chair for consideration.

(f) The members of the Advisory Board will serve without compensation, except that the members may be reimbursed for reasonable and necessary expenses arising from Board activities or business. Such

expenses will be paid by the respective agency employing the Board member at the time the expense is incurred.

(g) No member of the Advisory Board will solicit, seek, or request individuals to submit nominations for awards. Advisory Board members may explain the program to interested individuals.

(h) The Advisory Board may secure directly from any department or agency such information as necessary and available to carry out its duties.

(i) A majority of the members of the Advisory Board will constitute a quorum to conduct business.

(j) The Advisory Board will review all nominations and provide award recommendations to the OSAP Chair no later than the last business day of March of each calendar year for acts that occurred during the previous years.

(k) Advisory Board members will maintain the confidentiality of each nominee and nomination application and reserve any information concerning the review or nomination exclusively to the members of the Advisory Board or members of the OSAP Committee.

(l) No member of the Advisory Board will withhold information or provide false or misleading information in any meeting or report that would affect the validation of the nomination in any manner.

[Source: Added at 38 Ok Reg 77, eff 9-21-20 (emergency); Added at 38 Ok Reg 2469, eff 9-12-21]

595:1-19-10. Oklahoma State Award Program Committee decisions

(a) Award recommendations received by the OSAP Committee Chair from the Advisory Board will be presented to the OSAP Committee for review and conditional approval. Pursuant to Title 47 O.S. § 2-108.5, the OSAP Committee Chair will present to the Governor the names of recommendations as Medal recipients.

(b) Awards may be presented annually by the Governor for acts that occurred any time prior to the current calendar year.

(c) The time, place, and type of award presentation and ceremony will be at the discretion of the Governor's Office or their designee.

[Source: Added at 38 Ok Reg 77, eff 9-21-20 (emergency); Added at 38 Ok Reg 2469, eff 9-12-21]

CHAPTER 10. CLASS D DRIVER LICENSES AND IDENTIFICATION CARDS AND MOTOR LICENSE AGENT PROCEDURES

[**Authority:** 47 O.S., §§ 6-101 et seq.]
[**Source:** Codified 12-30-91]

SUBCHAPTER 1. PROCEDURE FOR OBTAINING AND MAINTAINING A DRIVER LICENSE OR IDENTIFICATION CARD [TRANSFERRED]

Editor's Note: *Effective 5-19-22, "...the administrative rules related to any services provided by Service Oklahoma previously promulgated by the Department of Public Safety, the Oklahoma Tax Commission, and any other state agency shall be transferred to and become a part of the administrative rules of Service Oklahoma." The rules related to any services provided by Service Oklahoma in this Subchapter 1 are now located in the Office of Management and Enterprise Services' Title 260, Chapter 135, Subchapter 5. For additional information relating to this transfer, see House Bill 3419 (2022).*

PART 1. PURPOSE [TRANSFERRED]

595:10-1-1. Purpose [TRANSFERRED]

[**Source:** Amended at 17 Ok Reg 3013, eff 7-15-00 ; Amended at 18 Ok Reg 3098, eff 7-14-01 ; Amended at 22 Ok Reg 2690, eff 7-25-05 ; Amended at 26 Ok Reg 2723, eff 7-25-09 ; Amended at 27 Ok Reg 2689, eff 8-26-10 ; Amended at 28 Ok Reg 2068, eff 7-15-11 ; Amended at 29 Ok Reg 1371, eff 7-1-12 ; Transferred to 260:135-5-1 by HB 3419 (2022), eff 5-19-22]

PART 2. APPLICATION FOR INTIAL DRIVER LICENSE [TRANSFERRED]

595:10-1-2. General information [TRANSFERRED]

[**Source:** Amended at 11 Ok Reg 3447, eff 6-27-94 ; Amended at 17 Ok Reg 3013, eff 7-15-00 ; Amended at 18 Ok Reg 3098, eff 7-14-01 ; Amended at 26 Ok Reg 2723, eff 7-25-09 ; Amended at 34 Ok Reg 1916, eff 9-11-17 ; Amended at 36 Ok Reg 1012, eff 7-25-19 ; Transferred to 260:135-5-2 by HB 3419 (2022), eff 5-19-22]

595:10-1-3. Procedures for obtaining an initial driver license [TRANSFERRED]

[**Source:** Amended at 10 Ok Reg 3189, eff 6-25-93 ; Amended at 11 Ok Reg 3447, eff 6-27-94 ; Amended at 14 Ok Reg 3500, eff 8-12-97 ; Amended at 17 Ok Reg 3013, eff 7-15-00 ; Amended at 18 Ok Reg 3098, eff 7-14-01 ; Amended at 19 Ok Reg 89, eff 9-7-01 (emergency); Amended at 19 Ok Reg 2689, eff 7-15-02 ; Amended at 20 Ok Reg 2701, eff 8-15-03 ; Amended at 21 Ok Reg 2999, eff 7-25-04 ; Amended at 23 Ok Reg 3124, eff 8-25-06 ; Amended at 24 Ok Reg 2751, eff 8-15-07 ; Amended at 25 Ok Reg 2619, eff 11-1-07 through 7-14-08 (emergency)¹; Amended at 25 Ok Reg 2789, eff 9-12-08 ; Amended at 26 Ok Reg 2723, eff 7-25-09 ; Amended at 27 Ok Reg 2689, eff 8-26-10 ; Amended at 28 Ok Reg 2068, eff 7-15-

11 ; Amended at 29 Ok Reg 1371, eff 7-1-12 ; Amended at 30 Ok Reg 2017, eff 7-25-13 ; Amended at 32 Ok Reg 2206, eff 9-11-15 ; Amended at 33 Ok Reg 395, eff 11-2-15 through 9-14-16 (emergency)²; Amended at 34 Ok Reg 1916, eff 9-11-17 ; Amended at 36 Ok Reg 1012, eff 7-25-19 ; Amended at 37 Ok Reg 271, eff 10-31-19 (emergency); Amended at 37 Ok Reg 2054, eff 9-11-20 ; Transferred to 260:135-5-3 by HB 3419 (2022), eff 5-19-22]

Editor's Note: ¹*This emergency action expired before being superseded by a permanent action. Upon expiration of an emergency amendatory action, the last effective permanent text is reinstated. Therefore, on 7-15-08 (after the 7-14-08 expiration of the emergency action), the text of 595:10-1-3 reverted back to the permanent text that became effective 8-15-07, as was last published in the 2007 OAC Supplement, and remained as such until amended by permanent action on 9-12-08.*

Editor's Note: ²*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency amendatory action, the last effective permanent text is reinstated. Therefore, on 9-15-16 (after the 9-14-16 expiration of the emergency action), the text of 595:10-1-3 reverted back to the permanent text that became effective 9-11-15, as was last published in the 2015 OAC Supplement and republished in the 2016 Edition of the OAC, and remained as such until amended by permanent action on 9-11-17.*

595:10-1-4. Application by person licensed by another country [TRANSFERRED]

[Source: Amended at 9 Ok Reg 2563, eff 6-26-92 ; Revoked at 11 Ok Reg 3447, eff 6-27-94 ; Added at 17 Ok Reg 836, eff 11-30-99 (emergency); Added at 17 Ok Reg 3013, eff 7-15-00 ; Amended at 20 Ok Reg 2701, eff 8-15-03 ; Transferred to 260:135-5-4 by HB 3419 (2022), eff 5-19-22]

595:10-1-5. Graduated driver license; persons under eighteen (18) years of age [TRANSFERRED]

[Source: Reserved at 17 Ok Reg 3549, eff 9-5-00 through 7-14-01 (emergency); Amended at 23 Ok Reg 3124, eff 8-25-06 ; Amended at 24 Ok Reg 2751, eff 8-15-07 ; Amended at 26 Ok Reg 2723, eff 7-25-09 ; Amended at 27 Ok Reg 2689, eff 8-26-10 ; Amended at 28 Ok Reg 2068, eff 7-15-11 ; Amended at 29 Ok Reg 1371, eff 7-1-12 ; Amended at 33 Ok Reg 395, eff 11-2-15 through 9-14-16 (emergency)¹; Amended at 34 Ok Reg 1916, eff 9-11-17 ; Amended at 36 Ok Reg 1012, eff 7-25-19 ; Transferred to 260:135-5-5 by HB 3419 (2022), eff 5-19-22]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency amendatory action, the last effective permanent text is reinstated. Therefore, on 9-15-16 (after the 9-14-16 expiration of the emergency action), the text of 595:10-1-5 reverted back to the permanent text that became effective 7-1-12, as was last published in the 2015 OAC Supplement and republished in the 2016 Edition of the OAC, and remained as such until amended by permanent action on 9-11-17.*

595:10-1-6. Application for a driver license for persons eighteen (18) years of age or older; driving privileges; restrictions and conditions [TRANSFERRED]

[Source: Added at 17 Ok Reg 3549, eff 9-5-00 (emergency); Added at 18 Ok Reg 3098, eff 7-14-01 ; Amended at 23 Ok Reg 3124, eff 8-25-06 ; Transferred to 260:135-5-6 by HB 3419 (2022), eff 5-19-22]

595:10-1-7. Adoption by reference [REVOKED]

[Source: Added at 19 Ok Reg 2689, eff 7-15-02 ; Amended at 21 Ok Reg 2999, eff 7-25-04 ; Revoked at 26 Ok Reg 2723, eff 7-25-09]

595:10-1-8. Applicability, substitutions, limitations, and additions to federal rules adopted by reference [REVOKED]

[Source: Added at 19 Ok Reg 2689, eff 7-15-02 ; Revoked at 29 Ok Reg 1371, eff 7-1-12]

595:10-1-9. Waiver of certain physical conditions for Class A, B, or C commercial driver license applicants [REVOKED]

[Source: Added at 19 Ok Reg 2689, eff 7-15-02 ; Revoked at 29 Ok Reg 1371, eff 7-1-12]

PART 3. DRIVER LICENSE RENEWAL [TRANSFERRED]

595:10-1-10. Procedure for obtaining a renewal driver license [TRANSFERRED]

[Source: Amended at 9 Ok Reg 2563, eff 6-26-92 ; Amended at 11 Ok Reg 3447, eff 6-27-94 ; Amended at 14 Ok Reg 3500, eff 8-12-97 ; Amended at 18 Ok Reg 3098, eff 7-14-01 ; Amended at 19 Ok Reg 89, eff 9-7-01 (emergency); Amended at 19 Ok Reg 2689, eff 7-15-02 ; Amended at 23 Ok Reg 3124, eff 8-25-06 ; Amended at 24 Ok Reg 2751, eff 8-15-07 ; Amended at 26 Ok Reg 2723, eff 7-25-09 ; Amended at 27 Ok Reg 2689, eff 8-26-10 ; Amended at 29 Ok Reg 1371, eff 7-1-12 ; Amended at 31 Ok Reg 156, eff 10-15-13 (emergency); Amended at 31 Ok Reg 2322, eff 9-12-14 ; Amended at 32 Ok Reg 2206, eff 9-11-15 ; Amended at 33 Ok Reg 395, eff 11-2-15 through 9-14-16 (emergency)¹; Amended at 34 Ok Reg 1916, eff 9-11-17 ; Amended at 36 Ok Reg 1012, eff 7-25-19 ; Amended at 37 Ok Reg 271, eff 10-31-19 (emergency); Amended at 37 Ok Reg 2054, eff 9-11-20 ; Transferred to 260:135-5-7 by HB 3419 (2022), eff 5-19-22]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency amendatory action, the last effective permanent text is reinstated. Therefore, on 9-15-16 (after the 9-14-16 expiration of the emergency action), the text of 595:10-1-10 reverted back to the permanent text that became effective 9-11-15, as was last published in the 2015 OAC Supplement and republished in the 2016 Edition of the OAC, and remained as such until amended by permanent action on 9-11-17.*

595:10-1-11. Notice of pending expiration of driver license or identification card [TRANSFERRED]

[Source: Amended at 9 Ok Reg 2563, eff 6-26-92 ; Revoked at 11 Ok Reg 3447, eff 6-27-94 ; Amended at 28 Ok Reg 2068, eff 7-15-11 ; Transferred to 260:135-5-8 by HB 3419 (2022), eff 5-19-22]

595:10-1-12. Oklahoma licensee temporarily residing out of the state [TRANSFERRED]

[Source: Amended at 9 Ok Reg 2563, eff 6-26-92 ; Amended at 11 Ok Reg 3447, eff 6-27-94 ; Amended at 14 Ok Reg 3500, eff 8-12-97 ; Amended at 18 Ok Reg 3098, eff 7-14-01 ; Amended at 23 Ok Reg 3124, eff 8-25-06 ; Amended at 26 Ok Reg 2723, eff 7-25-09 ; Amended at 28 Ok Reg 2068, eff 7-15-11 ; Amended at 29 Ok Reg 1371, eff 7-1-12 ; Amended at 30 Ok Reg 2023, eff 7-25-13 ; Amended at 34 Ok Reg 1916, eff 9-11-17 ; Amended at 35 Ok Reg 1739, eff 9-17-18 ; Amended at 36 Ok Reg 1012, eff 7-25-19 ; Transferred to 260:135-5-9 by HB 3419 (2022), eff 5-19-22]

PART 5. DRIVER LICENSE REPLACEMENT [TRANSFERRED]

595:10-1-18. Procedure for obtaining a replacement driver license [TRANSFERRED]

[Source: Amended at 9 Ok Reg 2563, eff 6-26-92 ; Amended at 10 Ok Reg 3189, eff 6-25-93 ; Amended at 11 Ok Reg 3447, eff 6-27-94 ; Amended at 18 Ok Reg 3098, eff 7-14-01 ; Amended at 19 Ok Reg 89, eff 9-7-01 (emergency); Amended at 19 Ok Reg 2689, eff 7-15-02 ; Amended at 20 Ok Reg 2701, eff 8-15-03 ; Amended at 23 Ok Reg 3124, eff 8-25-06 ; Amended at 24 Ok Reg 2751, eff 8-15-07 ; Amended at 26 Ok Reg 2723, eff 7-25-09 ; Amended at 27 Ok Reg 2689, eff 8-26-10 ; Amended at 29 Ok Reg 1371, eff 7-1-12 ; Amended at 33 Ok Reg 395, eff 11-2-15 through 9-14-16 (emergency)¹; Amended at 34 Ok Reg 1916, eff 9-11-17 ; Amended at 36 Ok Reg 1012, eff 7-25-19 ; Transferred to 260:135-5-10 by HB 3419 (2022), eff 5-19-22]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency amendatory action, the last effective permanent text is reinstated. Therefore, on 9-15-16 (after the 9-14-16 expiration of the emergency action), the text of 595:10-1-18 reverted back to the permanent text that became effective 7-1-12, as was last published in the 2015 OAC Supplement and republished in the 2016 Edition of the OAC, and remained as such until amended by permanent action on 9-11-17.*

595:10-1-19. Oklahoma licensee temporarily residing out of the state [TRANSFERRED]

[Source: Added at 23 Ok Reg 3124, eff 8-25-06 ; Amended at 26 Ok Reg 2723, eff 7-25-09 ; Amended at 28 Ok Reg 2068, eff 7-15-11 ; Amended at 29 Ok Reg 1371, eff 7-1-12 ; Amended at 30 Ok Reg 2023, eff 7-25-13 ; Amended at 35 Ok Reg 1739, eff 9-17-18 ; Amended at 36 Ok Reg 1012, eff 7-25-19 ; Transferred to 260:135-5-11 by HB 3419 (2022), eff 5-19-22]

PART 7. IDENTIFICATION CARDS [TRANSFERRED]

595:10-1-25. Procedure for obtaining an identification card [TRANSFERRED]

[Source: Amended at 9 Ok Reg 2563, eff 6-26-92 ; Amended at 11 Ok Reg 3447, eff 6-27-94 ; Amended at 13 Ok Reg 2813, eff 6-28-96 ; Amended at 18 Ok Reg 3098, eff 7-14-01 ; Amended at 19 Ok Reg 89, eff 9-7-01 (emergency); Amended at 19 Ok Reg 2689, eff 7-15-02 ; Amended at 23 Ok Reg 3124, eff 8-25-06 ; Amended at 27 Ok Reg 2689, eff 8-26-10 ; Amended at 28 Ok Reg 2068, eff 7-15-11 ; Amended at 31 Ok Reg 156, eff 10-15-13 (emergency); Amended at 31 Ok Reg 2322, eff 9-12-14 ; Amended at 32 Ok Reg 33, eff 11-1-14 ; Amended at 32 Ok Reg 2215, eff 9-11-15 ; Amended at 36 Ok Reg 1012, eff 7-25-19 ; Amended at 37 Ok Reg 271, eff 10-31-19 (emergency); Amended at 37 Ok Reg 2054, eff 9-11-20 ; Transferred to 260:135-5-12 by HB 3419 (2022), eff 5-19-22]

595:10-1-26. Procedure for obtaining a renewal identification card [TRANSFERRED]

[Source: Amended at 11 Ok Reg 3447, eff 6-27-94 ; Amended at 18 Ok Reg 3098, eff 7-14-01 ; Amended at 19 Ok Reg 89, eff 9-7-01 (emergency); Amended at 19 Ok Reg 2689, eff 7-15-02 ; Amended at 23 Ok Reg 3124, eff 8-25-06 ; Amended at 24 Ok Reg 2751, eff 8-15-07 ; Amended at 27 Ok Reg 2689, eff 8-26-10 ; Amended at 32 Ok Reg 33, eff 11-1-14 ; Amended at 32 Ok Reg 2215, eff 9-11-15 ; Amended at 33 Ok Reg 395, eff 11-2-15 through 9-14-16 (emergency)¹; Amended at 34 Ok Reg 1916, eff 9-11-17 ; Amended at 36 Ok Reg 1012, eff 7-25-19 ; Amended at 37 Ok Reg 271, eff 10-31-19 (emergency); Amended at 37 Ok Reg 2054, eff 9-11-20 ; Transferred to 260:135-5-13 by HB 3419 (2022), eff 5-19-22]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency amendatory action, the last effective permanent text is reinstated. Therefore, on 9-15-16 (after the 9-14-16 expiration of the emergency action), the text of 595:10-1-26 reverted back to the permanent text that became effective 9-11-15, as was last published in the 2015 OAC Supplement and republished in the 2016 Edition of the OAC, and remained as such until amended by permanent action on 9-11-17.*

595:10-1-27. Procedure for obtaining a replacement identification card [TRANSFERRED]

[Source: Amended at 11 Ok Reg 3447, eff 6-27-94 ; Amended at 18 Ok Reg 3098, eff 7-14-01 ; Amended at 19 Ok Reg 89, eff 9-7-01 (emergency); Amended at 19 Ok Reg 2689, eff 7-15-02 ; Amended at 20 Ok Reg 2701, eff 8-15-03 ; Amended at 23 Ok Reg 3124, eff 8-25-06 ; Amended at 24 Ok Reg 2751, eff 8-15-07 ; Amended at 29 Ok Reg 1371, eff 7-1-12 ; Amended at 32 Ok Reg 33, eff 11-1-14 ; Amended at 32 Ok Reg 2215, eff 9-11-15 ; Amended at 33 Ok Reg 395, eff 11-2-15 through 9-14-16 (emergency)¹; Amended at 34 Ok Reg 1916, eff 9-11-17 ; Amended at 36 Ok Reg 1012, eff 7-25-19 ; Amended at 37 Ok Reg 271, eff 10-31-19 (emergency); Amended at 37 Ok Reg 2054, eff 9-11-20 ; Transferred to 260:135-5-14 by HB 3419 (2022), eff 5-19-22]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency amendatory action, the last effective permanent text is reinstated. Therefore, on 9-15-16 (after the 9-14-16 expiration of the emergency action), the text of 595:10-1-27 reverted back to the permanent text that became effective 9-11-15, as was last published in the 2015 OAC Supplement and republished in the 2016 Edition of the OAC, and remained as such until amended by permanent action on 9-11-17.*

595:10-1-28. Oklahoma identification card holder temporarily residing out of the state [TRANSFERRED]

[Source: Amended at 23 Ok Reg 3124, eff 8-25-06 ; Amended at 28 Ok Reg 2068, eff 7-15-11 ; Amended at 29 Ok Reg 1371, eff 7-1-12 ; Transferred to 260:135-5-15 by HB 3419 (2022), eff 5-19-22]

PART 9. CHANGE OF NAME ON A DRIVER LICENSE OR IDENTIFICATION CARD [TRANSFERRED]

595:10-1-35. Procedure to make a change of name on a driver license or an identification card [TRANSFERRED]

[Source: Amended at 9 Ok Reg 2563, eff 6-26-92 ; Amended at 11 Ok Reg 3447, eff 6-27-94 ; Amended at 14 Ok Reg 3500, eff 8-12-97 ; Amended at 18 Ok Reg 3098, eff 7-14-01 ; Amended at 20 Ok Reg 2701, eff 8-15-03 ; Amended at 23 Ok Reg 3124, eff 8-25-06 ; Amended at 24 Ok Reg 2751, eff 8-15-07 ; Amended at 29 Ok Reg 1371, eff 7-1-12 ; Amended at 35 Ok Reg 1739, eff 9-17-18 ; Amended at 37 Ok Reg 271, eff 10-31-19 (emergency); Amended at 37 Ok Reg 2054, eff 9-11-20 ; Transferred to 260:135-5-16 by HB 3419 (2022), eff 5-19-22]

PART 11. EXPIRATION [REVOKED]

595:10-1-41. When reapplication and reexamination required [REVOKED]

[Source: Revoked at 11 Ok Reg 3447, eff 6-27-94]

PART 13. MOTOR LICENSE AGENTS [TRANSFERRED]

595:10-1-50. Identification required [TRANSFERRED]

[Source: Amended at 10 Ok Reg 3189, eff 6-25-93 ; Amended at 11 Ok Reg 3447, eff 6-27-94 ; Amended at 13 Ok Reg 2813, eff 6-28-96 ; Amended at 14 Ok Reg 3500, eff 8-12-97 ; Amended at 16 Ok Reg 3145, eff 7-12-99 ; Amended at 17 Ok Reg 3013, eff 7-15-00 ; Amended at 17 Ok Reg 3549, eff 9-5-00 (emergency); Amended at 18 Ok Reg 3098, eff 7-14-01 ; Amended at 21 Ok Reg 2999, eff 7-25-04 ; Amended at 23 Ok Reg 3124, eff 8-25-06 ; Amended at 24 Ok Reg 2751, eff 8-15-07 ; Amended at 25 Ok Reg 2789, eff 9-12-08 ; Amended at 28 Ok Reg 2068, eff 7-15-11 ; Amended at 29 Ok Reg 1371, eff 7-1-12 ; Amended at 36 Ok Reg 1012, eff 7-25-19 ; Amended at 37 Ok Reg 271, eff 10-31-19 (emergency); Amended at 37 Ok Reg 2054, eff 9-11-20 ; Transferred to 260:135-5-17 by HB 3419 (2022), eff 5-19-22]

595:10-1-51. Operational procedures [TRANSFERRED]

[Source: Amended at 9 Ok Reg 2563, eff 6-26-92 ; Amended at 10 Ok Reg 3189, eff 6-25-93 ; Amended at 11 Ok Reg 3447, eff 6-27-94 ; Amended at 17 Ok Reg 3013, eff 7-15-00 ; Amended at 23 Ok Reg 3124, eff 8-25-06 ; Amended at 24 Ok Reg 2751, eff 8-15-07 ; Amended at 25 Ok Reg 2789, eff 9-12-08 ; Amended at 26 Ok Reg 2723, eff 7-25-09 ; Amended at 28 Ok Reg 2068, eff 7-15-11 ; Amended at 29 Ok Reg 1371, eff 7-1-12 ; Amended at 30 Ok Reg 2017, eff 7-25-13 ; Amended at 32 Ok Reg 2206, eff 9-11-15 ; Amended at 34 Ok Reg 1916, eff 9-11-17 ; Transferred to 260:135-3-62 by HB 3419 (2022), eff 5-19-22]

595:10-1-52. Photographic procedures [TRANSFERRED]

[Source: Amended at 11 Ok Reg 3447, eff 6-27-94 ; Amended at 21 Ok Reg 2999, eff 7-25-04 ; Amended at 23 Ok Reg 3124, eff 8-25-06 ; Amended at 26 Ok Reg 2723, eff 7-25-09 ; Amended at 32 Ok Reg 2206, eff 9-11-15 ; Transferred to 260:135-3-63 by HB 3419 (2022), eff 5-19-22]

595:10-1-53. Oklahoma driver license application [TRANSFERRED]

[Source: Amended at 9 Ok Reg 2563, eff 6-26-92 ; Amended at 11 Ok Reg 3447, eff 6-27-94 ; Amended at 13 Ok Reg 2813, eff 6-28-96 ; Transferred to 260:135-3-64 by HB 3419 (2022), eff 5-19-22]

595:10-1-54. Alien driver license [REVOKED]

[Source: Amended at 9 Ok Reg 2563, eff 6-26-92 ; Revoked at 11 Ok Reg 3447, eff 6-27-94]

595:10-1-55. Instructions for printing black border cards [REVOKED]

[Source: Amended at 9 Ok Reg 2563, eff 6-26-92 ; Amended at 11 Ok Reg 3447, eff 6-27-94 ; Amended at 12 Ok Reg 3259, eff 7-28-95 ; Amended at 14 Ok Reg 3500, eff 8-12-97 ; Revoked at 21 Ok Reg 2999, eff 7-25-04]

595:10-1-56. Renewal of driver license or identification cards [TRANSFERRED]

[Source: Amended at 9 Ok Reg 2563, eff 6-26-92 ; Amended at 10 Ok Reg 3189, eff 6-25-93 ; Amended at 11 Ok Reg 3447, eff 6-27-94 ; Amended at 14 Ok Reg 3500, eff 8-12-97 ; Amended at 18 Ok Reg 3098, eff 7-14-01 ; Amended at 23 Ok Reg 3124, eff 8-25-06 ; Amended at 24 Ok Reg 2751, eff 8-15-07 ; Amended at 25 Ok Reg 2789, eff 9-12-08 ; Amended at 26 Ok Reg 2723, eff 7-25-09 ; Amended at 27 Ok Reg 2689, eff 8-26-10 ; Amended at 28 Ok Reg 2068, eff 7-15-11 ; Amended at 29 Ok Reg 1371, eff 7-1-12 ; Amended at 31 Ok Reg 156, eff 10-15-13 (emergency); Amended at 31 Ok Reg 2322, eff 9-12-14 ; Amended at 32 Ok Reg 2206, eff 9-11-15 ; Amended at 36 Ok Reg 1012, eff 7-25-19 ; Transferred to 260:135-3-65 by HB 3419 (2022), eff 5-19-22]

595:10-1-57. Replacement of driver license or identification card [TRANSFERRED]

[Source: Amended at 9 Ok Reg 2563, eff 6-26-92 ; Amended at 10 Ok Reg 3189, eff 6-25-93 ; Amended at 11 Ok Reg 3447, eff 6-27-94 ; Amended at 18 Ok Reg 3098, eff 7-14-01 ; Amended at 23 Ok Reg 3124, eff 8-25-06 ; Amended at 24 Ok Reg 2751, eff 8-15-07 ; Amended at 27 Ok Reg 2689, eff 8-26-10 ; Amended at 28 Ok Reg 2068, eff 7-15-11 ; Amended at 36 Ok Reg 1012, eff 7-25-19 ; Transferred to 260:135-3-66 by HB 3419 (2022), eff 5-19-22]

595:10-1-58. Restrictions and endorsements on driver licenses [TRANSFERRED]

[Source: Amended at 9 Ok Reg 2563, eff 6-26-92 ; Amended at 10 Ok Reg 3189, eff 6-25-93 ; Amended at 11 Ok Reg 3447, eff 6-27-94 ; Amended at 18 Ok Reg 3098, eff 7-14-01 ; Amended at 23 Ok Reg 3124, eff 8-25-06 ; Amended at 24 Ok Reg 2751, eff 8-15-07 ; Amended at 26 Ok Reg 2723, eff 7-25-09 ; Amended at 27 Ok Reg 2689, eff 8-26-10 ; Transferred to 260:135-3-67 by HB 3419 (2022), eff 5-19-22]

595:10-1-59. Guidelines for removing, changing, or adding restrictions or endorsements [TRANSFERRED]

[Source: Amended at 9 Ok Reg 2563, eff 6-26-92 ; Amended at 11 Ok Reg 3447, eff 6-27-94 ; Transferred to 260:135-3-68 by HB 3419 (2022), eff 5-19-22]

**595:10-1-60. Oklahoma residents temporarily residing out of state
[REVOKED]**

[Source: Amended at 9 Ok Reg 2563, eff 6-26-92 ; Revoked at 11 Ok Reg 3447, eff 6-27-94]

**595:10-1-61. Renewal of driver licenses expired in excess of three
(3) years [TRANSFERRED]**

[Source: Amended at 9 Ok Reg 2563, eff 6-26-92 ; Amended at 10 Ok Reg 3189, eff 6-25-93 ; Amended at 11 Ok Reg 3447, eff 6-27-94 ; Amended at 15 Ok Reg 3294, eff 7-13-98 ; Revoked at 18 Ok Reg 3098, eff 7-14-01 ; Added at 25 Ok Reg 2789, eff 9-12-08 ; Transferred to 260:135-3-69 by HB 3419 (2022), eff 5-19-22]

**595:10-1-62. Free driver licenses and identification cards
[TRANSFERRED]**

[Source: Amended at 9 Ok Reg 2563, eff 6-26-92 ; Revoked at 11 Ok Reg 3447, eff 6-27-94 ; Added at 24 Ok Reg 2751, eff 8-15-07 ; Amended at 28 Ok Reg 2068, eff 7-15-11 ; Transferred to 260:135-3-70 by HB 3419 (2022), eff 5-19-22]

595:10-1-63. Corrections [TRANSFERRED]

[Source: Amended at 9 Ok Reg 2563, eff 6-26-92 ; Amended at 11 Ok Reg 3447, eff 6-27-94 ; Amended at 24 Ok Reg 2751, eff 8-15-07 ; Amended at 27 Ok Reg 2689, eff 8-26-10 ; Amended at 28 Ok Reg 2068, eff 7-15-11 ; Transferred to 260:135-3-71 by HB 3419 (2022), eff 5-19-22]

**595:10-1-64. Identification card application and renewal
[TRANSFERRED]**

[Source: Amended at 11 Ok Reg 3447, eff 6-27-94 ; Amended at 23 Ok Reg 3124, eff 8-25-06 ; Amended at 25 Ok Reg 2789, eff 9-12-08 ; Transferred to 260:135-3-72 by HB 3419 (2022), eff 5-19-22]

**595:10-1-65. Informational stickers on driver licenses or
identification cards [REVOKED]**

[Source: Added at 11 Ok Reg 3447, eff 6-27-94 ; Amended at 16 Ok Reg 3145, eff 7-12-99 ; Amended at 18 Ok Reg 3098, eff 7-14-01 ; Revoked at 21 Ok Reg 2999, eff 7-25-04]

**PART 15. REVOCATION AND REINSTATEMENT OF
DRIVER LICENSE [TRANSFERRED]**

**595:10-1-75. Drug offender's driver license sanctions
[TRANSFERRED]**

[Source: Added at 10 Ok Reg 4809, eff 9-23-93 (emergency); Added at 11 Ok Reg 2351, eff 5-26-94 ; Transferred to 260:135-5-21 by HB 3419 (2022), eff 5-19-22]

**595:10-1-76. Ignition interlock requirement for reinstatement
[TRANSFERRED]**

[Source: Added at 23 Ok Reg 3124, eff 8-25-06 ; Transferred to 260:135-5-22 by HB 3419 (2022), eff 5-19-22]

PART 17. DISQUALIFICATION UPON DEFAULT OF STUDENT LOAN [TRANSFERRED]

595:10-1-80. Disqualification upon default of student loan [TRANSFERRED]

[Source: Added at 15 Ok Reg 3294, eff 7-13-98 ; Transferred to 260:135-5-26 by HB 3419 (2022), eff 5-19-22]

PART 19. DRIVER LICENSE AND IDENTIFICATION CARD CONTENT [TRANSFERRED]

595:10-1-91. Information displayed on driver licenses [TRANSFERRED]

[Source: Added at 17 Ok Reg 3013, eff 7-15-00 ; Amended at 21 Ok Reg 2999, eff 7-25-04 ; Amended at 23 Ok Reg 3124, eff 8-25-06 ; Amended at 25 Ok Reg 2789, eff 9-12-08 ; Amended at 29 Ok Reg 1371, eff 7-1-12 ; Transferred to 260:135-5-30 by HB 3419 (2022), eff 5-19-22]

595:10-1-92. Driving restriction codes [TRANSFERRED]

[Source: Added at 17 Ok Reg 3013, eff 7-15-00 ; Amended at 19 Ok Reg 2689, eff 7-15-02 ; Amended at 21 Ok Reg 2999, eff 7-25-04 ; Amended at 28 Ok Reg 2068, eff 7-15-11 ; Amended at 29 Ok Reg 52, eff 9-12-11 (emergency); Amended at 29 Ok Reg 1371, eff 7-1-12 ; Amended at 30 Ok Reg 2017, eff 7-25-13 ; Amended at 33 Ok Reg 395, eff 11-2-15 through 9-14-16 (emergency)¹; Amended at 34 Ok Reg 1916, eff 9-11-17 ; Amended at 36 Ok Reg 1012, eff 7-25-19 ; Amended at 37 Ok Reg 271, eff 10-31-19 (emergency); Amended at 37 Ok Reg 2054, eff 9-11-20 ; Transferred to 260:135-5-31 by HB 3419 (2022), eff 5-19-22]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency amendatory action, the last effective permanent text is reinstated. Therefore, on 9-15-16 (after the 9-14-16 expiration of the emergency action), the text of 595:10-1-92 reverted back to the permanent text that became effective 7-25-13, as was last published in the 2015 OAC Supplement and republished in the 2016 Edition of the OAC, and remained as such until amended by permanent action on 9-11-17.*

595:10-1-93. Information displayed on identification cards [TRANSFERRED]

[Source: Added at 17 Ok Reg 3013, eff 7-15-00 ; Amended at 21 Ok Reg 2999, eff 7-25-04 ; Amended at 23 Ok Reg 3124, eff 8-25-06 ; Amended at 25 Ok Reg 2789, eff 9-12-08 ; Amended at 29 Ok Reg 1371, eff 7-1-12 ; Transferred to 260:135-5-32 by HB 3419 (2022), eff 5-19-22]

PART 21. IDENTITY VERIFICATION UNIT

595:10-1-101. Identity fraud or theft

(a) In the event it is proven by the Identity Verification Unit, any law enforcement agency or officer and/or any court that identity fraud or theft has occurred in connection with an Oklahoma driver license or identification card, the victim may request the Identity Verification Unit to place a detailed restriction code 8 on the driving record. The victim shall be required by the Identity Verification Unit of the Department to provide a police report from their local law enforcement agency, that shows a determination of identity fraud or identity theft of their personal identifiers in relation to their Oklahoma Driver License and/or Oklahoma Identification Card. If the investigating agency is the Oklahoma Highway Patrol then a report will not be required from the victim's local law enforcement agency. The victim will also be given the opportunity to sign an affidavit stating he or she believes their identity has been compromised or they are the victim of identity fraud or theft and by signing the affidavit they give giving the Identity Verification Unit the authority to place a detailed restriction code 8 on their driving record. The Identity Verification Unit shall then cancel the originally issued driver license or identification card and assign to the victim another driver license or identification card with a new number.

(b) Only the detailed restriction code 8 shall be added by the Identity Verification Unit to the master file record of the original, cancelled driver license or identification card. All driving history shall remain on the file for a cancelled driver license. The detailed restriction shall state "Fraudulent document. Seize and mail to IVU PO Box 11415 Oklahoma City, OK 73136." The detailed restriction code 8 listed below will be used by the Department of Public Safety in regard to Oklahoma Driver License and/or Oklahoma Identification Card Fraud or Identity Theft. Identity Verification Unit Staff will retain the ability to adjust the detailed restriction code 8 for a specific victim if necessary. Identity Verification Unit Staff will determine the proper detailed restriction code 8 from the following three codes:

(1) Cardholder is the victim of identity theft. Leo confirm identity prior to issuance of a citation or arrest. Questions contact the OHP Identity Verification Unit @ 405-425-2402 or after hours, holidays and weekends contact the Oklahoma Highway Patrol Communications Center at commcenter@dps.ok.gov or 405-425-2323 for a photo to help confirm identity.

(2) The information shown on this document is not the true identity of the document holder. The identity shown on this document is that of an identity theft victim. The photo shown on this document is of the suspect. The suspect's identity is unknown. Take appropriate enforcement action and/or seize this document and return to the OHP Identity Verification Unit at PO Box 11415 Oklahoma City, OK 73136. Questions contact the OHP Identity Verification Unit @ 405-425-2402 or after hours, holidays and weekends contact the Oklahoma Highway Patrol

Communications Center at commcenter@dps.ok.gov or 405-425-2323 for a photo to help confirm identity.

(3) The information shown on this document is not the true identity of the document holder. The identity shown on this document is that of an identity theft victim. The photo shown on this document is of the suspect. What is believed to be the suspect's true identity is shown on the NLETS return associated with this document. Take appropriate enforcement action and/or seize this document and return to the OHP Identity Verification Unit at PO Box 11415 Oklahoma City, OK 73136. Questions contact the OHP Identity Verification Unit @ 405-425-2402 or after hours, holidays and weekends contact the Oklahoma Highway Patrol Communications Center at commcenter@dps.ok.gov or 405-425-2323 for a photo to help confirm identity.

(c) The Identity Verification Unit shall issue to the identity fraud or theft victim a new driver license or identification card with the new number and with a detailed restriction code 8. The detailed restriction code 8 shall include detailed information regarding each specific case. Only the driving history proven to belong to the identification fraud or theft victim shall be added to the new driver license driving history.

(d) If the identity of the identity fraud or theft suspect can be determined, the Identity Verification Unit shall place an identity fraud or theft administrative revocation (W80) on the driving privilege of the suspect. A stop shall be placed on the identification card privilege of the suspect. Placing stops on the driver license and/or identification card privilege will prevent original issuance, renewal or duplication until the identity theft or fraud administrative revocation (W80) has been lifted. When requirements by the suspect are met, Identity Verification Unit Staff shall give administrative revocation (W80) release documentation to the suspect and/or to the Driver Compliance Division of the Department.

[Source: Added at 27 Ok Reg 2689, eff 8-26-10 ; Amended at 31 Ok Reg 2325, eff 9-12-14 ; Amended at 32 Ok Reg 2206, eff 9-11-15 ; Amended at 36 Ok Reg 1012, eff 7-25-19]

SUBCHAPTER 3. EXAMINATION [TRANSFERRED]

Editor's Note: *Effective 5-19-22, "...the administrative rules related to any services provided by Service Oklahoma previously promulgated by the Department of Public Safety, the Oklahoma Tax Commission, and any other state agency shall be transferred to and become a part of the administrative rules of Service Oklahoma." The rules in this Subchapter 3 are now located in the Office of Management and Enterprise Services' Title 260, Chapter 135, Subchapter 5. For additional information relating to this transfer, see House Bill 3419 (2022).*

595:10-3-1. Purpose [TRANSFERRED]

[Source: Amended at 18 Ok Reg 3098, eff 7-14-01 ; Amended at 29 Ok Reg 1371, eff 7-1-12 ; Transferred to 260:135-5-36 by HB 3419 (2022), eff 5-19-22]

595:10-3-2. Prerequisites [REVOKED]

[Source: Amended at 17 Ok Reg 3013, eff 7-15-00 ; Revoked at 18 Ok Reg 3098, eff 7-14-01]

595:10-3-3. Study guides [TRANSFERRED]

[Source: Amended at 18 Ok Reg 3098, eff 7-14-01 ; Amended at 21 Ok Reg 2999, eff 7-25-04 ; Amended at 26 Ok Reg 2723, eff 7-25-09 ; Amended at 27 Ok Reg 2689, eff 8-26-10 ; Transferred to 260:135-5-37 by HB 3419 (2022), eff 5-19-22]

595:10-3-4. Application for examination [TRANSFERRED]

[Source: Amended at 10 Ok Reg 119, eff 10-7-92 (emergency); Amended at 10 Ok Reg 3189, eff 6-25-93 ; Amended at 13 Ok Reg 2813, eff 6-28-96 ; Amended at 18 Ok Reg 3098, eff 7-14-01 ; Amended at 22 Ok Reg 2690, eff 7-25-05 ; Amended at 26 Ok Reg 2723, eff 7-25-09 ; Amended at 29 Ok Reg 1371, eff 7-1-12 ; Transferred to 260:135-5-38 by HB 3419 (2022), eff 5-19-22]

595:10-3-5. Incomplete applications [TRANSFERRED]

[Source: Amended at 10 Ok Reg 3189, eff 6-25-93 ; Amended at 17 Ok Reg 3013, eff 7-15-00 ; Amended at 22 Ok Reg 2690, eff 7-25-05 ; Amended at 26 Ok Reg 2723, eff 7-25-09 ; Transferred to 260:135-5-39 by HB 3419 (2022), eff 5-19-22]

595:10-3-6. Vision [TRANSFERRED]

[Source: Amended at 10 Ok Reg 3189, eff 6-25-93 ; Amended at 19 Ok Reg 2689, eff 7-15-02 ; Amended at 26 Ok Reg 2723, eff 7-25-09 ; Transferred to 260:135-5-40 by HB 3419 (2022), eff 5-19-22]

595:10-3-7. Knowledge test [TRANSFERRED]

[Source: Amended at 13 Ok Reg 2813, eff 6-28-96 ; Amended at 16 Ok Reg 3145, eff 7-12-99 ; Amended at 19 Ok Reg 2689, eff 7-15-02 ; Amended at 20 Ok Reg 2701, eff 8-15-03 ; Amended at 21 Ok Reg 2999, eff 7-25-04 ; Amended at 22 Ok Reg 2690, eff 7-25-05 ; Amended at 26 Ok Reg 2723, eff 7-25-09 ; Amended at 32 Ok Reg 2217, eff 9-11-15 ; Transferred to 260:135-5-41 by HB 3419 (2022), eff 5-19-22]

595:10-3-8. Pre-trip inspection of Class A, B, and C commercial vehicles [REVOKED]

[Source: Amended at 10 Ok Reg 119, eff 10-7-92 (emergency); Amended at 10 Ok Reg 3189, eff 6-25-93 ; Amended at 17 Ok Reg 3013, eff 7-15-00 ; Amended at 20 Ok Reg 2701, eff 8-15-03 ; Amended at 22 Ok Reg 2690, eff 7-25-05 ; Revoked at 26 Ok Reg 2723, eff 7-25-09]

595:10-3-9. Skills examination [TRANSFERRED]

[Source: Amended at 10 Ok Reg 119, eff 10-7-92 (emergency); Amended at 10 Ok Reg 3189, eff 6-25-93 ; Amended at 11 Ok Reg 3447, eff 6-27-94 ; Amended at 13 Ok Reg 2813, eff 6-28-96 ; Amended at 16 Ok Reg 3145, eff 7-12-99 ; Amended at 17 Ok Reg 836, eff 11-30-99 (emergency); Amended at 17 Ok Reg 3013, eff 7-15-00 ; Amended at 18 Ok Reg 3604, eff 7-11-01 (emergency); Amended at 19 Ok Reg 2689, eff 7-15-02 ; Amended at 20 Ok Reg 2701, eff 8-15-03 ; Amended at 23 Ok Reg 3124, eff 8-25-06 ; Amended at 24 Ok Reg 2751, eff 8-15-07 ; Amended at 26 Ok Reg 2723, eff 7-25-09 ; Amended at 27 Ok Reg 2689, eff 8-26-10 ; Amended at 28 Ok Reg 2068, eff 7-15-11 ; Amended at 29 Ok Reg 1371, eff 7-1-12 ; Amended at 34 Ok Reg 1916, eff 9-11-17 ; Amended at 35 Ok Reg 1739, eff 9-17-18 ; Amended at 37 Ok Reg 271, eff 10-31-19 (emergency); Amended at 37 Ok Reg 2054, eff 9-11-20 ; Amended at 38 Ok Reg 2472, eff 9-12-21 ; Transferred to 260:135-5-42 by HB 3419 (2022), eff 5-19-22]

595:10-3-10. Scoring criteria for motorcycle operator road test [REVOKED]

[Source: Revoked at 17 Ok Reg 3013, eff 7-15-00]

SUBCHAPTER 5. MEDICAL ASPECTS [TRANSFERRED]

Editor's Note: *Effective 5-19-22, "...the administrative rules related to any services provided by Service Oklahoma previously promulgated by the Department of Public Safety, the Oklahoma Tax Commission, and any other state agency shall be transferred to and become a part of the administrative rules of Service Oklahoma." The rules in this Subchapter 5 are now located in the Office of Management and Enterprise Services' Title 260, Chapter 135, Subchapter 5. For additional information relating to this transfer, see House Bill 3419 (2022).*

PART 1. MEDICAL CONDITIONS [TRANSFERRED]

595:10-5-1. Purpose [TRANSFERRED]

[Source: Amended at 17 Ok Reg 3022, eff 7-15-00 ; Amended at 26 Ok Reg 2723, eff 7-25-09 ; Transferred to 260:135-5-46 by HB 3419 (2022), eff 5-19-22]

595:10-5-2. Sources of medical information. [TRANSFERRED]

[Source: Amended at 17 Ok Reg 3022, eff 7-15-00 ; Transferred to 260:135-5-47 by HB 3419 (2022), eff 5-19-22]

595:10-5-3. Medical reports [TRANSFERRED]

[Source: Amended at 13 Ok Reg 2813, eff 6-28-96 ; Amended at 16 Ok Reg 3145, eff 7-12-99 ; Amended at 17 Ok Reg 3022, eff 7-15-00 ; Transferred to 260:135-5-48 by HB 3419 (2022), eff 5-19-22]

595:10-5-4. Applicability [TRANSFERRED]

[Source: Amended at 9 Ok Reg 2563, eff 6-26-92 ; Amended at 17 Ok Reg 3022, eff 7-15-00 ; Amended at 19 Ok Reg 2689, eff 7-15-02 ; Amended at 36 Ok Reg 1012, eff 7-25-19 ; Transferred to 260:135-5-49 by HB 3419 (2022), eff 5-19-22]

595:10-5-5. Metabolic diseases [TRANSFERRED]

[Source: Amended at 9 Ok Reg 2563, eff 6-26-92 ; Amended at 16 Ok Reg 3145, eff 7-12-99 ; Amended at 17 Ok Reg 3022, eff 7-15-00 ; Amended at 19 Ok Reg 2689, eff 7-15-02 ; Amended at 29 Ok Reg 1795, eff 6-28-12 (emergency); Amended at 29 Ok Reg 1371, eff 7-1-12 ; Amended at 30 Ok Reg 2024, eff 7-25-13 ; Transferred to 260:135-5-50 by HB 3419 (2022), eff 5-19-22]

595:10-5-6. Cardiovascular diseases [TRANSFERRED]

[Source: Amended at 9 Ok Reg 2563, eff 6-26-92 ; Amended at 17 Ok Reg 3022, eff 7-15-00 ; Amended at 19 Ok Reg 2689, eff 7-15-02 ; Transferred to 260:135-5-51 by HB 3419 (2022), eff 5-19-22]

595:10-5-7. Vision standards and problems [TRANSFERRED]

[Source: Amended at 17 Ok Reg 3022, eff 7-15-00 ; Amended at 19 Ok Reg 2689, eff 7-15-02 ; Amended at 22 Ok Reg 2690, eff 7-25-05 ; Amended at 31 Ok Reg 160, eff 10-15-13 (emergency); Amended at 31 Ok Reg 2326, eff 9-12-14 ; Amended at 36 Ok Reg 1012, eff 7-25-19 ; Transferred to 260:135-5-52 by HB 3419 (2022), eff 5-19-22]

595:10-5-8. Musculoskeletal problems [TRANSFERRED]

[Source: Amended at 9 Ok Reg 2563, eff 6-26-92 ; Amended at 17 Ok Reg 3022, eff 7-15-00 ; Transferred to 260:135-5-53 by HB 3419 (2022), eff 5-19-22]

595:10-5-9. Neurological disorders [TRANSFERRED]

[Source: Amended at 9 Ok Reg 2563, eff 6-26-92 ; Amended at 17 Ok Reg 3022, eff 7-15-00 ; Amended at 19 Ok Reg 2689, eff 7-15-02 ; Transferred to 260:135-5-54 by HB 3419 (2022), eff 5-19-22]

595:10-5-10. Mental ability [TRANSFERRED]

[Source: Amended at 17 Ok Reg 3022, eff 7-15-00 ; Transferred to 260:135-5-55 by HB 3419 (2022), eff 5-19-22]

595:10-5-11. Neuropsychiatric disorders [REVOKED]

[Source: Revoked at 17 Ok Reg 3022, eff 7-15-00]

595:10-5-12. Alcohol and/or other intoxicating substance abuse [TRANSFERRED]

[Source: Amended at 9 Ok Reg 2563, eff 6-26-92 ; Amended at 17 Ok Reg 3022, eff 7-15-00 ; Amended at 23 Ok Reg 3124, eff 8-25-06 ; Amended at 25 Ok Reg 2789, eff 9-12-08 ; Transferred to 260:135-5-56 by HB 3419 (2022), eff 5-19-22]

595:10-5-13. Requests for review of driving ability [TRANSFERRED]

[Source: Amended at 17 Ok Reg 3022, eff 7-15-00 ; Transferred to 260:135-5-57 by HB 3419 (2022), eff 5-19-22]

595:10-5-14. Chronic violator [TRANSFERRED]

[Source: Amended at 9 Ok Reg 2563, eff 6-26-92 ; Amended at 17 Ok Reg 3022, eff 7-15-00 ; Transferred to 260:135-5-58 by HB 3419 (2022), eff 5-19-22]

595:10-5-15. Conflicting information [TRANSFERRED]

[Source: Transferred to 260:135-5-59 by HB 3419 (2022), eff 5-19-22]

595:10-5-16. Giving of notice [TRANSFERRED]

[Source: Amended at 17 Ok Reg 3022, eff 7-15-00 ; Transferred to 260:135-5-60 by HB 3419 (2022), eff 5-19-22]

595:10-5-17. Reexamination requirements [TRANSFERRED]

[Source: Amended at 17 Ok Reg 3022, eff 7-15-00 ; Transferred to 260:135-5-61 by HB 3419 (2022), eff 5-19-22]

595:10-5-18. Right of appeal [TRANSFERRED]

[Source: Transferred to 260:135-5-62 by HB 3419 (2022), eff 5-19-22]

PART 3. MEDICAL EXEMPTION FOR TINTED WINDOWS AND WINDSHIELDS [TRANSFERRED]

595:10-5-31. Purpose [TRANSFERRED]

[Source: Added at 26 Ok Reg 2723, eff 7-25-09 ; Transferred to 260:135-5-66 by HB 3419 (2022), eff 5-19-22]

595:10-5-32. Definitions [TRANSFERRED]

[Source: Added at 26 Ok Reg 2723, eff 7-25-09 ; Transferred to 260:135-5-67 by HB 3419 (2022), eff 5-19-22]

595:10-5-33. Application [TRANSFERRED]

[Source: Added at 26 Ok Reg 2723, eff 7-25-09 ; Transferred to 260:135-5-68 by HB 3419 (2022), eff 5-19-22]

595:10-5-34. Applicability [TRANSFERRED]

[Source: Added at 26 Ok Reg 2723, eff 7-25-09 ; Transferred to 260:135-5-69 by HB 3419 (2022), eff 5-19-22]

595:10-5-35. Percentage of light transmission allowed on exemptions [TRANSFERRED]

[Source: Added at 26 Ok Reg 2723, eff 7-25-09 ; Transferred to 260:135-5-70 by HB 3419 (2022), eff 5-19-22]

595:10-5-36. Tinted windows and windshields exemption [TRANSFERRED]

[Source: Added at 26 Ok Reg 2723, eff 7-25-09 ; Transferred to 260:135-5-71 by HB 3419 (2022), eff 5-19-22]

595:10-5-37. Exemptions issued prior to this rulemaking [TRANSFERRED]

[Source: Added at 26 Ok Reg 2723, eff 7-25-09 ; Transferred to 260:135-5-72 by HB 3419 (2022), eff 5-19-22]

595:10-5-38. Ability to safely operate a motor vehicle [TRANSFERRED]

[Source: Added at 26 Ok Reg 2723, eff 7-25-09 ; Transferred to 260:135-5-73 by HB 3419 (2022), eff 5-19-22]

SUBCHAPTER 7. POINTS SYSTEM [TRANSFERRED]

Editor's Note: *Effective 5-19-22, "...the administrative rules related to any services provided by Service Oklahoma previously promulgated by the Department of Public Safety, the Oklahoma Tax Commission, and any other state agency shall be transferred to and become a part of the administrative rules of Service Oklahoma." The rules in this Subchapter 7 are now located in the Office of Management and Enterprise Services' Title 260, Chapter 135, Subchapter 5. For additional information relating to this transfer, see House Bill 3419 (2022).*

595:10-7-1. Purpose [TRANSFERRED]

[Source: Transferred to 260:135-5-77 by HB 3419 (2022), eff 5-19-22]

595:10-7-2. Points assessed for conviction [TRANSFERRED]

[Source: Amended at 9 Ok Reg 2563, eff 6-26-92 ; Amended at 10 Ok Reg 3189, eff 6-25-93 ; Amended at 22 Ok Reg 2690, eff 7-25-05 ; Amended at 33 Ok Reg 395, eff 11-2-15 through 9-14-16 (emergency)¹; Amended at 34 Ok Reg 1916, eff 9-11-17 ; Transferred to 260:135-5-78 by HB 3419 (2022), eff 5-19-22]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency amendatory action, the last effective permanent text is reinstated. Therefore, on 9-15-16 (after the 9-14-16 expiration of the emergency action), the text of 595:10-7-2 reverted back to the permanent text that became effective 7-25-05, as was last published in the 2011 Edition of the OAC and republished in the 2016 Edition of the OAC, and remained as such until amended by permanent action on 9-11-17.*

595:10-7-3. Limitations [TRANSFERRED]

[Source: Amended at 9 Ok Reg 2563, eff 6-26-92 ; Transferred to 260:135-5-79 by HB 3419 (2022), eff 5-19-22]

595:10-7-4. Warning letter [TRANSFERRED]

[Source: Transferred to 260:135-5-80 by HB 3419 (2022), eff 5-19-22]

595:10-7-5. Notice to appear [TRANSFERRED]

[Source: Amended at 9 Ok Reg 2563, eff 6-26-92 ; Transferred to 260:135-5-81 by HB 3419 (2022), eff 5-19-22]

595:10-7-6. Order of suspension [TRANSFERRED]

[Source: Amended at 9 Ok Reg 2563, eff 6-26-92 ; Transferred to 260:135-5-82 by HB 3419 (2022), eff 5-19-22]

595:10-7-7. Duration of suspension [TRANSFERRED]

[Source: Amended at 9 Ok Reg 2563, eff 6-26-92 ; Amended at 10 Ok Reg 3189, eff 6-25-93 ; Amended at 18 Ok Reg 3098, eff 7-14-01 ; Transferred to 260:135-5-83 by HB 3419 (2022), eff 5-19-22]

595:10-7-8. Withdrawal order [TRANSFERRED]

[Source: Amended at 9 Ok Reg 2563, eff 6-26-92 ; Transferred to 260:135-5-84 by HB 3419 (2022), eff 5-19-22]

595:10-7-9. Extension of period of suspension or revocation [TRANSFERRED]

[Source: Amended at 9 Ok Reg 2563, eff 6-26-92 ; Transferred to 260:135-5-85 by HB 3419 (2022), eff 5-19-22]

595:10-7-10. Credit points [TRANSFERRED]

[Source: Amended at 9 Ok Reg 2563, eff 6-26-92 ; Transferred to 260:135-5-86 by HB 3419 (2022), eff 5-19-22]

595:10-7-11. Effective date of order [TRANSFERRED]

[Source: Amended at 9 Ok Reg 2563, eff 6-26-92 ; Transferred to 260:135-5-87 by HB 3419 (2022), eff 5-19-22]

595:10-7-12. Penalties to persons not licensed by State [TRANSFERRED]

[Source: Amended at 9 Ok Reg 2563, eff 6-26-92 ; Transferred to 260:135-5-88 by HB 3419 (2022), eff 5-19-22]

595:10-7-13. Scope of suspensions, conviction [TRANSFERRED]

[Source: Amended at 9 Ok Reg 2563, eff 6-26-92 ; Transferred to 260:135-5-89 by HB 3419 (2022), eff 5-19-22]

595:10-7-14. Construction [TRANSFERRED]

[Source: Transferred to 260:135-5-90 by HB 3419 (2022), eff 5-19-22]

595:10-7-15. Occupational modifications [TRANSFERRED]

[Source: Amended at 9 Ok Reg 2563, eff 6-26-92 ; Amended at 17 Ok Reg 3013, eff 7-15-00 ; Amended at 22 Ok Reg 2690, eff 7-25-05 ; Transferred to 260:135-5-91 by HB 3419 (2022), eff 5-19-22]

SUBCHAPTER 9. CERTIFIED SCHOOLS AND DESIGNATED EXAMINERS [REVOKED]

595:10-9-1. Purpose [REVOKED]

[Source: Added at 16 Ok Reg 3145, eff 7-12-99 ; Amended at 19 Ok Reg 2689, eff 7-15-02 ; Revoked at 26 Ok Reg 2723, eff 7-25-09]

595:10-9-2. Scope and application [REVOKED]

[Source: Added at 16 Ok Reg 3145, eff 7-12-99 ; Amended at 19 Ok Reg 2689, eff 7-15-02 ; Amended at 24 Ok Reg 2751, eff 8-15-07 ; Revoked at 26 Ok Reg 2723, eff 7-25-09]

595:10-9-3. Definitions [REVOKED]

[Source: Added at 16 Ok Reg 3145, eff 7-12-99 ; Amended at 19 Ok Reg 2689, eff 7-15-02 ; Amended at 24 Ok Reg 2751, eff 8-15-07 ; Revoked at 26 Ok Reg 2723, eff 7-25-09]

595:10-9-4. Requirements for certification as a certified school; display of certificate; certification renewal [REVOKED]

[Source: Added at 16 Ok Reg 3145, eff 7-12-99 ; Amended at 19 Ok Reg 2689, eff 7-15-02 ; Amended at 24 Ok Reg 2751, eff 8-15-07 ; Amended at 25 Ok Reg 2789, eff 9-12-08 ; Revoked at 26 Ok Reg 2723, eff 7-25-09]

595:10-9-5. Requirements for certification as a designated examiner, display of certificate, certification renewal [REVOKED]

[Source: Added at 16 Ok Reg 3145, eff 7-12-99 ; Amended at 19 Ok Reg 2689, eff 7-15-02 ; Amended at 20 Ok Reg 2701, eff 8-15-03 ; Amended at 22 Ok Reg 2690, eff 7-25-05 ; Amended at 24 Ok Reg 2751, eff 8-15-07 ; Amended at 25 Ok Reg 2789, eff 9-12-08 ; Revoked at 26 Ok Reg 2723, eff 7-25-09]

595:10-9-6. Course of instruction for driver training instructors applying for certification as a designated examiner [REVOKED]

[Source: Added at 16 Ok Reg 3145, eff 7-12-99 ; Revoked at 26 Ok Reg 2723, eff 7-25-09]

595:10-9-7. Examination requirements and standards [REVOKED]

[Source: Added at 16 Ok Reg 3145, eff 7-12-99 ; Amended at 24 Ok Reg 2751, eff 8-15-07 ; Revoked at 26 Ok Reg 2723, eff 7-25-09]

595:10-9-8. Examination for emergency certification for bus drivers [REVOKED]

[Source: Added at 16 Ok Reg 3145, eff 7-12-99 ; Revoked at 26 Ok Reg 2723, eff 7-25-09]

595:10-9-9. Failed examinations and reexamination [REVOKED]

[Source: Added at 16 Ok Reg 3145, eff 7-12-99 ; Amended at 24 Ok Reg 2751, eff 8-15-07 ; Revoked at 26 Ok Reg 2723, eff 7-25-09]

595:10-9-10. Driver license applicant [REVOKED]

[Source: Added at 16 Ok Reg 3145, eff 7-12-99 ; Amended at 24 Ok Reg 2751, eff 8-15-07 ; Revoked at 26 Ok Reg 2723, eff 7-25-09]

595:10-9-11. Records to be maintained by certified schools and designated examiners [REVOKED]

[Source: Added at 16 Ok Reg 3145, eff 7-12-99 ; Amended at 19 Ok Reg 2689, eff 7-15-02 ; Amended at 24 Ok Reg 2751, eff 8-15-07 ; Revoked at 26 Ok Reg 2723, eff 7-25-09]

595:10-9-12. Records to be maintained at the Department [REVOKED]

[Source: Added at 16 Ok Reg 3145, eff 7-12-99 ; Amended at 19 Ok Reg 2689, eff 7-15-02 ; Revoked at 26 Ok Reg 2723, eff 7-25-09]

595:10-9-13. Prescribed forms [REVOKED]

[Source: Added at 16 Ok Reg 3145, eff 7-12-99 ; Amended at 19 Ok Reg 2689, eff 7-15-02 ; Amended at 24 Ok Reg 2751, eff 8-15-07 ; Revoked at 26 Ok Reg 2723, eff 7-25-09]

595:10-9-14. Official seal [REVOKED]

[Source: Added at 16 Ok Reg 3145, eff 7-12-99 ; Amended at 25 Ok Reg 2789, eff 9-12-08 ; Revoked at 26 Ok Reg 2723, eff 7-25-09]

595:10-9-15. Prohibited acts; conduct [REVOKED]

[Source: Added at 16 Ok Reg 3145, eff 7-12-99 ; Amended at 19 Ok Reg 2689, eff 7-15-02 ; Amended at 20 Ok Reg 2701, eff 8-15-03 ; Amended at 21 Ok Reg 2999, eff 7-25-04 ; Amended at 24 Ok Reg 2751, eff 8-15-07 ; Revoked at 26 Ok Reg 2723, eff 7-25-09]

595:10-9-16. Termination of contracts and agreements [REVOKED]

[Source: Added at 16 Ok Reg 3145, eff 7-12-99 ; Amended at 19 Ok Reg 2689, eff 7-15-02 ; Amended at 24 Ok Reg 2751, eff 8-15-07 ; Revoked at 26 Ok Reg 2723, eff 7-25-09]

595:10-9-17. Withdrawal or denial of certification [REVOKED]

[Source: Added at 16 Ok Reg 3145, eff 7-12-99 ; Amended at 19 Ok Reg 2689, eff 7-15-02 ; Amended at 24 Ok Reg 2751, eff 8-15-07 ; Revoked at 26 Ok Reg 2723, eff 7-25-09]

595:10-9-18. Hearings [REVOKED]

[Source: Added at 16 Ok Reg 3145, eff 7-12-99 ; Revoked at 26 Ok Reg 2723, eff 7-25-09]

SUBCHAPTER 11. CERTIFIED SCHOOLS AND DESIGNATED CLASS D EXAMINERS [TRANSFERRED]

Editor's Note: *Effective 5-19-22, "...the administrative rules related to any services provided by Service Oklahoma previously promulgated by the Department of Public Safety, the Oklahoma Tax Commission, and any other state agency shall be transferred to and become a part of the administrative rules of Service Oklahoma." The rules in this Subchapter 11 are now located in the Office of Management and Enterprise Services' Title 260, Chapter 135, Subchapter 5. For additional information relating to this transfer, see House Bill 3419 (2022).*

595:10-11-1. Purpose [TRANSFERRED]

[Source: Added at 17 Ok Reg 3029, eff 8-15-00 ; Amended at 19 Ok Reg 2689, eff 7-15-02 ; Revoked at 24 Ok Reg 2751, eff 8-15-07 ; Added at 30 Ok Reg 204, eff 12-5-12 (emergency); Added at 30 Ok Reg 2025, eff 7-25-13 ; Transferred to 260:135-5-95 by HB 3419 (2022), eff 5-19-22]

595:10-11-2. Scope and application [TRANSFERRED]

[Source: Added at 17 Ok Reg 3029, eff 8-15-00 ; Revoked at 24 Ok Reg 2751, eff 8-15-07 ; Added at 30 Ok Reg 204, eff 12-5-12 (emergency); Added at 30 Ok Reg 2025, eff 7-25-13 ; Transferred to 260:135-5-96 by HB 3419 (2022), eff 5-19-22]

595:10-11-3. Definitions [TRANSFERRED]

[Source: Added at 17 Ok Reg 3029, eff 8-15-00 ; Amended at 19 Ok Reg 2689, eff 7-15-02 ; Revoked at 24 Ok Reg 2751, eff 8-15-07 ; Added at 30 Ok Reg 204, eff 12-5-12 (emergency); Added at 30 Ok Reg 2025, eff 7-25-13 ; Amended at 32 Ok Reg 2218, eff 9-11-15 ; Amended at 34 Ok Reg 1916, eff 9-11-17 ; Amended at 36 Ok Reg 1012, eff 7-25-19 ; Transferred to 260:135-5-97 by HB 3419 (2022), eff 5-19-22]

595:10-11-4. Requirements for certification as a certified school; display of certificate; certification renewal [REVOKED]

[Source: Added at 17 Ok Reg 3029, eff 8-15-00 ; Amended at 19 Ok Reg 2689, eff 7-15-02 ; Revoked at 24 Ok Reg 2751, eff 8-15-07]

595:10-11-5. Requirements for certification as a designated examiner; display of certificate; certification renewal [TRANSFERRED]

[Source: Added at 17 Ok Reg 3029, eff 8-15-00 ; Revoked at 24 Ok Reg 2751, eff 8-15-07 ; Added at 30 Ok Reg 204, eff 12-5-12 (emergency); Added at 30 Ok Reg 2025, eff 7-25-13 ; Amended at 34 Ok Reg 1916, eff 9-11-17 ; Amended at 36 Ok Reg 1012, eff 7-25-19 ; Amended at 38 Ok Reg 2472, eff 9-12-21 ; Transferred to 260:135-5-98 by HB 3419 (2022), eff 5-19-22]

595:10-11-6. Course of instruction for driver education instructors applying for certification as a designated examiner [TRANSFERRED]

[Source: Added at 17 Ok Reg 3029, eff 8-15-00 ; Revoked at 24 Ok Reg 2751, eff 8-15-07 ; Added at 30 Ok Reg 204, eff 12-5-12 (emergency); Added at 30 Ok Reg 2025, eff 7-25-13 ; Amended at 34 Ok Reg 1916, eff 9-11-17 ; Amended at 38 Ok Reg 2472, eff 9-12-21 ; Transferred to 260:135-5-99 by HB 3419 (2022), eff 5-19-22]

595:10-11-7. Examination requirements and standards [TRANSFERRED]

[Source: Added at 17 Ok Reg 3029, eff 8-15-00 ; Amended at 20 Ok Reg 2701, eff 8-15-03 ; Amended at 21 Ok Reg 2999, eff 7-25-04 ; Revoked at 24 Ok Reg 2751, eff 8-15-07 ; Added at 30 Ok Reg 204, eff 12-5-12 (emergency); Added at 30 Ok Reg 2025, eff 7-25-13 ; Amended at 32 Ok Reg 2218, eff 9-11-15 ; Amended at 34 Ok Reg 1916, eff 9-11-17 ; Amended at 36 Ok Reg 1012, eff 7-25-19 ; Amended at 38 Ok Reg 2472, eff 9-12-21 ; Transferred to 260:135-5-100 by HB 3419 (2022), eff 5-19-22]

595:10-11-8. Reexamination upon failure of examination [TRANSFERRED]

[Source: Added at 17 Ok Reg 3029, eff 8-15-00 ; Amended at 20 Ok Reg 2701, eff 8-15-03 ; Revoked at 24 Ok Reg 2751, eff 8-15-07 ; Added at 30 Ok Reg 204, eff 12-5-12 (emergency); Added at 30 Ok Reg 2025, eff 7-25-13 ; Amended at 32 Ok Reg 2218, eff 9-11-15 ; Amended at 38 Ok Reg 2472, eff 9-12-21 ; Transferred to 260:135-5-101 by HB 3419 (2022), eff 5-19-22]

595:10-11-9. Driver license applicant [TRANSFERRED]

[Source: Added at 17 Ok Reg 3029, eff 8-15-00 ; Amended at 18 Ok Reg 3098, eff 7-14-01 ; Amended at 20 Ok Reg 2701, eff 8-15-03 ; Revoked at 24 Ok Reg 2751, eff 8-15-07 ; Added at 30 Ok Reg 204, eff 12-5-12 (emergency); Added at 30 Ok Reg 2025, eff 7-25-13 ; Amended at 32 Ok Reg 2218, eff 9-11-15 ; Amended at 35 Ok Reg 1739, eff 9-17-18 ; Transferred to 260:135-5-102 by HB 3419 (2022), eff 5-19-22]

595:10-11-10. Records to be maintained by designated examiners [TRANSFERRED]

[Source: Added at 17 Ok Reg 3029, eff 8-15-00 ; Revoked at 24 Ok Reg 2751, eff 8-15-07 ; Added at 30 Ok Reg 204, eff 12-5-12 (emergency); Added at 30 Ok Reg 2025, eff 7-25-13 ; Transferred to 260:135-5-103 by HB 3419 (2022), eff 5-19-22]

595:10-11-11. Records to be maintained at the Department [TRANSFERRED]

[Source: Added at 17 Ok Reg 3029, eff 8-15-00 ; Amended at 19 Ok Reg 2689, eff 7-15-02 ; Revoked at 24 Ok Reg 2751, eff 8-15-07 ; Added at 30 Ok Reg 204, eff 12-5-12 (emergency); Added at 30 Ok Reg 2025, eff 7-25-13 ; Amended at 32 Ok Reg 2218, eff 9-11-15 ; Transferred to 260:135-5-104 by HB 3419 (2022), eff 5-19-22]

595:10-11-12. Prescribed forms [TRANSFERRED]

[Source: Added at 17 Ok Reg 3029, eff 8-15-00 ; Amended at 19 Ok Reg 2689, eff 7-15-02 ; Revoked at 24 Ok Reg 2751, eff 8-15-07 ; Added at 30 Ok Reg 204, eff 12-5-12 (emergency); Added at 30 Ok Reg 2025, eff 7-25-13 ; Amended at 36 Ok Reg 1012, eff 7-25-19 ; Transferred to 260:135-5-105 by HB 3419 (2022), eff 5-19-22]

595:10-11-13. Official seal [TRANSFERRED]

[Source: Added at 17 Ok Reg 3029, eff 8-15-00 ; Revoked at 24 Ok Reg 2751, eff 8-15-07 ; Added at 30 Ok Reg 204, eff 12-5-12 (emergency); Added at 30 Ok Reg 2025, eff 7-25-13 ; Transferred to 260:135-5-106 by HB 3419 (2022), eff 5-19-22]

595:10-11-14. Prohibited acts; conduct [TRANSFERRED]

[Source: Added at 17 Ok Reg 3029, eff 8-15-00 ; Amended at 20 Ok Reg 2701, eff 8-15-03 ; Amended at 21 Ok Reg 2999, eff 7-25-04 ; Revoked at 24 Ok Reg 2751, eff 8-15-07 ; Added at 30 Ok Reg 204, eff 12-5-12 (emergency); Added at 30 Ok Reg 2025, eff 7-25-13 ; Transferred to 260:135-5-107 by HB 3419 (2022), eff 5-19-22]

595:10-11-15. Termination, withdrawal, or denial of certification [TRANSFERRED]

[Source: Added at 17 Ok Reg 3029, eff 8-15-00 ; Amended at 19 Ok Reg 2689, eff 7-15-02 ; Revoked at 24 Ok Reg 2751, eff 8-15-07 ; Added at 30 Ok Reg 204, eff 12-5-12 (emergency); Added at 30 Ok Reg 2025, eff 7-25-13 ; Transferred to 260:135-5-108 by HB 3419 (2022), eff 5-19-22]

595:10-11-16. Hearings [TRANSFERRED]

[Source: Added at 17 Ok Reg 3029, eff 8-15-00 ; Revoked at 24 Ok Reg 2751, eff 8-15-07 ; Added at 30 Ok Reg 204, eff 12-5-12 (emergency); Added at 30 Ok Reg 2025, eff 7-25-13 ; Transferred to 260:135-5-109 by HB 3419 (2022), eff 5-19-22]

SUBCHAPTER 13. PARENT-TAUGHT DRIVER EDUCATION [TRANSFERRED]

Editor's Note: *Effective 5-19-22, "...the administrative rules related to any services provided by Service Oklahoma previously promulgated by the Department of Public Safety, the Oklahoma Tax Commission, and any other state agency shall be transferred to and become a part of the administrative rules of Service Oklahoma." The rules in this Subchapter 13 are now located in the Office of Management and Enterprise Services' Title 260, Chapter 135, Subchapter 5. For additional information relating to this transfer, see House Bill 3419 (2022).*

595:10-13-1. Purpose [TRANSFERRED]

[Source: Added at 19 Ok Reg 673, eff 12-27-01 through 7-14-02 (emergency)¹; Added at 20 Ok Reg 2701, eff 8-15-03 ; Transferred to 260:135-5-113 by HB 3419 (2022), eff 5-19-22]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency action enacting a new Section, the Section is no longer effective.*

Therefore, on 7-15-02 (after the 7-14-02 expiration of the emergency action), the text of Section 595:10-13-1 was no longer effective, and remained as such until added by permanent action on 8-15-03.

595:10-13-2. Scope and application [TRANSFERRED]

[Source: Added at 19 Ok Reg 673, eff 12-27-01 through 7-14-02 (emergency)¹; Added at 20 Ok Reg 2701, eff 8-15-03 ; Transferred to 260:135-5-114 by HB 3419 (2022), eff 5-19-22]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency action enacting a new Section, the Section is no longer effective. Therefore, on 7-15-02 (after the 7-14-02 expiration of the emergency action), the text of Section 595:10-13-2 was no longer effective, and remained as such until added by permanent action on 8-15-03.*

595:10-13-3. Definitions [TRANSFERRED]

[Source: Added at 19 Ok Reg 673, eff 12-27-01 through 7-14-02 (emergency)¹; Added at 20 Ok Reg 2701, eff 8-15-03 ; Amended at 27 Ok Reg 2689, eff 8-26-10 ; Transferred to 260:135-5-115 by HB 3419 (2022), eff 5-19-22]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency action enacting a new Section, the Section is no longer effective. Therefore, on 7-15-02 (after the 7-14-02 expiration of the emergency action), the text of Section 595:10-13-3 was no longer effective, and remained as such until added by permanent action on 8-15-03.*

595:10-13-4. Requirements and application for certification as a parent-taught driver education course; certification renewal [TRANSFERRED]

[Source: Added at 19 Ok Reg 673, eff 12-27-01 through 7-14-02 (emergency)¹; Added at 20 Ok Reg 2701, eff 8-15-03 ; Amended at 21 Ok Reg 2999, eff 7-25-04 ; Amended at 28 Ok Reg 2068, eff 7-15-11 ; Transferred to 260:135-5-116 by HB 3419 (2022), eff 5-19-22]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency action enacting a new Section, the Section is no longer effective. Therefore, on 7-15-02 (after the 7-14-02 expiration of the emergency action), the text of Section 595:10-13-4 was no longer effective, and remained as such until added by permanent action on 8-15-03.*

595:10-13-5. Requirements for parents and students [TRANSFERRED]

[Source: Added at 19 Ok Reg 673, eff 12-27-01 through 7-14-02 (emergency)¹; Added at 20 Ok Reg 2701, eff 8-15-03 ; Amended at 21 Ok Reg 2999, eff 7-25-04 ; Amended at 25 Ok Reg 2789, eff 9-12-08 ; Amended at 27 Ok Reg 2689, eff 8-26-10 ; Amended at 28 Ok Reg 2068, eff 7-15-11 ; Amended at 29 Ok

Reg 1371, eff 7-1-12 ; Transferred to 260:135-5-117 by HB 3419 (2022), eff 5-19-22]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency action enacting a new Section, the Section is no longer effective. Therefore, on 7-15-02 (after the 7-14-02 expiration of the emergency action), the text of Section 595:10-13-5 was no longer effective, and remained as such until added by permanent action on 8-15-03.*

595:10-13-6. Course of study and instruction (curriculum) [TRANSFERRED]

[Source: Added at 19 Ok Reg 673, eff 12-27-01 through 7-14-02 (emergency)¹; Added at 20 Ok Reg 2701, eff 8-15-03 ; Amended at 27 Ok Reg 2689, eff 8-26-10 ; Transferred to 260:135-5-118 by HB 3419 (2022), eff 5-19-22]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency action enacting a new Section, the Section is no longer effective. Therefore, on 7-15-02 (after the 7-14-02 expiration of the emergency action), the text of Section 595:10-13-6 was no longer effective, and remained as such until added by permanent action on 8-15-03.*

595:10-13-7. [RESERVED]

[Source: Reserved at 19 Ok Reg 673, eff 12-27-01 through 7-14-02 (emergency)¹; Reserved at 20 Ok Reg 2701, eff 8-15-03]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency action reserving a new Section, the reservation of the Section is no longer effective. Therefore, on 7-15-02 (after the 7-14-02 expiration of the emergency action), Section 595:10-13-7 was no longer reserved, and remained as such until reserved by permanent action on 8-15-03.*

595:10-13-8. Prescribed forms [TRANSFERRED]

[Source: Added at 19 Ok Reg 673, eff 12-27-01 through 7-14-02 (emergency)¹; Added at 20 Ok Reg 2701, eff 8-15-03 ; Amended at 27 Ok Reg 2689, eff 8-26-10 ; Amended at 28 Ok Reg 2068, eff 7-15-11 ; Amended at 34 Ok Reg 1916, eff 9-11-17 ; Transferred to 260:135-5-119 by HB 3419 (2022), eff 5-19-22]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency action enacting a new Section, the Section is no longer effective. Therefore, on 7-15-02 (after the 7-14-02 expiration of the emergency action), the text of Section 595:10-13-8 was no longer effective, and remained as such until added by permanent action on 8-15-03.*

595:10-13-9. Termination, cancellation, or denial of certification or acceptance [TRANSFERRED]

[Source: Added at 19 Ok Reg 673, eff 12-27-01 through 7-14-02 (emergency)¹; Added at 20 Ok Reg 2701, eff 8-15-03 ; Amended at 27 Ok Reg 2689, eff 8-26-10 ; Amended at 28 Ok Reg 2068, eff 7-15-11 ; Transferred to 260:135-5-120 by HB 3419 (2022), eff 5-19-22]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency action enacting a new Section, the Section is no longer effective. Therefore, on 7-15-02 (after the 7-14-02 expiration of the emergency action), the text of Section 595:10-13-9 was no longer effective, and remained as such until added by permanent action on 8-15-03.*

595:10-13-10. [RESERVED]

[Source: Reserved at 19 Ok Reg 673, eff 12-27-01 through 7-14-02 (emergency)¹; Reserved at 20 Ok Reg 2701, eff 8-15-03]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency action reserving a new Section, the reservation of the Section is no longer effective. Therefore, on 7-15-02 (after the 7-14-02 expiration of the emergency action), Section 595:10-13-10 was no longer reserved, and remained as such until reserved by permanent action on 8-15-03.*

595:10-13-11. Hearings [TRANSFERRED]

[Source: Added at 19 Ok Reg 673, eff 12-27-01 through 7-14-02 (emergency)¹; Added at 20 Ok Reg 2701, eff 8-15-03 ; Transferred to 260:135-5-121 by HB 3419 (2022), eff 5-19-22]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency action enacting a new Section, the Section is no longer effective. Therefore, on 7-15-02 (after the 7-14-02 expiration of the emergency action), the text of Section 595:10-13-11 was no longer effective, and remained as such until added by permanent action on 8-15-03.*

SUBCHAPTER 15. PROVISIONAL DRIVER LICENSE PROGRAM [TRANSFERRED]

Editor's Note: *Effective 5-19-22, "...the administrative rules related to any services provided by Service Oklahoma previously promulgated by the Department of Public Safety, the Oklahoma Tax Commission, and any other state agency shall be transferred to and become a part of the administrative rules of Service Oklahoma." The rules in this Subchapter 15 are now located in the Office of Management and Enterprise Services'*

Title 260, Chapter 135, Subchapter 5. For additional information relating to this transfer, see House Bill 3419 (2022).

595:10-15-1. Purpose [TRANSFERRED]

[Source: Added at 31 Ok Reg 161, eff 10-15-13 (emergency); Added at 31 Ok Reg 2328, eff 9-12-14 ; Transferred to 260:135-5-125 by HB 3419 (2022), eff 5-19-22]

595:10-15-2. Definitions [TRANSFERRED]

[Source: Added at 31 Ok Reg 161, eff 10-15-13 (emergency); Added at 31 Ok Reg 2328, eff 9-12-14 ; Amended at 38 Ok Reg 2472, eff 9-12-21 ; Transferred to 260:135-5-126 by HB 3419 (2022), eff 5-19-22]

595:10-15-3. Eligibility criteria [TRANSFERRED]

[Source: Added at 31 Ok Reg 161, eff 10-15-13 (emergency); Added at 31 Ok Reg 2328, eff 9-12-14 ; Amended at 34 Ok Reg 1916, eff 9-11-17 ; Amended at 38 Ok Reg 2472, eff 9-12-21 ; Transferred to 260:135-5-127 by HB 3419 (2022), eff 5-19-22]

595:10-15-4. Participants in the PDL Program [TRANSFERRED]

[Source: Added at 31 Ok Reg 161, eff 10-15-13 (emergency); Added at 31 Ok Reg 2328, eff 9-12-14 ; Amended at 34 Ok Reg 1916, eff 9-11-17 ; Amended at 38 Ok Reg 2472, eff 9-12-21 ; Transferred to 260:135-5-128 by HB 3419 (2022), eff 5-19-22]

595:10-15-5. Terms and conditions under which the Participant Licensee can drive [TRANSFERRED]

[Source: Added at 31 Ok Reg 161, eff 10-15-13 (emergency); Added at 31 Ok Reg 2328, eff 9-12-14 ; Amended at 34 Ok Reg 1916, eff 9-11-17 ; Amended at 38 Ok Reg 2472, eff 9-12-21 ; Transferred to 260:135-5-129 by HB 3419 (2022), eff 5-19-22]

595:10-15-6. Proof of insurance [TRANSFERRED]

[Source: Added at 31 Ok Reg 161, eff 10-15-13 (emergency); Added at 31 Ok Reg 2328, eff 9-12-14 ; Amended at 34 Ok Reg 1916, eff 9-11-17 ; Amended at 38 Ok Reg 2472, eff 9-12-21 ; Transferred to 260:135-5-130 by HB 3419 (2022), eff 5-19-22]

595:10-15-7. Completion of Required forms, payment of the initial minimum monthly payment, and payment of the Provisional License fee [TRANSFERRED]

[Source: Added at 31 Ok Reg 161, eff 10-15-13 (emergency); Added at 31 Ok Reg 2328, eff 9-12-14 ; Amended at 34 Ok Reg 1916, eff 9-11-17 ; Amended at 38 Ok Reg 2472, eff 9-12-21 ; Transferred to 260:135-5-131 by HB 3419 (2022), eff 5-19-22]

595:10-15-8. Termination (removal) from the PDL Program, cancellation of the Restricted Driver License issued under the Provisional Driver License Program, ineligibility from future participation in the PDL Program, and Review [TRANSFERRED]

[Source: Added at 31 Ok Reg 161, eff 10-15-13 (emergency); Added at 31 Ok Reg 2328, eff 9-12-14 ; Amended at 34 Ok Reg 1916, eff 9-11-17 ; Amended at 38 Ok Reg 2472, eff 9-12-21 ; Transferred to 260:135-5-132 by HB 3419 (2022), eff 5-19-22]

595:10-15-9. Completion of the PDL Program [TRANSFERRED]

[**Source:** Added at 31 Ok Reg 161, eff 10-15-13 (emergency); Added at 31 Ok Reg 2328, eff 9-12-14 ; Transferred to 260:135-5-133 by HB 3419 (2022), eff 5-19-22]

595:10-15-10. Construction [TRANSFERRED]

[**Source:** Added at 31 Ok Reg 161, eff 10-15-13 (emergency); Added at 31 Ok Reg 2328, eff 9-12-14 ; Transferred to 260:135-5-134 by HB 3419 (2022), eff 5-19-22]

APPENDIX A. POINTS ASSESSED FOR CONVICTION [TRANSFERRED]

[**Source:** Added at 34 Ok Reg 1916, eff 9-11-17 ; Transferred to 260:135, Appendix A, by HB 3419 (2022), eff 5-19-22]

CHAPTER 11. COMMERCIAL DRIVER LICENSES

[Authority: 47 O.S., § 6-101 et seq.]

[Source: Codified 7-25-09]

SUBCHAPTER 1. COMMERCIAL DRIVER LICENSING [TRANSFERRED]

Editor's Note: *Effective 5-19-22, "...the administrative rules related to any services provided by Service Oklahoma previously promulgated by the Department of Public Safety, the Oklahoma Tax Commission, and any other state agency shall be transferred to and become a part of the administrative rules of Service Oklahoma." The rules in this Subchapter 1 are now located in the Office of Management and Enterprise Services' Title 260, Chapter 135, Subchapter 5. For additional information relating to this transfer, see House Bill 3419 (2022).*

PART 1. PURPOSE [TRANSFERRED]

595:11-1-1. Purpose [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Transferred to 260:135-5-138 by HB 3419 (2022), eff 5-19-22]

PART 2. APPLICATION FOR INITIAL DRIVER LICENSE [TRANSFERRED]

595:11-1-11. General information [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 36 Ok Reg 1036, eff 7-25-19 ; Transferred to 260:135-5-139 by HB 3419 (2022), eff 5-19-22]

595:11-1-12. Procedures for obtaining an initial commercial driver license [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 32 Ok Reg 35, eff 8-25-14 (emergency); Amended at 32 Ok Reg 2220, eff 9-11-15 ; Amended at 36 Ok Reg 1036, eff 7-25-19 ; Amended at 37 Ok Reg 282, eff 10-31-19 (emergency); Amended at 37 Ok Reg 2069, eff 9-11-20 ; Transferred to 260:135-5-140 by HB 3419 (2022), eff 5-19-22]

595:11-1-13. Application by person licensed by another jurisdiction [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 32 Ok Reg 2228, eff 9-11-15 ; Amended at 37 Ok Reg 282, eff 10-31-19 (emergency); Amended at 37 Ok Reg 2069, eff 9-11-20 ; Transferred to 260:135-5-141 by HB 3419 (2022), eff 5-19-22]

595:11-1-14. Adoption by reference [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 28 Ok Reg 2161, eff 6-16-11 (emergency); Amended at 29 Ok Reg 510, eff 6-1-12 ; Amended at 36 Ok Reg 1036, eff 7-25-19 ; Transferred to 260:135-5-142 by HB 3419 (2022), eff 5-19-22]

595:11-1-15. Applicability, substitutions, limitations, and additions to federal regulations adopted by reference [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 28 Ok Reg 2161, eff 6-16-11 (emergency); Amended at 29 Ok Reg 510, eff 6-1-12 ; Amended at 30 Ok Reg 208, eff 12-5-12 (emergency); Amended at 30 Ok Reg 2030, eff 7-25-13 ; Amended at 34 Ok Reg 1943, eff 9-11-17 ; Amended at 35 Ok Reg 1944, eff 9-17-18 ; Amended at 37 Ok Reg 282, eff 10-31-19 (emergency); Amended at 37 Ok Reg 2069, eff 9-11-20 ; Transferred to 260:135-5-143 by HB 3419 (2022), eff 5-19-22]

595:11-1-16. Waiver of certain physical conditions for Class A, B, or C commercial driver license applicants [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 30 Ok Reg 208, eff 12-5-12 (emergency); Amended at 30 Ok Reg 2030, eff 7-25-13 ; Transferred to 260:135-5-144 by HB 3419 (2022), eff 5-19-22]

595:11-1-17. Medical examiner's certificate requirements [TRANSFERRED]

[Source: Added at 30 Ok Reg 208, eff 12-5-12 (emergency); Added at 30 Ok Reg 2030, eff 7-25-13 ; Amended at 34 Ok Reg 1943, eff 9-11-17 ; Transferred to 260:135-5-144 by HB 3419 (2022), eff 5-19-22]

595:11-1-18. Downgrade of commercial driver license to Class D driver license [TRANSFERRED]

[Source: Added at 30 Ok Reg 208, eff 12-5-12 (emergency); Added at 30 Ok Reg 2030, eff 7-25-13 ; Transferred to 260:135-5-146 by HB 3419 (2022), eff 5-19-22]

PART 3. COMMERCIAL DRIVER LICENSE RENEWAL - IN PERSON [TRANSFERRED]

595:11-1-21. Procedure for obtaining a renewal commercial driver license in person [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 27 Ok Reg 323, eff 11-3-09 through 7-14-10 (emergency)¹; Amended at 28 Ok Reg 2161, eff 6-16-11 (emergency); Amended at 29 Ok Reg 510, eff 6-1-12 ; Amended at 32 Ok Reg 2228, eff 9-11-15 ; Amended at 34 Ok Reg 1943, eff 9-11-17 ; Amended at 37 Ok Reg 282, eff 10-31-19 (emergency); Amended at 37 Ok Reg 2069, eff 9-11-20 ; Transferred to 260:135-5-150 by HB 3419 (2022), eff 5-19-22]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency amendatory action, the last effective permanent text is reinstated. Therefore, on 7-15-10 (after the 7-14-10 expiration of this emergency action), the text of 595:11-1-21 reverted back to the permanent text that became effective 7-25-09, as last published in the 2009 OAC Supplement,*

and remained as such until amended again by emergency action on 6-16-11.

PART 5. COMMERCIAL DRIVER LICENSE REPLACEMENT - IN PERSON [TRANSFERRED]

595:11-1-31. Procedure for obtaining a replacement driver license in person [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 27 Ok Reg 323, eff 11-3-09 through 7-14-10 (emergency)¹; Amended at 34 Ok Reg 1943, eff 9-11-17 ; Amended at 35 Ok Reg 1944, eff 9-17-18 ; Amended at 37 Ok Reg 282, eff 10-31-19 (emergency); Amended at 37 Ok Reg 2069, eff 9-11-20 ; Transferred to 260:135-5-151 by HB 3419 (2022), eff 5-19-22]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency amendatory action, the last effective permanent text is reinstated. Therefore, on 7-15-10 (after the 7-14-10 expiration of this emergency action), the text of 595:11-1-31 reverted back to the permanent text that became effective 7-25-09, as last published in the 2009 OAC Supplement and republished in the 2010 OAC Supplement and 2011 and 2016 Editions of the OAC, and remained as such until amended by permanent action on 9-11-17.*

PART 6. RENEWAL OR REPLACEMENT - NOT IN PERSON [REVOKED]

595:11-1-41. Renewal or replacement - not in person [REVOKED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Revoked at 32 Ok Reg 2228, eff 9-11-15]

PART 7. CHANGES TO INFORMATION CONTAINED ON COMMERCIAL DRIVER LICENSE [TRANSFERRED]

595:11-1-51. Procedure to make a change of name on a commercial driver license [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 32 Ok Reg 35, eff 8-25-14 (emergency); Amended at 32 Ok Reg 2220, eff 9-11-15 ; Amended at 37 Ok Reg 282, eff 10-31-19 (emergency); Amended at 37 Ok Reg 2069, eff 9-11-20 ; Transferred to 260:135-5-155 by HB 3419 (2022), eff 5-19-22]

PART 8. REDUCTION OF COMMERCIAL DRIVER LICENSE CLASS [TRANSFERRED]

595:11-1-55. Reduction of commercial driver license class [EXPIRED]

[Source: Added at 27 Ok Reg 323, eff 11-3-09 through 7-14-10 (emergency)¹]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency action enacting a new Section, the Section is no longer effective. Therefore, on 7-15-10 (after the 7-14-10 expiration of this emergency action), Section 595:11-1-55 was no longer effective. For the official text of the emergency rule that was in effect from 11-3-09 through 7-14-10, see 27 Ok Reg 323.*

PART 9. COMMERCIAL DRIVER LICENSE CARD CONTENT [TRANSFERRED]

595:11-1-61. Information displayed on commercial driver licenses [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 28 Ok Reg 2161, eff 6-16-11 (emergency); Amended at 29 Ok Reg 510, eff 6-1-12 ; Amended at 32 Ok Reg 2228, eff 9-11-15 ; Transferred to 260:135-5-156 by HB 3419 (2022), eff 5-19-22]

595:11-1-62. Driving restriction codes [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 27 Ok Reg 323, eff 11-3-09 through 7-14-10 (emergency)¹; Amended at 28 Ok Reg 2161, eff 6-16-11 (emergency); Amended at 29 Ok Reg 510, eff 6-1-12 ; Transferred to 260:135-5-157 by HB 3419 (2022), eff 5-19-22]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency amendatory action, the last effective permanent text is reinstated. Therefore, on 7-15-10 (after the 7-14-10 expiration of this emergency action), the text of 595:11-1-62 reverted back to the permanent text that became effective 7-25-09, as last published in the 2009 OAC Supplement, and remained as such until amended again by emergency action on 5-16-11.*

SUBCHAPTER 3. EXAMINATION [TRANSFERRED]

Editor's Note: *Effective 5-19-22, "...the administrative rules related to any services provided by Service Oklahoma previously promulgated by the Department of Public Safety, the Oklahoma Tax Commission, and any other state agency shall be transferred to and become a part of the administrative rules of Service Oklahoma." The rules in this Subchapter 3 are now located in the Office of Management and Enterprise Services' Title 260, Chapter 135, Subchapter 5. For additional information relating*

to this transfer, see House Bill 3419 (2022).

595:11-3-1. Purpose [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Transferred to 260:135-5-161 by HB 3419 (2022), eff 5-19-22]

595:11-3-2. Study guide [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 28 Ok Reg 2161, eff 6-16-11 (emergency); Amended at 29 Ok Reg 510, eff 6-1-12 ; Amended at 32 Ok Reg 2228, eff 9-11-15 ; Amended at 34 Ok Reg 1943, eff 9-11-17 ; Amended at 35 Ok Reg 1944, eff 9-17-18 ; Transferred to 260:135-5-162 by HB 3419 (2022), eff 5-19-22]

595:11-3-3. Application for examination [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 37 Ok Reg 282, eff 10-31-19 (emergency); Amended at 37 Ok Reg 2069, eff 9-11-20 ; Transferred to 260:135-5-163 by HB 3419 (2022), eff 5-19-22]

595:11-3-4. Incomplete applications [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Transferred to 260:135-5-164 by HB 3419 (2022), eff 5-19-22]

595:11-3-5. Vision [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Transferred to 260:135-5-165 by HB 3419 (2022), eff 5-19-22]

595:11-3-6. Written examination [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 28 Ok Reg 2161, eff 6-16-11 (emergency); Amended at 29 Ok Reg 510, eff 6-1-12 ; Amended at 31 Ok Reg 164, eff 10-15-13 (emergency); Amended at 32 Ok Reg 35, eff 8-25-14 (emergency); Amended at 31 Ok Reg 2330, eff 9-12-14 ; Amended at 32 Ok Reg 2220, eff 9-11-15 ; Amended at 34 Ok Reg 1943, eff 9-11-17 ; Amended at 37 Ok Reg 282, eff 10-31-19 (emergency); Amended at 37 Ok Reg 2069, eff 9-11-20 ; Transferred to 260:135-5-166 by HB 3419 (2022), eff 5-19-22]

595:11-3-7. Vehicle inspection examination of commercial motor vehicles [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 28 Ok Reg 2161, eff 6-16-11 (emergency); Amended at 29 Ok Reg 510, eff 6-1-12 ; Amended at 32 Ok Reg 35, eff 8-25-14 (emergency); Amended at 32 Ok Reg 2220, eff 9-11-15 ; Amended at 35 Ok Reg 1944, eff 9-17-18 ; Amended at 37 Ok Reg 282, eff 10-31-19 (emergency); Amended at 37 Ok Reg 2069, eff 9-11-20 ; Transferred to 260:135-5-167 by HB 3419 (2022), eff 5-19-22]

595:11-3-8. Skills examination [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 28 Ok Reg 2161, eff 6-16-11 (emergency); Amended at 29 Ok Reg 510, eff 6-1-12 ; Amended at 31 Ok Reg 165, eff 10-15-13 (emergency); Amended at 31 Ok Reg 2330, eff 9-12-14 ; Amended at 34 Ok Reg 1943, eff 9-11-17 ; Amended at 36 Ok Reg 1036, eff 7-25-19 ; Amended at 37 Ok Reg 282, eff 10-31-19 (emergency); Amended at 37 Ok Reg 2069, eff 9-11-20 ; Amended at 38 Ok Reg 2480, eff 9-12-21 ; Transferred to 260:135-5-168 by HB 3419 (2022), eff 5-19-22]

595:11-3-9. Automatic failure of skills examination [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 32 Ok Reg 2228, eff 9-11-15 ; Amended at 34 Ok Reg 1943, eff 9-11-17 ; Amended at 37 Ok Reg 282, eff 10-31-19 (emergency); Amended at 37 Ok Reg 2069, eff 9-11-20 ; Transferred to 260:135-5-169 by HB 3419 (2022), eff 5-19-22]

SUBCHAPTER 5. COMMERCIAL DRIVER LICENSE THIRD-PARTY EXAMINERS [TRANSFERRED]

Editor's Note: *Effective 5-19-22, "...the administrative rules related to any services provided by Service Oklahoma previously promulgated by the Department of Public Safety, the Oklahoma Tax Commission, and any other state agency shall be transferred to and become a part of the administrative rules of Service Oklahoma." The rules in this Subchapter 5 are now located in the Office of Management and Enterprise Services' Title 260, Chapter 135, Subchapter 5. For additional information relating to this transfer, see House Bill 3419 (2022).*

595:11-5-1. Purpose [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 37 Ok Reg 282, eff 10-31-19 (emergency); Amended at 37 Ok Reg 2069, eff 9-11-20 ; Transferred to 260:135-5-173 by HB 3419 (2022), eff 5-19-22]

595:11-5-2. Scope and application [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 37 Ok Reg 282, eff 10-31-19 (emergency); Amended at 37 Ok Reg 2069, eff 9-11-20 ; Transferred to 260:135-5-174 by HB 3419 (2022), eff 5-19-22]

595:11-5-3. Definitions [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 32 Ok Reg 2228, eff 9-11-15 ; Amended at 37 Ok Reg 282, eff 10-31-19 (emergency); Amended at 37 Ok Reg 2069, eff 9-11-20 ; Transferred to 260:135-5-175 by HB 3419 (2022), eff 5-19-22]

595:11-5-4. Requirements for certification as a certified school; display of certificate; certification renewal [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 27 Ok Reg 323, eff 11-3-09 through 7-14-10 (emergency)¹; Amended at 27 Ok Reg 2704, eff 8-26-10 ; Amended at 32 Ok Reg 2228, eff 9-11-15 ; Amended at 34 Ok Reg 1943, eff 9-11-17 ; Amended at 35 Ok Reg 1944, eff 9-17-18 ; Amended at 37 Ok Reg 282, eff 10-31-19 (emergency); Amended at 37 Ok Reg 2069, eff 9-11-20 ; Amended at 38 Ok Reg 2480, eff 9-12-21 ; Transferred to 260:135-5-176 by HB 3419 (2022), eff 5-19-22]

Editor's Note: ¹*This emergency action expired before being superseded by a permanent action. Upon expiration of an emergency amendatory action, the last effective permanent text is reinstated. Therefore, on 7-15-10 (after the 7-14-10 expiration of this emergency action), the text of 595:11-5-4 reverted back to the permanent text that became effective 7-25-09, as last published in the 2009 OAC Supplement, and remained as such until amended by permanent action on 8-26-10.*

**595:11-5-5. Requirements for certification as a third-party examiner, display of certificate, certification renewal
[TRANSFERRED]**

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 27 Ok Reg 323, eff 11-3-09 through 7-14-10 (emergency)¹; Amended at 31 Ok Reg 167, eff 10-15-13 (emergency); Amended at 31 Ok Reg 2333, eff 9-12-14 ; Amended at 34 Ok Reg 1943, eff 9-11-17 ; Amended at 37 Ok Reg 282, eff 10-31-19 (emergency); Amended at 37 Ok Reg 2069, eff 9-11-20 ; Amended at 38 Ok Reg 2480, eff 9-12-21 ; Transferred to 260:135-5-177 by HB 3419 (2022), eff 5-19-22]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency amendatory action, the last effective permanent text is reinstated. Therefore, on 7-15-10 (after the 7-14-10 expiration of this emergency action), the text of 595:11-5-5 reverted back to the permanent text that became effective 7-25-09, as last published in the 2009 OAC Supplement and republished in the 2010 OAC Supplement and 2011 Edition of the OAC, and remained as such until amended again by emergency action on 10-15-13.*

**595:11-5-6. Course of instruction for driver training instructors applying for certification as a third-party examiner
[TRANSFERRED]**

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 37 Ok Reg 2069, eff 9-11-20 ; Transferred to 260:135-5-178 by HB 3419 (2022), eff 5-19-22]

**595:11-5-7. Skills examination requirements and standards
[TRANSFERRED]**

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 32 Ok Reg 35, eff 8-25-14 (emergency); Amended at 32 Ok Reg 2220, eff 9-11-15 ; Amended at 36 Ok Reg 1036, eff 7-25-19 ; Amended at 37 Ok Reg 282, eff 10-31-19 (emergency); Amended at 37 Ok Reg 2069, eff 9-11-20 ; Transferred to 260:135-5-179 by HB 3419 (2022), eff 5-19-22]

595:11-5-8. Examination for emergency certification for bus drivers [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Transferred to 260:135-5-180 by HB 3419 (2022), eff 5-19-22]

**595:11-5-9. Failed examinations and reexamination
[TRANSFERRED]**

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 32 Ok Reg 35, eff 8-25-14 (emergency); Amended at 32 Ok Reg 2220, eff 9-11-15 ; Amended at 34 Ok Reg 1943, eff 9-11-17 ; Amended at 35 Ok Reg 1944, eff 9-17-18 ; Amended at 36 Ok Reg 1036, eff 7-25-19 ; Amended at 37 Ok Reg 282, eff 10-31-19 (emergency); Amended at 37 Ok Reg 2069, eff 9-11-20 ; Transferred to 260:135-5-181 by HB 3419 (2022), eff 5-19-22]

595:11-5-10. Commercial driver license applicant [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 37 Ok Reg 282, eff 10-31-19 (emergency); Amended at 37 Ok Reg 2069, eff 9-11-20 ; Transferred to 260:135-5-182 by HB 3419 (2022), eff 5-19-22]

595:11-5-11. Records to be maintained by certified schools and third-party examiners [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 27 Ok Reg 2704, eff 8-26-10 ; Amended at 32 Ok Reg 2228, eff 9-11-15 ; Amended at 34 Ok Reg 1943, eff 9-11-17 ; Amended at 37 Ok Reg 282, eff 10-31-19 (emergency); Amended at 37 Ok Reg 2069, eff 9-11-20 ; Transferred to 260:135-5-183 by HB 3419 (2022), eff 5-19-22]

595:11-5-12. Records to be maintained at the Department [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 37 Ok Reg 282, eff 10-31-19 (emergency); Amended at 37 Ok Reg 2069, eff 9-11-20 ; Transferred to 260:135-5-184 by HB 3419 (2022), eff 5-19-22]

595:11-5-13. Prescribed forms [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 34 Ok Reg 1943, eff 9-11-17 ; Amended at 35 Ok Reg 1944, eff 9-17-18 ; Amended at 37 Ok Reg 282, eff 10-31-19 (emergency); Amended at 37 Ok Reg 2069, eff 9-11-20 ; Transferred to 260:135-5-185 by HB 3419 (2022), eff 5-19-22]

595:11-5-14. Official seal, Map and CDL Examiners Manual [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 34 Ok Reg 1943, eff 9-11-17 ; Amended at 35 Ok Reg 1944, eff 9-17-18 ; Amended at 36 Ok Reg 1036, eff 7-25-19 ; Amended at 37 Ok Reg 282, eff 10-31-19 (emergency); Amended at 37 Ok Reg 2069, eff 9-11-20 ; Transferred to 260:135-5-186 by HB 3419 (2022), eff 5-19-22]

595:11-5-15. Prohibited acts; conduct [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 32 Ok Reg 35, eff 8-25-14 (emergency); Amended at 32 Ok Reg 2220, eff 9-11-15 ; Amended at 35 Ok Reg 1944, eff 9-17-18 ; Amended at 37 Ok Reg 282, eff 10-31-19 (emergency); Amended at 37 Ok Reg 2069, eff 9-11-20 ; Transferred to 260:135-5-187 by HB 3419 (2022), eff 5-19-22]

595:11-5-16. Termination of contracts and agreements [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 37 Ok Reg 282, eff 10-31-19 (emergency); Amended at 37 Ok Reg 2069, eff 9-11-20 ; Transferred to 260:135-5-188 by HB 3419 (2022), eff 5-19-22]

595:11-5-17. Withdrawal or denial of certification [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 34 Ok Reg 1943, eff 9-11-17 ; Amended at 37 Ok Reg 289, eff 10-31-19 (emergency); Amended at 37 Ok Reg 2069, eff 9-11-20 ; Transferred to 260:135-5-189 by HB 3419 (2022), eff 5-19-22]

595:11-5-18. Hearings [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Transferred to 260:135-5-190 by HB 3419 (2022), eff 5-19-22]

SUBCHAPTER 7. TRUCK DRIVER TRAINING [TRANSFERRED]

Editor's Note: *Effective 5-19-22, "...the administrative rules related to any services provided by Service Oklahoma previously promulgated by the Department of Public Safety, the Oklahoma Tax Commission, and any other state agency shall be transferred to and become a part of the administrative rules of Service Oklahoma." The rules in this Subchapter 7 are now located in the Office of Management and Enterprise Services' Title 260, Chapter 135, Subchapter 5. For additional information relating to this transfer, see House Bill 3419 (2022).*

595:11-7-1. Purpose [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Transferred to 260:135-5-194 by HB 3419 (2022), eff 5-19-22]

595:11-7-2. Definitions [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 34 Ok Reg 1943, eff 9-11-17 ; Amended at 37 Ok Reg 289, eff 10-31-19 (emergency); Amended at 37 Ok Reg 2069, eff 9-11-20 ; Transferred to 260:135-5-195 by HB 3419 (2022), eff 5-19-22]

595:11-7-3. School licenses and instructor permits [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 27 Ok Reg 323, eff 11-3-09 through 7-14-10 (emergency)¹; Amended at 32 Ok Reg 35, eff 8-25-14 (emergency); Amended at 32 Ok Reg 2220, eff 9-11-15 ; Amended at 35 Ok Reg 1944, eff 9-17-18 ; Amended at 36 Ok Reg 1036, eff 7-25-19 ; Amended at 37 Ok Reg 289, eff 10-31-19 (emergency); Amended at 37 Ok Reg 2069, eff 9-11-20 ; Transferred to 260:135-5-196 by HB 3419 (2022), eff 5-19-22]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency amendatory action, the last effective permanent text is reinstated. Therefore, on 7-15-10 (after the 7-14-10 expiration of this emergency action), the text of 595:11-7-3 reverted back to the permanent text that became effective 7-25-09, as last published in the 2009 OAC Supplement and republished in the 2010 OAC Supplement and 2011 Edition of the OAC, and remained as such until amended again by emergency action on 8-25-14.*

595:11-7-4. Qualifications for instructors [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 27 Ok Reg 2704, eff 8-26-10 ; Amended at 32 Ok Reg 35, eff 8-25-14 (emergency); Amended at 32 Ok Reg 2220, eff 9-11-15 ; Amended at 34 Ok

Reg 1943, eff 9-11-17 ; Amended at 36 Ok Reg 1036, eff 7-25-19 ; Amended at 37 Ok Reg 289, eff 10-31-19 (emergency); Amended at 37 Ok Reg 2069, eff 9-11-20 ; Transferred to 260:135-5-197 by HB 3419 (2022), eff 5-19-22]

595:11-7-5. Review of permitted instructors and licensed schools [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 32 Ok Reg 2228, eff 9-11-15 ; Transferred to 260:135-5-198 by HB 3419 (2022), eff 5-19-22]

595:11-7-6. Eligibility for re-issuance of instructor permits [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Transferred to 260:135-5-199 by HB 3419 (2022), eff 5-19-22]

595:11-7-7. Inspection of school premises and commercial motor vehicles [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 37 Ok Reg 2069, eff 9-11-20 ; Transferred to 260:135-5-200 by HB 3419 (2022), eff 5-19-22]

595:11-7-8. Written notice of denial, suspension, or revocation [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 37 Ok Reg 2069, eff 9-11-20 ; Transferred to 260:135-5-201 by HB 3419 (2022), eff 5-19-22]

595:11-7-9. Prescribed course of study [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 36 Ok Reg 1036, eff 7-25-19 ; Amended at 37 Ok Reg 289, eff 10-31-19 (emergency); Added at 37 Ok Reg 2069, eff 9-11-20 ; Transferred to 260:135-5-202 by HB 3419 (2022), eff 5-19-22]

595:11-7-10. Specification for commercial motor vehicles [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 32 Ok Reg 2228, eff 9-11-15 ; Amended at 37 Ok Reg 289, eff 10-31-19 (emergency); Amended at 37 Ok Reg 2069, eff 9-11-20 ; Transferred to 260:135-5-203 by HB 3419 (2022), eff 5-19-22]

595:11-7-11. Insurance [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 37 Ok Reg 2069, eff 9-11-20 ; Transferred to 260:135-5-204 by HB 3419 (2022), eff 5-19-22]

595:11-7-12. Reports [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 37 Ok Reg 2069, eff 9-11-20 ; Transferred to 260:135-5-205 by HB 3419 (2022), eff 5-19-22]

595:11-7-13. Requirements for schools and classrooms [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 27 Ok Reg 2704, eff 8-26-10 ; Amended at 32 Ok Reg 35, eff 8-25-14 (emergency); Amended at 32 Ok Reg 2220, eff 9-11-15 ; Amended at 34 Ok Reg 1943, eff 9-11-17 ; Amended at 37 Ok Reg 2069, eff 9-11-20 ; Transferred to 260:135-5-206 by HB 3419 (2022), eff 5-19-22]

595:11-7-14. Prohibited acts; conduct [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 37 Ok Reg 2069, eff 9-11-20 ; Transferred to 260:135-5-207 by HB 3419 (2022), eff 5-19-22]

595:11-7-15. Suspension or revocation of license [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 35 Ok Reg 1944, eff 9-17-18 ; Amended at 37 Ok Reg 289, eff 10-31-19 (emergency); Amended at 37 Ok Reg 2069, eff 9-11-20 ; Transferred to 260:135-5-208 by HB 3419 (2022), eff 5-19-22]

595:11-7-16. Hearings [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Transferred to 260:135-5-209 by HB 3419 (2022), eff 5-19-22]

SUBCHAPTER 9. DRIVER STATUS NOTIFICATION SYSTEM [TRANSFERRED]

Editor's Note: *Effective 5-19-22, "...the administrative rules related to any services provided by Service Oklahoma previously promulgated by the Department of Public Safety, the Oklahoma Tax Commission, and any other state agency shall be transferred to and become a part of the administrative rules of Service Oklahoma." The rules in this Subchapter 9 are now located in the Office of Management and Enterprise Services' Title 260, Chapter 135, Subchapter 5. For additional information relating to this transfer, see House Bill 3419 (2022).*

595:11-9-1. Purpose [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Transferred to 260:135-5-213 by HB 3419 (2022), eff 5-19-22]

595:11-9-2. Applicability [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 35 Ok Reg 1944, eff 9-17-18 ; Transferred to 260:135-5-214 by HB 3419 (2022), eff 5-19-22]

595:11-9-3. Definitions [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 35 Ok Reg 1944, eff 9-17-18 ; Amended at 37 Ok Reg 2069, eff 9-11-20 ; Transferred to 260:135-5-215 by HB 3419 (2022), eff 5-19-22]

595:11-9-4. Employer application [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 35 Ok Reg 1944, eff 9-17-18 ; Transferred to 260:135-5-216 by HB 3419 (2022), eff 5-19-22]

595:11-9-5. Requirements for enrolling drivers by subscribing employers [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 28 Ok Reg 2161, eff 6-16-11 (emergency); Amended at 29 Ok Reg 510, eff 6-1-12 ; Amended at 35 Ok Reg 1944, eff 9-17-18 ; Transferred to 260:135-5-217 by HB 3419 (2022), eff 5-19-22]

595:11-9-6. Renewing enrolled drivers [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 28 Ok Reg 2161, eff 6-16-11 (emergency); Amended at 29 Ok Reg 510, eff 6-1-12 ; Amended at 35 Ok Reg 1944, eff 9-17-18 ; Transferred to 260:135-5-218 by HB 3419 (2022), eff 5-19-22]

595:11-9-7. Removing drivers by subscribing employers. [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Transferred to 260:135-5-219 by HB 3419 (2022), eff 5-19-22]

595:11-9-8. Methods of notification and content of information [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 35 Ok Reg 1944, eff 9-17-18 ; Transferred to 260:135-5-220 by HB 3419 (2022), eff 5-19-22]

595:11-9-9. Fee schedule and payment [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Amended at 28 Ok Reg 2161, eff 6-16-11 (emergency); Amended at 29 Ok Reg 510, eff 6-1-12 ; Amended at 35 Ok Reg 1944, eff 9-17-18 ; Transferred to 260:135-5-221 by HB 3419 (2022), eff 5-19-22]

595:11-9-10. Maintenance of subscription [REVOKED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Revoked at 35 Ok Reg 1944, eff 9-17-18]

595:11-9-11. Prohibited acts [TRANSFERRED]

[Source: Added at 26 Ok Reg 2749, eff 7-25-09 ; Transferred to 260:135-5-222 by HB 3419 (2022), eff 5-19-22]

SUBCHAPTER 11. THIRD-PARTY EXAMINERS PILOT PROGRAM [EXPIRED]

595:11-11-1. Purpose [EXPIRED]

[Source: Added at 34 Ok Reg 293, eff 12-2-16 through 9-14-17 (emergency)¹]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency action enacting a new Section, the Section is no longer effective. Therefore, on 9-15-17 (after the 9-14-17 expiration of the emergency action), Section 595:11-11-1 was no longer effective. For the official text of the emergency rule that was effective from 12-2-16 through 9-14-17, see 34 Ok Reg 293.*

595:11-11-2. Scope and application [EXPIRED]

[Source: Added at 34 Ok Reg 293, eff 12-2-16 through 9-14-17 (emergency)¹]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency action enacting a new Section, the Section is no longer effective. Therefore, on 9-15-17 (after the 9-14-17 expiration of the emergency action), Section 595:11-11-2 was no longer effective. For the official text of the emergency rule that was effective from 12-2-16 through 9-14-17, see 34 Ok Reg 293.*

595:11-11-3. Definitions [EXPIRED]

[Source: Added at 34 Ok Reg 293, eff 12-2-16 through 9-14-17 (emergency)¹]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency action enacting a new Section, the Section is no longer effective. Therefore, on 9-15-17 (after the 9-14-17 expiration of the emergency action), Section 595:11-11-3 was no longer effective. For the official text of the emergency rule that was effective from 12-2-16 through 9-14-17, see 34 Ok Reg 293.*

595:11-11-4. School licenses and driver training instructor permits [EXPIRED]

[Source: Added at 34 Ok Reg 293, eff 12-2-16 through 9-14-17 (emergency)¹]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency action enacting a new Section, the Section is no longer effective. Therefore, on 9-15-17 (after the 9-14-17 expiration of the emergency action), Section 595:11-11-4 was no longer effective. For the official text of the emergency rule that was effective from 12-2-16 through 9-14-17, see 34 Ok Reg 293.*

595:11-11-5. Qualifications for instructors [EXPIRED]

[Source: Added at 34 Ok Reg 293, eff 12-2-16 through 9-14-17 (emergency)¹]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency action enacting a new Section, the Section is no longer effective. Therefore, on 9-15-17 (after the 9-14-17 expiration of the emergency action), Section 595:11-11-5 was no longer effective. For the official text of the emergency rule that was effective from 12-2-16 through 9-14-17, see 34 Ok Reg 293.*

595:11-11-6. Requirements for certification as a third-party examiner [EXPIRED]

[Source: Added at 34 Ok Reg 293, eff 12-2-16 through 9-14-17 (emergency)¹]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency action enacting a new Section, the Section is no longer effective. Therefore, on 9-15-17 (after the 9-14-17 expiration of the emergency action), Section 595:11-11-6 was no longer effective. For the official text of the emergency rule that was effective from 12-2-16 through 9-14-17, see 34 Ok Reg 293.*

595:11-11-7. Review of all required files kept by instructors, third party examiner's and licensed schools [EXPIRED]

[Source: Added at 34 Ok Reg 293, eff 12-2-16 through 9-14-17 (emergency)¹]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency action enacting a new Section, the Section is no longer effective. Therefore, on 9-15-17 (after the 9-14-17 expiration of the emergency action), Section 595:11-11-7 was no longer effective. For the official text of the emergency rule that was effective from 12-2-16 through 9-14-17, see 34 Ok Reg 293.*

595:11-11-8. Course of instruction for certification as a third-party examiner [EXPIRED]

[Source: Added at 34 Ok Reg 293, eff 12-2-16 through 9-14-17 (emergency)¹]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency action enacting a new Section, the Section is no longer effective.*

Therefore, on 9-15-17 (after the 9-14-17 expiration of the emergency action), Section 595:11-11-8 was no longer effective. For the official text of the emergency rule that was effective from 12-2-16 through 9-14-17, see 34 Ok Reg 293.

595:11-11-9. Insurance [EXPIRED]

[Source: Added at 34 Ok Reg 293, eff 12-2-16 through 9-14-17 (emergency)¹]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency action enacting a new Section, the Section is no longer effective. Therefore, on 9-15-17 (after the 9-14-17 expiration of the emergency action), Section 595:11-11-9 was no longer effective. For the official text of the emergency rule that was effective from 12-2-16 through 9-14-17, see 34 Ok Reg 293.*

595:11-11-10. Requirements for schools and classrooms [EXPIRED]

[Source: Added at 34 Ok Reg 293, eff 12-2-16 through 9-14-17 (emergency)¹]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency action enacting a new Section, the Section is no longer effective. Therefore, on 9-15-17 (after the 9-14-17 expiration of the emergency action), Section 595:11-11-10 was no longer effective. For the official text of the emergency rule that was effective from 12-2-16 through 9-14-17, see 34 Ok Reg 293.*

595:11-11-11. Specification for commercial motor vehicles [EXPIRED]

[Source: Added at 34 Ok Reg 293, eff 12-2-16 through 9-14-17 (emergency)¹]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency action enacting a new Section, the Section is no longer effective. Therefore, on 9-15-17 (after the 9-14-17 expiration of the emergency action), Section 595:11-11-11 was no longer effective. For the official text of the emergency rule that was effective from 12-2-16 through 9-14-17, see 34 Ok Reg 293.*

595:11-11-12. Prescribed course of study for commercial truck driver training [EXPIRED]

[Source: Added at 34 Ok Reg 293, eff 12-2-16 through 9-14-17 (emergency)¹]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency action enacting a new Section, the Section is no longer effective. Therefore, on 9-15-17 (after the 9-14-17 expiration of the emergency action), Section 595:11-11-12 was no longer effective. For the official text of the emergency rule that was effective from 12-2-16 through 9-14-17, see 34 Ok Reg 293.*

595:11-11-13. Third party skills examination requirements and standards [EXPIRED]

[Source: Added at 34 Ok Reg 293, eff 12-2-16 through 9-14-17 (emergency)¹]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency action enacting a new Section, the Section is no longer effective. Therefore, on 9-15-17 (after the 9-14-17 expiration of the emergency action), Section 595:11-11-13 was no longer effective. For the official text of the emergency rule that was effective from 12-2-16 through 9-14-17, see 34 Ok Reg 293.*

595:11-11-14. Failed examinations and reexamination [EXPIRED]

[Source: Added at 34 Ok Reg 293, eff 12-2-16 through 9-14-17 (emergency)¹]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency action enacting a new Section, the Section is no longer effective. Therefore, on 9-15-17 (after the 9-14-17 expiration of the emergency action), Section 595:11-11-14 was no longer effective. For the official text of the emergency rule that was effective from 12-2-16 through 9-14-17, see 34 Ok Reg 293.*

595:11-11-15. Inspection of school premises and commercial motor vehicles [EXPIRED]

[Source: Added at 34 Ok Reg 293, eff 12-2-16 through 9-14-17 (emergency)¹]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency action enacting a new Section, the Section is no longer effective.*

Therefore, on 9-15-17 (after the 9-14-17 expiration of the emergency action), Section 595:11-11-15 was no longer effective. For the official text of the emergency rule that was effective from 12-2-16 through 9-14-17, see 34 Ok Reg 293.

595:11-11-16. Records to be maintained by certified schools and third-party examiners [EXPIRED]

[Source: Added at 34 Ok Reg 293, eff 12-2-16 through 9-14-17 (emergency)¹]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency action enacting a new Section, the Section is no longer effective. Therefore, on 9-15-17 (after the 9-14-17 expiration of the emergency action), Section 595:11-11-16 was no longer effective. For the official text of the emergency rule that was effective from 12-2-16 through 9-14-17, see 34 Ok Reg 293.*

595:11-11-17. Records to be maintained at the Department [EXPIRED]

[Source: Added at 34 Ok Reg 293, eff 12-2-16 through 9-14-17 (emergency)¹]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency action enacting a new Section, the Section is no longer effective. Therefore, on 9-15-17 (after the 9-14-17 expiration of the emergency action), Section 595:11-11-17 was no longer effective. For the official text of the emergency rule that was effective from 12-2-16 through 9-14-17, see 34 Ok Reg 293.*

595:11-11-18. Agreements and schedule of fees [EXPIRED]

[Source: Added at 34 Ok Reg 293, eff 12-2-16 through 9-14-17 (emergency)¹]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency action enacting a new Section, the Section is no longer effective. Therefore, on 9-15-17 (after the 9-14-17 expiration of the emergency action), Section 595:11-11-18 was no longer effective. For the official text of the emergency rule that was effective from 12-2-16 through 9-14-17, see 34 Ok Reg 293.*

**595:11-11-19. Records to be maintained by the commercial school
[EXPIRED]**

[Source: Added at 34 Ok Reg 293, eff 12-2-16 through 9-14-17 (emergency)¹]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency action enacting a new Section, the Section is no longer effective. Therefore, on 9-15-17 (after the 9-14-17 expiration of the emergency action), Section 595:11-11-19 was no longer effective. For the official text of the emergency rule that was effective from 12-2-16 through 9-14-17, see 34 Ok Reg 293.*

595:11-11-20. Official seal [EXPIRED]

[Source: Added at 34 Ok Reg 293, eff 12-2-16 through 9-14-17 (emergency)¹]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency action enacting a new Section, the Section is no longer effective. Therefore, on 9-15-17 (after the 9-14-17 expiration of the emergency action), Section 595:11-11-20 was no longer effective. For the official text of the emergency rule that was effective from 12-2-16 through 9-14-17, see 34 Ok Reg 293.*

**595:11-11-21. Certified schools prohibited acts; conduct
[EXPIRED]**

[Source: Added at 34 Ok Reg 293, eff 12-2-16 through 9-14-17 (emergency)¹]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency action enacting a new Section, the Section is no longer effective. Therefore, on 9-15-17 (after the 9-14-17 expiration of the emergency action), Section 595:11-11-21 was no longer effective. For the official text of the emergency rule that was effective from 12-2-16 through 9-14-17, see 34 Ok Reg 293.*

595:11-11-22. Third-party examiner - prohibited acts [EXPIRED]

[Source: Added at 34 Ok Reg 293, eff 12-2-16 through 9-14-17 (emergency)¹]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency action enacting a new Section, the Section is no longer effective. Therefore, on 9-15-17 (after the 9-14-17 expiration of the emergency*

action), Section 595:11-11-22 was no longer effective. For the official text of the emergency rule that was effective from 12-2-16 through 9-14-17, see 34 Ok Reg 293.

595:11-11-23. Third-party examiner - conduct [EXPIRED]

[Source: Added at 34 Ok Reg 293, eff 12-2-16 through 9-14-17 (emergency)¹]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency action enacting a new Section, the Section is no longer effective. Therefore, on 9-15-17 (after the 9-14-17 expiration of the emergency action), Section 595:11-11-23 was no longer effective. For the official text of the emergency rule that was effective from 12-2-16 through 9-14-17, see 34 Ok Reg 293.*

595:11-11-24. Commerical instructor-prohibited acts; conduct [EXPIRED]

[Source: Added at 34 Ok Reg 293, eff 12-2-16 through 9-14-17 (emergency)¹]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency action enacting a new Section, the Section is no longer effective. Therefore, on 9-15-17 (after the 9-14-17 expiration of the emergency action), Section 595:11-11-24 was no longer effective. For the official text of the emergency rule that was effective from 12-2-16 through 9-14-17, see 34 Ok Reg 293.*

595:11-11-25. Termination of contracts and agreements [EXPIRED]

[Source: Added at 34 Ok Reg 293, eff 12-2-16 through 9-14-17 (emergency)¹]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency action enacting a new Section, the Section is no longer effective. Therefore, on 9-15-17 (after the 9-14-17 expiration of the emergency action), Section 595:11-11-25 was no longer effective. For the official text of the emergency rule that was effective from 12-2-16 through 9-14-17, see 34 Ok Reg 293.*

595:11-11-26. Withdrawal or denial of certification [EXPIRED]

[Source: Added at 34 Ok Reg 293, eff 12-2-16 through 9-14-17 (emergency)¹]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency action enacting a new Section, the Section is no longer effective. Therefore, on 9-15-17 (after the 9-14-17 expiration of the emergency action), Section 595:11-11-26 was no longer effective. For the official text of the emergency rule that was effective from 12-2-16 through 9-14-17, see 34 Ok Reg 293.*

595:11-11-27. Hearings [EXPIRED]

[Source: Added at 34 Ok Reg 293, eff 12-2-16 through 9-14-17 (emergency)¹]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency action enacting a new Section, the Section is no longer effective. Therefore, on 9-15-17 (after the 9-14-17 expiration of the emergency action), Section 595:11-11-27 was no longer effective. For the official text of the emergency rule that was effective from 12-2-16 through 9-14-17, see 34 Ok Reg 293.*

CHAPTER 15. FINANCIAL RESPONSIBILITY

[**Authority:** 47 O.S., §§ 7-101(a), 7-608(c), and 7-609]

[**Source:** Codified 12-30-91]

SUBCHAPTER 1. VEHICLE LIABILITY INSURANCE CANCELLATION [REVOKED]

595:15-1-1. Purpose [REVOKED]

[**Source:** Amended at 16 Ok Reg 3157, eff 7-12-99 ; Amended at 21 Ok Reg 3009, eff 7-25-04 ; Revoked at 28 Ok Reg 2085, eff 7-15-11]

595:15-1-2. Definitions [REVOKED]

[**Source:** Amended at 9 Ok Reg 2575, eff 6-26-92 ; Amended at 16 Ok Reg 3157, eff 7-12-99 ; Amended at 21 Ok Reg 3009, eff 7-25-04 ; Revoked at 28 Ok Reg 2085, eff 7-15-11]

595:15-1-3. Notification to the Department [REVOKED]

[**Source:** Amended at 9 Ok Reg 2575, eff 6-26-92 ; Amended at 11 Ok Reg 227, eff 11-1-93 (emergency); Amended at 11 Ok Reg 2353, eff 5-26-94 ; Amended at 21 Ok Reg 3009, eff 7-25-04 ; Revoked at 28 Ok Reg 2085, eff 7-15-11]

595:15-1-4. Suspension for no vehicle liability insurance [REVOKED]

[**Source:** Amended at 11 Ok Reg 227, eff 11-1-93 (emergency); Amended at 11 Ok Reg 2353, eff 5-26-94 ; Amended at 14 Ok Reg 3503, eff 8-12-97 ; Amended at 16 Ok Reg 3157, eff 7-12-99 ; Amended at 17 Ok Reg 3036, eff 7-15-00 ; Amended at 21 Ok Reg 3009, eff 7-25-04 ; Revoked at 28 Ok Reg 2085, eff 7-15-11]

595:15-1-5. Verification of insurance presented to the Department [REVOKED]

[**Source:** Added at 24 Ok Reg 2776, eff 8-15-07 ; Revoked at 28 Ok Reg 2085, eff 7-15-11]

SUBCHAPTER 3. OKLAHOMA COMPULSORY INSURANCE VERIFICATION SYSTEM

595:15-3-1. Purpose

The purpose of this subchapter is to provide guidance to insurance companies for participation in the Oklahoma Compulsory Insurance Verification System as created by the Department of Public Safety pursuant to 47 O.S., §7-600.2.

[**Source:** Added at 28 Ok Reg 2085, eff 7-15-11]

595:15-3-2. Applicability

(a) *All insurers, as a condition of writing motor vehicle liability policies in this state, shall comply with the requirements of Section 7-600.2 of Title 47 of the Oklahoma Statutes.* [36 O.S., §619.3]

(b) The Oklahoma Compulsory Insurance Verification system provides an electronic real-time means to law enforcement and the courts to verify compliance with the Compulsory Insurance Law of Oklahoma (47 O.S., §7-600 et seq.) as it pertains to privately-owned vehicles.

[Source: Added at 28 Ok Reg 2085, eff 7-15-11]

595:15-3-3. Responsibilities of the Department of Public Safety and insurance companies

Compliance with 47 O.S., §7-600.2, and other laws related to the Oklahoma Compulsory Insurance Verification System, participation in the System by insurance companies, and the responsibilities of the Department of Public Safety and insurance companies related to that compliance and participation are governed by the "Web Service and Database Manual" as published by the Department and provided on the website of the Department at: <http://www.dps.state.ok.us/OCIVS/>

[Source: Added at 28 Ok Reg 2085, eff 7-15-11]

SUBCHAPTER 5. OKLAHOMA TEMPORARY MOTORIST LIABILITY PLAN

595:15-5-1. Purpose

The purpose of this subchapter is to provide guidance to law enforcement officers and their agencies throughout the State of Oklahoma with regards to the Oklahoma Temporary Motorist Liability Plan pursuant to 47 O.S. § 7-621.

[Source: Added at 31 Ok Reg 2334, eff 9-12-14]

595:15-5-2. General procedures

(a) **Seizure of license plates.** When the law enforcement officer determines the vehicle involved in the traffic stop is not in compliance with this state's Compulsory Insurance Law, the officer shall:

- (1) seize the license plate from the vehicle;
- (2) issue the driver a citation for noncompliance;
- (3) provide the driver with the following information:
 - (A) the citation will act as a temporary license plate for ten (10) days from the date of the citation.
 - (B) the license plate will be delivered to the county Sheriff's office in the county in which the violation took place;
 - (C) to recover the license plate, the driver or owner of the vehicle shall:

- (i) provide verification of compliance with the Compulsory Insurance Law;
- (ii) Pay the administrative fee of one hundred twenty-five dollars (\$125.00) to the county Sheriff's office;
- (iii) Pay all fines and fees associated with the citation.

(4) Within three (3) days of the citation, the law enforcement officer shall deliver a copy of the citation along with the seized license plate to the sheriff's office in the county in which the violation occurred.

(b) **Temporary license plate or temporary sticker.** When a law enforcement officer seizes the license plate of an uninsured driver pursuant to 47 O.S. § 7-606(A)(1)(b), a temporary sticker or license plate shall be affixed to the vehicle.

(1) The Oklahoma Sheriffs Association shall annually develop and approve the temporary sticker or license plate with consultation from the Oklahoma Insurance Department.

(A) If the Oklahoma Sheriffs Association chooses to develop a temporary sticker, it shall be affixed to the lower left corner of the rear window of the vehicle.

(B) If the Oklahoma Sheriffs Association chooses to develop a temporary license plate, it shall be affixed to the location where the seized license plate was affixed.

(2) The temporary sticker or license plate shall include blank lines for the following information:

(A) The county in which the citation is issued,

(B) The date the citation is issued,

(C) The citation number,

(D) The year, make, and model of the vehicle, and

(E) The license plate number of the vehicle.

(3) The temporary sticker or license plate shall be an easily seen and identifiable color.

(4) All temporary stickers or license plates used in the Oklahoma Temporary Motorist Liability Plan shall be purchased from the Oklahoma Sheriffs Association.

CHAPTER 20. INSPECTION AND EQUIPMENT FOR MOTOR VEHICLES [REVOKED]

[Authority: 47 O.S., §§ 851 et seq.]
[Source: Codified 12-30-91]

SUBCHAPTER 1. GENERAL PROVISIONS [REVOKED]

595:20-1-1. Purpose [REVOKED]

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-1-2. Definitions [REVOKED]

[Source: Amended at 18 Ok Reg 3113, eff 7-14-01 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

SUBCHAPTER 3. EMISSION AND MECHANICAL INSPECTION OF VEHICLES [REVOKED]

595:20-3-1. General instructions [REVOKED]

[Source: Amended at 11 Ok Reg 2355, eff 5-26-94 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-2. License required for Official Inspection Station [REVOKED]

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-3. When emission anti-tampering inspection required where population less than 500,000 [REVOKED]

[Source: Amended at 11 Ok Reg 2355, eff 5-26-94 ; Amended at 15 Ok Reg 3295, eff 7-13-98 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-4. When emission anti-tampering inspection required where population 500,000 or more [REVOKED]

[Source: Amended at 15 Ok Reg 3295, eff 7-13-98 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-5. Emission inspection areas [REVOKED]

[Source: Amended at 11 Ok Reg 2355, eff 5-21-94 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-6. Documentation for every inspection [REVOKED]

[Source: Amended at 11 Ok Reg 2355, eff 5-26-94 ; Amended at 15 Ok Reg 3295, eff 7-13-98 ; Amended at 18 Ok Reg 3113, eff 7-14-01 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-7. Owner's area of residence [REVOKED]

[Source: Amended at 15 Ok Reg 3295, eff 7-13-98 ; Amended at 18 Ok Reg 3113, eff 7-14-01 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-8. Exclusive use of serially numbered items issued by the Department [REVOKED]

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-9. Oklahoma registered vehicles [REVOKED]

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-10. Vehicles purchased outside Oklahoma for Oklahoma registration [REVOKED]

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-11. Provisions for Oklahoma residents temporarily out-of-state [REVOKED]

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-12. Inspection required each year [REVOKED]

[Source: Amended at 11 Ok Reg 2355, eff 5-26-94 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-13. Special mobilized equipment [REVOKED]

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-14. Travel trailers, house trailers and mobile homes [REVOKED]

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-15. New vehicles bearing dealer's tag [REVOKED]

[Source: Amended at 15 Ok Reg 3295, eff 7-13-98 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-16. Trailers, semitrailers, pole trailers, house trailers or travel trailers are separate vehicles [REVOKED]

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-17. Billing of inspection fees [REVOKED]

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-18. Complete inspection and re-inspection [REVOKED]

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-19. Vehicles in Oklahoma over thirty (30) days and vehicles operating commercially in Oklahoma [REVOKED]

[Source: Revoked at 15 Ok Reg 3295, eff 7-13-98]

595:20-3-20. Vehicles sold as junk [REVOKED]

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-21. Used vehicles sold at public auction [REVOKED]

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-22. Vehicles registered in another state [REVOKED]

[Source: Revoked at 15 Ok Reg 3295, eff 7-13-98]

595:20-3-23. Waivers in writing [REVOKED]

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-24. Rental vehicle inspection [REVOKED]

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-25. Motorcycle or motor-driven cycles (Class "B") [REVOKED]

[Source: Amended at 11 Ok Reg 2355, eff 5-26-94 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-26. Trailer and semitrailer trucks (Class "C") [REVOKED]

[Source: Amended at 11 Ok Reg 2355, eff 5-26-94 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-27. School buses (Class "D") [REVOKED]

[Source: Amended at 11 Ok Reg 2355, eff 5-26-94 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-28. Ancient vehicles [REVOKED]

[Source: Amended at 14 Ok Reg 3504, eff 8-12-97 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-29. Class A stations in nonattainment areas classified Class AE [REVOKED]

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-30. Class AE inspection stations in nonattainment areas [REVOKED]

[Source: Amended at 14 Ok Reg 3504, eff 8-12-97 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-31. Types of inspection stations [REVOKED]

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-32. Inspection areas [REVOKED]

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-33. Fee requirements [REVOKED]

[Source: Amended at 10 Ok Reg 673, eff 12-23-92 (emergency); Amended at 10 Ok Reg 3199, eff 6-25-93 ; Amended at 14 Ok Reg 3504, eff 8-12-97 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-34. Method of licensing of official and fleet inspection stations [REVOKED]

[Source: Amended at 14 Ok Reg 3504, eff 8-12-97 ; Amended at 15 Ok Reg 3295, eff 7-13-98 ; Amended at 18 Ok Reg 3113, eff 7-14-01 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-35. Procedures for approval and disapproval [REVOKED]

[Source: Amended at 18 Ok Reg 3113, eff 7-14-01 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-36. License and renewal for official inspection stations [REVOKED]

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-37. Building requirements for official inspection stations [REVOKED]

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-38. Space requirements for official inspection stations [REVOKED]

[Source: Amended at 18 Ok Reg 3113, eff 7-14-01 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-39. Manpower requirements for official inspection stations [REVOKED]

[Source: Amended at 18 Ok Reg 3113, eff 7-14-01 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-40. Required tools and equipment for official inspection stations [REVOKED]

[Source: Amended at 10 Ok Reg 3199, eff 6-25-93 ; Amended at 14 Ok Reg 3504, eff 8-12-97 ; Amended at 15 Ok Reg 3295, eff 7-13-98 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-41. Supervisory responsibility of inspection station owners and operators [REVOKED]

[Source: Amended at 10 Ok Reg 3199, eff 6-25-93 ; Amended at 11 Ok Reg 2355, eff 5-26-94 ; Amended at 15 Ok Reg 3295, eff 7-13-98 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-42. Responsibility for signs, forms, etc [REVOKED]

[Source: Amended at 11 Ok Reg 2355, eff 5-26-94 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-43. Knowledge of rules [REVOKED]

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-44. Equipment [REVOKED]

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-45. Inspection records to be kept in inspection stations [REVOKED]

[Source: Amended at 15 Ok Reg 3295, eff 7-13-98 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-46. Security measures [REVOKED]

[Source: Amended at 11 Ok Reg 2355, eff 5-26-94 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-47. Cessation of inspections [REVOKED]

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-48. Materials furnished by the Vehicle Inspection Division [REVOKED]

[Source: Amended at 14 Ok Reg 3504, eff 8-12-97 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

**595:20-3-49. Reinstatement after suspension or revocation
[REVOKED]**

[Source: Amended at 14 Ok Reg 3504, eff 8-12-97 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

**595:20-3-50. Licensing eligibility requirements for inspectors
[REVOKED]**

[Source: Amended at 14 Ok Reg 3504, eff 8-12-97 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-51. Licensed inspector responsibilities [REVOKED]

[Source: Amended at 15 Ok Reg 3295, eff 7-13-98 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

**595:20-3-52. Fleet inspection station - requirements for licensing
[REVOKED]**

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

**595:20-3-53. Motorcycle inspection station - requirement for
licensing [REVOKED]**

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

**595:20-3-54. Trailer inspection station - requirements for
licensing [REVOKED]**

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

**595:20-3-55. School bus inspection station - requirements for
licensing [REVOKED]**

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-56. Official inspection station sign [REVOKED]

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-57. Signature card [REVOKED]

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-58. Types of stickers [REVOKED]

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-59. Procedure for ordering stickers [REVOKED]

[Source: Amended at 15 Ok Reg 3295, eff 7-13-98 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-60. Replacement of stickers [REVOKED]

[Source: Amended at 10 Ok Reg 3199, eff 6-25-93 ; Amended at 15 Ok Reg 3295, eff 7-13-98 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-61. Refund for unused stickers [REVOKED]

[Source: Amended at 11 Ok Reg 2355, eff 5-26-94 ; Amended at 15 Ok Reg 3295, eff 7-13-98 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-62. Repairs [REVOKED]

[Source: Amended at 18 Ok Reg 3113, eff 7-14-01 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-63. Rejected vehicles [REVOKED]

[Source: Amended at 11 Ok Reg 2355, eff 5-26-94 ; Amended at 15 Ok Reg 3295, eff 7-13-98 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-64. Procedures for going out of business, change of location or change in name and ownership [REVOKED]

[Source: Amended at 15 Ok Reg 3295, eff 7-13-98 ; Amended at 18 Ok Reg 3607, eff 7-11-01 (emergency); Amended at 18 Ok Reg 3113, eff 7-14-01 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-65. Foreign vehicles [REVOKED]

[Source: Amended at 18 Ok Reg 3113, eff 7-14-01 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-66. Rebuilt vehicles [REVOKED]

[Source: Amended at 18 Ok Reg 3113, eff 7-14-01 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-3-67. Reciprocal agreement [REVOKED]

[Source: Amended at 15 Ok Reg 3295, eff 7-13-98 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

SUBCHAPTER 5. INSPECTION PROCEDURES [REVOKED]

PART 1. LIGHTING [REVOKED]

595:20-5-1. General lighting requirements of each type of vehicle [REVOKED]

[Source: Amended at 15 Ok Reg 3295, eff 7-13-98 ; Amended at 18 Ok Reg 3113, eff 7-14-01 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-5-2. Inspection of passenger vehicles, pickup trucks, panel trucks, buses or trucks less than 80 inches in overall width [REVOKED]

[Source: Amended at 11 Ok Reg 2355, eff 5-26-94 ; Amended at 15 Ok Reg 3295, eff 7-13-98 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-5-3. Inspection of trucks or buses 80 inches or more in overall width [REVOKED]

[Source: Amended at 11 Ok Reg 2355, eff 5-26-94 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-5-4. Inspection of truck tractors [REVOKED]

[Source: Amended at 11 Ok Reg 2355, eff 5-26-94 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-5-5. Inspection of trailers and semitrailers exceeding 3,000 pounds gross weight [REVOKED]

[Source: Amended at 11 Ok Reg 2355, eff 5-26-94 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-5-6. Inspection of pole trailers exceeding 3,000 pounds gross weight [REVOKED]

[Source: Amended at 11 Ok Reg 2355, eff 5-26-94 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-5-7. Inspection of trailers, semitrailers or pole trailers of 3,000 pounds gross weight or less [REVOKED]

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-5-8. Inspection of motorcycles, motorscooters or motorbikes [REVOKED]

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-5-9. Inspection of school buses [REVOKED]

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

**PART 3. CLASS A INSPECTION STATIONS -
PASSENGER CARS, STATION WAGONS, PICKUP
TRUCKS, TRUCKS, TRUCK TRACTORS, SCHOOL
BUSES CONVERTED FOR OTHER PURPOSES AND**

MOTOR HOMES [REVOKED]

595:20-5-20. General [REVOKED]

[Source: Amended at 15 Ok Reg 3295, eff 7-13-98 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-5-21. Brakes [REVOKED]

[Source: Amended at 11 Ok Reg 2355, eff 5-26-94 ; Amended at 15 Ok Reg 3295, eff 7-13-98 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-5-22. Wheels and tires [REVOKED]

[Source: Amended at 11 Ok Reg 2355, eff 5-26-94 ; Amended at 15 Ok Reg 3295, eff 7-13-98 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-5-23. Exhaust system [REVOKED]

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-5-24. Steering [REVOKED]

[Source: Amended at 11 Ok Reg 2355, eff 5-26-94 ; Amended at 15 Ok Reg 3295, eff 7-13-98 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-5-25. Suspension [REVOKED]

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-5-26. Lighting equipment [REVOKED]

[Source: Amended at 11 Ok Reg 2355, eff 5-26-94 ; Amended at 18 Ok Reg 3113, eff 7-14-01 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-5-27. Windshield and other glass [REVOKED]

[Source: Amended at 10 Ok Reg 673, eff 12-23-92 (emergency); Amended at 10 Ok Reg 3199, eff 6-25-93 ; Amended at 11 Ok Reg 2355, eff 5-26-94 ; Amended at 15 Ok Reg 3295, eff 7-13-98 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-5-28. Windshield wipers [REVOKED]

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-5-29. Horn [REVOKED]

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-5-30. License plate [REVOKED]

[Source: Amended at 15 Ok Reg 3295, eff 7-13-98 ; Amended at 18 Ok Reg 3113, eff 7-14-01 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-5-31. Alternative fuel vehicle - liquid or gas fuel [REVOKED]

[Source: Added at 17 Ok Reg 3036, eff 7-15-00 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-5-32. Alternative fuel vehicle - electric [REVOKED]

[Source: Added at 17 Ok Reg 3036, eff 7-15-00 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

**PART 5. CLASS A INSPECTION STATION -
INSPECTION OF TRAILERS LESS THAN 10,000
POUNDS GROSS WEIGHT [REVOKED]**

595:20-5-41. General [REVOKED]

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-5-42. Brakes [REVOKED]

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-5-43. Wheels and tires [REVOKED]

[Source: Amended at 11 Ok Reg 2355, eff 5-26-94 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-5-44. Lighting equipment [REVOKED]

[Source: Amended at 11 Ok Reg 2355, eff 5-26-94 ; Amended at 18 Ok Reg 3113, eff 7-14-01 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-5-45. License plate [REVOKED]

[Source: Amended at 15 Ok Reg 3295, eff 7-13-98 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

**PART 7. CLASS B INSPECTION STATION -
INSPECTION OF MOTORCYCLES AND MOTOR-DRIVEN
CYCLES [REVOKED]**

595:20-5-56. General [REVOKED]

[Source: Amended at 15 Ok Reg 3295, eff 7-13-98 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-5-57. Brakes [REVOKED]

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-5-58. Wheels and tires [REVOKED]

[Source: Amended at 11 Ok Reg 2355, eff 5-26-94 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-5-59. Exhaust system [REVOKED]

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-5-60. Steering [REVOKED]

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-5-61. Lighting requirements [REVOKED]

[Source: Amended at 11 Ok Reg 2355, eff 5-26-94 ; Amended at 18 Ok Reg 3113, eff 7-14-01 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-5-62. Horn [REVOKED]

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-5-63. Windshield [REVOKED]

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-5-64. Chains and sprockets [REVOKED]

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-5-65. License plate [REVOKED]

[Source: Amended at 15 Ok Reg 3295, eff 7-13-98 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

**PART 9. CLASS C INSPECTION STATION - TRAILERS
AND SEMITRAILERS OVER 10,000 POUNDS GROSS
WEIGHT [REVOKED]**

595:20-5-76. General [REVOKED]

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-5-77. Brakes [REVOKED]

[Source: Amended at 11 Ok Reg 2355, eff 5-26-94 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-5-78. Wheels and tires [REVOKED]

[Source: Amended at 11 Ok Reg 2355, eff 5-26-94 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-5-79. Lights [REVOKED]

[Source: Amended at 11 Ok Reg 2355, eff 5-26-94 ; Amended at 18 Ok Reg 3113, eff 7-14-01 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-5-80. License plate [REVOKED]

[Source: Amended at 15 Ok Reg 3295, eff 7-13-98 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

PART 11. CLASS D INSPECTION STATION - INSPECTION OF SCHOOL BUSES [REVOKED]

595:20-5-91. General

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-5-92. Brakes [REVOKED]

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-5-93. Wheels and tires [REVOKED]

[Source: Amended at 11 Ok Reg 2355, eff 5-26-94 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-5-94. Exhaust system [REVOKED]

[Source: Amended at 13 Ok Reg 2819, eff 6-28-96 ; Amended at 18 Ok Reg 3113, eff 7-14-01 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-5-95. Steering [REVOKED]

[Source: Amended at 11 Ok Reg 2355, eff 5-26-94 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-5-96. Lighting equipment [REVOKED]

[Source: Amended at 11 Ok Reg 2355, eff 5-26-94 ; Amended at 18 Ok Reg 3113, eff 7-14-01 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-5-97. Windshield and other glass [REVOKED]

[Source: Amended at 11 Ok Reg 2355, eff 5-26-94 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-5-98. Windshield wipers [REVOKED]

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-5-99. Horn [REVOKED]

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-5-100. License plate [REVOKED]

[Source: Amended at 15 Ok Reg 3295, eff 7-13-98 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

SUBCHAPTER 7. INSPECTION STICKERS AND MONTHLY TAB INSERTS FOR WINDSHIELD AND TRAILER/MOTORCYCLE [REVOKED]

595:20-7-1. General [REVOKED]

[Source: Amended at 11 Ok Reg 2355, eff 5-26-94 ; Amended at 15 Ok Reg 3295, eff 7-13-98 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-7-2. Inspection certificate [REVOKED]

[Source: Amended at 11 Ok Reg 2355, eff 5-26-94 ; Amended at 15 Ok Reg 3295, eff 7-13-98 ; Amended at 18 Ok Reg 3113, eff 7-14-01 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-7-3. Rejection receipt - Form VID 44 [REVOKED]

[Source: Amended at 11 Ok Reg 2355, eff 5-26-94 ; Amended at 15 Ok Reg 3295, eff 7-13-98 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-7-4. Station monthly report - Form VID 21 [REVOKED]

[Source: Amended at 11 Ok Reg 2355, eff 5-26-94 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-7-5. Signature card - Form VID 17 [REVOKED]

[Source: Amended at 11 Ok Reg 2355, eff 5-26-94 ; Amended at 15 Ok Reg 3295, eff 7-13-98 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-7-6. Request for inspection stickers - Form VID 19 [REVOKED]

[Source: Amended at 11 Ok Reg 2355, eff 5-26-94 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-7-7. Request for refund - Form VID 25 [REVOKED]

[Source: Amended at 11 Ok Reg 2355, eff 5-26-94 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

SUBCHAPTER 9. CLASS AE INSPECTION STATION, VEHICLE EMISSION ANTI-TAMPERING INSPECTION [REVOKED]

595:20-9-1. General [REVOKED]

[Source: Amended at 11 Ok Reg 2355, eff 5-26-94 ; Amended at 15 Ok Reg 3295, eff 7-13-98 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-9-2. Vehicle emission anti-tampering inspection program [REVOKED]

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-9-3. Vehicle emission inspection [REVOKED]

[Source: Amended at 10 Ok Reg 673, eff 12-23-92 (emergency); Amended at 10 Ok Reg 3199, eff 6-25-93 ; Amended at 11 Ok Reg 2355, eff 5-26-94 ; Amended at 15 Ok Reg 3295, eff 7-13-98 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-9-4. Vehicle emission anti-tampering inspection procedures [REVOKED]

[Source: Amended at 10 Ok Reg 673, eff 12-23-92 (emergency); Amended at 10 Ok Reg 3199, eff 6-25-93 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-9-5. Equipment [REVOKED]

[Source: Amended at 10 Ok Reg 673, eff 12-23-92 (emergency); Amended at 10 Ok Reg 3199, eff 6-25-93 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-9-6. Manufacturers emission control label [REVOKED]

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-9-7. Catalytic Converter System (C.A.T.) [REVOKED]

[Source: Amended at 11 Ok Reg 2355, eff 5-26-94 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-9-8. Lead detection [REVOKED]

[Source: Revoked at 10 Ok Reg 673, eff 12-23-92 (emergency); Revoked at 10 Ok Reg 3199, eff 6-25-93]

595:20-9-9. Fuel inlet restrictor (F.I.R.) [REVOKED]

[Source: Revoked at 10 Ok Reg 673, eff 12-23-92 (emergency); Revoked at 10 Ok Reg 3199, eff 6-25-93]

595:20-9-10. Evaporative emission control system (E.V.P.) [REVOKED]

[Source: Amended at 11 Ok Reg 2355, eff 5-26-94 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-9-11. Air injection system (A.I.S. or A.I.R.) [REVOKED]

[Source: Amended at 11 Ok Reg 2355, eff 5-26-94 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-9-12. Positive crankcase ventilation system (P.C.V. Valve) [REVOKED]

[Source: Amended at 11 Ok Reg 2355, eff 5-26-94 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-9-13. Oxygen sensor [REVOKED]

[Source: Amended at 11 Ok Reg 2355, eff 5-26-94 ; Amended at 15 Ok Reg 3295, eff 7-13-98 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-9-14. Thermostatic air intake system (T.A.C.) [REVOKED]

[Source: Amended at 11 Ok Reg 2355, eff 5-26-94 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-9-15. Exhaust gas recirculation system (E.G.R.) [REVOKED]

[Source: Amended at 11 Ok Reg 2355, eff 5-26-94 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

**SUBCHAPTER 11. ANNUAL MOTOR VEHICLE
INSPECTION AND EMISSION ANTI-TAMPERING
INSPECTION RECORDS AND REPORTS [REVOKED]**

595:20-11-1. General [REVOKED]

[Source: Amended at 11 Ok Reg 2355, eff 5-26-94 ; Amended at 15 Ok Reg 3295, eff 7-13-98 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-11-2. Inspection certificate - VEC-1 [REVOKED]

[Source: Amended at 11 Ok Reg 2355, eff 5-26-94 ; Amended at 18 Ok Reg 3113, eff 7-14-01 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-11-3. Rejection certificate - VID-44 [REVOKED]

[**Source:** Amended at 10 Ok Reg 673, eff 12-23-92 (emergency); Amended at 10 Ok Reg 3199, eff 6-25-93 ; Amended at 11 Ok Reg 2355, eff 5-26-94 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

595:20-11-4. Appeal procedure [REVOKED]

[**Source:** Amended at 11 Ok Reg 2355, eff 5-26-94 ; Amended at 18 Ok Reg 3113, eff 7-14-01 ; Revoked at 28 Ok Reg 2088, eff 7-15-11]

APPENDIX A. PASSENGER VEHICLE LIGHTING CHART [REVOKED]

[Source: Revoked at 11 Ok Reg 2355, eff 5-26-94]

APPENDIX B. TRUCK TRACTOR LIGHTING CHART [REVOKED]

[Source: Revoked at 11 Ok Reg 2355, eff 5-26-94]

APPENDIX C. TRUCK AND BUS LIGHTING CHART [REVOKED]

[Source: Revoked at 11 Ok Reg 2355, eff 5-26-94]

APPENDIX D. CAM BRAKE ILLUSTRATION AND ALLOWABLE MEASUREMENTS [REVOKED]

[Source: Revoked at 11 Ok Reg 2355, eff 5-26-94]

APPENDIX E. TIRE TREAD MEASUREMENT [REVOKED]

[Source: Revoked at 11 Ok Reg 2355, eff 5-26-94]

APPENDIX F. STEERING LASH [REVOKED]

[Source: Revoked at 11 Ok Reg 2355, eff 5-26-94]

APPENDIX G. CRITICAL AREA OF WINDSHIELD [REVOKED]

[Source: Revoked at 11 Ok Reg 2355, eff 5-26-94]

APPENDIX H. WHEELS [REVOKED]

[Source: Revoked at 11 Ok Reg 2355, eff 5-26-94]

APPENDIX I. WHEEL CASTING [REVOKED]

[Source: Revoked at 11 Ok Reg 2355, eff 5-26-94]

APPENDIX J. WHEEL STUDS [REVOKED]

[Source: Revoked at 11 Ok Reg 2355, eff 5-26-94]

APPENDIX K. FRONT WHEEL BEARINGS [REVOKED]

[Source: Revoked at 11 Ok Reg 2355, eff 5-26-94]

APPENDIX L. SCHOOL BUS LIGHTING EQUIPMENT [REVOKED]

[Source: Revoked at 11 Ok Reg 2355, eff 5-26-94]

APPENDIX M. WINDSHIELD STICKER PLACEMENT [REVOKED]

[Source: Revoked at 11 Ok Reg 2355, eff 5-26-94]

APPENDIX N. MECHANICAL VEHICLE INSPECTION CERTIFICATE [REVOKED]

[Source: Revoked at 11 Ok Reg 2355, eff 5-26-94]

APPENDIX O. REJECTION RECEIPT - VID 44 FRONT SIDE [REVOKED]

[Source: Revoked at 11 Ok Reg 2355, eff 5-26-94]

APPENDIX P. REJECTION RECEIPT - VID-44 BACK SIDE [REVOKED]

[Source: Revoked at 11 Ok Reg 2355, eff 5-26-94]

APPENDIX Q. INSPECTION STATION MONTHLY REPORT FORM VID-21 [REVOKED]

[Source: Revoked at 11 Ok Reg 2355, eff 5-26-94]

APPENDIX R. SIGNATURE CARD [REVOKED]

[Source: Revoked at 11 Ok Reg 2355, eff 5-26-94]

APPENDIX S. REQUEST FOR INSPECTION STICKERS - VID-19 [REVOKED]

[Source: Revoked at 11 Ok Reg 2355, eff 5-26-94]

APPENDIX T. REFUND REQUEST FOR INSPECTION STICKERS - VID-25 [REVOKED]

[Source: Revoked at 11 Ok Reg 2355, eff 5-26-94]

APPENDIX U. C.A.T. SYSTEM [REVOKED]

[Source: Revoked at 11 Ok Reg 2355, eff 5-26-94]

APPENDIX V. FUEL INLET RESTRICTOR [REVOKED]

[**Source:** Revoked at 10 Ok Reg 673, eff 12-23-92 (emergency); Revoked at 10 Ok Reg 3199, eff 6-25-93]

APPENDIX W. EVP SYSTEM [REVOKED]

[Source: Revoked at 11 Ok Reg 2355, eff 5-26-94]

APPENDIX X. TYPE 1 AIS SYSTEM [REVOKED]

[Source: Revoked at 11 Ok Reg 2355, eff 5-26-94]

APPENDIX Y. TYPE 2 AIS SYSTEM [REVOKED]

[Source: Revoked at 11 Ok Reg 2355, eff 5-26-94]

APPENDIX Z. PCV SYSTEM [REVOKED]

[Source: Revoked at 11 Ok Reg 2355, eff 5-26-94]

APPENDIX AA. OXYGEN SENSOR SYSTEM [REVOKED]

[Source: Revoked at 11 Ok Reg 2355, eff 5-26-94]

APPENDIX BB. TAC SYSTEM [REVOKED]

[Source: Revoked at 11 Ok Reg 2355, eff 5-26-94]

APPENDIX CC. EGR SYSTEM [REVOKED]

[Source: Revoked at 11 Ok Reg 2355, eff 5-26-94]

APPENDIX DD. EMISSION AND MECHANICAL INSPECTION CERTIFICATE [REVOKED]

[Source: Revoked at 11 Ok Reg 2355, eff 5-26-94]

APPENDIX EE. TULSA EMISSION CONTROL AREA [REVOKED]

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

APPENDIX FF. OKLAHOMA CITY EMISSION CONTROL AREA [REVOKED]

[Source: Revoked at 28 Ok Reg 2088, eff 7-15-11]

APPENDIX GG. LOSS AFFIDAVIT [REVOKED]

[Source: Revoked at 11 Ok Reg 2355, eff 5-26-94]

APPENDIX HH. REMOVAL OF INSPECTION STICKER FROM AS-14 GLASS [REVOKED]

[Source: Revoked at 11 Ok Reg 2355, eff 5-26-94]

APPENDIX II. WINDSHIELD MARKINGS [REVOKED]

[Source: Revoked at 11 Ok Reg 2355, eff 5-26-94]

APPENDIX JJ. EXAMPLE OF WINDSHIELD IDENTIFICATION [REVOKED]

[Source: Revoked at 11 Ok Reg 2355, eff 5-26-94]

APPENDIX KK. DEALER STATEMENT OF EXCHANGE [REVOKED]

[Source: Revoked at 11 Ok Reg 2355, eff 5-26-94]

CHAPTER 25. WRECKERS AND TOWING SERVICES

[Authority: 47 O.S., § 952(B)]

[Source: Codified 12-30-91]

SUBCHAPTER 1. GENERAL PROVISIONS

595:25-1-1. Purpose

It is the public policy of the State of Oklahoma, as expressed through 47 O.S. § 951, et. seq. for the Department of Public Safety to regulate the providers of wrecker services to promote the safety of the traveling public, the protection of private property, and the safety of first responders and wrecker operators. The rules in this Chapter are intended to implement the public policy of the State as expressed by the Legislature and to carry out the authority of the Department to regulate the wrecker service industry, except for the determination of lawful maximum fees set by the Oklahoma Corporation Commission.

[Source: Amended at 42 Ok Reg, Number 20, effective 7-11-25]

595:25-1-2. Definitions

The following words and terms, when used in this Chapter, shall have the following meaning, unless the context clearly indicates otherwise:

"Alternate primary storage facility" means an outdoor or indoor storage facility for the sole purpose of storing vehicles towed in accordance with a contract with a municipal or county government.

"Approved wrecker vehicle" means a wrecker vehicle meeting the equipment requirements for the applicable class of vehicle that has been inspected and approved by the Department, and a Cab Card issued, for use in the provision of wrecker services under these rules.

"Authorized Wrecker Vehicle Operator" means an individual who, by training, experience, or both, meets the knowledge requirements of these rules to operate an approved wrecker vehicle on behalf of a licensed wrecker service and meets the minimum standards of conduct as set forth in these rules.

"Cab card" means the record of the Department's approval for use of an authorized wrecker vehicle.

"Call" means each request for service of an operator resulting in an operator being able to receive compensation for these services.

"Casualty" means a vehicle towed from the scene of a traffic incident or as a result of a private property impound.

"Commissioners Designee" means the individuals authorized to take official action on behalf of the Department to administer the rules of this Chapter, and the provisions of the Oklahoma Statutes pertaining to wrecker services.

"Class AA wrecker operator" or **"AA truck wrecker operator"** means any wrecker operator who also meets all the requirements of 47 O.S. § 952(D) for towing for law enforcement

agencies. Class AA may also be used for private property towing and consent towing. Class AA must have the ability to tow, recover and haul.

"Commission" means the Oklahoma Corporation Commission.

"Commissioner" means the Commissioner of Public Safety, as defined by 47 O.S. § 1-109 and as described in 47 O.S. § 2-102.

"Corrective action plan" means a document issued to a licensed wrecker service providing actionable steps to come into compliance with these rules. The corrective action plan will, at a minimum, contain a notation of the rule(s) violated, the specific actionable steps to return to conformity with the rules, and a deadline by which the licensed wrecker service must complete the corrective action plan.

"Department" means the Department of Public Safety.

"DPS number" means a permanent number assigned to a wrecker operator, by the Department which is personal and unique to the wrecker service.

"Driver card" means the record of the Department's authorization of an individual to operate an approved wrecker vehicle on behalf of a licensed wrecker service.

"GVWR" means gross vehicle weight rating.

"Licensed wrecker service" means the legal entity, whether a person, partnership, or corporation, functioning as an operator as defined by 47 O.S. § 951(11), to whom a license is issued by the Department for the lawful operation of a wrecker service. A licensed wrecker service may be designated Class AA or Class G, depending on the largest sized vehicles the licensed wrecker service is authorized to tow.

"Nonconsensual tow" means the towing of a vehicle as defined by 47 O.S. § 951(10).

"Oklahoma Highway Patrol wrecker rotation" means a voluntary rotation(s) of licensed wrecker services meeting the requirements of these rules to provide nonconsensual towing services on behalf of the Oklahoma Highway Patrol.

"Operator" means any person or legal entity owning or operating a licensed wrecker or towing service.

"Place of business" means an approved location of a licensed wrecker service as reflected in the records of the Department.

"Renewal period" means the period in which licensed wrecker services are required to submit renewal application packets for the following calendar year.

"Traffic incident" means any circumstance in which a law enforcement officer deems it necessary to have a vehicle(s) towed to maintain orderly flow of traffic. This also includes the order of a law enforcement officer to impound a vehicle.

"Truck wreckers" means every motor vehicle properly designed and equipped according to Department of Public Safety specifications with wrecker body and winch or lifting apparatus suitably designed to safely move, pull or tow wrecked, damaged or disabled trucks, truck-tractors, road tractors, trailers, semi-trailers, buses and/or other vehicles and conveyances that use the highways of the state of Oklahoma. The designation as a truck wrecker shall be used for Class AA-TL wrecker vehicles only.

"Wrecker dolly" means a wheeled device which is used to support one end of a motor vehicle for towing.

"Wrecker service license" means the license issued by the Department as provided by 47 O.S. § 951, et seq.

"Wrecker Services" means the provision of services related to the recovery, towing, storage, and release of towed vehicles to appropriate parties by an individual or corporate entity in accordance with these rules and includes the reasonable and necessary tasks incident thereto.

[Source: Amended at 13 Ok Reg 2821, eff 6-28-96 ; Amended at 15 Ok Reg 3311, eff 7-13-98 ; Amended at 21 Ok Reg 3011, eff 7-25-04 ; Amended at 25 Ok Reg 2801, eff 9-12-08 ; Amended at 26 Ok Reg 2775, eff 7-25-09 ; Amended at 28 Ok Reg 303, eff 10-19-10 (emergency); Amended at 28 Ok Reg 2089, eff 7-15-11 ; Amended at 29 Ok Reg 65, eff 11-1-11 (emergency); Amended at 29 Ok Reg 1390, eff 7-1-12 ; Amended at 31 Ok Reg 2335, eff 9-12-14 ; Amended at 36 Ok Reg 1042, eff 7-25-19 ; Amended at 37 Ok Reg 2095, eff 9-11-20 ; Amended at 39 Ok Reg 2094, eff 9-11-22 ; Amended at 42 Ok Reg, Number 20, effective 7-11-25]

595:25-1-3. General policies [REVOKED]

[Source: Amended at 18 Ok Reg 3121, eff 7-14-01 ; Amended at 21 Ok Reg 3011, eff 7-25-04 ; Amended at 25 Ok Reg 2801, eff 9-12-08 ; Amended at 29 Ok Reg 65, eff 11-1-11 (emergency); Amended at 29 Ok Reg 1390, eff 7-1-12 ; Amended at 31 Ok Reg 2335, eff 9-12-14 ; Revoked at 42 Ok Reg, Number 20, effective 7-11-25]

595:25-1-4. Individual proceedings

Individual proceedings are governed by 595 O.A.C. §1-3-3. When the applicant, operator, or other interested party is organized as a corporation, a limited liability company, or a partnership, it must be represented by an attorney through all stages of the proceeding. *See Massongill v. McDevitt*, 1989 OK CIV APP 82, *Allen v. City of Chickasha*, 2009 OK CIV APP 52, Cf. *Rowland v. Calif. Men's Colony*, 506 U.S. 194, 202-203 (1993).

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:25-1-5. Petition for rulemaking

Requests to promulgate, amend, or repeal a rule are governed by Subchapter 5 of Chapter 1 of Title 595 of the Oklahoma Administrative Code.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:25-1-6. Departmental wrecker services information management systems

Licensed wrecker services shall report information as required by the Department in the form and format designated by the Department, including but not limited to:

- (1) The original or renewal application,
- (2) Storage reports required by 47 O.S. §4-105(c),
- (3) Change of ownership information,
- (4) Wrecker operator information required by these rules,
- (5) Wrecker vehicle information required by these rules,
- (6) Proof of insurance as required by these rules,

- (7) Tow request and authorization forms,
- (8) Requests for placement on an OHP Wrecker Rotation,
- (9) Requests for temporary or permanent removal from any OHP Wrecker Rotation,
- (10) Completed Corrective Action Plans.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:25-1-7. Release of information from Departmental Records

(a) In addition to the release of information pursuant to the Oklahoma Open Records Act or a properly issued subpoena, the Department will release information related to the following upon request directly to the administrative staff assigned wrecker services duties:

- (1) Information requested by the operator of a Licensed Wrecker Service about its own company.
- (2) Contact information for a Licensed Wrecker Service.
- (3) Insurance contact information for a Licensed Wrecker Service.
- (4) Information regarding complaints requested by the complainant or the applicable licensed wrecker service.

(b) All other requests for information must be submitted and processed through the Department's Open Records Request procedures.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

SUBCHAPTER 3. WRECKER LICENSE

595:25-3-1. General requirements [REVOKED]

[Source: Amended at 13 Ok Reg 2821, eff 6-28-96 ; Amended at 19 Ok Reg 2711, eff 7-15-02 ; Amended at 21 Ok Reg 3011, eff 7-25-04 ; Amended at 22 Ok Reg 2700, eff 7-25-05 ; Amended at 24 Ok Reg 2694, eff 10-31-06 through 7-14-07 (emergency)¹; Amended at 24 Ok Reg 2777, eff 8-15-07 ; Amended at 25 Ok Reg 2801, eff 9-12-08 ; Amended at 31 Ok Reg 2335, eff 9-12-14 ; Amended at 34 Ok Reg 1954, eff 9-11-17 ; Amended at 36 Ok Reg 1042, eff 7-25-19 ; Amended at 37 Ok Reg 2095, eff 9-11-20 ; Amended at 40 Ok Reg 1172, eff 8-11-23 ; Amended at 41 Ok Reg, Number 22, effective 8-11-24; Revoked at 42 Ok Reg, Number 20, effective 7-11-25]

Editor's Note: ¹*This emergency action expired before being superseded by a permanent action. Upon expiration of an emergency amendatory action, the last effective permanent text is reinstated. Therefore, on 7-15-07 (after the 7-14-07 expiration of the emergency action), the text of 595:25-3-1 reverted back to the permanent text that became effective 7-25-05, as was last published in the 2006 Edition of the OAC, and remained as such until amended again by permanent action on 8-15-07.*

595:25-3-2. Applications [REVOKED]

[Source: Amended at 13 Ok Reg 2821, eff 6-28-96 ; Amended at 14 Ok Reg 3507, eff 8-12-97 ; Amended at 18 Ok Reg 3121, eff 7-14-01 ; Amended at 21 Ok Reg 3011, eff 7-25-04 ; Amended at 24 Ok Reg 2694, eff 10-31-06 through 7-14-07 (emergency)¹; Amended at 24 Ok Reg 2777, eff 8-15-07 ; Amended at 25 Ok Reg 2801, eff 9-12-08 ; Amended at 31 Ok Reg 2335, eff 9-12-14 ; Amended at 34 Ok Reg 1954, eff 9-11-17 ; Amended at 39 Ok Reg 2094, eff 9-11-22 ; Amended at 40 Ok Reg 1172, eff 8-11-23 ; Amended at

41 Ok Reg, Number 22, effective 8-11-24; Revoked at 42 Ok Reg, Number 20, effective 7-11-25]

Editor's Note: ¹*This emergency action expired before being superseded by a permanent action. Upon expiration of an emergency amendatory action, the last effective permanent text is reinstated. Therefore, on 7-15-07 (after the 7-14-07 expiration of the emergency action), the text of 595:25-3-2 reverted back to the permanent text that became effective 7-25-04, as was last published in the 2006 Edition of the OAC, and remained as such until amended again by permanent action on 8-15-07.*

595:25-3-3. Renewal [REVOKED]

[Source: Amended at 21 Ok Reg 3011, eff 7-25-04 ; Amended at 24 Ok Reg 2777, eff 8-15-07 ; Amended at 34 Ok Reg 1954, eff 9-11-17 ; Amended at 39 Ok Reg 2094, eff 9-11-22 ; Amended at 40 Ok Reg 1172, eff 8-11-23 ; Revoked at 42 Ok Reg, Number 20, effective 7-11-25]

595:25-3-4. Trade name [REVOKED]

[Source: Amended at 13 Ok Reg 2821, eff 6-28-96 ; Amended at 21 Ok Reg 3011, eff 7-25-04 ; Amended at 26 Ok Reg 2775, eff 7-25-09 ; Amended at 34 Ok Reg 1954, eff 9-11-17 ; Amended at 37 Ok Reg 2095, eff 9-11-20 ; Amended at 40 Ok Reg 1172, eff 8-11-23 ; Revoked at 42 Ok Reg, Number 20, effective 7-11-25]

595:25-3-5. Licenses required

No individual shall operate a wrecker vehicle upon any public street, road, or highway of this state for the purpose of offering to tow vehicles or for the purpose of the actual towing of vehicles without first obtaining a Wrecker Service License, and accompanying Driver Card, as provided in this Chapter. All applicable wrecker services, as defined in this chapter, shall be provided in an approved wrecker vehicle as evidenced by a cab card issued by the Department. Any wrecker vehicle being operated on any public street, road, highway, or turnpike in violation of Oklahoma law, or these rules, may be removed from service by Oklahoma law enforcement officers, in addition to any other sanction provided by law. Provided this restriction does not apply to an individual towing a vehicle owned by the individual or the individual's employer, or an individual meeting the definition of a transporter in 47 O.S. § 1-181.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:25-3-6. Wrecker services license

The wrecker service license allows the holder to operate a wrecker and towing service in conformance with the class of license issued. A wrecker service license shall be issued only to a sole proprietor, a corporation, or some other legal entity. The license is non-transferable. The wrecker service license shall be displayed at the place of business. When all requirements are met, the Department will issue a separate wrecker service license for each place of business.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:25-3-7. Original wrecker service application

(a) Every applicant for an original wrecker service license shall submit to the Department a completed application packet in a format prescribed by the Department. The applicant shall tender to the Department the application fee prescribed by 47 O.S. § 953(B). Checks and money orders shall be made payable to the Department of Public Safety. The application packet shall be denied upon the return of a dishonored check. The Department may deny the application should it appear, by a preponderance of the evidence, the identity of the business is substantially the same as one that is currently under suspension by the Department. Operation may commence only after all requirements have been met and the wrecker service license has been issued by the Department. The application packet shall consist of:

- (1) A completed application form;
- (2) Proof of Insurance of the types, and in the amounts prescribed by these rules.
- (3) A copy of the applicant's Certificate of Limited Liability Company, a Certificate of Authority, a Certificate of Limited Partnership, or a Certificate of Incorporation from the Secretary of State, or the equivalent documentation from the state in which the wrecker service was formed.
- (4) Evidence of compliance with the training requirements prescribed by these rules;
- (5) The applicant must provide a nationwide criminal history check, including sex offender registry check, dated not more than 60 days prior to the application date for every employee, partner, shareholder, or officer involved in the operation of the licensed wrecker service.

(b) Upon approval of the application packet, the applicant shall submit to the Department:

- (1) A completed Wrecker Vehicle inspection for at least one Wrecker Vehicle.
- (2) A copy of the registration certificate for all Wrecker Vehicles to be used by the wrecker service.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:25-3-8. Renewal application

The renewal period for Wrecker Service Licenses begins on October 1 and ends on December 1, each year. A Wrecker Service License for which a renewal application packet is not submitted during this period will expire on January 1 of the following calendar year. Renewal applications processing received after the end of the renewal period, but on or before December 31, will commence in the order received, but only after review of timely renewal application packets are completed. For purposes of this rule, renewal application packets submitted by U.S. First Class Mail shall be considered received on the date of the postmark. Initial application packets approved by the Department during the renewal period shall be in effect until December 31 of the following calendar year.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:25-3-9. Wrecker vehicle operator license - scope and effect

A licensed wrecker service must have at least one (1) authorized wrecker vehicle operator holding a Driver Card. The Driver Card allows the holder thereof to drive, operate, and control a authorized wrecker vehicle in the course and scope of providing towing and recovery operations governed under these rules. The authorized wrecker vehicle operator must have the Driver Card on his or her person at all times when providing towing services under these rules. When requested, the authorized wrecker vehicle operator shall present the Driver Card to any law enforcement officer or member of the public with whom the authorized wrecker vehicle operator is interacting on the scene of a traffic incident or a tow from private property. When requested, the authorized wrecker vehicle operator shall present a state issued driver license corresponding to the Driver Card to any law enforcement officer or member of the public with whom the authorized wrecker vehicle operator is interacting on the scene of a traffic incident or tow from private property.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:25-3-10. Minimum qualifications for wrecker vehicle operators

To obtain a Driver Card, an individual must meet the following minimum qualifications:

- (1) The applicant must be employed by, or be an operator of, a licensed wrecker service.
- (2) The applicant must be at least eighteen (18) years of age.
- (3) The applicant must complete the sixteen (16) hour Basic Wrecker Vehicle Operator Training Course and the four (4) hour Traffic Incident Management Systems Course.
- (4) The applicant must not be subject to a pending conviction or deferred sentence, including probation or supervised release, for the following:

- (A) An offense deemed a violent crime pursuant to 21 O.S. § 571;
 - (B) Human trafficking pursuant to 21 O.S. § 748, et. seq.;
 - (C) Robbery pursuant to 21 O.S. § 791, et. seq.;
 - (D) Burglary pursuant to 21 O.S. § 1431, et. seq.;
 - (E) Embezzlement pursuant to 21 O.S. § 1451, et. seq.;
 - (F) Larceny pursuant to 21 O.S. § 1701, et. seq.;
 - (G) A violation of 21 O.S. § 1029 while operating a wrecker vehicle;
 - (H) A violation of 47 O.S. § 4-103.
- (5) No applicant may be licensed while he or she is required to be registered as a sex offender pursuant to 57 O.S. § 582.
- (6) The applicant must provide a nationwide criminal history check, including sex offender registry check, dated not more than 60 days prior to the application date.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:25-3-11. Drug testing

The position of licensed wrecker operator is a safety sensitive position as defined by 63 O.S. § 427.8(K). All applicants seeking to obtain or renew a wrecker operator license must provide a negative drug screen result from a drug testing laboratory approved by the Oklahoma State Department of Health.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:25-3-12. Wrecker vehicle license

The wrecker vehicle license, or cab card, must always be carried in the applicable vehicle while providing wrecker services. The wrecker vehicle license will be presented upon request by any law enforcement officer or officer of the Department. Wrecker vehicle licenses shall be unique to the applicable vehicle and are not transferable.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

SUBCHAPTER 5. ALL WRECKER OPERATORS

595:25-5-1. Physical requirements for storage facility [REVOKED]

[Source: Amended at 13 Ok Reg 2821, eff 6-28-96 ; Amended at 18 Ok Reg 3121, eff 7-14-01 ; Amended at 20 Ok Reg 2717, eff 8-15-03 ; Amended at 21 Ok Reg 3011, eff 7-25-04 ; Amended at 24 Ok Reg 2694, eff 10-31-06 through 7-14-07 (emergency)¹; Amended at 24 Ok Reg 2777, eff 8-15-07 ; Amended at 31 Ok Reg 2335, eff 9-12-14 ; Amended at 34 Ok Reg 1954, eff 9-11-17 ; Amended at 35 Ok Reg 1954, eff 9-17-18 ; Amended at 36 Ok Reg 1042, eff 7-25-19 ; Amended at 37 Ok Reg 2095, eff 9-11-20 ; Amended at 40 Ok Reg 1172, eff 8-11-23 ; Revoked at 42 Ok Reg, Number 20, effective 7-11-25]

Editor's Note: ¹*This emergency action expired before being superseded by a permanent action. Upon expiration of an emergency amendatory*

action, the last effective permanent text is reinstated. Therefore, on 7-15-07 (after the 7-14-07 expiration of the emergency action), the text of 595:25-5-1 reverted back to the permanent text that became effective 7-25-04, as was last published in the 2006 Edition of the OAC, and remained as such until amended again by permanent action on 8-15-07.

595:25-5-2. Equipment requirements for all classes of wrecker vehicles [REVOKED]

[Source: Amended at 13 Ok Reg 2821, eff 6-28-96 ; Amended at 15 Ok Reg 3311, eff 7-13-98 ; Amended at 16 Ok Reg 3158, eff 7-12-99 ; Amended at 21 Ok Reg 3011, eff 7-25-04 ; Amended at 22 Ok Reg 2700, eff 7-25-05 ; Amended at 24 Ok Reg 2777, eff 8-15-07 ; Amended at 25 Ok Reg 2801, eff 9-12-08 ; Amended at 28 Ok Reg 303, eff 10-19-10 (emergency); Amended at 28 Ok Reg 2089, eff 7-15-11 ; Amended at 34 Ok Reg 1954, eff 9-11-17 ; Amended at 35 Ok Reg 1954, eff 9-17-18 ; Amended at 36 Ok Reg 1042, eff 7-25-19 ; Amended at 40 Ok Reg 1172, eff 8-11-23 ; Revoked at 42 Ok Reg, Number 20, effective 7-11-25]

595:25-5-3. Operation [REVOKED]

[Source: Amended at 10 Ok Reg 3205, eff 6-25-93 ; Amended at 13 Ok Reg 2821, eff 6-28-96 ; Amended at 20 Ok Reg 2717, eff 8-15-03 ; Amended at 21 Ok Reg 3011, eff 7-25-04 ; Amended at 22 Ok Reg 2700, eff 7-25-05 ; Amended at 24 Ok Reg 2777, eff 8-15-07 ; Amended at 25 Ok Reg 2801, eff 9-12-08 ; Amended at 26 Ok Reg 2775, eff 7-25-09 ; Amended at 31 Ok Reg 2335, eff 9-12-14 ; Amended at 32 Ok Reg 2234, eff 9-11-15 ; Amended at 34 Ok Reg 1954, eff 9-11-17 ; Amended at 36 Ok Reg 1042, eff 7-25-19 ; Amended at 39 Ok Reg 2094, eff 9-11-22 ; Amended at 40 Ok Reg 1172, eff 8-11-23 ; Revoked at 42 Ok Reg, Number 20, effective 7-11-25]

595:25-5-4. Insurance [REVOKED]

[Source: Amended at 18 Ok Reg 3124, eff 1-1-02 ; Amended at 19 Ok Reg 246, eff 1-1-02 (emergency); Amended at 19 Ok Reg 2711, eff 7-15-02 ; Amended at 21 Ok Reg 3011, eff 7-25-04 ; Amended at 22 Ok Reg 2700, eff 7-25-05 ; Amended at 26 Ok Reg 2775, eff 7-25-09 ; Amended at 31 Ok Reg 2335, eff 9-12-14 ; Revoked at 42 Ok Reg, Number 20, effective 7-11-25]

595:25-5-5. Records [REVOKED]

[Source: Amended at 13 Ok Reg 2821, eff 6-28-96 ; Amended at 18 Ok Reg 3121, eff 7-14-01 ; Amended at 21 Ok Reg 3011, eff 7-25-04 ; Amended at 34 Ok Reg 1954, eff 9-11-17 ; Revoked at 42 Ok Reg, Number 20, effective 7-11-25]

595:25-5-6. Schedule of rates and fees [REVOKED]

[Source: Amended at 19 Ok Reg 2711, eff 7-15-02 ; Amended at 21 Ok Reg 3011, eff 7-25-04 ; Amended at 24 Ok Reg 2777, eff 8-15-07 ; Amended at 29 Ok Reg 65, eff 11-1-11 (emergency); Amended at 29 Ok Reg 1390, eff 7-1-12 ; Revoked at 34 Ok Reg 1954, eff 9-11-17]

595:25-5-7. Tow request and authorization forms [REVOKED]

[Source: Amended at 10 Ok Reg 3205, eff 6-25-93 ; Amended at 21 Ok Reg 3011, eff 7-25-04 ; Amended at 31 Ok Reg 2335, eff 9-12-14 ; Amended at 40 Ok Reg 1172, eff 8-11-23 ; Revoked at 42 Ok Reg, Number 20, effective 7-11-25]

595:25-5-8. Conflicts of interest [REVOKED]

[Source: Added at 18 Ok Reg 3121, eff 7-14-01 ; Revoked at 42 Ok Reg, Number 20, effective 7-11-25]

595:25-5-9. Inspections [REVOKED]

[Source: Added at 31 Ok Reg 2335, eff 9-12-14 ; Amended at 37 Ok Reg 2095, eff 9-11-20 ; Revoked at 42 Ok Reg, Number 20, effective 7-11-25]

595:25-5-10. General requirements

Licensed wrecker services and wrecker vehicle operators must comply with all provisions of applicable state law, applicable rules or the Department, applicable Oklahoma Corporation Commission rules, and applicable Oklahoma Corporation Commission orders. The licensed wrecker service is responsible for compliance with these rules before, during, and after towing, recovery, and storage services. When providing wrecker services, all licensed wrecker services shall:

- (1) Establish and maintain familiarity with the statutes, rules, and orders applicable to the operation of the licensed wrecker service.
- (2) Require each wrecker vehicle operator to be proficient in the operation of the wrecker vehicle and its accessory equipment by virtue of experience, training, or both.
- (3) Operate approved wrecker vehicles and accessory equipment within the working limits of the equipment, including but not limited to winches, cables, chains, and booms.
- (4) Require each wrecker vehicle operator to be properly licensed for the class of vehicle, or combination of vehicles, being operated.
- (5) A wrecker vehicle operator traveling on the roads and highways of the State of Oklahoma during the normal course of business may, upon arriving at the scene of a collision or traffic tie-up, stop and assist in rendering emergency aid.
- (6) Obey traffic-control directions issued by a law enforcement officer at the scene of a traffic incident.
- (7) Provide wrecker services in a responsible manner so as not to endanger the safety of persons or property of others.
- (8) Require all employees to maintain a professional demeanor in their interactions with customers, personnel of the Department, personnel of the Oklahoma Corporation Commission, law enforcement personnel, and employees of other licensed wrecker services.
- (9) Cooperate with a Departmental review, audit, request for documents, or investigation.
- (10) Provide access to stored vehicles for the purposes of inspection, identification, or assessment to any person or entity to whom release is authorized by these rules, during the licensed wrecker service's normal business hours.
- (11) Notify the Department of the make, model, GVWR, and VIN of additional wrecker vehicles within three (3) business days of acquisition.
- (12) Notify the Department within three (3) business days of hiring or termination of employment of any wrecker vehicle operator. This includes the assignment of wrecker vehicle operator duties to a current employee on an as needed or

probationary basis.

(13) Authorized wrecker vehicle operators shall wear high visibility safety apparel, in compliance with 2009 MUTCD section 6D.03, when working in any highway right-of-way.

(14) Respond to law enforcement agencies' calls for service with an approved wrecker vehicle operated by an authorized wrecker vehicle operator capable of efficiently righting an overturned vehicle and pulling or winching a vehicle back onto the roadway and clear the roadway.

(15) Remove glass or other injurious substances from the roadway or right-of-way related to a traffic incident.

(16) A licensed wrecker service shall immediately notify local law enforcement when an illegally parked or abandoned vehicle being towed from private real property cannot be positively identified by the VIN.

(17) Unless otherwise approved by the Department, a licensed wrecker service lacking an approved wrecker vehicle will have thirty (30) days to have another wrecker vehicle inspected, approved, and licensed to avoid suspension and/or cancellation of the wrecker service license.

(18) The licensed wrecker service shall require the securement of vehicles on a roll back wrecker vehicle with four (4) point tie downs. Other wrecker vehicles shall secure vehicles in accordance with wrecker vehicle chassis recommendations.

(19) Shall maintain records of wrecker services governed by these rules for a period of three (3) years from the date of providing the services. Individual records shall be maintained in a manner that makes them readily accessible to the Department in the event of inspection, investigation, or audit.

(20) When responding to a call, consult with the lead official or law enforcement personnel on scene before requesting the services of a remediation company.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:25-5-11. General prohibitions

In addition to any other prohibition in the Oklahoma Statutes, these rules, the rules and orders of the Oklahoma Corporation Commission, licensed wrecker services are prohibited from:

(1) Using rotating or flashing lights while traveling to any location. The use of flashing or rotating lights is authorized only at or near the scene of a traffic incident. Only amber flashing lights may be used when leaving the scene of a traffic incident for the purpose of warning the drivers of other vehicles to exercise care in approaching, overtaking, or passing the approved wrecker vehicle.

(2) Knowingly permit any wrecker vehicle operator to consume alcohol, other intoxicating substances, or a combination thereof while subject to call nor knowingly permit any operator to come on duty after having consumed alcohol, other intoxicating

substances, or a combination thereof.

(3) Operating an approved wrecker vehicle while under the influence of alcohol, other intoxicants, or a combination thereof.

(4) Proceeding to the scene of a traffic incident without being requested to do so by a law enforcement agency or the owner or driver of a vehicle involved.

(5) Soliciting business directly or indirectly from the owner or drivers at the scene of a traffic incident to which the licensed wrecker service was not dispatched by law enforcement.

(6) Discriminating against customers on the basis of race, sex, national origin, or ethnicity.

(7) Posting to social media or selling photos of a crash scene that include bodies, personal information of anyone, or any personal identifiers, including but not limited to, license plates or names on vehicles.

(8) A wrecker vehicle operator responding to the scene of a traffic incident in the capacity of a first responder, firefighter, or volunteer firefighter shall not respond to the scene in a approved wrecker vehicle.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:25-5-12. Traffic Incident Management [RESERVED]

[Source: Reserved at 42 Ok Reg, Number 20, effective 7-11-25]

595:25-5-13. Towing vehicles from private property

Licensed wrecker services shall complete a Tow Request and Authorization Form, in accordance with the instructions on the form, prior to removing illegally parked or abandoned vehicles from private property. Within seventy-two (72) hours of removing an illegally parked or abandoned vehicle from private property, the licensed wrecker service shall:

(1) Submit one (1) copy of the Tow Request and Authorization form to the Department, and;

(2) Submit one (1) copy of the Tow Request and Authorization form to the owner, legal possessor, or agent of the owner of the real property from which the vehicle was removed, and;

(3) Submit one (1) copy of the Tow Request and Authorization form to the local law enforcement agency having jurisdiction over the real property from which the vehicle was removed, and;

(4) Retain one (1) copy of the Tow Request and Authorization form.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:25-5-14. Place of business

(a) The place of business for a licensed wrecker service shall be in Oklahoma. The address, including the county, must be verified by documentation as filed with the Secretary of State, tax documents, or

other business documents deemed appropriate by the Department.

(b) The Department shall issue one (1) wrecker service license to a wrecker service for each place of business.

(c) Licensed wrecker services shall display a business sign at the place of business. If the storage lot is at a separate location, the storage lot must also have a business sign. The signs shall be at least two feet (2') by four feet (4') with letters at least three inches (3") in height with contrasting background and shall display, at a minimum, the name of the licensed wrecker service as shown on the license and a telephone number accessible to the public twenty-four (24) hours a day.

(d) Class AA Licensed wrecker services shall have a telephone number that is accessible to the public twenty-four hours a day. The licensed wrecker service shall provide notice in writing to the Department of any permanent business telephone number change prior to the new telephone number being placed in service.

(e) The place of business shall be a permanent structure, not mounted on wheels, with functioning electricity and water, where normal business is transacted, and all business records are maintained. The facility must be large enough to conduct business and store business records.

(f) All business transactions including, but not limited to, invoicing, ticketing, receipting, releasing, and collecting payment, will be conducted at the location at which the casualty is stored.

(g) Licensed wrecker operators intending to lease or rent any building, office, or storage facility shall submit the lease to the Department. The lease shall cover the entire License Period. Leased facilities shall be subject to the same restrictions and requirements as storage facilities owned by a licensed wrecker operator.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:25-5-15. Storage facility requirements - general

The following requirements apply to storage facilities operated by a licensed wrecker service or to any storage facility operated by a third party on behalf of a licensed wrecker service.

(1) Licensed wrecker services which store, park, or maintain possession of a towed vehicle, shall store such vehicle in a storage facility which meets the following minimum physical requirements. No vehicle shall be stored in any facility or area which has not been inspected and approved by the Department except in case of exceptional circumstances such as natural disasters or at the direction of law enforcement officers at the scene of a traffic incident. Additionally, casualties shall not be stored:

- (A) At any private residence, or
- (B) In the storage facility of another licensed wrecker service; or
- (C) Any other location unknown, unapproved, or uninspected by the Department.

(2) The entrance to the storage facility shall be separate from any other business entity.

- (3) A vehicle accepted for storage may not be altered without consent of the vehicle owner or their authorized representative.
- (4) No stored vehicle may be used for personal or business use without the prior written consent of the vehicle's owner.
- (5) Licensed Wrecker Services operating a previously approved storage facility not meeting the requirements of these rules shall be exempt from compliance insofar as these rules are inconsistent with previous rules related to storage facilities.
- (6) The Primary Storage Facility shall be within two (2) miles of the Principal Place of Business. The Primary Storage Facility shall be accessible by way of an all-weather road. This provision shall not apply to Primary Storage Facilities approved prior to July 14, 2003.
- (7) A Licensed Wrecker Service may maintain a Secondary Storage Facility further than two (2) miles from the Principal Place of Business. Vehicles stored by the Licensed Wrecker Service must be stored at the Primary Storage Facility for the first thirty (30) days of storage of the vehicle.
- (8) An Alternate Primary Storage Facility may be utilized to store vehicles other than those towed pursuant to a contract with a county or municipal government. However, the Alternate Primary Storage Facility must meet all requirements of this Subchapter.
- (9) Shared use of any outdoor or indoor storage facility by two (2) or more Licensed Wrecker Services is not permitted, except as may be approved by the Commissioner or the Commissioner's designee.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:25-5-16. Outdoor storage facility requirements

Outdoor storage facilities shall:

- (1) Contain a minimum of five thousand square feet (5,000 ft.²) of storage space for Class AA-TS licensed wrecker services, a minimum of seven thousand five hundred square feet (7,500 ft.²) for Class AA-TM licensed wrecker services, and a minimum of fifteen thousand square feet (15,000 ft²) for Class AA-TL licensed wrecker services.
- (2) Be surrounded completely by a fence. Construction material for fences shall be made of wood, metal, chain link or masonry and be at least six feet (6') in height with restricted access. T-post construction shall not be approved.
- (3) Have at least one (1) gate of the same quality of material and height of the fence which is locked if not attended.
- (4) Be maintained, including but not limited to removal of tall weeds, overgrown vegetation and debris.
- (5) Be covered with an all-weather surface such as concrete, asphalt, blacktop, gravel, or equivalent materials which covers the entire area of the storage lot.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:25-5-17. Exception from storage facility requirements

The Department may, in its discretion, grant an exception to a licensed wrecker service from the storage facility requirements of these rules under the following circumstances.

- (1) The requirements of these rules conflict with municipal zoning ordinances or other laws applicable to the location.
- (2) The licensed wrecker service requests the exception in writing, including a copy of the municipal zoning ordinance or other law with which the rules conflict.
- (3) The licensed wrecker service submits a proposed security plan in lieu of the requirements of these rules.
- (4) Class G licensed wrecker services performing only repossessions may request an exception to the storage facility requirements.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:25-5-18. Indoor storage facility requirements

A licensed wrecker service may provide indoor storage as either a primary or secondary storage facility. An indoor storage facility shall be a permanent structure which effectively prohibits public access that meets the following minimum physical requirements:

- (1) A solid roof,
- (2) A solid hard-surface floor,
- (3) Solid walls which fully enclose all sides except for windows and doors,
- (4) Must provide a minimum of five hundred square feet (500 ft²) of storage space per vehicle.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:25-5-19. Personal property

Personal property, as defined by 47 O.S. § 955(E), shall be released during the licensed wrecker service's regular business hours to the owner or owner's representative, upon showing of proof as described in these rules. A licensed wrecker service shall not remove personal property from a stored vehicle unless there is a written company policy or procedure, on file with the Department, for the intended safekeeping of any personal property removed from a vehicle. Personal property may not be removed from vehicles with law enforcement investigative holds for evidence or vehicles with biohazards. Personal property stored at the licensed wrecker service's place of business office or storage lot must be stored securely or with an attendant on duty twenty-four (24) hours per day. Personal property removed by the licensed wrecker service from the vehicle shall be released to the owner, or owner's representative, upon showing of proof as described in these rules.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:25-5-20. Exceptions to vehicle release rules

In the event a law enforcement officer determines a need exists to preserve the secured status of an impounded or stored vehicle, the law enforcement officer may direct the licensed wrecker service to place a hold thereon, which shall be honored in accordance with the procedures in these rules. A licensed wrecker service may not release a vehicle under the following circumstances without confirmation from the law enforcement agency ordering the impoundment of the vehicle or the district attorney in the county in which the vehicle was impounded that the following restrictions are no longer applicable to the stored vehicle.

- (1) The vehicle is subject to forfeiture proceedings under the Controlled Dangerous Substances Act.
- (2) The vehicle has been used in the commission of a felony offense and a search warrant has been issued or the law enforcement agency is seeking a search warrant.
- (3) Evidentiary purposes in investigations of fatality and great bodily injury collisions.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:25-5-21. Release of stored vehicles

Upon payment of the reasonable cost of removal, and storage of a stored vehicle, whether stored at the request of law enforcement or a private property owner and recorded by the wrecker or towing service as provided in OAC 595:25-5-5(b), the vehicle shall be released to:

- (1) the owner, upon presentation of any document from the following categories:
 - (A) Proof of ownership:
 - (i) A valid certificate of title, to show proof of purchase and ownership to include tribal and other state titles; or
 - (ii) Registration Receipt (Digital or Electronic verification shall be accepted); or
 - (iii) Title properly assigned by the seller, dated, notarized (if required on title) and the owner's name filled out on the title; or
 - (iv) Written verification from a local law enforcement agency as to the identity of the owner; or
 - (v) Pre-registration information from Service Oklahoma,
 - (vi) Other appropriate documentation, sufficient to the licensed wrecker service, to establish ownership.
 - (B) Proof of identification:
 - (i) Oklahoma driver license; or
 - (ii) Oklahoma identification card; or
 - (iii) Other state driver license; or
 - (iv) Other state or federally issued photo identification; or

- (v) Foreign driver license; or
- (vi) Other documentation sufficient to establish identity as determined by the licensed wrecker service or the Department.

(C) Proof of Insurance:

- (i) Unexpired insurance verification form containing the VIN of the vehicle being released; or
- (ii) Unexpired insurance policy containing the VIN of the vehicle being released; or
- (iii) Valid affidavit of non-use and vehicle cannot be driven from the facility.

(D) Proof of Registration:

- (i) Valid, unexpired registration plate displayed on the vehicle; or
- (ii) Proof of registration provided by Service Oklahoma; or
- (iii) Proof of registration and payment of all applicable fees from Service Oklahoma, in the event the vehicle was not properly registered at the time of storage.

(2) a person representing the owner, upon presentation of a notarized letter from the owner permitting said person to act on behalf of the owner, with year, make, model, and VIN of the vehicle being released along with documentation establishing proof of ownership, proof of identity, and proof of insurance.

(3) a lienholder or a duly authorized agent of a lien holder, upon presentation of proof of being a lien holder under 47 O.S. § 904.1, hold harmless letter, and, when applicable, a notarized letter from the lien holder permitting said person to act on behalf of the lien holder. All documents presented shall include the year, make, model and VIN of the vehicle being released; or

(4) a representative of the insurer accepting liability for or purchasing a motor vehicle as provided in 47 O.S. §§ 904, 953.1, or 953.2, upon presentation of a hold harmless letter, and a letter from the insurer authorizing said person to act on behalf of the insurer that includes the year, make, model and VIN of the vehicle being released.

(5) in the event the owner is incapacitated or deceased, a legal representative or family member within the first or second degree of consanguinity or affinity upon presentation of a notarized affidavit describing the relationship between the legal representative or family member and the owner.

(6) Any individual to whom a court of competent jurisdiction has ordered the vehicle to be released, in compliance with the terms of the court order.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:25-5-22. Release of stored vehicle to another licensed wrecker service

When a licensed wrecker service is to lawfully obtain a vehicle from another licensed wrecker service which originally towed the vehicle, the original licensed wrecker service shall:

- (1) allow the other licensed wrecker service to enter its premises and remove the vehicle upon presentation of a Driver Card, or
- (2) tow the vehicle to a mutually agreeable site to transfer the vehicle to the requesting licensed wrecker service.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:25-5-23. Insurance requirements

(a) Each licensed wrecker service from the time of movement of or otherwise making contact with any vehicle to be towed, may be liable for injury to persons, damage to property, fire, or theft resulting from the licensed wrecker service's negligent acts.

(b) A licensed wrecker service shall notify the Department of any change of insurance status during the licensing period, including but not limited to:

- (1) Cancellation.
- (2) Change of insurer.
- (3) Changes of limits or covered activities.

(A) The Proof of Insurance shall show the make, year, and vehicle identification number for each approved wrecker vehicle.

(B) The insurance policy shall be in effect for the entire licensing period and shall insure against loss of life, bodily injury, and property damage in the following amounts:

- (i) Class G or Class AA.

(I) Bodily Injury and Property Damage of not less than One Hundred Thousand Dollars (\$100,000.00) combined single limit coverage for bodily injury and/or property damage as a result of the operation of the approved wrecker vehicle and/or as a result of the on-hook vehicle causing bodily injury and/or property damage.

(II) Garage keeper's liability insurance or storage location insurance of not less than Fifty Thousand Dollars (\$50,000.00) with a deductible no greater than five thousand dollars (\$5,000.00) for Class AA-TS or Class AA-TM storage and ten thousand dollars (\$10,000.00) for Class AA-TL storage, which must include comprehensive perils to the towed vehicle while being stored by the licensed wrecker service. Any G Class licensed wrecker service not operating a storage facility shall be exempt from the provisions of this subparagraph.

(III) On-Hook or In-Tow liability insurance of not less than Fifty Thousand Dollars (\$50,000.00) with a deductible no greater than five thousand dollars (\$5,000.00) that must include comprehensive perils and collision to the towed vehicle while it is being towed by the licensed wrecker service.

(ii) Class AA-TM.

(I) Bodily injury and property damage of not less than Two Hundred Thousand Dollars (\$200,000.00) combined single limit coverage for bodily injury and/or property damage as a result of the operation of the approved wrecker vehicle and/or as a result of the on-hook vehicle causing the bodily injury and/or property damage.

(II) Garage keeper's liability insurance or storage location insurance of not less than One Hundred Thousand Dollars (\$100,000.00) with a deductible no greater than five thousand dollars (\$5,000.00), which must include comprehensive perils to the towed vehicle while being stored by the licensed wrecker service.

(III) On-Hook or In-Tow liability insurance of not less than One Hundred Thousand Dollars (\$100,000.00) with a deductible no greater than five thousand dollars (\$5,000.00) that must include comprehensive perils and collision to the towed vehicle while it is being towed by the licensed wrecker service.

(iii) Class AA-TL.

(I) Bodily injury and property damage of not less than less than three hundred thousand dollars (\$300,000.00) combined single limit coverage for bodily injury and/or property damage as a result of the operation of the approved wrecker vehicle and/or as a result of the on-hook vehicle causing the bodily injury and/or property damage.

(II) Garage keeper's liability insurance or storage location insurance of not less than one hundred fifty thousand dollars (\$150,000.00) with a deductible no greater than five thousand dollars (\$5,000.00), which must include comprehensive perils to the towed vehicle while being stored by the licensed wrecker service.

(III) On-Hook or In-Tow liability insurance of not less than one hundred fifty thousand dollars (\$150,000.00) with a deductible no greater than five thousand dollars (\$5,000.00) that must include comprehensive perils and collision to the towed vehicle while it is being towed by the licensed wrecker service.

(c) Any final judgment rendered by a court of competent jurisdiction against a licensed wrecker service or an owner or employee thereof, arising out of any services provided by the licensed wrecker service or any of its owners or employees, including the towing or storage of towed vehicles, must be satisfied within thirty (30) days. If such judgment is not timely satisfied, the wrecker service license shall be revoked and such revocation shall remain in effect until the judgment is satisfied. Provided, however, a release or written agreement signed by the judgment creditor and approved by the Department shall reinstate the wrecker service license. Provided, if the judgment is covered by insurance up to the amount and to the extent required in the rules, this Subsection shall not apply.

(d) Insurance information. The licensed wrecker service shall provide contact and other pertinent information regarding the insurance company and policy covering the licensed wrecker service to any person who might be eligible to file a claim against the applicable insurance policy.

(e) A notice from the insurance company to the Department of insurance cancellation for non-payment of the premium shall be sufficient reason for suspension of the wrecker service license. The suspension can be remedied only when the licensed wrecker service can demonstrate compliance with this Section.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

SUBCHAPTER 7. CLASS AA OPERATORS [REVOKED]

595:25-7-1. Equipment requirements for all Class AA vehicles [REVOKED]

[Source: Amended at 13 Ok Reg 2821, eff 6-28-96 ; Amended at 21 Ok Reg 3011, eff 7-25-04 ; Amended at 24 Ok Reg 2694, eff 10-31-06 through 7-14-07 (emergency)¹; Amended at 24 Ok Reg 2777, eff 8-15-07 ; Revoked at 41 Ok Reg, Number 22, effective 8-11-24]

Editor's Note: ¹*This emergency action expired before being superseded by a permanent action. Upon expiration of an emergency amendatory action, the last effective permanent text is reinstated. Therefore, on 7-15-07 (after the 7-14-07 expiration of the emergency action), the text of 595:25-7-1 reverted back to the permanent text that became effective 7-25-04, as was last published in the 2006 Edition of the OAC, and remained as such until amended again by permanent action on 8-15-07.*

595:25-7-2. Release and holding of vehicle [REVOKED]

[Source: Amended at 13 Ok Reg 2821, eff 6-28-96 ; Amended at 15 Ok Reg 3311, eff 7-13-98 ; Amended at 20 Ok Reg 2717, eff 8-15-03 ; Amended at 21 Ok Reg 3011, eff 7-25-04 ; Amended at 24 Ok Reg 2777, eff 8-15-07 ; Amended at 31 Ok Reg 2335, eff 9-12-14 ; Amended at 37 Ok Reg 2095, eff 9-11-20 ; Revoked at 42 Ok Reg, Number 20, effective 7-11-25]

SUBCHAPTER 9. OKLAHOMA HIGHWAY PATROL WRECKER ROTATION

595:25-9-1. Oklahoma Highway Patrol Rotation Log [REVOKED]

[Source: Amended at 13 Ok Reg 2821, eff 6-28-96 ; Amended at 17 Ok Reg 3038, eff 7-15-00 ; Amended at 21 Ok Reg 3011, eff 7-25-04 ; Amended at 22 Ok Reg 2700, eff 7-25-05 ; Amended at 26 Ok Reg 2775, eff 7-25-09 ; Amended at 29 Ok Reg 65, eff 11-1-11 (emergency); Amended at 29 Ok Reg 1390, eff 7-1-12 ; Amended at 31 Ok Reg 2335, eff 9-12-14 ; Amended at 35 Ok Reg 1954, eff 9-17-18 ; Amended at 41 Ok Reg, Number 22, effective 8-11-24; Revoked at 42 Ok Reg, Number 20, effective 7-11-25]

595:25-9-2. Operator requirements [REVOKED]

[Source: Amended at 10 Ok Reg 3205, eff 6-25-93 ; Amended at 13 Ok Reg 2821, eff 6-28-96 ; Amended at 21 Ok Reg 3011, eff 7-25-04 ; Amended at 24 Ok Reg 2694, eff 10-31-06 through 7-14-07 (emergency)¹; Amended at 24 Ok Reg 2777, eff 8-15-07 ; Amended at 25 Ok Reg 2801, eff 9-12-08 ; Amended at 31 Ok Reg 2335, eff 9-12-14 ; Amended at 34 Ok Reg 1954, eff 9-11-17 ; Amended at 37 Ok Reg 2095, eff 9-11-20 ; Amended at 39 Ok Reg 2094, eff 9-11-22 ; Revoked at 42 Ok Reg, Number 20, effective 7-11-25]

Editor's Note: ¹*This emergency action expired before being superseded by a permanent action. Upon expiration of an emergency amendatory action, the last effective permanent text is reinstated. Therefore, on 7-15-07 (after the 7-14-07 expiration of the emergency action), the text of 595:25-9-2 reverted back to the permanent text that became effective 7-25-04, as was last published in the 2006 Edition of the OAC, and remained as such until amended again by permanent action on 8-15-07.*

595:25-9-3. Rotation calls for truck wreckers (Class AA-TL) [REVOKED]

[Source: Amended at 21 Ok Reg 3011, eff 7-25-04 ; Amended at 37 Ok Reg 2095, eff 9-11-20 ; Revoked at 42 Ok Reg, Number 20, effective 7-11-25]

595:25-9-4. Oklahoma Highway Patrol wrecker rotation - general

The Oklahoma Highway Patrol shall maintain a Class AA-TS Wrecker Rotation, a Class AA-TM Wrecker Rotation, and a Class AA-TL Wrecker Rotation. Each Wrecker Rotation will consist of licensed wrecker services approved to perform nonconsensual tows at the request of the Oklahoma Highway Patrol. In the event of a traffic incident requiring a nonconsensual tow, a licensed wrecker service placed on an OHP wrecker rotation will be contacted in the order of its position on the applicable rotation. Nothing in these rules prohibits the Oklahoma Highway Patrol from utilizing any licensed wrecker service without

regard to the OHP Wrecker Rotation in support of the needs of the Department.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:25-9-5. Oklahoma Highway Patrol wrecker rotation - placement and removal

Any Class AA-TS, Class AA-TM, or Class AA-TL licensed wrecker service may request to be included on an OHP Wrecker Rotation in accordance with the following:

- (1) The request must be submitted to the Department in writing in a form and format determined by the Department.
- (2) The place of business and storage facility of the licensed wrecker service must be within the geographical boundaries of the assigned wrecker rotation.
- (3) A licensed wrecker service may only occupy one position on an applicable wrecker rotation.
- (4) The licensed wrecker service must have the capacity to provide daily around the clock service.
- (5) A licensed wrecker service may request in writing to be removed permanently or temporarily from an OHP wrecker rotation. Temporary removals may be for no less than five (5) days, unless otherwise authorized by the Commissioner's Designee.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:25-9-6. Oklahoma Highway Patrol wrecker rotation - process

- (a) When more than one (1) casualty is towed by the same licensed wrecker service from the scene of a traffic incident it shall be counted on the OHP wrecker rotation as a single call to the licensed wrecker service.
- (b) A licensed wrecker service that receives a request for services from the Oklahoma Highway Patrol but, through no fault of the licensed wrecker service, no services are provided, the licensed wrecker service will not be rotated from its position on the OHP wrecker rotation until it responds to a subsequent call for service.
- (c) A licensed wrecker service that, after receiving a call for service, fails to arrive at the scene of the traffic incident within a reasonable time, in the opinion of the OHP personnel on scene, or indicates it is unavailable in a reasonable time, shall be rotated from its position to the bottom of the applicable OHP wrecker rotation. The next licensed wrecker service on the OHP wrecker rotation will then be contacted. The first licensed wrecker service will be notified as soon as practicable of the situation.
- (d) When a licensed wrecker service receives an off-rotation call for service, it shall be rotated from its current position to the bottom of the applicable OHP wrecker rotation.
- (e) A licensed wrecker service that refuses a call for service shall be rotated from its current position to the bottom of the applicable OHP Wrecker Rotation.

- (f) A licensed wrecker service shall notify the Department personnel making the call for service of its current location and estimated time of arrival to the scene of the traffic incident.
- (g) Authorized wrecker vehicle operators responding to OHP wrecker rotation calls must be able to speak and understand the English language.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:25-9-7. Oklahoma Highway Patrol wrecker rotation - special situations

- (a) Due to special situations such as, but not limited to, a pending fatal collision, asset forfeiture, or criminal investigation, law enforcement officers or agencies may select licensed wrecker services with indoor storage facilities without regard to rotation. The facility must meet the stated specifications of the investigating officer and the licensed wrecker service must comply with any special instructions related to the storage.
- (b) When two (2) or more licensed wrecker services are dispatched to a traffic incident the following procedures shall apply:
- (1) The first licensed wrecker service arriving at the scene will tow the vehicle causing the greatest traffic hazard, which shall be determined by the law enforcement officer on scene.
 - (2) In the event the owner or authorized agent of one of the casualties has requested a specific licensed wrecker service, and that licensed wrecker service arrives on scene before any other licensed wrecker services, it shall be required to assist removing vehicles presenting a traffic obstruction prior to recovering and/or towing the casualty it has been requested to recover and/or tow.
- (c) Notify the Department by email of the make, model, GVWR, and VIN of any approved wrecker vehicle which is disposed of permanently or temporarily unavailable. When a licensed wrecker service has only one approved wrecker vehicle and the approved wrecker vehicle becomes unavailable by reason of mechanical failure or failure to meet the applicable wrecker vehicle requirements, the licensed wrecker service shall be removed from the applicable OHP wrecker rotation, unless and until a wrecker vehicle license is issued for a replacement wrecker vehicle. The affected approved wrecker vehicle must be reinspected prior to the licensed wrecker service being placed back on the applicable OHP wrecker rotation.
- (d) When a request for service has been cancelled by the Oklahoma Highway Patrol, the licensed wrecker service shall not continue to the scene of the traffic incident. The licensed wrecker service shall not lose its position on the rotation log.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:25-9-8. Oklahoma Highway Patrol wrecker rotation - minimum response requirements

(a) Each quarter the Department will compute the percentage of calls made to licensed wrecker services for which the Communications Division got no response, or the licensed wrecker service indicated it was unavailable. Licensed wrecker services must comply with the following minimum response requirements:

(1) For licensed wrecker services receiving more than twelve (12) calls per quarter, a seventy-five percent (75%) response rate is required.

(2) For licensed wrecker services receiving more than four (4) but less than twelve (12) calls per quarter, a fifty percent (50%) response rate is required.

(b) Failure to meet the response requirements will subject the licensed wrecker service to administrative action as defined by these rules. The Department will consider repeated failures to comply with response requirements occurring within one (1) year to be grounds for progressive administrative action. The Commissioner's Designee may exempt specific OHP wrecker service rotations from the minimum response requirements for specific time periods as a result of increased demand due to inclement weather or other catastrophic conditions.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:25-9-9. Oklahoma Highway Patrol wrecker rotation - geographic boundaries

In accordance with 47 O.S. § 955(C), the Commissioner's Designee will establish the geographic boundaries of each OHP wrecker rotation in conjunction with the affected Troop Commander and Communications Supervisor. The Commissioner's Designee is authorized to alter the geographic boundaries of any OHP wrecker rotation, permanently or temporarily, in support of the needs of the Department. Affected licensed wrecker services will be notified as soon as practicable of any changes to the OHP wrecker rotation. In determining the geographic boundaries, the Commissioner's Designee will consider information including, but not limited to:

- (1) The number of licensed wrecker services;
- (2) The distance between licensed wrecker services;
- (3) The estimated response time of licensed wrecker services;
- (4) The economic impact on owners, insurers, and lienholders;
- (5) The economic impact on licensed wrecker services;
- (6) Any other information deemed relevant by the Commissioner's Designee.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

SUBCHAPTER 11. DENIAL, SUSPENSION, REVOCATION OR CANCELLATION OF LICENSE; DENIAL OR REMOVAL OF CLASS AA OPERATORS FROM ROTATION LOG OF THE OKLAHOMA HIGHWAY PATROL [REVOKED]

595:25-11-1. Failure to qualify [REVOKED]

[Source: Amended at 21 Ok Reg 3011, eff 7-25-04 ; Revoked at 42 Ok Reg, Number 20, effective 7-11-25]

595:25-11-2. Violation of rules [REVOKED]

[Source: Amended at 21 Ok Reg 3011, eff 7-25-04 ; Amended at 26 Ok Reg 2775, eff 7-25-09 ; Amended at 40 Ok Reg 39, eff 9-7-22 (emergency); Amended at 40 Ok Reg 1172, eff 8-11-23 ; Revoked at 42 Ok Reg, Number 20, effective 7-11-25]

595:25-11-3. Procedure [REVOKED]

[Source: Amended at 13 Ok Reg 2821, eff 6-28-96 ; Amended at 21 Ok Reg 3011, eff 7-25-04 ; Amended at 22 Ok Reg 2700, eff 7-25-05 ; Amended at 31 Ok Reg 2335, eff 9-12-14 ; Amended at 40 Ok Reg 1172, eff 8-11-23 ; Revoked at 42 Ok Reg, Number 20, effective 7-11-25]

SUBCHAPTER 13. TRAINING AND EDUCATION

595:25-13-1. Continuing education requirements

In addition to the initial training requirements, each authorized wrecker vehicle operator must annually complete four (4) hours of Department approved continuing education. All training providers and training curriculum must be approved by the Department. Any training provider shall request approval of specific training curriculum, or approval as a training provider, in writing to the Department before providing the training.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:25-13-2. Approved training

Providers of training must notify the Department ten (10) business days prior to the scheduled training. Continuing education will not be awarded for training when the Department is not properly notified. The Department reserves the right to overtly or covertly observe the provision of any training activities.

(1) Approved training, as determined by the Department, shall:

- (A) Contribute to the improved safety of wrecker operations, or
- (B) Contribute to the improved efficiency of wrecker operations, or
- (C) Update licensees on emerging trends, technology, or tools available to the wrecker industry.

(2) Approved curriculum, as determined by the Department, shall:

- (A) Be a nationally accredited or recognized provider of wrecker training, or
- (B) Be a recognized wrecker industry association capable of providing training statewide.

- (C) Be created by the Department.
- (3) Approved trainers, as determined by the Department, shall:
 - (A) Demonstrate the experience and education necessary to provide instruction in relevant topics to the wrecker industry, and
 - (B) Have a demonstrated history of substantial compliance with the rules of the Department regarding the provision of wrecker services.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

SUBCHAPTER 15. WRECKER VEHICLES

595:25-15-1. Classes of wrecker vehicles

- (a) Class AA-TS: Any wrecker vehicle equipped in accordance with these rules and having a GVWR of not less than nine thousand (9,000) pounds.
- (b) Class AA-TM: Any wrecker vehicle equipped in accordance with these rules and having a GVWR of not less than twenty-four thousand (24,000) pounds. Additionally, Class AA-TM rollback wrecker vehicles shall have a minimum deck weight rating of twelve thousand (12,000) pounds.
- (c) Class AA-TL: Any wrecker vehicle equipped in accordance with these rules and having a GVWR of not less than forty-four thousand (44,000) pounds.
- (d) Class G (General): All other wrecker vehicles as defined by 47 O.S. § 951, et. seq., provided a Class G wrecker may also be considered a wrecker support vehicle for the purposes of 47 O.S. § 12-218.1. Provided however, that a Class G wrecker that only performs repossessions may be granted exemptions from specific rules of this Chapter as determined by the Department.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:25-15-2. Licensed wrecker vehicle requirements

- (a) The wrecker service license number along with the name of the licensed wrecker service shall be conspicuously displayed and vertically centered on each side of every wrecker vehicle used by the licensed wrecker service. All wrecker vehicles will display an AA or G designation at the end of the wrecker service license number. Example: DPS 12345W AA or DPS 12345W G. The wrecker service license number and business name shall be at least three inches (3") in height. The font shall be legible. The lettering shall be in a color that will contrast with the color of the wrecker vehicle. The signage required by this paragraph shall be permanent in nature and shall not contain any misleading or false information. The wrecker vehicle shall display only one licensed wrecker service name. Upon request, the Commissioner's designee, may approve the use of a temporary magnetic sign for a period of thirty (30) days.
- (b) All approved wrecker vehicles, regardless of Class will be equipped with the following:

- (1) One (1) ten pound, Class B or C, fire extinguisher or equivalent.
- (2) At least one (1) amber rotating or flashing light, mounted as high as practicable on the vehicle and visible from 360 degrees or on a light bar, and approved by an officer of the Department. In addition to the required amber rotating light, the wrecker may be equipped with a red or blue flashing light, or a combination of red and blue flashing lights, for use only at the scene of an emergency [47 O.S. § 12-218.1]; provided, on any wrecker vehicle approved after July 15, 2005, the red or blue light, or the combination of red and blue flashing lights, shall be on a separate switch from the amber light.
- (3) Two (2) chains of sufficient grade to assist in securing the towed vehicle.
- (4) One (1) push-type broom, suitable for clearing debris from the road.
- (5) One (1) shovel, suitable for clearing debris from the road.
- (6) One (1) set of tire chains, mud and snow tires or other device to assist wrecker to maintain traction in mud, snow, or ice.
- (7) Warning devices, applicable to trucks as required in 47 O.S. § 12-407, capable of protecting the scene of a collision by day or night.
- (8) Wreckers must be equipped to operate a towed vehicle's stop, turn and clearance lights (if applicable), or be equipped with a light bar or other lighting equipment to comply with lighting requirements for vehicles. When used, the light bar or tow lights shall be affixed securely to the towed vehicle to assure a minimum of movement while traveling on the highway and to prevent any damage to the towed vehicle.
- (9) Four (4) safety chains or wheel straps of sufficient capacity to keep the towed vehicle attached to the wrecker in the event of disengagement.

(c) Each licensed Class AA wrecker vehicle must also meet the following requirements or be equipped with:

- (1) Two (2) scotch blocks, or similar devices, capable of adding stability to the wrecker during winching. Scotch blocks shall be constructed of steel plate with a chain or cable of sufficient grade and quality to attach to the frame or body of the wrecker. Hydraulic stabilizing equipment shall be approved. (NOTE: Roll-back wrecker vehicles are exempt from this requirement.)
- (2) Dollies for the purpose of providing a method of towing a disabled vehicle which is otherwise incapable of being towed safely on either axle. (NOTE: Roll-back wrecker vehicles are exempt from this requirement.)
- (3) One (1) axe.
- (4) One (1) pry-bar or wrecking bar.
- (5) One (1) sling and stay-bar, wheel lift device, or other type of device capable of safely loading and protecting the disabled vehicle while being towed.
- (6) At least one (1) set of dual rear wheels for stability in towing another vehicle.

- (7) A winch or winches permanently mounted at the rear of the vehicle with a minimum factory rated capacity of eight thousand pounds (8,000 lbs.) and equipped with a cable to be compatible with manufacturer's specifications and be of sufficient length based on the design of the wrecker vehicle.
- (8) An adequate supply of an absorbent capable of absorbing liquid spills from vehicles (not including cargo spills); provided, the wrecker service or wrecker operator shall not be required to pick up or dispose of the used absorbent.
- (9) One (1) hydraulic bottleneck jack or floor jack with a minimum two and a half ton rating.
- (10) First Aid kit.
- (11) Thirty-three (33) gallon minimum trash bags or two (2) five (5) gallon buckets
- (12) Flashlight.
- (13) Wire/Cable cutter pliers (8")
- (14) Jumper cables or Jumper Box.
- (15) Safety glasses.
- (16) Three (3) traffic cones, or similar MUTCD compliant device, retroreflective, predominately orange, twenty-eight inches (28") in height
- (17) Adjustable pliers
- (18) Rubber and/or work gloves.

(d) Each Class AA-TM wrecker (medium truck wrecker) must also meet the following requirements or be equipped with:

- (1) Factory or certified installed full air brakes with a full tractor package (hand control, in line foot valve, air hoses and trailer emergency valve) capable of releasing the air brakes on a tractor-trailer and capable of operating the brakes of the towed vehicle with the same application as the towing vehicle.
- (2) Air-activated spring parking brake.
- (3) Wrecker body and equipment shall be compatible with the chassis GVWR in size and shall be suitable by design to operate under emergency conditions.
- (4) Vehicle body must be capable of safely anchoring scotch blocks.
- (5) Vehicle must be designed to adequately anchor snatch blocks.
- (6) A winch or winches permanently mounted at the rear of the vehicle with a minimum factory rated capacity of thirty thousand pounds (30,000 lbs.) and be equipped with a cable to be compatible with manufacturer's specifications and be of sufficient length based on the design of the wrecker vehicle.
- (7) A boom or booms compatible with winch rating.
- (8) A minimum of two (2) snatch blocks compatible with winch cable size and cable rating.
- (9) One (1) sling and stay-bar, wheel lift device, or other type of device capable of safely loading and protecting the disabled vehicle while being towed.

(e) Each Class AA-TL wrecker (large truck wrecker) must also meet the following requirements or be equipped with:

- (1) Factory-installed or certified installed full air brakes with a full tractor package (hand control, in-line foot valve, air hoses, and trailer emergency valve) capable of releasing the air brakes on a tractor-trailer and capable of operating the brakes of the towed vehicle with the same application as the wrecker.
- (2) Air-activated spring parking brake.
- (3) Minimum front axle and suspension weight rating of twelve thousand pounds (12,000 lbs.).
- (4) Minimum rear axle and suspension combination weight rating of thirty-two thousand pounds (32,000 lbs.).
- (5) Be equipped with full-driven tandem axle (NOTE: A drag axle or pusher axle is not acceptable).
- (6) Chassis must have a minimum wheel base of 280 (two hundred and eighty) inches. 200 inches will be allowed on vehicles previously licensed if they have a hydraulic wheel lift, spades and an additional operator.
- (7) The wrecker vehicle body and equipment shall be compatible with chassis GVWR and size and shall be suitable by design to operate under emergency conditions.
- (8) The wrecker vehicle body must be capable of safely anchoring scotch blocks.
- (9) The wrecker vehicle body must be designed to adequately anchor snatch blocks.
- (10) Winches must be maintained with at least 75% capacity of the manufacturers recommended length of wire or synthetic rope. Must have at least two (2) winches with a minimum combined capacity of forty thousand (40,000) pounds.
- (11) A factory built or certified elevating and telescoping recovery boom with a twenty-five (25) ton minimum weight rating.
- (12) A factory built or certified hydraulic telescoping wheel lift.
- (13) Two (2) or more air hoses 3/8", with combined minimum length of one hundred feet (100')
- (14) Eight (8) cage bolts
- (15) Two (2) air outlets for emergency and service line activation
- (16) Metric and standard end wrench sets
- (17) Metric and standard 1/2" drive socket set and ratchet
- (18) Hydraulic or pneumatic jack with a ten (10) ton minimum rating
- (19) Ten (10) gallons of absorbent material
- (20) 2.5 lb. Sledge/shop hammer
- (21) Two (2) pairs of locking pliers
- (22) Four (4) axle covers
- (23) Five (5) traffic cones that are retroreflective, predominately orange, twenty-eight inches (28") in height
- (24) Saddle tank fluid mitigation compound
- (25) Minimum of 4 (four) snatch blocks that are recommended for the size of wire rope contained on the winches.
- (26) Minimum of sixty feet (60') of one-half inch (1/2") Grade 80 recovery chain with hooks.

SUBCHAPTER 17. ADMINISTRATION

595:25-17-1. Required records

Each licensed wrecker service shall maintain in a form and format determined by the Department and submit completed records to the Department, when required, the following records:

- (1) Thirty Day Storage Report: Pursuant to 47 O.S. § 4-105, and 47 O.S. § 964 the report of any vehicle stored by the licensed wrecker services for greater than thirty (30) days.
- (2) Junk Vehicle Storage Report: The report of any Junk Vehicle as defined by 47 O.S. § 1105(A)(6), stored by the licensed wrecker services for greater than five (5) days. Provided the Junk Vehicle Storage Report may be submitted to the Department within thirty-five (35) days as provided by 47 O.S. § 4-105.
- (3) Towing Services Report Form: Each licensed wrecker service shall record all services performed in pulling or towing vehicles impounded for law enforcement or at the request of private property owners.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:25-17-2. Initial business, wrecker vehicle, and storage facility inspections

(a) The Department shall inspect every place of business and every storage facility listed in the application packet prior to approving an application packet for a licensed wrecker service in accordance with the following:

- (1) Inspection of any place of business and any storage facility is required at the time of application and upon the change of address of either the place of business or storage facility.
- (2) In the event any inspected facility does not pass the initial facilities inspection the Department will issue a corrective action plan to the applicant or licensed wrecker service.

(b) The Department shall inspect every wrecker vehicle prior to its use for providing services to the public in accordance with the following:

- (1) Inspection is required for wrecker vehicles included in the original application packet or wrecker vehicles added by a licensed wrecker service.
- (2) The Department will issue a compliance report or corrective action plan upon completion of the inspection. The compliance report is required to obtain a wrecker vehicle tag from Service Oklahoma.
- (3) The compliance report for an approved wrecker vehicle will be annotated "Approved pending wrecker vehicle tag or for sixty (60) days, whichever is sooner".
- (4) In the event a wrecker vehicle does not pass the initial wrecker vehicle inspection the Department will issue a corrective action plan to the applicant or licensed wrecker service.

(5) If the wrecker vehicle inspector determines a condition noted on the inspection of an approved wrecker vehicle or approved storage location is an imminent risk to public safety, immediate administrative action may be ordered.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:25-17-3. Supplemental wrecker vehicle and storage facility inspections

The Department shall annually inspect previously approved wrecker vehicles, approved places of business, and approved storage facilities in accordance with the following:

- (1) The Department will annually determine which licensed wrecker services will be inspected the following calendar year.
- (2) No licensed wrecker service shall have less than thirty (30) days' notice of the inspection(s). Notice of the following year's inspections will be sent upon receipt of the renewal application packet and inspections may commence on January 1, the following calendar year. The inspections referenced in this section must be completed by October 1 of the applicable calendar year.
- (3) In his or her discretion, the assigned wrecker services inspector will choose which approved wrecker vehicles to inspect at the time of the inspection. Provided, this paragraph does not prohibit a wrecker services inspector from inspecting all approved wrecker vehicles, licensed storage facilities, or licensed places of business.
- (4) In the event an approved wrecker vehicle, approved storage facility, or approved place of business does not pass inspection, the Department will issue a corrective action plan to the licensed wrecker service.
- (5) Failure to complete the corrective action plan in the time allotted will subject the licensed wrecker service to further administrative action in accordance with these rules.
- (6) Nothing in this rule shall be construed to prevent an inspection of a place of business, storage location, or wrecker vehicle for the purpose of investigating a possible violation of the rules of this Chapter.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:25-17-4. Transfer of ownership

Any transfer of ownership due to sale, merger, dissolution, or any other reason shall reserve the licensed wrecker service trade name for a period of ninety (90) days, during which time the successor owner may apply for a wrecker license using the same trade name or another trade name. However, the successor may not operate as a licensed wrecker service until the application packet has been accepted and approved by the Department. For the purposes of this section, transfer of ownership means a complete replacement of all business owners, and does not include the separation of one joint owner, leaving the remaining owner or

owners intact.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:25-17-5. Administrative action by the Department

(a) The Department may deny issuing a driver card or a wrecker service license, and/or disapprove requests to be included on the OHP wrecker rotation, as applicable, to any wrecker service or applicant that fails to qualify therefore as provided in the rules of this chapter and the laws of title 47 of the Oklahoma statutes.

(b) The Department may deny, suspend, cancel, or revoke a driver card or wrecker service license, and/or remove from the rotation log any licensed wrecker service that has committed a violation of any applicable laws of the State of Oklahoma, any applicable rules of the Department of Public Safety, or any applicable rules and orders of the Corporation Commission.

(c) The Department may consider the following factors when determining the sanction for a violation as described in this section:

- (1) the severity of the alleged violation,
- (2) the license wrecker vehicle operator's or licensed wrecker service's history of compliance or non-compliance,
- (3) the license wrecker vehicle operator's or licensed wrecker service's demonstrated willingness and ability to avoid future violations.

(d) The Department will issue a corrective action plan when a driver card or wrecker service license is denied, suspended, canceled, revoked, or a licensed wrecker service is removed from the OHP rotation. Compliance with the corrective action plan is a prerequisite to the lifting of the denial, suspension, cancellation, or removal from the OHP rotation.

(e) Nothing in this section prohibits the Commissioner of Public Safety or his or her designee from approving, denying, suspending, cancelling, or not renewing a wrecker license if it is determined to be in the best interest of public safety.

(f) If the Commissioner or the Commissioner's Designee determines a violation as described in this section endangers the public health, safety, or welfare and requires emergency action, summary suspension of the wrecker vehicle operator or wrecker service license may be ordered pending a hearing. A hearing will be scheduled within three (3) business days of the date of the order of summary suspension.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

CHAPTER 30. SIZE AND WEIGHT PERMITS

[**Authority:** 47 O.S., §§ 2-108(b) and 14-116(A), 14-118(A), 14-118.1, 14-120(C), 14-120.1(D), and 14-121(B)]

[**Source:** Codified 12-30-91]

SUBCHAPTER 1. GENERAL PROVISIONS [REVOKED]

595:30-1-1. Purpose [REVOKED]

[**Source:** Amended at 21 Ok Reg 3025, eff 7-25-04 ; Amended at 28 Ok Reg 2092, eff 7-15-11 ; Revoked at 40 Ok Reg 1182, eff 8-11-23]

595:30-1-2. Applicability; adoption by reference [REVOKED]

[**Source:** Amended at 11 Ok Reg 229, eff 10-10-93 (emergency); Amended at 11 Ok Reg 2391, eff 5-26-94 ; Amended at 28 Ok Reg 2092, eff 7-15-11 ; Revoked at 40 Ok Reg 1182, eff 8-11-23]

SUBCHAPTER 3. SIZE AND WEIGHT PERMIT LOAD [REVOKED]

595:30-3-1. When a permit is required [REVOKED]

[**Source:** Amended at 17 Ok Reg 3040, eff 7-15-00 ; Revoked at 40 Ok Reg 1182, eff 8-11-23]

595:30-3-2. A permit is a legal document; permit types [REVOKED]

[**Source:** Amended at 11 Ok Reg 229, eff 10-10-93 (emergency); Amended at 11 Ok Reg 2391, eff 5-26-94 ; Amended at 12 Ok Reg 3261, eff 7-28-95 ; Amended at 13 Ok Reg 2831, eff 6-28-96 ; Amended at 14 Ok Reg 3508, eff 8-12-97 ; Amended at 16 Ok Reg 3159, eff 7-12-99 ; Amended at 28 Ok Reg 2092, eff 7-15-11 ; Amended at 31 Ok Reg 2349, eff 9-12-14 ; Amended at 35 Ok Reg 1959, eff 9-17-18 ; Amended at 36 Ok Reg 1050, eff 7-25-19 ; Amended at 37 Ok Reg 563, eff 1-27-20 (emergency); Amended at 37 Ok Reg 2103, eff 9-11-20 ; Amended at 38 Ok Reg 2484, eff 9-12-21 ; Revoked at 40 Ok Reg 1182, eff 8-11-23]

595:30-3-3. Requesting, obtaining, and paying for a permit [REVOKED]

[**Source:** Amended at 11 Ok Reg 229, eff 10-10-93 (emergency); Amended at 11 Ok Reg 2391, eff 5-26-94 ; Amended at 12 Ok Reg 3261, eff 7-28-95 ; Amended at 14 Ok Reg 3508, eff 8-12-97 ; Amended at 16 Ok Reg 3159, eff 7-12-99 ; Amended at 17 Ok Reg 3040, eff 7-15-00 ; Amended at 18 Ok Reg 3125, eff 7-14-01 ; Amended at 21 Ok Reg 3025, eff 7-25-04 ; Amended at 26 Ok Reg 2780, eff 7-25-09 ; Amended at 28 Ok Reg 2092, eff 7-15-11 ; Amended at 31 Ok Reg 2349, eff 9-12-14 ; Amended at 35 Ok Reg 1959, eff 9-17-18 ; Amended at 38 Ok Reg 2484, eff 9-12-21 ; Revoked at 40 Ok Reg 1182, eff 8-11-23]

595:30-3-4. Conditions and restrictions [REVOKED]

[**Source:** Amended at 11 Ok Reg 229, eff 10-10-93 (emergency); Amended at 11 Ok Reg 2391, eff 5-26-94 ; Amended at 12 Ok Reg 3261, eff 7-28-95 ; Amended at 13 Ok Reg 2831, eff 6-28-96 ; Amended at 14 Ok Reg 3508, eff 8-12-97 ; Amended at 16 Ok Reg 3159, eff 7-12-99 ; Amended at 17 Ok Reg 3040, eff 7-15-00 ; Amended at 18 Ok Reg 3125, eff 7-14-01 ; Amended at 26 Ok Reg 2780, eff 7-25-09 ; Amended at 28 Ok Reg 2092, eff 7-15-11 ; Amended at 31 Ok Reg 2349, eff 9-12-14 ; Amended at 35 Ok Reg 1959, eff

9-17-18 ; Revoked at 40 Ok Reg 1182, eff 8-11-23]

595:30-3-5. Method of placing permit in suspension where conditions exist beyond the control of the permittee [REVOKED]

[Source: Amended at 11 Ok Reg 229, eff 10-10-93 (emergency); Amended at 11 Ok Reg 2391, eff 5-26-94 ; Amended at 13 Ok Reg 2831, eff 6-28-96 ; Amended at 17 Ok Reg 3040, eff 7-15-00 ; Amended at 26 Ok Reg 2780, eff 7-25-09 ; Amended at 28 Ok Reg 2092, eff 7-15-11 ; Amended at 36 Ok Reg 1050, eff 7-25-19 ; Amended at 38 Ok Reg 2484, eff 9-12-21 ; Revoked at 40 Ok Reg 1182, eff 8-11-23]

595:30-3-6. Method of obtaining permits [REVOKED]

[Source: Amended at 12 Ok Reg 3261, eff 7-28-95 ; Amended at 13 Ok Reg 2831, eff 6-28-96 ; Amended at 14 Ok Reg 3508, eff 8-12-97 ; Revoked at 16 Ok Reg 3159, eff 7-12-99]

595:30-3-7. Establishing a monthly billing account [REVOKED]

[Source: Amended at 9 Ok Reg 2577, eff 6-26-92 ; Amended at 11 Ok Reg 229, eff 10-10-93 (emergency); Amended at 11 Ok Reg 2391, eff 5-26-94 ; Amended at 14 Ok Reg 3508, eff 8-12-97 ; Amended at 15 Ok Reg 3314, eff 7-13-98 ; Amended at 16 Ok Reg 3159, eff 7-12-99 ; Amended at 26 Ok Reg 2780, eff 7-25-09 ; Amended at 35 Ok Reg 1959, eff 9-17-18 ; Revoked at 40 Ok Reg 1182, eff 8-11-23]

595:30-3-8. Provisional permit book [REVOKED]

[Source: Amended at 10 Ok Reg 559, eff 12-3-92 (emergency); Amended at 10 Ok Reg 3207, eff 6-25-93 ; Amended at 11 Ok Reg 229, eff 10-10-93 (emergency); Amended at 11 Ok Reg 2391, eff 5-26-94 ; Amended at 12 Ok Reg 3261, eff 7-28-95 ; Amended at 13 Ok Reg 2831, eff 6-28-96 ; Amended at 14 Ok Reg 3508, eff 8-12-97 ; Amended at 15 Ok Reg 3314, eff 7-13-98 ; Amended at 16 Ok Reg 3159, eff 7-12-99 ; Amended at 17 Ok Reg 3040, eff 7-15-00 ; Amended at 26 Ok Reg 2780, eff 7-25-09 ; Amended at 28 Ok Reg 2092, eff 7-15-11 ; Amended at 31 Ok Reg 2349, eff 9-12-14 ; Revoked at 36 Ok Reg 1050, eff 7-25-19]

595:30-3-9. Suspension of permits obtained by provisional method [REVOKED]

[Source: Amended at 10 Ok Reg 559, eff 12-3-92 (emergency); Amended at 10 Ok Reg 3207, eff 6-25-93 ; Amended at 11 Ok Reg 229, eff 10-10-93 (emergency); Amended at 11 Ok Reg 2391, eff 5-26-94 ; Amended at 14 Ok Reg 3508, eff 8-12-97 ; Amended at 16 Ok Reg 3159, eff 7-12-99 ; Amended at 31 Ok Reg 2349, eff 9-12-14 ; Revoked at 36 Ok Reg 1050, eff 7-25-19]

595:30-3-10. Permit fees [REVOKED]

[Source: Amended at 9 Ok Reg 2577, eff 6-26-92 ; Amended at 10 Ok Reg 559, eff 12-3-92 (emergency); Amended at 10 Ok Reg 3207, eff 6-25-93 ; Amended at 11 Ok Reg 229, eff 10-10-93 (emergency); Amended at 11 Ok Reg 843, eff 12-9-93 (emergency); Amended at 11 Ok Reg 2391, eff 5-26-94 ; Revoked at 12 Ok Reg 3261, eff 7-28-95]

595:30-3-11. Permit offices [REVOKED]

[Source: Amended at 9 Ok Reg 2577, eff 6-26-92 ; Amended at 10 Ok Reg 3207, eff 6-25-93 ; Revoked at 11 Ok Reg 229, eff 10-10-93 (emergency); Revoked at 11 Ok Reg 2391, eff 5-26-94]

595:30-3-12. Turnpikes [REVOKED]

[Source: Amended at 10 Ok Reg 3207, eff 6-25-93 ; Revoked at 11 Ok Reg 229, eff 10-10-93 (emergency); Revoked at 11 Ok Reg 2391, eff 5-26-94]

595:30-3-13. Governmental agencies [REVOKED]

[Source: Amended at 11 Ok Reg 229, eff 10-10-93 (emergency); Amended at 11 Ok Reg 2391, eff 5-26-94 ; Amended at 12 Ok Reg 3261, eff 7-28-95 ; Amended at 17 Ok Reg 3040, eff 7-15-00 ; Amended at 26 Ok Reg 2780, eff 7-25-09 ; Amended at 28 Ok Reg 2092, eff 7-15-11 ; Amended at 36 Ok Reg 1050, eff 7-25-19 ; Revoked at 40 Ok Reg 1182, eff 8-11-23]

595:30-3-14. Emergency moves [REVOKED]

[Source: Revoked at 11 Ok Reg 229, eff 10-10-93 (emergency); Revoked at 11 Ok Reg 2391, eff 5-26-94]

595:30-3-15. Extended permits (30 days) [REVOKED]

[Source: Revoked at 11 Ok Reg 229, eff 10-10-93 (emergency); Revoked at 11 Ok Reg 2391, eff 5-26-94]

595:30-3-16. "Oversize Load" sign and warning flags [REVOKED]

[Source: Amended at 11 Ok Reg 229, eff 10-10-93 (emergency); Amended at 11 Ok Reg 2391, eff 5-26-94 ; Amended at 14 Ok Reg 3508, eff 8-12-97 ; Amended at 16 Ok Reg 3159, eff 7-12-99 ; Amended at 26 Ok Reg 2780, eff 7-25-09 ; Amended at 28 Ok Reg 2092, eff 7-15-11 ; Revoked at 40 Ok Reg 1182, eff 8-11-23]

595:30-3-17. Requirements for escort vehicles and escort vehicle operators [REVOKED]

[Source: Amended at 9 Ok Reg 2577, eff 6-26-92 ; Amended at 15 Ok Reg 4230, eff 8-20-98 (emergency); Amended at 16 Ok Reg 3159, eff 7-12-99 ; Amended at 18 Ok Reg 3125, eff 7-14-01 ; Amended at 19 Ok Reg 2714, eff 7-15-02 ; Amended at 21 Ok Reg 3025, eff 7-25-04 ; Amended at 22 Ok Reg 2706, eff 7-25-05 ; Amended at 26 Ok Reg 2780, eff 7-25-09 ; Amended at 27 Ok Reg 329, eff 8-18-09 (emergency); Amended at 27 Ok Reg 1096, eff 12-18-09 through 7-14-10 (emergency)¹; Amended at 28 Ok Reg 2092, eff 7-15-11 ; Amended at 31 Ok Reg 2349, eff 9-12-14 ; Amended at 34 Ok Reg 1964, eff 9-11-17 ; Amended at 36 Ok Reg 1050, eff 7-25-19 ; Revoked at 40 Ok Reg 1182, eff 8-11-23]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency amendatory action, the last effective permanent text is reinstated. Therefore, on 7-15-10 (after the 7-14-10 expiration of this emergency action), the text of 595:30-3-17 reverted back to the permanent text that became effective 7-25-09, as last published in the 2009 OAC Supplement and republished in the 2010 OAC Supplement, and remained as such until amended by permanent action on 7-15-11.*

595:30-3-17.1. Certification of operators of escort vehicles for hire [REVOKED]

[Source: Added at 18 Ok Reg 3125, eff 7-14-01 ; Amended at 21 Ok Reg 3025, eff 7-25-04 ; Amended at 22 Ok Reg 2706, eff 7-25-05 ; Amended at 26 Ok Reg 2780, eff 7-25-09 ; Amended at 28 Ok Reg 2092, eff 7-15-11 ; Amended at 31 Ok Reg 2349, eff 9-12-14 ; Revoked at 40 Ok Reg 1182, eff 8-11-23]

595:30-3-18. Oversize vehicles and loads [REVOKED]

[**Source:** Amended at 9 Ok Reg 2577, eff 6-26-92 ; Amended at 10 Ok Reg 3207, eff 6-25-93 ; Amended at 11 Ok Reg 229, eff 10-10-93 (emergency); Amended at 11 Ok Reg 2391, eff 5-26-94 ; Amended at 12 Ok Reg 3261, eff 7-28-95 ; Amended at 13 Ok Reg 2831, eff 6-28-96 ; Amended at 16 Ok Reg 3159, eff 7-12-99 ; Amended at 17 Ok Reg 3040, eff 7-15-00 ; Amended at 17 Ok Reg 3043, eff 7-15-00 ; Amended at 27 Ok Reg 329, eff 8-18-09 (emergency); Amended at 27 Ok Reg 1096, eff 12-18-09 through 7-14-10 (emergency)¹; Amended at 28 Ok Reg 2092, eff 7-15-11 ; Amended at 31 Ok Reg 2349, eff 9-12-14 ; Revoked at 40 Ok Reg 1182, eff 8-11-23]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency amendatory action, the last effective permanent text is reinstated. Therefore, on 7-15-10 (after the 7-14-10 expiration of this emergency action), the text of 595:30-3-18 reverted back to the permanent text that became effective 7-15-00, as was last published in the 2006 Edition of the OAC, and remained as such until amended by permanent action on 7-15-11.*

595:30-3-19. Manufactured homes and industrialized housing [REVOKED]

[**Source:** Amended at 9 Ok Reg 2577, eff 6-26-92 ; Amended at 11 Ok Reg 229, eff 10-10-93 (emergency); Amended at 11 Ok Reg 2391, eff 5-26-94 ; Amended at 12 Ok Reg 3261, eff 7-28-95 ; Amended at 13 Ok Reg 2831, eff 6-28-96 ; Amended at 14 Ok Reg 3508, eff 8-12-97 ; Amended at 16 Ok Reg 3159, eff 7-12-99 ; Amended at 26 Ok Reg 2780, eff 7-25-09 ; Amended at 28 Ok Reg 2092, eff 7-15-11 ; Amended at 31 Ok Reg 2349, eff 9-12-14 ; Amended at 36 Ok Reg 1050, eff 7-25-19 ; Amended at 38 Ok Reg 2484, eff 9-12-21 ; Revoked at 40 Ok Reg 1182, eff 8-11-23]

595:30-3-20. Portable building [REVOKED]

[**Source:** Amended at 9 Ok Reg 2577, eff 6-26-92 ; Amended at 14 Ok Reg 3508, eff 8-12-97 ; Amended at 16 Ok Reg 3159, eff 7-12-99 ; Revoked at 40 Ok Reg 1182, eff 8-11-23]

595:30-3-21. Industrialized housing, houses, and buildings [REVOKED]

[**Source:** Amended at 11 Ok Reg 229, eff 10-10-93 (emergency); Amended at 11 Ok Reg 2391, eff 5-26-94 ; Amended at 14 Ok Reg 3508, eff 8-12-97 ; Amended at 16 Ok Reg 3159, eff 7-12-99 ; Amended at 22 Ok Reg 2706, eff 7-25-05 ; Amended at 26 Ok Reg 2780, eff 7-25-09 ; Amended at 36 Ok Reg 1050, eff 7-25-19 ; Revoked at 40 Ok Reg 1182, eff 8-11-23]

595:30-3-22. Agriculture permits [REVOKED]

[**Source:** Amended at 9 Ok Reg 2577, eff 6-26-92 ; Amended at 11 Ok Reg 229, eff 10-10-93 (emergency); Amended at 11 Ok Reg 2391, eff 5-26-94 ; Amended at 14 Ok Reg 3508, eff 8-12-97 ; Amended at 16 Ok Reg 3159, eff 7-12-99 ; Added at 17 Ok Reg 3029, eff 8-15-00 ; Amended at 17 Ok Reg 3040, eff 7-15-00 ; Amended at 26 Ok Reg 2780, eff 7-25-09 ; Amended at 28 Ok Reg 2092, eff 7-15-11 ; Amended at 36 Ok Reg 1050, eff 7-25-19 ; Revoked at 40 Ok Reg 1182, eff 8-11-23]

595:30-3-23. Overweight loads [REVOKED]

[**Source:** Revoked at 11 Ok Reg 229, eff 10-10-93 (emergency); Revoked at 11 Ok Reg 2391, eff 5-26-94]

595:30-3-24. Rubber tired self-propelled construction equipment [REVOKED]

[Source: Amended at 9 Ok Reg 2577, eff 6-26-92 ; Amended at 10 Ok Reg 3207, eff 6-25-93 ; Revoked at 11 Ok Reg 229, eff 10-10-93 (emergency); Revoked at 11 Ok Reg 2391, eff 5-26-94]

595:30-3-25. Unitized equipment [REVOKED]

[Source: Amended at 11 Ok Reg 229, eff 10-10-93 (emergency); Amended at 11 Ok Reg 2391, eff 5-26-94 ; Revoked at 40 Ok Reg 1182, eff 8-11-23]

595:30-3-26. Special mobilized machinery [REVOKED]

[Source: Added at 11 Ok Reg 229, eff 10-10-93 (emergency); Added at 11 Ok Reg 2391, eff 5-26-94 ; Amended at 14 Ok Reg 3508, eff 8-12-97 ; Amended at 22 Ok Reg 2706, eff 7-25-05 ; Revoked at 40 Ok Reg 1182, eff 8-11-23]

SUBCHAPTER 5. SPECIAL COMINATION VEHICLES [REVOKED]

595:30-5-1. General [REVOKED]

[Source: Amended at 11 Ok Reg 229, eff 10-10-93 (emergency); Amended at 11 Ok Reg 843, eff 12-9-93 (emergency); Amended at 11 Ok Reg 2391, eff 5-26-94 ; Revoked at 40 Ok Reg 1182, eff 8-11-23]

595:30-5-2. Issuance of permits [REVOKED]

[Source: Amended at 26 Ok Reg 2780, eff 7-25-09 ; Amended at 28 Ok Reg 2092, eff 7-15-11 ; Revoked at 40 Ok Reg 1182, eff 8-11-23]

595:30-5-3. Denial, modification, suspension and revocation of permits [REVOKED]

[Source: Amended at 11 Ok Reg 229, eff 10-10-93 (emergency); Amended at 11 Ok Reg 2391, eff 5-26-94 ; Revoked at 40 Ok Reg 1182, eff 8-11-23]

595:30-5-4. Equipment requirements [REVOKED]

[Source: Revoked at 40 Ok Reg 1182, eff 8-11-23]

595:30-5-5. Operation of special combination vehicles [REVOKED]

[Source: Amended at 11 Ok Reg 229, eff 10-10-93 (emergency); Amended at 11 Ok Reg 2391, eff 5-26-94 ; Revoked at 40 Ok Reg 1182, eff 8-11-23]

595:30-5-6. Stability [REVOKED]

[Source: Revoked at 40 Ok Reg 1182, eff 8-11-23]

595:30-5-7. Weight [REVOKED]

[Source: Amended at 10 Ok Reg 559, eff 12-3-92 (emergency); Amended at 10 Ok Reg 3207, eff 6-25-93 ; Amended at 36 Ok Reg 1050, eff 7-25-19 ; Revoked at 40 Ok Reg 1182, eff 8-11-23]

595:30-5-8. Load sequence [REVOKED]

[Source: Amended at 21 Ok Reg 3025, eff 7-25-04 ; Revoked at 40 Ok Reg 1182, eff 8-11-23]

SUBCHAPTER 7. SPECIAL PERMIT LOADS [REVOKED]

595:30-7-1. Special authorization permits for interstate highways [REVOKED]

[Source: Revoked at 10 Ok Reg 559, eff 12-3-92 (emergency); Revoked at 10 Ok Reg 3207, eff 6-25-93]

SUBCHAPTER 9. NATIONAL AND REGIONAL PERMITS [REVOKED]

595:30-9-1. Regional Permits [REVOKED]

[Source: Added at 14 Ok Reg 3508, eff 8-12-97 ; Amended at 15 Ok Reg 3314, eff 7-13-98 ; Amended at 26 Ok Reg 2780, eff 7-25-09 ; Amended at 36 Ok Reg 1050, eff 7-25-19 ; Revoked at 40 Ok Reg 1182, eff 8-11-23]

APPENDIX A. OVERSIZE LOAD SIGN [REVOKED]

[Source: Revoked at 26 Ok Reg 2780, eff 7-25-09]

APPENDIX B. TROOP AREAS [REVOKED]

[Source: Revoked at 26 Ok Reg 2780, eff 7-25-09]

CHAPTER 35. ENFORCEMENT OF OKLAHOMA MOTOR CARRIER SAFETY AND HAZARDOUS MATERIALS TRANSPORTATION ACT

[**Authority:** 47 O.S., § 230.4(1) and (2); 75 O.S., § 250.4(A)(8)]

[**Source:** Codified 12-30-91]

595:35-1-1. Purpose

The purpose of this Chapter is to implement standards and procedures designed to enhance public safety without placing an undue burden on motor carriers who engage in the transportation of hazardous and nonhazardous materials within this state [47 O.S. §230.4(1)].

[**Source:** Amended at 17 Ok Reg 3044, eff 7-15-00]

595:35-1-2. Definitions

The following words and terms, when used in this Chapter, shall have the following meaning, unless the context clearly indicates otherwise:

"Act" means the Oklahoma Motor Carrier Safety and Hazardous Materials Transportation Act [47 O.S. § 230.1 et seq.].

"Commissioner" means the Commissioner of Public Safety.

"Compliance review" as defined by 49 C.F.R. 385.3.

"Department" means the Department of Public Safety.

"Representative" means any employee of the Department authorized by the Commissioner to carry out the provisions of the Act or a rule adopted by the Commissioner to carry out the Act.

"Respondent" means the individual, corporation, or entity charged with a violation of the Act or of a rule adopted by the Commissioner to carry out the Act.

"Troop S" means the Oklahoma Highway Patrol Troop of the Department authorized by the Commissioner to enforce the provisions of the Act or of any rule adopted by the Commissioner to carry out the Act.

[**Source:** Amended at 10 Ok Reg 3211, eff 6-25-93 ; Amended at 16 Ok Reg 3171, eff 7-12-99 ; Amended at 17 Ok Reg 3044, eff 7-15-00 ; Amended at 30 Ok Reg 2033, eff 7-25-13]

595:35-1-3. General

(a) Any statute, law, or regulation of the United States or statute of the State of Oklahoma now existent, or duly enacted in the future shall supersede any conflicting provision of this Chapter to the extent of such conflict, but shall not affect the remaining provisions herein.

(b) Any violation of the rules of this Chapter or of the Oklahoma Motor Carrier Safety and Hazardous Materials Transportation Act may result in the assessment of an administrative penalty. See 47 O.S. §§ 230.6 and 230.9.

(c) Interested parties may obtain information or make submission related to this Chapter by contacting: Commercial Vehicle Enforcement Section, Troop S, Department of Public Safety through the contact information found on the Troop S website: <https://www.ok.gov/ohpcmve/>.

[Source: Amended at 10 Ok Reg 3211, eff 6-25-93 ; Amended at 17 Ok Reg 3044, eff 7-15-00 ; Amended at 19 Ok Reg 2715, eff 7-15-02 ; Amended at 30 Ok Reg 2033, eff 7-25-13 ; Amended at 39 Ok Reg 2099, eff 9-11-22]

595:35-1-4. Adoption by reference

The Department of Public Safety adopts by reference the United States Department of Transportation regulations pertaining to motor carrier safety and hazardous materials transportation, as contained in Title 49 of the Code of Federal Regulations as specifically set forth below. These regulations may be found on the Federal Motor Carrier Safety Administration website, <https://www.fmcsa.dot.gov/regulations>, and print copies of these regulations are commercially available. Each of the following regulations, found in Title 49 of the Code of Federal Regulations, are adopted by reference and made enforceable pursuant to 47 O.S. § 230.4(2).

- (1) Part 40 Procedures for Transportation Workplace Drug and Alcohol Testing Programs.
- (2) Part 107 Hazardous Materials Programs and Procedures.
- (3) Part 171 Hazardous Materials Regulations...General Information, Regulations, and Definitions.
- (4) Part 172 Hazardous Materials Tables and Hazardous Material Communication Regulations and Emergency Response Information Requirements.
- (5) Part 173 Shippers-General Requirements for Shipments and Packaging's.
- (6) Part 177 Carriage by Public Highway.
- (7) Part 178 Shipping Container Specifications.
- (8) Part 180 Continuing Qualification and Maintenance of Packaging's.
- (9) Part 382 Controlled Substances and Alcohol Use and Testing.
- (10) Part 383 Commercial Driver's License Standards; Requirements and Penalties, in so much as it does not conflict with state law.
- (11) Part 385 Safety Fitness Procedures.
- (12) Part 386 Rules of Practice for Motor Carrier, Intermodal Equipment Provider, Broker, Freight Forwarder, and Hazardous Materials Proceedings.
- (13) Part 380 Special Training Requirements.
- (14) Part 390 Federal Motor Carrier Safety Regulations: General.
- (15) Part 391 Qualifications of Drivers.
- (16) Part 392 Driving of Motor Vehicles.
- (17) Part 393 Parts and Accessories Necessary for Safe Operation.
- (18) Part 395 Hours of Service of Drivers.
- (19) Part 396 Inspection, Repair, and Maintenance.
- (20) Part 397 Transportation of Hazardous Materials; Driving and Parking Rules.

[Source: Amended at 9 Ok Reg 2581, eff 6-26-92 ; Amended at 10 Ok Reg 3211, eff 6-25-93 ; Amended at 10 Ok Reg 4811, eff 9-23-93 (emergency); Amended at 11 Ok Reg 2405, eff 5-26-94 ; Amended at 12 Ok Reg 3269, eff 7-28-95 ; Amended at 13 Ok Reg 2837, eff 6-28-96 ; Amended at 13 Ok Reg 3725, eff 7-11-96 through 7-14-97 (emergency); Amended at 14 Ok Reg 3516, eff 8-12-97 ; Amended at 15 Ok Reg

3316, eff 7-13-98 ; Amended at 16 Ok Reg 3179, eff 7-12-99 ; Amended at 17 Ok Reg 3044, eff 7-15-00 ; Amended at 19 Ok Reg 2715, eff 7-15-02 ; Amended at 21 Ok Reg 3028, eff 7-25-04 ; Amended at 28 Ok Reg 2102, eff 7-15-11 ; Amended at 30 Ok Reg 2033, eff 7-25-13 ; Amended at 35 Ok Reg 1962, eff 9-17-18 ; Amended at 39 Ok Reg 2099, eff 9-11-22]

595:35-1-5. Applicability

(a) The hazardous materials regulations found in 49 CFR Parts 107, 171, 172, 173, 177, 178, and 180 are applicable to:

- (1) Motor carriers and their agents, employees, or representatives currently subject to the federal regulations regarding the transportation of hazardous materials.
- (2) Motor carriers and their agents, employees and representatives participating in intrastate commerce transporting hazardous materials.
- (3) Hazardous materials shippers who offer or ship hazardous materials in intrastate commerce.

(b) The motor carrier safety regulations found in 49 CFR Parts 40, 382, 383, 385, 386, and 390 through 397 are applicable to:

- (1) Motor carriers and their agents, employees, or representatives participating in interstate commerce who are currently subject to the federal regulations concerning motor carrier safety indicated by 49 CFR § 390.1.
- (2) Motor carriers and their agents, employees, and representatives participating in intrastate commerce and:
 - (A) Using a vehicle with:
 - (i) a gross vehicle weight rating or a gross combination weight rating in excess of 26,000 pounds, or
 - (ii) a gross vehicle weight or gross combination weight in excess of 26,000 pounds.
 - (B) Using a vehicle designed to transport more than 8 passengers, including the driver, for compensation; or
 - (C) Using a vehicle designed to transport more than 15 passengers, including the driver, but which is not used to transport passengers for compensation; or
 - (D) Using a vehicle in the transportation of hazardous material in a quantity requiring placarding as per 49 CFR Part 172 Subpart F.

[Source: Amended at 9 Ok Reg 2581, eff 6-26-92 ; Amended at 10 Ok Reg 3211, eff 6-25-93 ; Amended at 14 Ok Reg 3516, eff 8-12-97 ; Amended at 17 Ok Reg 3044, eff 7-15-00 ; Amended at 19 Ok Reg 2715, eff 7-15-02 ; Amended at 35 Ok Reg 1962, eff 9-17-18 ; Amended at 41 Ok Reg, Number 22, effective 8-11-24; Amended at 42 Ok Reg, Number 4, effective 8-27-24 (emergency); Amended at 42 Ok Reg, Number 20, effective 7-11-25]

595:35-1-6. Deletions, substitutions, and additions to federal rules adopted by reference

(a) **Changes.** The changes in this Section to the federal rules adopted by reference in 595:35-1-4 apply only to intrastate commerce.

(b) **Terminology.** Unless otherwise specified, the following terminology shall apply:

- (1) "Department," as defined in 595:35-1-2, shall be substituted wherever the term "Department of Transportation" or "Federal

Motor Carrier Safety Administration" is used.

(2) "Commissioner," as defined in 595:35-1-2, shall be substituted wherever the term "Federal Motor Carrier Safety Administrator" or "Regional Director" is used.

(c) **Scope of Definitions.** The definitions provided in (b) of this Section are limited in application to the Act and the rules adopted to carry out the Act. These definitions do not alter, replace or change any other definitions contained in Title 47 of the Oklahoma Statutes.

(d) **Unified Registration System.**

(1) **Applicability.** All motor carriers conducting operations in intrastate commerce shall complete the Unified Registration System (URS).

(2) **Availability.** The Unified Registration System with complete instructions is available on the Federal Motor Carrier Safety Administration website <https://www.fmcsa.dot.gov/registration>.

(3) **Filing.** Intrastate motor carriers are required to complete the Unified Registration System before commencing operations, or if already operating, as soon as practicable.

(4) **Updating information in the Unified Registration System.** Each intrastate motor carrier must update their information:

(A) Any time a motor carrier changes its name, address, or other details in their record; and

(B) Every two years based on the filing schedule found in 49 CFR 390.19(b)

(5) **Penalties.** A motor carrier who fails to file a Motor Carrier Identification Report or who, upon the report, furnishes misleading information or makes false statements is subject to the penalties prescribed in 47 O.S., §230.9.

(6) **Issuance and display of USDOT number.** Upon processing of the Unified Registration System, an identification number (USDOT number) will be issued to the motor carrier. The motor carrier must display the number on both sides of each self-propelled commercial motor vehicle, as defined in 595:35-1-5. Intrastate motor carriers must mark each CMV power unit as follows:

(A) the motor carrier's legal name or single trade name (DBA name) as shown in the Unified Registration System; and

(B) the letters "USDOT" preceded by the identification number issued to the motor carrier.

(e) **Qualification of drivers.** The following addition is made to the federal requirement in Qualifications of Drivers [49 CFR §391.11(b)(1)] that a driver be twenty-one (21) years of age or older: A driver in solely intrastate commerce must be at least eighteen (18) years old and be at least twenty-one (21) years old for the transportation of hazardous materials which are required to be placarded or marked in accordance with 49 CFR §177.823 or for transporting more than eight (8) passengers for compensation or more than fifteen (15) passengers not for compensation.

(f) **Relief from regulations.**

(1) The decision to declare an emergency and grant relief from the hours of service regulations rests in the sound discretion of the Commissioner of Public Safety or the Commissioner's designee, the Governor, the appropriate Federal Motor Carrier Safety Administration Field Administrator, or the President of the United States.

(2) Upon completion of the emergency restoration services, any on duty hours accumulated during the emergency will be counted against the driver's allowable on duty hours and the driver may not drive as long as the amount of accumulated on duty hours exceeds those allowed by 49 CFR §395.3. However, any period of eight (8) consecutive days may end with the beginning of an off-duty period of thirty-four (34) or more successive hours when taken at the end of any emergency restoration service.

[Source: Amended at 9 Ok Reg 2581, eff 6-26-92 ; Amended at 10 Ok Reg 3211, eff 6-25-93 ; Amended at 12 Ok Reg 3269, eff 7-28-95 ; Amended at 13 Ok Reg 649, eff 12-1-95 (emergency); Amended at 13 Ok Reg 2837, eff 6-28-96 ; Amended at 14 Ok Reg 3516, eff 8-12-97 ; Amended at 15 Ok Reg 3316, eff 7-13-98 ; Amended at 16 Ok Reg 3171, eff 7-12-99 ; Amended at 17 Ok Reg 3044, eff 7-15-00 ; Amended at 19 Ok Reg 2715, eff 7-15-02 ; Amended at 20 Ok Reg 2720, eff 8-15-03 ; Amended at 21 Ok Reg 3028, eff 7-25-04 ; Amended at 27 Ok Reg 331, eff 11-2-09 through 7-14-10 (emergency)¹; Amended at 29 Ok Reg 1394, eff 7-1-12 ; Amended at 30 Ok Reg 2033, eff 7-25-13 ²; Amended at 30 Ok Reg 2040, eff 7-25-13 ²; Amended at 34 Ok Reg 1966, eff 9-11-17]

Editor's Note: ¹*This emergency action expired without being superseded by a permanent action. Upon expiration of an emergency amendatory action, the last effective permanent text is reinstated. Therefore, on 7-15-10 (after the 7-14-10 expiration of this emergency action), the text of 595:35-1-6 reverted back to the permanent text that became effective 7-25-04, as was last published in the 2006 Edition of the OAC, and remained as such until amended by permanent action on 7-1-12.*

Editor's Note: ²*The agency promulgated two permanent amended versions of this Section (595:35-1-16) with the same effective date (7-25-13). Both versions were published in the 2013, 2014 and 2015 OAC Supplements, and again in the 2016 Edition of the OAC. In 2017, the agency reconciled the two versions through permanent rulemaking, effective 9-11-17.*

595:35-1-7. Investigations

(a) The Commissioner's powers to authorize representatives to make investigations in carrying out the objectives of the Act are listed in 47 O.S. §230.4. In stopping and inspecting a vehicle, as authorized under 47 O.S. §230.4(4)(c), the representative may utilize the standards recommended by the Commercial Vehicle Safety Alliance to make the inspection and may further use the out of service criteria recommended by the Commercial Vehicle Safety Alliance to declare any driver, vehicle or container covered by the Act out of service.

(b) The Act authorizes the entry upon business premises to examine records and properties to the extent that they pertain to enforcement of

the Act. Those inspections:

(1) shall be done during the course of a normal business day i.e. Monday-Friday, between 8:00 a.m. and 5:00 p.m., unless the parties agree to another time.

(2) shall be done by a representative of the Commissioner at a time and date set by them. The representative may, but is not required to, provide advance notice to the motor carrier whose files are to be inspected.

(3) will be of documents that pertain to the motor carrier's compliance with this Act and all rules adopted pursuant to the authority granted, and may include an inspection of any vehicles in the motor carrier's possession that are subject to compliance.

(c) Investigations which are initiated pursuant to a complaint alleging an environmental insult will be promptly completed. Initial onsite contact will be made within seventy-two (72) hours. Should initial contact indicate support of the allegations, a thorough investigation will be conducted and completed within thirty (30) days of the initial onsite contact.

[Source: Amended at 9 Ok Reg 2581, eff 6-26-92 ; Amended at 10 Ok Reg 3211, eff 6-25-93 ; Amended at 14 Ok Reg 3516, eff 8-12-97 ; Amended at 15 Ok Reg 3316, eff 7-13-98 ; Amended at 16 Ok Reg 3171, eff 7-12-99]

595:35-1-8. Administrative penalty and notice of claim

The Commissioner or the Commissioner's representative may assess an administrative penalty against a person or entity that the Commissioner or the representative has determined violated the Act. See 47 O.S. §§ 230.6 and 230.9.

(1) Where the Commissioner or the representative has determined that a minor violation or violations exist which may be readily corrected by the person involved, the Commissioner or the representative may informally notify such person by mail or telephone of the minor violation within a specified period of time. If the person does not correct the violation within the specified time, the Commissioner or the representative may then assess the administrative penalty with the procedure specified. However, whether the violation is one justifying an administrative penalty or a request for compliance is a decision purely within the discretion of the Commissioner or the representative.

(2) When the Commissioner or the representative has determined that a violation justifying the imposition of an administrative penalty has taken place, the Department shall send a Notice of Claim to the Respondent at the Respondent's last known address. The Notice of Claim shall contain:

(A) the amount of the administrative penalty that the Commissioner or the representative has assessed;

(B) a statement of the maximum civil penalty for which the Respondent may be liable, and

(C) a description of the manner in which the Respondent makes payment of the penalty to the Department

(3) Pursuant to 47 O.S. § 2-116, the giving of notice by mail is complete upon the expiration of ten (10) days after deposit of said notice in the United States mail in an envelope with first class postage prepaid, addressed to such person at the address as shown by the records of the Department. The administrative penalty shall be due and owing within twenty-five (25) days of the date the Notice of Claim was mailed, which shall include the ten (10) days specified by 47 O.S. § 2-116. The payment deadline shall be stayed if the Respondent timely requests a hearing as provided in 595:35-1-9.

[Source: Amended at 16 Ok Reg 3171, eff 7-12-99 ; Amended at 19 Ok Reg 2715, eff 7-15-02 ; Amended at 30 Ok Reg 2033, eff 7-25-13 ; Amended at 39 Ok Reg 2099, eff 9-11-22]

595:35-1-9. Hearings

(a) Any person assessed an administrative penalty pursuant to 47 O.S. §§ 230.6, 230.9, may:

- (1) Remit payment in full of the assessed administrative penalty specified on the Notice of Claim, or
- (2) Contact Troop S to inquire about the availability of a settlement, or
- (3) Admit the finding of violation and request a hearing to challenge only the amount of the administrative penalty, or
- (4) Request a hearing to challenge the finding of violation and the assessment of penalty.

(b) If the Respondent remits payment in full of the assessed administrative penalty specified on the Notice of Claim, such payment shall constitute full satisfaction of the administrative penalty, and the Department shall close the case with prejudice to the Respondent. The payment in full shall constitute a binding waiver and forfeiture of a right to hearing. If Respondent remits payment in full after having requested a hearing, the Department shall cancel any scheduled hearing and notify Respondent that the hearing has been canceled and the case has been closed.

(c) The Department has authority, in its sole discretion, to compromise, negotiate a settlement, or agree to a payment plan for any Notice of Claim.

(d) Pursuant to 47 O.S. § 2-116, the giving of notice by mail is complete upon the expiration of ten (10) days after deposit of said notice in the United States mail in an envelope with first class postage prepaid, addressed to such person at the address as shown by the records of the Department. If a Respondent elects to request a hearing, the request for hearing must be addressed to the Troop S Administrative Hearing Officer, and must be received within twenty-five (25) days of the date the Notice of Claim was mailed, which shall include the ten (10) days specified by 47 O.S. § 2-116. A hearing request may be submitted online, by mail at the address reflected on the Troop S website, or via hand delivery at the address reflected on the Troop S website. See <https://www.ok.gov/ohpcmve/>.

(e) The request for hearing must be submitted through the online form or in writing and must:

(1) state

(A) the name, address, phone number and email address of the Respondent,

(B) if the Respondent will be represented by an attorney, the name, address, phonenumber and email address of the attorney,

(C) the commercial vehicle examination report number, and

(D) the DOT Number;

(2) state whether the Respondent

(A) intends to challenge the finding of violation and the assessment of penalty, or

(B) admits the finding of violation and intends only to challenge the amount of the administrative penalty assessed.

(f) All hearings shall be conducted by a designated hearing officer (which may include the Commissioner) in compliance with 75 O.S. §§ 310, 315. Each party shall be afforded the opportunity to respond and present evidence and argument on all issues involved. Either party may make application for a continuance of the hearing. The granting or denial of such a continuance is within the reasonable discretion of the hearing officer.

(g) If a hearing is timely requested, such hearing shall be scheduled, in the discretion of the hearing officer, either at the Department for in-person hearing or for telephonic hearing. Where a telephonic hearing is designated, the procedure specifically applicable to telephonic hearings will be provided to the Respondent and the Respondent's attorney, if designated, along with a notice of hearing confirming that the hearing has been scheduled.

(1) Within fifteen (15) days, which shall include the ten (10) days specified by 47 O.S. § 2-116, after receiving notice that the hearing is being held telephonically, the Respondent must provide to the Department:

(A) the name, mailing address, and phone number of the Respondent's attorney, if the Respondent is being represented by an attorney,

(B) the name, mailing address(es), and telephone number(s) of any witness(es) who the Respondent desires to have present, and

(C) the telephone number at which the Respondent will be available.

(2) If the Respondent, the investigating officer, or a witness wishes to present exhibits or documentary evidence during the hearing, the exhibits or evidence must be received by the Department, at least ten (10) days prior to the hearing, and must be submitted in accordance with the instructions provided by Troop S in the notice of hearing.

(3) At or near the time scheduled for the hearing, the hearing officer will call all parties to the hearing at the telephone number(s) provided. If the telephone line for any of the parties is busy or a party fails to answer, the hearing officer will call again

approximately three (3) minutes later.

(A) All parties will be sworn in prior to testimony.

(B) If the rule of sequestration is invoked pursuant to 12 O.S. § 2615, the appropriate witness will be disconnected from the conference call by the hearing officer and reconnected prior to testimony.

(4) When the Respondent or the designated attorney fails to provide a telephone number or to answer the telephone number provided to the Department, or the line is busy after the hearing officer has attempted a second call after the three (3) minutes as provided in paragraph (3) of this subsection, the hearing officer will not call again and an order of default will be entered. It is the responsibility of the Respondent to keep the line(s) open to receive the call from the hearing officer.

(5) Should a necessary witness adverse to the Respondent, such as an officer, fail to provide a telephone number or to answer, or if the line is busy, after the procedure provided in (3) of this subsection has been followed, the case will be set aside.

(h) The hearing officer shall render a proposed order, in compliance with 75 O.S. § 311, based upon the law and the evidence presented. The proposed order shall include findings of fact and conclusions of law, separately stated. Findings of fact, if set forth in statutory language, shall be accompanied by a concise and explicit statement of the underlying facts supporting the findings. The proposed order shall be served on the parties either personally or by certified mail, return receipt requested.

(1) Within twenty (20) days of the date the proposed order was served on the parties, which shall include the ten (10) days specified by 47 O.S. § 2-116, any party may object to the proposed order by submitting written exceptions and briefs to the Commissioner. The objecting party may also include a request to present oral argument to the Commissioner. Any such objections shall be submitted through the address reflected on the Troop S website and addressed to the Troop S Administrative Hearing Officer. The Commissioner will render a decision on the proposed order in accordance with 75 O.S. §§ 311, 312.

(2) If no party objects, the proposed order shall become the final agency order twenty (20) days after it was served on the parties.

(i) If the hearing was conducted by the Commissioner, the Commissioner shall issue a final agency order, which shall include findings of fact and conclusions of law, separately stated. Findings of fact, if set forth in statutory language, shall be accompanied by a concise and explicit statement of the underlying facts supporting the findings. See 75 O.S. § 312(A). Parties shall be notified of any final agency order either personally or by certified mail, return receipt requested, or as otherwise specified in 75 O.S. § 312(B).

(j) If the Respondent fails to appear at the scheduled hearing without good cause, the hearing officer shall record the nonappearance and enter a final order reflecting the effective date of twenty-five (25) days after the date the Notice of Claim was mailed.

(k) If the Department representative fails to appear without good cause, the hearing officer shall record the nonappearance and enter a final

order dismissing the administrative penalty action, with prejudice. The parties shall be notified the Notice of Claim has been dismissed with prejudice. Such a dismissal affects only those violations listed in the Notice of Claim and does not affect the same or other violations occurring at another time.

(l) A party aggrieved by the final agency order may file an application requesting a rehearing, reopening, or reconsideration of the case. Grounds for rehearing, reopening, or reconsideration shall be limited to those recognized by 75 O.S. § 317.

(1) Such an application must:

(A) be in writing, submitted through the address reflected on the Troop S website, and addressed to the Troop S Administrative Hearing Officer,

(B) be received by the Department within twenty (20) days of the date the agency order becomes final, which includes the ten (10) days specified by 47 O.S. § 2-116,

(C) state all grounds for the application and include all arguments and information pertinent to the grounds for application, and

(D) comply with the provisions of 75 O.S. § 317.

(2) The Commissioner will issue an order on the application. If the Commissioner grants rehearing, reconsideration or review, the order of the agency shall set forth the grounds which justify such action. If rehearing, reconsideration or review is granted, the matter may be heard by the Commissioner, or the Commissioner may refer the matter to a hearing officer. The hearing shall be confined to those grounds upon which the reconsideration, reopening or rehearing was ordered.

(m) A party aggrieved by the final agency order may also seek judicial review to the extent permitted by, and according to the provisions of, 75 O.S. § 318.

(n) Where timely written exceptions to the proposed order or request for a rehearing, reopening, or reconsideration of the case are received, the administrative penalty will be stayed until a final order has been entered.

(o) The administrative penalty assessed shall be due immediately upon the agency order becoming final pursuant to subsections (h) or (i). If, within twenty-five (25) days of the date the Notice of Claim becomes due and owing, which includes the ten (10) days specified by 47 O.S. § 2-116, the concerned party does not comply with the terms of the order by paying any administrative penalty assessed, the Department may seek to recover the penalty through any mechanism authorized by 47 O.S. § 230.9(G).

(p) The administrative penalty is not a substitute for compliance and is not intended to preclude injunctive relief or other non-duplicative remedies, particularly if the Commissioner has determined an order requiring compliance is necessary under the circumstances. Monetary penalties are not fees allowing the concerned party to continue to operate in violation of the Act or of any rules adopted to carry out the Act.

[Source: Amended at 9 Ok Reg 2581, eff 6-26-92 ; Amended at 10 Ok Reg 3211, eff 6-25-93 ; Amended at 16 Ok Reg 3171, eff 7-12-99 ; Amended at 17 Ok Reg 3044, eff 7-15-00 ; Amended at 29 Ok Reg 1394, eff 7-1-12 ; Amended at 30 Ok Reg 2033, eff 7-25-13 ; Amended at 34 Ok Reg 1966, eff 9-11-17 ; Amended at 39 Ok Reg 2099, eff 9-11-22]

595:35-1-10. Administrative penalty assessment guidelines

(a) **General.** The Act does not recommend or suggest specific penalties for violation of the Act or any rules adopted to carry out the Act. Instead, the Act lists certain elements which the Commissioner or the Commissioner's representative may take into account in assessing penalties and establishes the maximum penalty for categories of violations. These guidelines serve to ensure the public and the respondent that assessment decisions will be made rationally and objectively on the merits of each case. See generally 47 O.S. §§ 230.6 and 230.9.

(1) These guidelines are not meant to be used to determine when enforcement action will be taken, nor are they meant to be a rigid requirement. Instead, they are meant to assist the Commissioner or the representative in assessing each administrative penalty based on the seriousness of the underlying offense. For example, the fine for violations such as stop light violations or horn or other similar equipment failure violations would not exceed that authorized by statute if adjudged in a court of competent jurisdiction. However, repeated violations of this nature would evidence a pattern of safety violations which would fall within one of the categories set forth in (b) of this Section.

(2) If a hearing is necessary, the hearing officer may eventually assess an administrative penalty which is different than the original administrative penalty imposed in the Notice of Claim.

(3) Because of the volume of violations, the examples in this section are not all inclusive; they are only intended to serve as a guide for the types of violation categories. OAC 595:35-1-4 contains a complete listing of all violations that may be enforced through an administrative penalty assessment issued pursuant to 47 O.S. §§ 230.6 and 230.9.

(b) **Categories of violations.** The Act separates the types of violations into the following four categories:

(1) **Record keeping violations.** See 47 O.S. § 230.9(B)(1). These are violations of the administrative requirements of the Act, including failure to make, require, or keep records, or the falsification of entries in the records required by the Department of Transportation regulations pertaining to motor carrier safety as adopted and contained in Title 49 of the Code of Federal Regulations (CFR).

(A) The Act provides for a penalty not to exceed One Hundred Dollars (\$100.00) for each record keeping offense, provided that the total of all administrative penalties assessed against any violator for all record keeping offenses related to any single violation shall not exceed Five Hundred Dollars (\$500.00).

(B) The Act further provides that each day of a violation shall constitute a separate violation/offense.

(C) Some examples of record keeping violations include:

(i) Failure to properly maintain complete driver qualification files on each driver employed. See 49 CFR § 391.51.

(ii) Record of duty status violations. See 49 CFR § 395.8.

(iii) Failure to keep maintenance and inspection records. See 49 CFR § 396.3.

(iv) Failure to prepare or retain driver's vehicle inspection reports. See 49 CFR § 396.11.

(2) **Serious pattern of safety violations.** See 47 O.S. § 230.9(B)

(2). The Act provides for a fine of Two Hundred Dollars (\$200.00) for each offense not to exceed One Thousand Dollars (\$1,000.00) for each serious pattern of safety violation. The Commissioner or the representative may find a serious pattern of safety violations exists if the respondent has repeatedly violated equipment and operational requirements of the Act, and such violations are of a nature which indicates they are not the result of isolated human error but are of a tolerated pattern which the respondent could have detected and corrected if he or she wanted to meet his or her full safety responsibility to the public. Although any single violation may not by itself have a high probability of causing an accident, the violations taken as a whole may collectively demonstrate the respondent's unwillingness to exercise proper safety supervision or control which will eventually lead to accidents. Examples of some violations which may be included in a serious pattern of safety violations are:

(A) Scheduling a run which would necessitate the vehicle being operated at speeds in excess of those prescribed, see 49 CFR § 392.6,

(B) Light violations, see 49 CFR § 393.11,

(C) Failure to cover a battery, see 49 CFR § 393.30,

(D) Failure to protect or support electrical wiring, see 49 CFR § 393.28,

(E) Making detachable wiring connections by twisting together wires, see 49 CFR § 393.32,

(F) Failure to maintain a motor vehicle windshield free of prohibited damage, or using prohibited vision reducing matter upon windshield or windows, see 49 CFR § 393.60,

(G) Failure to mark push out or escape windows, see 49 CFR § 393.63,

(H) Sleeper berth violations, see 49 CFR § 393.76,

(I) Heater violations, see 49 CFR § 393.77,

(J) Failure to maintain a motor vehicle with:

(i) a defroster, see 49 CFR § 393.79,

(ii) two rear vision mirrors, see 49 CFR § 393.80,

(iii) an operative horn, see 49 CFR § 393.81, or

(iv) an operable speedometer, see 49 CFR § 393.82,

(K) Failure to mark bus emergency exits, see 49 CFR § 393.92,

(L) Violations of the driver's requirements including:

(i) hours of service violations, see 49 CFR § 395.3, or

(ii) failure to maintain a log book, see 49 CFR § 395.8,

(M) Inspection violations as per 49 CFR § 396.3(A)(2), 396.9.

(3) **Substantial health or safety violations.** See 47 O.S. § 230.9(B)(3). The Act provides for a penalty not to exceed One Thousand Dollars (\$1,000.00) per offense. This category includes any act or acts which evidences that a substantial health or safety violation exists or has occurred which could reasonably lead to or has resulted in serious personal injury or death. Substantial health or safety violations are listed in the Commercial Vehicle Safety Alliance North American Standard Out-of-Service Criteria such that they have been found to be of sufficient magnitude that they require taking the driver, vehicle or container out of service. Examples include but are not limited to the following:

(A) Using a driver lacking training or experience to determine if the cargo or baggage has been properly located or secured, see 49 CFR § 391.11(b)(4) or (5), or a physically unqualified or disqualified driver, see 49 CFR § 391.11(b)(6), (9).

(B) Brake violations:

(i) failure to maintain motor vehicle with adequate parking brake, see 49 CFR § 393.41,

(ii) brake hose or tubing violation, see 49 CFR § 393.45; § 393.46,

(iii) failure to maintain motor vehicle with operative brakes, see 49 CFR § 393.48,

(iv) failure to maintain motor vehicle with adequate brake linings, see 49 CFR § 393.47, or

(v) failure to securely attach air or vacuum reservoir to motor vehicle, see 49 CFR § 393.50,

(C) Fuel tank violations: Failure to securely attach fuel tank to motor vehicle, see 49 CFR § 393.65,

(D) Violations and defects of lower and upper fifth wheels and certain safety devices, see 49 CFR § 393.70,

(E) Violations of coupling devices and tow away methods, see 49 CFR § 393.71,

(F) Tire violations, see 49 CFR § 393.75,

(G) Exhaust system violations, see 49 CFR § 393.83,

(H) Failure to load or equip vehicle so as to prevent shifting or falling of cargo, see 49 CFR § 393.100,

(I) Failure to maintain vehicle with a header board or similar structure to prevent load shifting, see 49 CFR § 393.106,

(J) Failure to obey any hazardous material regulation, see 49 CFR § 397.2, or

(K) Violations which would normally fall within the "serious pattern" category but which may be of such a severe nature that they constitute a substantial health or safety violation.

(4) **Gross negligence or reckless disregard.** See 47 O.S. § 230.9(D). The Act provides that, except for record keeping violations, an employee shall not be liable for a violation of the Act unless the Commissioner determines that such actions of the employee constituted gross negligence or reckless disregard for safety, in which case such employee shall be liable for an administrative penalty not to exceed One Thousand Dollars (\$1,000.00). Gross negligence exists where the employee acts in such a way which indicates complete disregard or indifference to the safety of other people's property or welfare.

(5) **Certain misuses of vehicles or containers.** See 47 O.S. § 230.6. The Act provides for a civil penalty assessed to an employee of not less than Two Thousand Five Hundred Dollars (\$2,500.00) nor more than Five Thousand Dollars (\$5,000.00). The Act also provides for a civil penalty assessed to an employer of not less than Two Thousand Seven Hundred and Fifty Dollars (\$2,750.00) nor more than Twenty-Five Thousand Dollars (\$25,000.00). Some examples of certain misuses of vehicles or containers are:

(A) Operating, or requiring or permitting the operation of, a motor vehicle or container declared out of service before all required corrections are made. See 49 CFR § 396.9 (c) (2).

(B) For a driver who is declared out of service, operating, or requiring or permitting the driver to operate, a motor vehicle before prescribed off duty or sleeper berth time has been accumulated. See 49 CFR § 395.13(c).

(c) **Factors.** The Act requires that the Commissioner or the representative take into account the following factors, see 47 O.S. § 230.9(E):

(1) **Nature of the violation.** A consideration of the appropriate category of the violation.

(2) **Circumstances of the violation.** A broad consideration which includes both aggravating as well as mitigating factors known to the Commissioner or the representative at the time of the assessment.

(3) **Extent of the violation.** Requires the Commissioner or the representative to consider the magnitude, scope, frequency, and range of a violation. This is a major factor where there are numerous violations involving a large number of vehicles or employees of the respondent. It indicates that the respondent has a greater magnitude, frequency, and range of violations.

(4) **Gravity of the violation.** An evaluation of the seriousness of the violation. The seriousness is to be measured by the likelihood of the occurrence of the event, and the severity of the event if it occurred or were to occur. The gravity is not to be measured abstractly, but on a case-by-case basis taking into account all

relevant factors.

(5) **Culpability.** The quality of the respondent's awareness of his or her actions, and the degree to which he or she was responsible for averting such violations. In determining the culpability of a respondent, ignorance is no excuse. Instead, culpability will be determined on the basis of whether the respondent knew or should have known of the violation, and to what extent the respondent had control of the violation.

(6) **History of prior offenses.** The Commissioner or representative will consider the respondent's performance record in terms of prior Notices of Claim, prior warnings, citations, and prior compliance efforts of the respondent. Both similar violations and different types of violations in the past should be taken into account, but the similar past violations should be given more weight.

(7) **Ability to pay and ability to do business.** The Commissioner or the representative may consider the respondent's inability to pay or whether the payment of such a penalty would affect the respondent's ability to do business.

(8) **Such other matters as justice and public safety may require.** These are other matters, not specifically covered by one of the other factors, which can be either aggravating or mitigating factors and may be taken into account by the Commissioner or the representative in setting the penalty if, in the interests of justice and public safety, a reduction or an increase in the amount of the assessment is required in order to achieve the purposes of the Act. Other matters might be either positive or negative, such as: cooperation or lack of cooperation; general attitude towards compliance; equities; institution or revision of a safety director or safety consultant; comprehensiveness of corrective action, such as whether the action is focused narrowly to the specific violation or broadly to the general area of concern; compliance or noncompliance by the date set in the notice of claim; speed of compliance; and other matters. These matters, both negative and positive, are to be considered together, and they may cancel out one another.

[Source: Amended at 9 Ok Reg 2581, eff 6-26-92 ; Amended at 16 Ok Reg 3171, eff 7-12-99 ; Amended at 17 Ok Reg 3044, eff 7-15-00 ; Amended at 19 Ok Reg 2715, eff 7-15-02 ; Amended at 29 Ok Reg 1394, eff 7-1-12 ; Amended at 30 Ok Reg 2033, eff 7-25-13 ; Amended at 36 Ok Reg 1058, eff 7-25-19 ; Amended at 39 Ok Reg 2099, eff 9-11-22]

595:35-1-11. Intrastate compliance reviews

(a) Intrastate safety rating system.

(1) The Department may issue a safety rating to a motor carrier subject to the provisions of this administrative regulation if all of the commercial motor vehicles operated by the motor carrier are operated exclusively in Oklahoma.

(2) The Department shall use the safety standards and rating criteria in 49 C.F.R. Part 385 in issuing a safety rating.

(3) A motor carrier may request the Department to conduct an administrative review if it believes the Department has committed an error in assigning its proposed or final safety rating. The request and administrative review shall comply with the procedures in 49 C.F.R. §385.15 except that the request shall be submitted to: Troop S, Compliance Review, through the contact information found on the Troop S website:

<https://www.ok.gov/ohpcmve/>.

(4) A motor carrier that has taken action to correct deficiencies may request the Department to change its proposed or final safety rating at any time. The request and determination shall comply with the procedures in 49 C.F.R. §385.17 except that the request shall be submitted to: Troop S, Compliance Review, through the contact information found on the Troop S website:

<https://www.ok.gov/ohpcmve/>.

(5) Safety fitness information.

(A) Final ratings shall be made available to other state and federal agencies in writing, telephonically, or by remote computer access.

(B) The final safety rating assigned to a motor carrier shall be made available to the public pursuant to the Oklahoma Open Records Act, 51 O.S. § 24A.1 et seq. Any person requesting the rating shall provide the Department with the motor carrier's name, principal office address, and if known, the USDOT number.

(C) Requests shall be addressed to: Troop S, Compliance Review, through the contact information found on the Troop S website: <https://www.ok.gov/ohpcmve/>.

(b) Penalties.

(1) For violations by motor carriers in intrastate commerce resulting from an investigation, the Department shall apply the system of administrative penalties and procedures in 49 U.S.C. §521(b) and the U.S. Department of Transportation Uniform Fine Assessment program, subject to the provisions of this administrative regulation.

(2) A Respondent shall be liable to the Department for any civil penalty assessed by the Department in a Notice of Claim. Pursuant to 47 O.S. § 2-116, the giving of notice by mail is complete upon the expiration of ten (10) days after deposit of said notice in the United States mail in an envelope with first class postage prepaid, addressed to such person at the address as shown by the records of the Department. Unless the Respondent requests a hearing as provided in OAC 595:35-1-9, the administrative penalty shall be due and owing twenty-five (25) days after the date the Notice of Claim was mailed, which shall include the ten (10) days specified by 47 O.S. § 2-116. The payment deadline shall be stayed if the Respondent timely requests a hearing as provided in OAC 595:35-1-9.

(3) A Respondent who does not pay the penalty or fails to arrange and abide by an acceptable payment plan for the penalty shall not operate in intrastate commerce beginning on the 91st day after

the specified payment date.

(c) Appeals process. A Respondent may request a hearing of the penalty assessed in the Notice of Claim. The request for hearing shall be made in accordance with OAC 595:35-1-9.

[Source: Added at 30 Ok Reg 2033, eff 7-25-13 ; Amended at 39 Ok Reg 2099, eff 9-11-22]

595:35-1-12. Department of Public Safety port of entry officers

(a) Department of Public Safety port of entry officers (DPS POE officers) are DPS commissioned inspectors or DPS civilian inspectors assigned to Troop S to work only at and around port of entry locations. See generally 47 O.S. § 14-116.

(b) In accordance with 47 O.S. §2-117 any officer designated and commissioned by the Commissioner is declared to be a peace officer of the State of Oklahoma and shall be so deemed and taken in all courts having jurisdiction of offenses against the laws of the state.

(c) The Commissioner shall designate and commission DPS POE officers. The Commissioner may also appoint civilian DPS POE officers. All DPS POE officers shall only be assigned to and supervised by Troop S.

(d) The Commissioner has the authority to authorize any officer, employee, or agent of the Department to conduct the activities necessary to administer the Act. See 47 O.S. § 230.4.

(e) Commissioned DPS POE officers shall have the powers and authority now and hereafter vested by law in other peace officers, including the right and power of search and seizure, except the serving or execution of civil process, and the right and power to investigate and prevent crime and to enforce the criminal laws of this state. However, the duties of the DPS POE officers and civilian DPS POE officers shall be limited to:

- (1) Enforce all or any portions of the federal motor carrier safety regulations and the hazardous materials regulations of the United States Department of Transportation, as now or hereafter amended, as adopted by reference;
- (2) Conduct investigations; make reports; require the production of relevant documents, records and property; demonstration and training activities;
- (3) Enter upon, inspect and examine at reasonable times and in a reasonable manner, the records and properties of persons to the extent such records and properties relate to motor carrier safety or the transportation or shipment of hazardous materials in commerce, and to inspect and copy records and papers of carriers and other persons to carry out the purposes of the Act;
- (4) Stop and inspect any driver or commercial motor vehicle for any violation of the Act or rules and regulations issued pursuant thereto;
- (5) Declare and mark any transport vehicle or container as out of service if its condition, filling, equipment or protective devices would be hazardous to life or property during transportation, or if records thereof reflect such hazard, or if required records are incomplete;

- (6) Prohibit any commercial driver from transporting hazardous materials if such driver is unqualified or disqualified under any federal or department regulation;
- (7) Declare or mark any driver, vehicle or container out of service pursuant to the Commercial Vehicle Safety Alliance North American Standard Out-of-Service Criteria;
- (8) Administer and enforce the provisions of the Act and any rules and regulations issued pursuant thereto;
- (9) Exercise all power and authority vested by law in other peace officers regarding law violations committed in the presence of the commissioned DPS POE officer at and around port of entry locations.
- (10) Perform other law enforcement duties within the state as prescribed by the Commissioner or the Commissioner's designee.,
- (f) All commissioned DPS POE officers shall be CLEET certified peace officers. To become qualified for designation as peace officers, DPS POE officers shall meet the training and screening requirements conducted by the Department and certified by the Council on Law Enforcement Education and Training within six (6) months of employment.
- (g) Only CLEET certified peace officers shall carry a weapon.
- (h) DPS POE officers are not and shall not be considered Oklahoma Highway Patrol Troopers.
- (i) The powers and duties conferred upon said commissioned DPS POE officers shall in no way limit the powers and duties of sheriffs or other peace officers of the state, or any political subdivision thereof.
- (j) No state official, other than members of the Department, shall have any power, right, or authority to command, order, or direct any DPS POE officer to perform any duty or service. DPS POE officers shall not be commanded, ordered, or directed to perform any duty or service outside the limitations of (e).

[Source: Added at 34 Ok Reg 1966, eff 9-11-17 ; Amended at 36 Ok Reg 1058, eff 7-25-19 ; Amended at 39 Ok Reg 2099, eff 9-11-22 ; Amended at 41 Ok Reg, Number 22, effective 8-11-24]

CHAPTER 40. DRIVER TRAINING AND IMPROVEMENT

[Authority: 36 O.S., § 924.1; 47 O.S., §§ 6-105 and 802]

[Source: Codified 12-30-91]

SUBCHAPTER 1. DRIVER EDUCATION INSTRUCTION [TRANSFERRED]

Editor's Note: *Effective 5-19-22, "...the administrative rules related to any services provided by Service Oklahoma previously promulgated by the Department of Public Safety, the Oklahoma Tax Commission, and any other state agency shall be transferred to and become a part of the administrative rules of Service Oklahoma." The rules in this Subchapter 1 are now located in the Office of Management and Enterprise Services' Title 260, Chapter 135, Subchapter 5. For additional information relating to this transfer, see House Bill 3419 (2022).*

595:40-1-1. Purpose [TRANSFERRED]

[Source: Amended at 10 Ok Reg 4813, eff 9-28-93 (emergency); Amended at 11 Ok Reg 2407, eff 5-26-94 ; Amended at 26 Ok Reg 2791, eff 7-25-09 ; Transferred to 260:135-5-226 by HB 3419 (2022), eff 5-19-22]

595:40-1-2. Definitions [TRANSFERRED]

[Source: Amended at 10 Ok Reg 4813, eff 9-28-93 (emergency); Amended at 11 Ok Reg 2407, eff 5-26-94 ; Amended at 26 Ok Reg 2791, eff 7-25-09 ; Amended at 32 Ok Reg 2235, eff 9-11-15 ; Amended at 34 Ok Reg 1971, eff 9-11-17 ; Transferred to 260:135-5-227 by HB 3419 (2022), eff 5-19-22]

595:40-1-3. Driver education instructor permit/license [TRANSFERRED]

[Source: Amended at 10 Ok Reg 4813, eff 9-28-93 (emergency); Amended at 11 Ok Reg 2407, eff 5-26-94 ; Amended at 14 Ok Reg 3519, eff 8-12-97 ; Amended at 21 Ok Reg 3031, eff 7-25-04 ; Amended at 24 Ok Reg 2788, eff 8-15-07 ; Amended at 25 Ok Reg 2808, eff 9-12-08 ; Amended at 26 Ok Reg 2791, eff 7-25-09 ; Amended at 28 Ok Reg 2103, eff 7-15-11 ; Amended at 32 Ok Reg 2235, eff 9-11-15 ; Amended at 34 Ok Reg 1971, eff 9-11-17 ; Amended at 35 Ok Reg 1964, eff 9-17-18 ; Transferred to 260:135-5-228 by HB 3419 (2022), eff 5-19-22]

595:40-1-4. Qualifications for instructors [TRANSFERRED]

[Source: Amended at 10 Ok Reg 4813, eff 9-28-93 (emergency); Amended at 11 Ok Reg 2407, eff 5-26-94 ; Amended at 13 Ok Reg 2839, eff 6-28-96 ; Amended at 19 Ok Reg 2721, eff 7-15-02 ; Amended at 20 Ok Reg 2723, eff 8-15-03 ; Amended at 21 Ok Reg 3031, eff 7-25-04 ; Amended at 24 Ok Reg 2788, eff 8-15-07 ; Amended at 25 Ok Reg 2808, eff 9-12-08 ; Amended at 26 Ok Reg 2791, eff 7-25-09 ; Amended at 28 Ok Reg 2103, eff 7-15-11 ; Amended at 32 Ok Reg 2235, eff 9-11-15 ; Amended at 34 Ok Reg 1971, eff 9-11-17 ; Amended at 35 Ok Reg 1964, eff 9-17-18 ; Amended at 36 Ok Reg 1062, eff 7-25-19 ; Amended at 38 Ok Reg 2488, eff 9-12-21 ; Transferred to 260:135-5-229 by HB 3419 (2022), eff 5-19-22]

595:40-1-5. Driving record of applicant [REVOKED]

[Source: Revoked at 10 Ok Reg 4813, eff 9-28-93 (emergency); Revoked at 11 Ok Reg 2407, eff 5-26-94]

595:40-1-6. Review of license and school [TRANSFERRED]

[Source: Amended at 10 Ok Reg 4813, eff 9-28-93 (emergency); Amended at 11 Ok Reg 2407, eff 5-26-94 ; Amended at 13 Ok Reg 2839, eff 6-28-96 ; Amended at 32 Ok Reg 2235, eff 9-11-15 ; Amended at 36 Ok Reg 1062, eff 7-25-19 ; Amended at 38 Ok Reg 2488, eff 9-12-21 ; Transferred to 260:135-5-230 by HB 3419 (2022), eff 5-19-22]

595:40-1-7. Eligibility for re-issuance of instructor permits [TRANSFERRED]

[Source: Amended at 10 Ok Reg 4813, eff 9-28-93 (emergency); Amended at 11 Ok Reg 2407, eff 5-26-94 ; Amended at 13 Ok Reg 2839, eff 6-28-96 ; Amended at 20 Ok Reg 2723, eff 8-15-03 ; Amended at 24 Ok Reg 2788, eff 8-15-07 ; Transferred to 260:135-5-231 by HB 3419 (2022), eff 5-19-22]

595:40-1-8. Written notice of denial [TRANSFERRED]

[Source: Transferred to 260:135-5-232 by HB 3419 (2022), eff 5-19-22]

595:40-1-9. Prescribed course of study [TRANSFERRED]

[Source: Amended at 10 Ok Reg 4813, eff 9-28-93 (emergency); Amended at 11 Ok Reg 2407, eff 5-26-94 ; Amended at 13 Ok Reg 2839, eff 6-28-96 ; Amended at 20 Ok Reg 2723, eff 8-15-03 ; Amended at 21 Ok Reg 3031, eff 7-25-04 ; Amended at 24 Ok Reg 2788, eff 8-15-07 ; Amended at 26 Ok Reg 2791, eff 7-25-09 ; Amended at 32 Ok Reg 2235, eff 9-11-15 ; Amended at 34 Ok Reg 303, eff 12-2-16 (emergency); Amended at 34 Ok Reg 1971, eff 9-11-17 ; Amended at 35 Ok Reg 1964, eff 9-17-18 ; Amended at 38 Ok Reg 2488, eff 9-12-21 ; Transferred to 260:135-5-233 by HB 3419 (2022), eff 5-19-22]

595:40-1-10. Student eligibility [TRANSFERRED]

[Source: Amended at 10 Ok Reg 4813, eff 9-28-93 (emergency); Amended at 11 Ok Reg 2407, eff 5-26-94 ; Amended at 16 Ok Reg 3180, eff 7-12-99 ; Transferred to 260:135-5-234 by HB 3419 (2022), eff 5-19-22]

595:40-1-11. Specification for vehicles other than motorcycles [TRANSFERRED]

[Source: Amended at 10 Ok Reg 4813, eff 9-28-93 (emergency); Amended at 11 Ok Reg 2407, eff 5-26-94 ; Amended at 13 Ok Reg 2839, eff 6-28-96 ; Amended at 21 Ok Reg 3031, eff 7-25-04 ; Amended at 25 Ok Reg 2808, eff 9-12-08 ; Amended at 26 Ok Reg 2791, eff 7-25-09 ; Transferred to 260:135-5-235 by HB 3419 (2022), eff 5-19-22]

595:40-1-12. Insurance [TRANSFERRED]

[Source: Amended at 10 Ok Reg 4813, eff 9-28-93 (emergency); Amended at 11 Ok Reg 2407, eff 5-26-94 ; Amended at 14 Ok Reg 3519, eff 8-12-97 ; Amended at 21 Ok Reg 3031, eff 7-25-04 ; Amended at 25 Ok Reg 2808, eff 9-12-08 ; Amended at 28 Ok Reg 2103, eff 7-15-11 ; Transferred to 260:135-5-236 by HB 3419 (2022), eff 5-19-22]

595:40-1-13. Reports [TRANSFERRED]

[Source: Amended at 10 Ok Reg 4813, eff 9-28-93 (emergency); Amended at 11 Ok Reg 2407, eff 5-26-94 ; Amended at 21 Ok Reg 3031, eff 7-25-04 ; Amended at 26 Ok Reg 2791, eff 7-25-09 ; Amended at 32 Ok Reg 2235, eff 9-11-15 ; Amended at 34 Ok Reg 1971, eff 9-11-17 ; Amended at 37 Ok Reg 2105, eff 9-11-20 ; Transferred to 260:135-5-237 by HB 3419 (2022), eff 5-19-22]

595:40-1-14. Eligibility [REVOKED]

[Source: Revoked at 10 Ok Reg 4813, eff 9-28-93 (emergency); Revoked at 11 Ok Reg 2407, eff 5-26-94]

595:40-1-15. Requirements for all driver education schools and classrooms except public schools [TRANSFERRED]

[Source: Added at 10 Ok Reg 4813, eff 9-28-93 (emergency); Added at 11 Ok Reg 2407, eff 5-26-94 ; Amended at 21 Ok Reg 3031, eff 7-25-04 ; Amended at 22 Ok Reg 2709, eff 7-25-05 ; Amended at 25 Ok Reg 2808, eff 9-12-08 ; Amended at 26 Ok Reg 2791, eff 7-25-09 ; Amended at 32 Ok Reg 2235, eff 9-11-15 ; Amended at 34 Ok Reg 1971, eff 9-11-17 ; Amended at 38 Ok Reg 2488, eff 9-12-21 ; Transferred to 260:135-5-238 by HB 3419 (2022), eff 5-19-22]

595:40-1-16. Prohibited acts; conduct [TRANSFERRED]

[Source: Added at 10 Ok Reg 4813, eff 9-28-93 (emergency); Added at 11 Ok Reg 2407, eff 5-26-94 ; Amended at 21 Ok Reg 3031, eff 7-25-04 ; Amended at 22 Ok Reg 2709, eff 7-25-05 ; Amended at 32 Ok Reg 2235, eff 9-11-15 ; Amended at 36 Ok Reg 1062, eff 7-25-19 ; Transferred to 260:135-5-239 by HB 3419 (2022), eff 5-19-22]

595:40-1-17. Suspension or revocation of license [TRANSFERRED]

[Source: Added at 10 Ok Reg 4813, eff 9-28-93 (emergency); Added at 11 Ok Reg 2407, eff 5-26-94 ; Transferred to 260:135-5-240 by HB 3419 (2022), eff 5-19-22]

595:40-1-18. Hearings [TRANSFERRED]

[Source: Added at 10 Ok Reg 4813, eff 9-28-93 (emergency); Added at 11 Ok Reg 2407, eff 5-26-94 ; Amended at 16 Ok Reg 3180, eff 7-12-99 ; Amended at 34 Ok Reg 1971, eff 9-11-17 ; Transferred to 260:135-5-241 by HB 3419 (2022), eff 5-19-22]

SUBCHAPTER 3. COMMERCIAL DRIVER TRAINING [REVOKED]

595:40-3-1. Purpose [REVOKED]

[Source: Revoked at 10 Ok Reg 4813, eff 9-28-93 (emergency); Revoked at 11 Ok Reg 2407, eff 5-26-94]

595:40-3-2. Requirements for commercial driver training school license [REVOKED]

[Source: Revoked at 10 Ok Reg 4813, eff 9-28-93 (emergency); Revoked at 11 Ok Reg 2407, eff 5-26-94]

595:40-3-3. Requirements for commercial driver training school instructors [REVOKED]

[Source: Revoked at 10 Ok Reg 4813, eff 9-28-93 (emergency); Revoked at 11 Ok Reg 2407, eff 5-26-94]

595:40-3-4. Commercial truck driver training schools and instructors [REVOKED]

[Source: Amended at 10 Ok Reg 3217, eff 6-25-93 ; Revoked at 10 Ok Reg 4813, eff 9-28-93 (emergency); Revoked at 11 Ok Reg 2407, eff 5-26-94]

595:40-3-5. Prohibited acts [REVOKED]

[Source: Revoked at 10 Ok Reg 4813, eff 9-28-93 (emergency); Revoked at 11 Ok Reg 2407, eff 5-26-94]

595:40-3-6. Suspension or revocation of license [REVOKED]

[Source: Revoked at 10 Ok Reg 4813, eff 9-28-93 (emergency); Revoked at 11 Ok Reg 2407, eff 5-26-94]

595:40-3-7. Hearings [REVOKED]

[Source: Revoked at 10 Ok Reg 4813, eff 9-28-93 (emergency); Revoked at 11 Ok Reg 2407, eff 5-26-94]

SUBCHAPTER 5. MOTOR VEHICLE ACCIDENT PREVENTION COURSE [REVOKED]

Editor's Note: *Effective 11-1-07, the Department of Public Safety was no longer responsible for establishing criteria for motor vehicle accident prevention courses or for approving course instructors. The Department subsequently revoked the rules in this Subchapter 5 by permanent action, effective 9-12-08. For additional information, see HB 1868 (2007).*

595:40-5-1. Purpose [REVOKED]

[Source: Revoked at 25 Ok Reg 2808, eff 9-12-08]

595:40-5-2. Compliance with laws, rules, and regulations [REVOKED]

[Source: Revoked at 25 Ok Reg 2808, eff 9-12-08]

595:40-5-3. Definitions [REVOKED]

[Source: Amended at 9 Ok Reg 2585, eff 6-26-92 ; Revoked at 25 Ok Reg 2808, eff 9-12-08]

595:40-5-4. Applications for approval and issuance of certification of sponsoring agencies and instructors to conduct motor vehicle accident prevention courses [REVOKED]

[Source: Amended at 9 Ok Reg 2585, eff 6-26-92 ; Amended at 16 Ok Reg 3180, eff 7-12-99 ; Revoked at 25 Ok Reg 2808, eff 9-12-08]

595:40-5-5. Minimum curriculum requirements for MVAPC courses [REVOKED]

[Source: Amended at 9 Ok Reg 2585, eff 6-26-92 ; Amended at 15 Ok Reg 3957, eff 7-7-98 (emergency); Amended at 16 Ok Reg 3180, eff 7-12-99 ; Amended at 20 Ok Reg 2723, eff 8-15-03 ; Revoked at 25 Ok Reg 2808, eff 9-12-08]

595:40-5-6. Minimum qualifications for certification of course instructors and grounds for disqualification [REVOKED]

[Source: Amended at 9 Ok Reg 2585, eff 6-26-92 ; Revoked at 25 Ok Reg 2808, eff 9-12-08]

595:40-5-7. Responsibilities of sponsoring agencies [REVOKED]

[Source: Amended at 20 Ok Reg 2723, eff 8-15-03 ; Revoked at 25 Ok Reg 2808, eff 9-12-08]

595:40-5-8. Grounds for revocation of authority to conduct MVAPC and for revocation of an instructor's certification [REVOKED]

[Source: Amended at 9 Ok Reg 2585, eff 6-26-92 ; Revoked at 25 Ok Reg 2808, eff 9-12-08]

595:40-5-9. Denial or revocation of sponsoring agency certification; denial or revocation of instructor certification [REVOKED]

[Source: Revoked at 25 Ok Reg 2808, eff 9-12-08]

595:40-5-10. Student attendance requirements [REVOKED]

[Source: Revoked at 25 Ok Reg 2808, eff 9-12-08]

SUBCHAPTER 7. IMPAIRED DRIVER ACCOUNTABILITY PROGRAM [REVOKED]

595:40-7-1. Impaired Driver Accountability Program - Purpose [REVOKED]

[Source: Added at 37 Ok Reg 2105, eff 9-11-20 (emergency); Added at 37 Ok Reg 2105, eff 9-11-20 ; Revoked at 40 Ok Reg 71, eff 11-1-22 (emergency); Revoked at 40 Ok Reg 1195, eff 8-11-23]

595:40-7-2. Definitions [REVOKED]

[Source: Added at 37 Ok Reg 2105, eff 9-11-20 (emergency); Added at 37 Ok Reg 2105, eff 9-11-20 ; Revoked at 40 Ok Reg 71, eff 11-1-22 (emergency); Revoked at 40 Ok Reg 1195, eff 8-11-23]

595:40-7-3. Request for participation - Departmental review - IDAP agreement [REVOKED]

[Source: Added at 37 Ok Reg 2105, eff 9-11-20 (emergency); Added at 37 Ok Reg 2105, eff 9-11-20 ; Amended at 38 Ok Reg 2488, eff 9-12-21 ; Revoked at 40 Ok Reg 71, eff 11-1-22 (emergency); Revoked at 40 Ok Reg 1195, eff 8-11-23]

595:40-7-4. Program enrollment - calculation of time - IDAP agreement [REVOKED]

[Source: Added at 37 Ok Reg 2105, eff 9-11-20 (emergency); Added at 37 Ok Reg 2105, eff 9-11-20 ; Amended at 38 Ok Reg 80, eff 9-29-20 (emergency); Amended at 38 Ok Reg 2488, eff 9-12-21 ; Revoked at 40 Ok Reg 71, eff 11-1-22 (emergency); Revoked at 40 Ok Reg 1195, eff 8-11-23]

595:40-7-5. Ignition interlock device monitoring - interlock violations - program extensions informal hearings [REVOKED]

[Source: Added at 37 Ok Reg 2105, eff 9-11-20 (emergency); Added at 37 Ok Reg 2105, eff 9-11-20 ; Amended at 38 Ok Reg 2488, eff 9-12-21 ; Revoked at 40 Ok Reg 71, eff 11-1-22 (emergency); Revoked at 40 Ok Reg 1195, eff 8-11-23]

595:40-7-6. Graduation from IDAP - requirements [REVOKED]

[Source: Added at 37 Ok Reg 2105, eff 9-11-20 (emergency); Added at 37 Ok Reg 2105, eff 9-11-20 ; Amended at 38 Ok Reg 2488, eff 9-12-21 ; Revoked at 40 Ok Reg 71, eff 11-1-22 (emergency); Revoked at 40 Ok Reg 1195, eff 8-11-23]

CHAPTER 45. BOATING AND WATER SAFETY

Editor's Note: *Prior to 8-15-07, this Chapter did not include Subchapters. However, on 8-15-07, the agency added more Sections to the Chapter, and organized the expanded Chapter into Subchapters.*

[**Authority:** 63 O.S., §§ 4009(E), 4009.1(A), 4202, and 4232]

[**Source:** Codified 12-31-91]

SUBCHAPTER 1. GENERAL PROVISIONS

595:45-1-1. Purpose

The purpose of this Chapter is to provide for the safe operation and the equipment required for vessels on Oklahoma waterways.

[**Source:** Amended at 10 Ok Reg 3219, eff 6-25-93]

595:45-1-2. Definitions

The following words and terms, when used in this Chapter, shall have the following meaning unless the context clearly indicates otherwise:

"Administering entity" means the United States Army Corps of Engineers, the Oklahoma Department of Tourism and Recreation, the Grand River Dam Authority, or any other municipal, county, state or federal government entity that manages, maintains or otherwise controls any waters of this state under their jurisdiction.

"Approved" means vessel devices or equipment approved by the United States Coast Guard or Secretary of United States Department of Transportation.

"Associated equipment" means a system, accessory, component, marine safety article or appurtenance of a recreational vessel excluding radio equipment.

"Builder" means person who constructs or assembles one or more vessels per year or modifies any vessel carrying a plate in such a manner as to change its weight capacity.

"Other unsafe conditions" means a vessel that:

- (A) does not display proper lights during prescribed times;
- (B) is operated by an individual who is under the influence of alcohol or any substance included in the Uniform Controlled Dangerous Substances Act [63 O.S. §2-101 et seq.];
- (C) has fuel leakage from either the fuel system or the engine, or has an accumulation of fuel in the bilges;
- (D) does not meet applicable ventilation requirements;
- (E) is operated in hazardous weather or water conditions;
- or
- (F) is operated under any condition which would be deemed by a reasonable person as a risk to life or property.

"Port" means:

- (A) the left side of a vessel facing forward, or
- (B) a geographical destination or harbor.

"Rules of the waterways" means nautical traffic rules for preventing collisions on water.

"Starboard" means right side of a vessel facing forward.

"Termination of unsafe use" means reasonable steps necessary to correct an unsafe condition for the safety for those on board, including directing operator to proceed to nearest mooring and remain there until the unsafe condition or hazard has been corrected.

"Traffic lane" means unobstructed passageway on water for which vessels pass upon; open water for vessel traffic.

"True emergency" means a situation where there is a high probability of death or serious injury or significant property loss; where the action of the officer could reduce the severity of the situation.

"Visual distress signals" means signals by flag, dye marker, flare, smoke, light, sound or arm signals.

[Source: Amended at 10 Ok Reg 3219, eff 6-25-93 ; Amended at 12 Ok Reg 3271, eff 7-28-95 ; Amended at 16 Ok Reg 3182, eff 7-12-99 ; Amended at 19 Ok Reg 2723, eff 7-15-02 ; Amended at 21 Ok Reg 3037, eff 7-25-04]

595:45-1-3. Adoption of 46 USC §4301 et seq. (formerly known as the Federal Boat Safety Act of 1971)

Title 46 USC §4301 et seq. (formerly known as the Federal Boat Safety Act of 1971), Inland Navigation Rules and Regulations (33 CFR §2001 et seq.) and annexes thereto, and the minimum federal safety standards found in 33 CFR §§ 175.1 et seq., 181.1 et seq., and 183.1 et seq. are hereby adopted.

[Source: Amended at 21 Ok Reg 3037, eff 7-25-04]

595:45-1-4. Application

The provisions of the Oklahoma Boating Safety Regulation Act [63 O.S. §4200 et seq.] shall apply to the waters of the state as defined in 63 O.S. §4002(33). No vessel owner or operator shall perform any act forbidden, or fail to perform any act required by the Oklahoma Boating Safety Regulation Act.

[Source: Amended at 10 Ok Reg 3219, eff 6-25-93 ; Amended at 21 Ok Reg 3037, eff 7-25-04]

595:45-1-5. Procedures followed for termination of use of unsafe vessels

(a) **Hazardous conditions on vessel.** If an officer observes a vessel being used without sufficient approved lifesaving or fire fighting devices or in an overloaded or other unsafe condition as defined in these rules or the laws of this State, and in the judgement of the officer such use creates a hazardous condition, the officer shall direct the operator to take whatever immediate and reasonable steps necessary for the safety of those aboard the vessel, including directing the operator to return to mooring or port and to remain there until the situation creating the hazard is corrected or ended.

(b) **Hazardous weather.** A vessel operator shall not operate or give permission to operate a vessel when wind warnings have been posted or any other hazardous weather or water conditions exist which would be deemed by a reasonable person as a risk to life or property. Such disregard for life or property shall be grounds to terminate the vessel and may constitute operation of a vessel in a reckless or negligent manner.

[Source: Amended at 10 Ok Reg 3219, eff 6-25-93 ; Amended at 19 Ok Reg 2723, eff 7-15-02 ; Amended at 21 Ok Reg 3037, eff 7-25-04]

595:45-1-6. Flashing red lights

No vessel shall display a flashing red light except a vessel designated by law as an authorized emergency vessel.

[Source: Amended at 16 Ok Reg 3182, eff 7-12-99 ; Amended at 21 Ok Reg 3037, eff 7-25-04]

595:45-1-7. Whistles, horns and bells [REVOKED]

[Source: Revoked at 10 Ok Reg 3219, eff 6-25-93]

595:45-1-8. Unnecessary sounding of whistle, horn or bell [REVOKED]

[Source: Revoked at 10 Ok Reg 3219, eff 6-25-93]

595:45-1-9. Signals [REVOKED]

[Source: Revoked at 21 Ok Reg 3037, eff 7-25-04]

595:45-1-10. Rules of the waterways for vessels

The following additional rules for waterways shall also apply:

- (1) **Swells or wakes.** A person shall not operate any vessel or encircle another vessel so as to create large swells or wakes thereby posing a threat to life or property.
- (2) **Observe before starting vessel.** No vessel operator shall:
 - (A) start a vessel until the operator is certain the immediate area of the propeller is free of obstructions and clear of persons in the water, or
 - (B) proceed in any direction from a stopped, standing, moored or docked position until such movement can be made with reasonable safety.

[Source: Amended at 10 Ok Reg 3219, eff 6-25-93 ; Amended at 21 Ok Reg 3037, eff 7-25-04]

595:45-1-11. Traffic lanes

The following additional rules for traffic lanes shall also apply:

- (1) **Obstruction of traffic lanes.** A person may not anchor a vessel or other floating device for fishing, ski jumping, or other purposes in such a position as to obstruct a traffic lane or place

such a device in a traffic lane in such a manner to create a navigation hazard without first obtaining a written permit from the administering entity. Such permit shall set forth the date and time such device will be placed and removed, location of the device, type of device, name, address and phone number of the person in charge of said device, and other terms and provisions specified by administering entity. The written permit shall be available for inspection at all times during the period authorized for said device to be in place. The administering entity shall forward a copy of said permit to the Lake Patrol Section of the Highway Patrol Division of the Department of Public Safety within ten (10) days of the date the permit was issued.

(2) **Exceptions.** This section shall not apply to any vessel declaring a true emergency by means of visual distress signals. Those vessels actually assisting a disabled vessel whether on stand-by or engaged in towing, including the towed vessel shall be deemed a single unit and is to be considered as a vessel restricted in its ability to maneuver when utilizing lights and sound devices and until such time the disabled vessel has been towed to port.

[Source: Amended at 10 Ok Reg 3219, eff 6-25-93 ; Amended at 19 Ok Reg 2723, eff 7-15-02 ; Amended at 21 Ok Reg 3037, eff 7-25-04]

595:45-1-12. Personal watercraft [REVOKED]

[Source: Amended at 10 Ok Reg 3219, eff 6-25-93 ; Revoked at 16 Ok Reg 3182, eff 7-12-99]

595:45-1-13. Equipment

(a) Fire extinguisher systems.

(1) **Fire extinguisher system installed in engine space.** When a vessel has an approved fixed fire extinguisher system installed in the engine space, the system is installed in the engine space with a temperature operated release control or, if manual, the release is to be installed outside of the engine space, and must be of an approved carbon dioxide or Halon type. The record of service must indicate that service has been completed and the cylinders have been weighed within the past year.

(2) **Fixed fire extinguisher system in machinery space.** Vessels whose fixed fire extinguisher system in the machinery space does not comply with the above requirements shall comply with the requirements of those vessels without such assistance.

(b) Hand portable fire extinguisher requirements.

(1) **In general.** Hand portable fire extinguishers shall be capable of extinguishing burning fuel, U.S. Coast Guard approved, in good serviceable condition and be readily accessible to the vessel operator.

(2) **fire extinguisher system.** The minimum number of hand portable fire extinguishers required for power-driven vessels with fixed fire extinguisher system in the machinery space shall be:

(A) Power-driven vessels less than twenty-six feet (26') in length require no additional fire extinguishers.

(B) Power-driven vessels twenty-six feet (26') to less than forty feet (40') in length shall be equipped with at least one (1) B-I Coast Guard approved fire extinguisher.

(C) Power-driven vessels forty feet (40') to less than sixty-five feet (65') in length shall be equipped with at least two (2) B-I or one B-II Coast Guard approved fire extinguishers.

(3) **Without fixed fire extinguisher system.** The minimum number of hand portable fire extinguishers required for power-driven vessels without fixed fire extinguisher system in the machinery shall be:

(A) Power-driven vessels less than twenty-six feet (26') in length shall be equipped with at least one (1) B-I Coast Guard approved fire extinguisher.

(B) Power-driven vessels at least twenty-six feet (26') but less than forty feet (40') in length shall be equipped with at least three (3) B-I or one B-II and one B-I Coast Guard approved fire extinguishers.

(C) Power-driven vessels at least forty feet (40') but less than sixty-five (65') in length shall be equipped with at least three (3) B-I or one B-II and one B-I Coast Guard approved fire extinguishers.

(c) **Capacity plates.**

(1) **Requirements.** Monohull vessels less than twenty feet (20') in length, manufactured or imported into this State for sale after July 1, 1974, designed to carry two or more persons and to be propelled by machinery as its principal source of power, shall have a capacity plate affixed permanently on the vessel by the builder.

(2) **Visibility.** A capacity plate shall bear the required information using permanent markings and in such a manner as to be clearly visible and legible from the position designed for, or normally intended to be occupied by, the operator of the vessel when under way.

(3) **Information.** A capacity plate shall bear the following information:

(A) Total weight of persons, motor, gear and other articles placed aboard which the vessel is capable of carrying with safety under normal conditions.

(B) Recommended number of persons commensurate with the weight capacity of the vessel and the presumed weight in pounds of each such person. In no instance shall the presumed weight per person be less than one hundred fifty (150) pounds.

(C) Clear notice that the information appearing on the capacity plate is applicable under normal conditions and that the weight of the outboard motor and its associated equipment is considered to be part of the total weight capacity.

(D) Maximum horsepower, for all vessels designed for or represented by the builder or manufacturer as being suitable for use with outboard motor.

(4) **Exemptions.** The Commissioner of Public Safety or an officer of the Lake Patrol Section of the Oklahoma Highway Patrol may, upon written application from the vessel owner, exempt any vessel from the requirements of this section if, after an inspection by the Commissioner or officer, it is determined that compliance would not materially contribute to and enhance the safe operation of the vessel.

[Source: Amended at 10 Ok Reg 3219, eff 6-25-93 ; Amended at 21 Ok Reg 3037, eff 7-25-04]

595:45-1-14. Operation [REVOKED]

[Source: Amended at 10 Ok Reg 3219, eff 6-25-93 ; Revoked at 16 Ok Reg 3182, eff 7-12-99]

595:45-1-15. Regattas, motorboat and other boat races, marine parades, tournaments or exhibitions [REVOKED]

[Source: Revoked at 10 Ok Reg 3219, eff 6-25-93]

595:45-1-16. Operating any lifting and suspending device - parasail, parachute or any similar device

A person may not operate any lifting and suspending device such as parasail or parachute or similar device unless said person is wearing a U.S. Coast Guard approved lifesaving device of the proper size and of type I, II, III or V.

[Source: Amended at 21 Ok Reg 3037, eff 7-25-04]

595:45-1-17. Operating water skis, surfboard, surfsail or similar device [REVOKED]

[Source: Revoked at 10 Ok Reg 3219, eff 6-25-93]

595:45-1-18. Hull identification number for homemade vessels and identification numbers for motors

(a) Upon being issued an OTC Form 717 by the Oklahoma Tax Commission, the owner of a vessel shall contact the Oklahoma Highway Patrol for an inspection of the vessel. Upon completion of a successful visual inspection of the vessel by the Highway Patrol, a hull identification number shall be assigned and installed by the Highway Patrol. The owner may then return to the Commission to request issuance of a title and registration for the vessel. [63 O.S. §4009]

(b) Upon being issued an OTC Form 717 by the Oklahoma Tax Commission, the owner of an outboard motor shall contact the Oklahoma Highway Patrol for an inspection of the outboard motor. Upon completion of a successful visual inspection of the outboard motor by the Highway Patrol, an identification number shall be assigned and installed by the

Highway Patrol. The owner may then return to the Commission to request issuance of a title and registration for the outboard motor. [63 O.S. §4009.1]

[Source: Added at 10 Ok Reg 3219, eff 6-25-93 ; Amended at 12 Ok Reg 3271, eff 7-28-95 ; Amended at 13 Ok Reg 2843, eff 6-28-96 ; Amended at 16 Ok Reg 3182, eff 7-12-99 ; Amended at 17 Ok Reg 839, eff 11-30-99 (emergency); Amended at 17 Ok Reg 3052, eff 7-15-00 ; Amended at 21 Ok Reg 3037, eff 7-25-04]

SUBCHAPTER 3. BOATING SAFETY EDUCATION

595:45-3-1. Purpose

This Subchapter establishes requirements, procedures, and standards for the certification of boating safety courses as required by the Kyle Williams Boating Safety Education Act [63 O.S., § 4231 et seq.]

[Source: Added at 24 Ok Reg 2792, eff 8-15-07]

595:45-3-2. Scope and application

The provisions of this Subchapter shall apply only to persons described under the provisions of 63 O.S. §4232(D) and to individuals, organizations, companies, or other entities providing or desiring to provide boating safety courses.

[Source: Added at 24 Ok Reg 2792, eff 8-15-07]

595:45-3-3. Definitions

In addition to terms defined in 63 O.S. §§ 4001, 4101, 4201, and 4232, the following words or terms, when used in this Subchapter, shall have the following meaning unless the context clearly indicates otherwise. Use of the singular term includes the plural, and use of the plural term includes the singular.

- (1) **"Boater education card"** means a card issued by the Department or by an boating safety course provider which certifies that the person named on the card has met all requirements necessary to be authorized to operate a vessel in Oklahoma.
- (2) **"Boating safety course"** means a NASBLA-approved boating safety education course of instruction which is offered by an boating safety course provider and which concludes with an examination [63 O.S. §4232 (A) (2)].
- (3) **"Boating safety course provider"** means an individual or organization who instructs or provides a boating safety course and who has been approved by the Department to offer such course in Oklahoma.
- (4) **"Correspondence course"** means a non-proctored boating safety course taken at home or another location.
- (5) **"Department"** means the Department of Public Safety of the state of Oklahoma.

- (6) **"Internet course"** means a non-proctored boating safety course offered via the worldwide web.
- (7) **"Lake Patrol"** means the Lake Patrol Section of the Oklahoma Highway Patrol Division of the Department.
- (8) **"Minimum standards of boating safety education competency"** means standards of proficiency established by the Department based on the National Boating Education Standards set by NASBLA which determine whether an applicant for a boater education card has met or exceeded the requirements of a boating safety course, equivalency exam, Internet course, or correspondence course.
- (9) **"NASBLA"** means the National Association of State Boating Law Administrators.
- (10) **"Proctor"** means an individual who has been approved by the Department to administer an equivalency exam.
- (11) **"Proctored equivalency exam"** means a comprehensive written examination created by the Department which, if successfully passed, substitutes for the boating safety course.
- (12) **"Proof of Competency"** means a document verifying that an individual has achieved the minimum standards for boating safety education competency as determined by the Department.
- (13) **"Student"** means a person taking a boating safety course.

[Source: Added at 24 Ok Reg 2792, eff 8-15-07]

595:45-3-4. Course of study and instruction (curriculum)

(a) **In general.** A prescribed course of study and instruction, or curriculum, for a boating safety course shall be designed to develop and instill the knowledge, attitudes, habits, and skills necessary for the safe operation of vessels, encompassing:

- (1) NASBLA National Boating Education Standards.
- (2) Those provisions of the Oklahoma Boating Safety Regulation Act (63 O.S., § 4200 et seq.) and other laws and administrative rules of this state relating to the operation of vessels;
- (3) Acceptance of personal responsibility while operating a vessel; and
- (4) Appreciation of the causes, seriousness, and consequences of vessel collisions.

(b) **Course content.** The content of the boating safety course shall include, but not be limited to, the minimum NASBLA standards as they exist at the time the course is instructed.

(c) **Examination.** A final written examination that conforms the NASBLA National Boating Education Standards shall be administered.

[Source: Added at 24 Ok Reg 2792, eff 8-15-07]

595:45-3-5. Equivalency examination

An applicant may elect to take an equivalency examination rather than a boating safety course. The equivalency examination is intended to provide experienced boat operators with the opportunity to meet the

minimum standard of boating safety education competency without having to take a boating safety course. The examination shall contain at least 75 questions including a minimum of 15 specific questions about Oklahoma boating laws.

[Source: Added at 24 Ok Reg 2792, eff 8-15-07]

595:45-3-6. Minimum Standards for Boating Safety Education Competency

(a) A person required to possess a boater education card in order to operate a vessel in Oklahoma shall meet the minimum standards for boating safety education competency as set by the Department.

(b) The minimum standards for boating safety education competency required by the Department are:

(1) Successful completion of a boating safety course and a passing score of at least seventy percent (70%) on a written test administered at the conclusion of the course by the instructor of the course or a proctor;

(2) A score of at least seventy percent (70%) on a proctored equivalency exam. Individuals may take the equivalency exam no more than once within any 90-day period;

(3) Possession of a certificate, card, or other official document issued by another state or foreign country that is equivalent to Oklahoma's boater education card as determined by the Department.

(c) Suitable evidence of achieving the minimum standards for boating safety education competency or "proof of competency" documents shall contain the name of the individual applying for the boater education card and other information required by the Department. Proof of competency documents shall be signed or otherwise certified by the issuing organization. Proof of competency documents include:

(1) A certificate of completion issued by the United States Power Squadrons, the United States Coast Guard Auxiliary, the Department, or another approved boating safety course provider; or

(2) A certificate, card, or other official document issued by another state or foreign country that is equivalent to Oklahoma's boater education card.

[Source: Added at 24 Ok Reg 2792, eff 8-15-07]

595:45-3-7. Boater Education Card

(a) **Initial issuance.** To obtain an initial boater education card a person shall provide to the Department:

(1) A completed application on a form provided by the Department. The applicant shall provide the following information on the form: the applicant's name, address, date of birth, and sex. The applicant shall also sign a statement declaring that statements made on the form are true and correct and that all documents submitted with the form are true and correct copies of

documents issued to the applicant. Incomplete applications will be returned to the applicant; and

(2) A copy of a proof of competency document. Proof of competency documents shall contain the name of the individual applying for the boater education card. The Department may require the applicant to provide the original document establishing proof of competency, if the copy accompanying the application is illegible or the authenticity of the copy is not certain.

(3) The initial card shall be issued at no charge.

(b) Replacement.

(1) A person may apply for a replacement boater education card issued by the Department if:

(A) The card is lost, stolen or destroyed;

(B) Misinformation is printed on the card; or

(C) The person to whom was originally issued has legally change his or her name.

(2) To obtain a replacement boater education card, an applicant must provide the Department with:

(A) A completed application on a form provided by the Department which includes an affidavit signed by the applicant stating the circumstances that led to the replacement of the original boater education card; and

(B) The replacement card shall be issued after payment of a fee of Ten Dollars (\$10), to be paid in a manner determined by the Department and stated on the application form. Monies collected as a result of fees for replacement cards shall be deposited in the Boating Safety Education Fund as established by 63 O.S., § 4236, to be expended for the purposes of the Kyle Williams Boating Safety Education Act.

(3) A replacement card shall be issued at no charge if:

(A) incorrect information is printed on the card is a result of Department error. An affidavit signed by the applicant clearly stating the errors printed on the card and the misprinted card shall be returned to the Department before a replacement shall be issued, or

(B) within sixty (60) calendar days from the date of the course completion, the applicant failed to receive his or her original card. An affidavit signed by the applicant stating the course completion date and that the applicant failed to receive an original card within sixty (60) calendar days of the course completion date shall be submitted to the Department before a replacement shall be issued.

(c) Temporary boater education card. A temporary card may be issued by the Department for a period of thirty (30) days.

(d) Transferability. A boater education card is not transferable.

595:45-3-8. Prescribed forms

(a) **Boating safety course provider applications.** Boating safety course provider applications shall be requested from the Department to apply for certification as a boating safety course provider. The application shall require the applicant to provide the following information:

- (1) Date of application;
- (2) Name of boating safety course provider organization;
- (3) Complete organization physical address and mailing address;
- (4) Name of administrator;
- (5) Statement of agreement to comply with rules of the Department and laws of the state of Oklahoma;
- (6) Date of NASBLA certification of course content.
- (7) Signature of administrator.
- (8) Other information as required by the Department.

(b) **Boater education card.** A boater education card shall be provided by and issued by the boating safety course provider to each student upon the successful completion of course work (both classroom and examination). The card shall be in a format agreed upon by the Department and the provider, and shall contain the following:

- (1) name of the provider;
- (2) full legal name of student;
- (3) date of completion;
- (4) embossed seal of provider;
- (5) the seal of NASBLA with wording "This course is approved by NASBLA"; and
- (6) other information as required by the Department.

[Source: Added at 24 Ok Reg 2792, eff 8-15-07]

595:45-3-9. Termination, cancellation, or denial of certification or acceptance

(a) **Termination by either party.** Certification of a boating safety course provider granted under this Subchapter may be terminated by either the Department or the certified provider by giving written notice to the other party, stating cause or reason for termination.

(b) **Cancellation or denial.**

(1) **Department action against a boating safety course provider or provider applicants.** The Department may:

- (A) Cancel the certification of a boating safety course provider for failure to comply with any provisions of state law, federal regulation, or Department rule.
- (B) Deny certification to an individual, organization, company, or other entity applying for certification as a boating safety course provider for failure to meet the requirements prescribed by this Subchapter.

(2) **Department action against instructors.** The Department may:

- (A) Cancel the acceptance of an instructor for failure to comply with any provisions of state law, federal regulation, or Department rule.

(B) Deny acceptance to an instructor applying for acceptance for failure to meet the requirements prescribed by this Subchapter.

(c) **Reapplication for certification or acceptance.** Any provider or provider applicant whose certification is cancelled or denied, as provided in (b)(1), or any instructor whose acceptance is cancelled or denied, as provided in (b)(2), shall not be eligible to reapply for certification or acceptance for a period of six (6) months from the date of cancellation or denial.

(d) **Minor disqualifications.** Where it is determined that a minor disqualification exists that may readily be rectified by the provider or instructor, the Department may informally notify such party by mail or telephone of such minor disqualification, with a request for compliance within a specified period of time. If such party fails to rectify the disqualification or violation, the Department may proceed with any action described in (b) of this section.

[Source: Added at 24 Ok Reg 2792, eff 8-15-07]

595:45-3-10. Hearings

Any party aggrieved under this Subchapter may request a hearing with the Department pursuant to OAC 595:1-3.

[Source: Added at 24 Ok Reg 2792, eff 8-15-07]

CHAPTER 50. TABS, TAGS, SIGNS AND INSIGNIAS

[**Authority:** 47 O.S., §§ 15-112(G), 149.1(B), 1113(A), and 1604(A)]
[**Source:** Codified 12-30-91]

SUBCHAPTER 1. GENERAL PROVISIONS

595:50-1-1. Purpose

Pursuant to 47 O.S. § 15-112, et. seq., and § 1601 et. seq., the Department of Public Safety has adopted the rules of the Chapter necessary to supervise, govern and control the issuance of physically disabled person's special parking privileges in the State of Oklahoma, establish criteria for the placement of vehicle license plates, set forth guidelines for ``Slow Moving Vehicle Emblems," and issuance of mobility impaired driver refueling insignia.

[**Source:** Amended at 15 Ok Reg 805, eff 11-10-97 (emergency); Amended at 15 Ok Reg 3319, eff 7-13-98]

SUBCHAPTER 3. PARKING PLACARDS FOR PHYSICALLY DISABLED PERSONS [TRANSFERRED]

Editor's Note: *Effective 5-19-22, "...the administrative rules related to any services provided by Service Oklahoma previously promulgated by the Department of Public Safety, the Oklahoma Tax Commission, and any other state agency shall be transferred to and become a part of the administrative rules of Service Oklahoma." The rules in this Subchapter 3 are now located in the Office of Management and Enterprise Services' Title 260, Chapter 135, Subchapter 5. For additional information relating to this transfer, see House Bill 3419 (2022).*

595:50-3-1. Definitions [TRANSFERRED]

[**Source:** Amended at 10 Ok Reg 3225, eff 6-25-93 ; Amended at 11 Ok Reg 243, eff 10-10-93 (emergency); Amended at 11 Ok Reg 2419, eff 5-26-94 ; Amended at 17 Ok Reg 840, eff 11-30-99 (emergency); Amended at 17 Ok Reg 3052, eff 7-15-00 ; Transferred to 260:135-5-245 by HB 3419 (2022), eff 5-19-22]

595:50-3-2. Physically disabled parking placards [TRANSFERRED]

[**Source:** Amended at 10 Ok Reg 3225, eff 6-25-93 ; Amended at 11 Ok Reg 243, eff 10-10-93 (emergency); Amended at 11 Ok Reg 2419, eff 5-26-94 ; Amended at 14 Ok Reg 3521, eff 8-12-97 ; Amended at 18 Ok Reg 3129, eff 7-14-01 ; Amended at 27 Ok Reg 2709, eff 8-26-10 ; Amended at 28 Ok Reg 306, eff 10-19-10 (emergency); Amended at 28 Ok Reg 2106, eff 7-15-11 ; Amended at 29 Ok Reg 1400, eff 7-1-12 ; Transferred to 260:135-5-246 by HB 3419 (2022), eff 5-19-22]

595:50-3-3. Applications for physically disabled parking placards [TRANSFERRED]

[**Source:** Amended at 14 Ok Reg 3521, eff 8-12-97 ; Amended at 18 Ok Reg 3129, eff 7-14-01 ; Amended at 27 Ok Reg 2709, eff 8-26-10 ; Amended at 28 Ok Reg 306, eff 10-19-10 (emergency); Amended at 28 Ok Reg 2106, eff 7-15-11 ; Transferred to 260:135-5-247 by HB 3419 (2022), eff 5-19-22]

595:50-3-4. Organizations that may apply for physically disabled parking placards [TRANSFERRED]

[Source: Amended at 18 Ok Reg 3129, eff 7-14-01 ; Amended at 27 Ok Reg 2709, eff 8-26-10 ; Amended at 28 Ok Reg 306, eff 10-19-10 (emergency); Amended at 28 Ok Reg 2106, eff 7-15-11 ; Transferred to 260:135-5-248 by HB 3419 (2022), eff 5-19-22]

595:50-3-5. Physicians temporary issuance [REVOKED]

[Source: Amended at 9 Ok Reg 2587, eff 6-26-92 ; Amended at 10 Ok Reg 3225, eff 6-25-93 ; Revoked at 14 Ok Reg 3521, eff 8-12-97]

595:50-3-6. Duplication of physically disabled parking placards; replacement of a lost stolen, or defective physically disabled parking placard [TRANSFERRED]

[Source: Amended at 9 Ok Reg 2587, eff 6-26-92 ; Amended at 14 Ok Reg 3521, eff 8-12-97 ; Amended at 18 Ok Reg 3129, eff 7-14-01 ; Amended at 19 Ok Reg 247, eff 10-9-01 (emergency); Amended at 19 Ok Reg 2724, eff 7-15-02 ; Amended at 27 Ok Reg 2709, eff 8-26-10 ; Amended at 28 Ok Reg 306, eff 10-19-10 (emergency); Amended at 28 Ok Reg 2106, eff 7-15-11 ; Amended at 29 Ok Reg 1400, eff 7-1-12 ; Transferred to 260:135-5-249 by HB 3419 (2022), eff 5-19-22]

SUBCHAPTER 5. DISPLAY OF VEHICLE LICENSE PLATES

595:50-5-1. Display of vehicle license plates

(a) Vehicle license plates shall be firmly affixed to the rear of the vehicle, provided however, the following vehicles shall have the plates firmly attached to the front; [See: 47 O.S. §1113(A)]

- (1) Truck tractors;
- (2) Trucks of a gross vehicle weight rating exceeding 26,000 pounds; and
- (3) Trucks and truck-tractors registered under the International Registration provisions.

(b) Vehicle license plates shall be affixed and displayed in such a manner that the letters and numerals shall be read from left to right parallel to the ground.

(c) No vehicle license plate may be displayed in an inverted or reversed position, or in such a manner that the letters and numerals are not readily identifiable.

[Source: Amended at 11 Ok Reg 3459, eff 6-27-94]

SUBCHAPTER 7. OFFICIAL SLOW MOVING VEHICLE EMBLEM

595:50-7-1. Standards and specifications

The official slow-moving vehicle emblem required for vehicles including all farm machinery and road construction and maintenance machinery and/or any other vehicle designed to operate at a maximum speed of twenty-five (25) miles per hour or less, traveling on public highways, shall be the standard and specifications of the American Society of Agricultural Engineers, ASAE S276.3, Slow-Moving Vehicle Identification Emblem.

SUBCHAPTER 9. MOBILITY IMPAIRED DRIVER REFUELING INSIGNIA

595:50-9-1. Definitions

The following words and terms, when used in this subchapter, shall have the following meaning, unless the context clearly indicates otherwise:

"Mobility impaired driver" means a person who:

- (A) has a physical mobility limitation and is unable to operate a motor vehicle without the aid of special mechanical assistive device or devices; and
- (B) has a special mechanical assistive device or devices on the person's vehicle; and
- (C) has a qualifying restriction on their driver license requiring a special mechanical assistive device or devices.

"Motor vehicle service station" means any facility in this state which offers gasoline or other motor vehicle fuel for sale to the public voluntarily participating in the refueling service program and upon request, offering refueling service to a mobility impaired driver who displays a refueling insignia.

"Refueling service" means the service of pumping motor vehicle fuel in to the fuel tank of a motor vehicle.

[Source: Added at 15 Ok Reg 805, eff 11-10-97 (emergency); Added at 15 Ok Reg 3319, eff 7-13-98]

595:50-9-2. Applications and issuance of insignia

- (a) Applications are available at the Department of Public Safety headquarters, 3600 North Martin Luther King Avenue, Oklahoma City, Oklahoma, and at local motor license agencies.
- (b) Completed applications must be submitted to the Department of Public Safety headquarters. Refueling insignias will be issued only by the Department of Public Safety headquarters.
- (c) Applications for mobility impaired insignia shall contain a portion to be completed by the applicant, including the applicant's:
 - (1) name, address, telephone number,
 - (2) date of birth,
 - (3) driver license number,
 - (4) handicap placard number, and
 - (5) signature and date of application.
- (d) Applications shall also contain space for office use by the Department to record information of the insignia issued.
- (e) Refueling insignia will only be issued to a mobility impaired driver.

- (f) A fee of \$2.00 will be charged for each refueling insignia issued.
- (g) Refueling service shall not apply when the mobility impaired driver is accompanied by another person capable of refueling the motor vehicle.
- (h) The application shall be destroyed after the Department has recorded pertinent information on permanent files.

[Source: Added at 15 Ok Reg 805, eff 11-10-97 (emergency); Added at 15 Ok Reg 3319, eff 7-13-98]

595:50-9-3. Display and type of insignia

- (a) The insignia shall be placed inside the windshield approximately five inches up from the lower right hand corner and attached by insignia's own adhesive.
- (b) Refueling insignia will be 3-1/2" by 4" in size and will have red, blue and black ink with an identifying number.

[Source: Added at 15 Ok Reg 805, eff 11-10-97 (emergency); Added at 15 Ok Reg 3319, eff 7-13-98]

595:50-9-4. Duplication and replacement for lost or stolen insignia

- (a) Insignia may not be photocopied or duplicated.
- (b) Individuals who report their mobility impaired refueling insignia lost or stolen shall obtain a new application from the Department or local agency. The application will be completed by the applicant forwarded to the Department of Public Safety headquarters for review and processing as an original application.
- (c) A fee of \$2.00 will be charged for each replacement refueling insignia issued.

[Source: Added at 15 Ok Reg 805, eff 11-10-97 (emergency); Added at 15 Ok Reg 3319, eff 7-13-98]

595:50-9-5. Removal of insignia

The insignia shall be removed from the vehicle when the mobility impaired driver no longer operates the vehicle.

[Source: Added at 15 Ok Reg 805, eff 11-10-97 (emergency); Added at 15 Ok Reg 3319, eff 7-13-98]

CHAPTER 55. SAFETY DEVICES

[**Authority:** 47 O.S., §§ 11-1112, 11-1113, and 12-1-1]

[**Source:** Codified 12-31-91]

SUBCHAPTER 1. PROTECTIVE DEVICES

595:55-1-1. Purpose

This subchapter is for the purpose of establishing standards for protective devices used as required by Title 47, O.S. §40-105.

[**Source:** Amended at 19 Ok Reg 2725, eff 7-15-02 ; Amended at 28 Ok Reg 308, eff 10-19-10 (emergency); Amended at 28 Ok Reg 2107, eff 7-15-11]

595:55-1-2. Safety helmet standard [REVOKED]

[**Source:** Revoked at 19 Ok Reg 2725, eff 7-15-02]

595:55-1-3. Goggles

Regulation VESC-8, as amended, issued by the Vehicle Equipment Safety Commissioner, or ANSI Z87.1, as amended, are established as the minimum performance for goggles and face shields for operators of motorcycles and motor-driven cycles.

[**Source:** Amended at 19 Ok Reg 2725, eff 7-15-02]

595:55-1-4. Windshield standards

Regulation ANSI Z26.1-1973, as amended, is established as the minimum performance for windshields on motorcycles and motor-driven cycles, if equipped with a windshield.

[**Source:** Amended at 19 Ok Reg 2725, eff 7-15-02]

595:55-1-5. Approvals [REVOKED]

[**Source:** Revoked at 19 Ok Reg 2725, eff 7-15-02]

595:55-1-6. Approved equipment lists [REVOKED]

[**Source:** Revoked at 19 Ok Reg 2725, eff 7-15-02]

SUBCHAPTER 3. SPECIFICATIONS FOR BREATH ALCOHOL IGNITION INTERLOCK DEVICES [REVOKED]

595:55-3-1. Purpose [REVOKED]

[Source: Added at 10 Ok Reg 3227, eff 6-25-93 ; Amended at 19 Ok Reg 2725, eff 7-15-02 ; Revoked at 22 Ok Reg 2711, eff 7-25-05]

595:55-3-2. Definitions [REVOKED]

[Source: Added at 10 Ok Reg 3227, eff 6-25-93 ; Revoked at 22 Ok Reg 2711, eff 7-25-05]

595:55-3-3. Technical requirements [REVOKED]

[Source: Added at 10 Ok Reg 3227, eff 6-25-93 ; Revoked at 22 Ok Reg 2711, eff 7-25-05]

595:55-3-4. Miscellaneous requirements [REVOKED]

[Source: Added at 10 Ok Reg 3227, eff 6-25-93 ; Revoked at 22 Ok Reg 2711, eff 7-25-05]

595:55-3-5. Maintenance and calibration requirements [REVOKED]

[Source: Added at 10 Ok Reg 3227, eff 6-25-93 ; Revoked at 22 Ok Reg 2711, eff 7-25-05]

595:55-3-6. Procedures for approval [REVOKED]

[Source: Added at 10 Ok Reg 3227, eff 6-25-93 ; Revoked at 22 Ok Reg 2711, eff 7-25-05]

595:55-3-7. Approval, denial, and withdrawal of approval [REVOKED]

[Source: Added at 10 Ok Reg 3227, eff 6-25-93 ; Revoked at 22 Ok Reg 2711, eff 7-25-05]

SUBCHAPTER 5. CHILD PASSENGER RESTRAINT SYSTEMS

595:55-5-1. Child passenger restraint system education

The Oklahoma Highway Safety Office of the Department of Public Safety is statutorily required to *develop a program of public education to promote the use of child passenger restraint systems* [47 O.S. § 11-1113]. Any person convicted of violating subsection A or B of this section shall be punished by a fine of Fifty Dollars (\$50.00) and shall pay all court costs thereof. Revenue from such fine shall be apportioned to the Department of Public Safety Revolving Fund and used by the Oklahoma Highway Safety Office to promote the use of child passenger restraint systems as provided in 47 O.S., § 11-1113.

[Source: Added at 28 Ok Reg 308, eff 10-19-10 (emergency); Added at 28 Ok Reg 2107, eff 7-15-11]

595:55-5-2. Funding of child passenger restraint system education

(a) **Source of funding.** The source of funding for child passenger restraint system education is from the fine assessed for a conviction of a violation of 47 O.S. § 11-1112, failure to protect a child by through the use of a child passenger restraint system. The *fine shall be apportioned to the Department of Public Safety Revolving Fund and used by the Oklahoma Highway Safety Office to promote the use of child passenger restraint systems* [47 O.S. § 11-1112].

(b) **Administration of funds.** The funds from the revolving fund shall be administered by the Oklahoma Highway Safety Office for the purpose of awarding grants in for the purpose of promoting the use of child passenger restraint systems. The funds from the revolving fund may also be used by the Oklahoma Highway Safety Office for administrative costs or program support costs of the child passenger restraint system education program in Oklahoma. The Department shall create accounts, sub-accounts, tracking procedures, transfer procedures, and payment procedures, as are appropriate to implement this section. Travel reimbursements will be in accordance with the State Travel Reimbursement Act.

(c) **Application for and awarding of grants.** Agencies and entities interested in child passenger restraint system education may apply to the Oklahoma Highway Safety Office for grants from the funds in the revolving fund for the purpose of promoting the use of child passenger restraint systems. Grants shall be awarded in accordance with procedures developed by the Oklahoma Highway Safety Office.

[Source: Added at 28 Ok Reg 308, eff 10-19-10 (emergency); Added at 28 Ok Reg 2107, eff 7-15-11]

CHAPTER 60. AUTHORIZATION TO CARRY CONCEALED FIREARMS

[**Authority:** 18 USC, § 926C]
[**Source:** Codified 5-26-94]

595:60-1-1. Purpose

The purpose of this chapter is to regulate the authorization for retired law enforcement officers of the Oklahoma Highway Patrol Division, including the former Lake Patrol Division and the former Capitol Patrol Division, of the Department of Public Safety to carry concealed firearms pursuant to the "Law Enforcement Officers Safety Act of 2004", as amended by the "Law Enforcement Officers Safety Act Improvements Act of 2010", also known variously as:

- (1) H.R. 218;
- (2) Public Law No. 108-277; and
- (3) 18 U.S.C., Section 926C.

[**Source:** Added at 10 Ok Reg 4825, eff 9-28-93 (emergency); Added at 11 Ok Reg 2421, eff 5-26-94 ; Amended at 12 Ok Reg 3273, eff 7-28-95 ; Revoked at 13 Ok Reg 2845, eff 6-28-96 ; Added at 24 Ok Reg 2795, eff 8-15-07 ; Amended at 29 Ok Reg 1401, eff 7-1-12]

595:60-1-2. Definitions

"Concealed carry identification card" means a photographic identification issued by the Department that indicates that the retiree has, not less recently than one year before the date the individual is carrying the concealed firearm, been tested or otherwise found by the Department to meet the standards established by the Department for training and qualification for active law enforcement officers to carry a firearm of the same type as the concealed firearm.

"Department" means the Department of Public Safety.

"Retiree" means a retired law enforcement officer of the Oklahoma Highway Patrol Division, including the former Lake Patrol Division and the former Capitol Patrol Division, of the Department of Public Safety.

[**Source:** Added at 10 Ok Reg 4825, eff 9-28-93 (emergency); Added at 11 Ok Reg 2421, eff 5-26-94 ; Amended at 12 Ok Reg 3273, eff 7-28-95 ; Revoked at 13 Ok Reg 2845, eff 6-28-96 ; Added at 24 Ok Reg 2795, eff 8-15-07]

595:60-1-3. Scope and Application

This Chapter applies only to retirees of the Department.

[**Source:** Added at 10 Ok Reg 4825, eff 9-28-93 (emergency); Added at 11 Ok Reg 2421, eff 5-26-94 ; Amended at 12 Ok Reg 3273, eff 7-28-95 ; Revoked at 13 Ok Reg 2845, eff 6-28-96 ; Added at 24 Ok Reg 2795, eff 8-15-07]

595:60-1-4. Eligibility

Each retiree wishing to apply for a concealed carry identification card shall meet the following criteria:

- (1) have retired in good standing from service with the Department as a law enforcement officer, other than for reasons

of mental instability;

(2) before such retirement, was authorized by law to engage in or supervise the prevention, detection, investigation, or prosecution of, or the incarceration of any person for, any violation of law, and had statutory powers of arrest;

(3) have a retirement status of:

(A) at the time of retirement, had been regularly employed as a law enforcement officer with the Department for an aggregate of ten (10) years or more; or

(B) retired from service with the Department, after completing any applicable probationary period of such service, due to a service-connected disability, as determined by such agency;

(4) has a nonforfeitable right to benefits under the Oklahoma Law Enforcement Retirement System;

(5) during the most recent 12-month period, has met the standards of the Department for training and qualification for an active law enforcement officer to carry firearms;

(6) is not under the influence of alcohol or another intoxicating or hallucinatory drug or substance; and

(7) is not prohibited by federal law from receiving a firearm because the applicant:

(A) is under indictment for, or has been convicted in any court of, a crime punishable by imprisonment for a term exceeding one year;

(B) is a fugitive from justice;

(C) is an unlawful user of or addicted to any controlled substance, as defined in 21 U.S.C., Section 802;

(D) has been adjudicated as a mental defective or has been committed to any mental institution;

(E) who, being an alien:

(i) is illegally or unlawfully in the United States; or

(ii) except as provided in subsection 18 U.S.C., Section 922(y)(2), has been admitted to the United States under a nonimmigrant visa, as defined in 8 U.S.C., Section 1101(a)(26);

(F) has been discharged from the Armed Forces under dishonorable conditions

(G) who, having been a citizen of the United States, has renounced his citizenship;

(H) is subject to a court order that restrains such person from harassing, stalking, or threatening an intimate partner of such person or child of such intimate partner or person, or engaging in other conduct that would place an intimate partner in reasonable fear of bodily injury to the partner or child, except that this paragraph shall only apply to a court order that

(i) was issued after a hearing of which such person received actual notice, and at which such person had the opportunity to participate; and

(ii) either:

(I) includes a finding that such person represents a credible threat to the physical safety of such intimate partner or child; or
(II) by its terms explicitly prohibits the use, attempted use, or threatened use of physical force against such intimate partner or child that would reasonably be expected to cause bodily injury; or

(I) has been convicted in any court of a misdemeanor crime of domestic violence.

[Source: Added at 10 Ok Reg 4825, eff 9-28-93 (emergency); Added at 11 Ok Reg 2421, eff 5-26-94 ; Amended at 12 Ok Reg 3273, eff 7-28-95 ; Revoked at 13 Ok Reg 2845, eff 6-28-96 ; Added at 24 Ok Reg 2795, eff 8-15-07 ; Amended at 29 Ok Reg 1401, eff 7-1-12]

595:60-1-5. Procedure for initial issuance of a concealed carry identification card

- (a) An application for a concealed carry identification card may be obtained by a retiree from the Oklahoma Highway Patrol Troop Headquarters of the district in which the retiree lives.
- (b) The retiree shall complete the application which shall include an attestation that the retiree complies with and meets all the criteria in OAC 595:60-1-4.
- (c) Upon completion of the application, the retiree shall:
- (1) submit the application to the Troop Commander at the Headquarters of the district in which the applicant lives, and
 - (2) schedule a time to firearm test his or her ability to meet the standards of the Department for training and qualification for an active law enforcement officer to carry firearms.
- (d) The retiree shall be required to pass the firearm test with a minimum score of seventy percent (70%) in order to be eligible to be issued a concealed carry identification card and carry a concealed weapon under the provisions of this Chapter.
- (e) Upon the retiree submitting the completed application and successfully passing the firearm test, and upon approval of the application by the Department, the Department shall issue an identification card to the retiree which indicates that the retiree has been tested and found to meet the standards established by the Department for training and qualification for active law enforcement officers to carry a concealed firearm. The identification card shall expire no later than one year from the date the retiree successfully passed the firearm test.
- (f) For the initial issuance of a concealed carry identification card, the approved retiree shall be required to appear at the Driver License Services Division, Department of Public Safety, 3600 North M.L. King Ave, Oklahoma City, to have his or her photograph taken and to have the card created and issued, at no charge to the retiree.

[Source: Added at 10 Ok Reg 4825, eff 9-28-93 (emergency); Added at 11 Ok Reg 2421, eff 5-26-94 ; Amended at 12 Ok Reg 3273, eff 7-28-95 ; Revoked at 13 Ok Reg 2845, eff 6-28-96 ; Added at 24 Ok Reg 2795, eff 8-15-07]

595:60-1-6. Testing by Department

(a) Current standards of the Department for training and qualification for an active law enforcement officer to carry firearms may be obtained from:

- (1) the Troop Headquarters of the district in which the retiree lives, or
- (2) from the worldwide web at <http://www.dps.state.ok.us>

(b) For each retiree who makes application under this Chapter, the Department shall test the retiree's ability to meet the standards of the Department for training and qualification for an active law enforcement officer to carry firearms.

(c) The retiree shall be required to pass the firearm test with a minimum score of seventy percent (70%) in order to be eligible to carry a concealed weapon under the provisions of this Chapter.

[Source: Added at 24 Ok Reg 2795, eff 8-15-07]

595:60-1-7. Renewal of the concealed carry identification card

(a) A previously approved retiree who desires to renew his or her concealed carry identification card shall follow the same application and testing procedures as prescribed in OAC 595:50-1-5 and 50-1-6.

(b) For the renewal issuance of a concealed carry identification card, the card shall be mailed at no charge to the retiree by the Department, using the picture on file with the Department.

[Source: Added at 10 Ok Reg 4825, eff 9-28-93 (emergency); Added at 11 Ok Reg 2421, eff 5-26-94 ; Amended at 12 Ok Reg 3273, eff 7-28-95 ; Revoked at 13 Ok Reg 2845, eff 6-28-96 ; Added at 24 Ok Reg 2795, eff 8-15-07]

595:60-1-8. Denial or cancellation of the conceal carry identification card

(a) Conceal carry identification cards are issued at the discretion of the Department pursuant to the Law Enforcement Officers Safety Act of 2004.

(b) An application for a conceal carry identification card may be denied for cause by the Department.

(c) A conceal carry identification card may be cancelled for cause by the Department. The retiree shall be notified by the Department of the cancellation, and the retiree shall immediately surrender the card either by mailing the card to the Department or hand delivering the card to the Troop Commander at the Troop Headquarters of the district in which the retiree lives.

[Source: Added at 10 Ok Reg 4825, eff 9-28-93 (emergency); Added at 11 Ok Reg 2421, eff 5-26-94 ; Amended at 12 Ok Reg 3273, eff 7-28-95 ; Revoked at 13 Ok Reg 2845, eff 6-28-96 ; Added at 24 Ok Reg 2795, eff 8-15-07]

595:60-1-9. Use of weapon

The issuance of a concealed carry identification card pursuant to federal law and this Chapter is intended solely for self-defense by an approved retiree and does not convey any law enforcement authority to

an approved retiree.

[Source: Added at 10 Ok Reg 4825, eff 9-28-93 (emergency); Added at 11 Ok Reg 2421, eff 5-26-94 ; Amended at 12 Ok Reg 3273, eff 7-28-95 ; Revoked at 13 Ok Reg 2845, eff 6-28-96 ; Added at 24 Ok Reg 2795, eff 8-15-07]

595:60-1-10. Delegation of authority

(a) Each Troop Commanders is hereby delegated the authority to grant or deny concealed carry identification cards to retirees living his or her district pursuant to the impartial administration of this Chapter.

(b) The Chief of the Patrol is hereby delegated the authority to cancel for cause a concealed carry identification card pursuant to the impartial administration of this Chapter.

[Source: Added at 10 Ok Reg 4825, eff 9-28-93 (emergency); Added at 11 Ok Reg 2421, eff 5-26-94 ; Amended at 12 Ok Reg 3273, eff 7-28-95 ; Revoked at 13 Ok Reg 2845, eff 6-28-96 ; Added at 24 Ok Reg 2795, eff 8-15-07]

595:60-1-11. Administrative hearing

Any party aggrieved under this Subchapter may request, within fifteen (15) days of the incident being grieved, a hearing with the Department pursuant to OAC 595:1-3.

[Source: Added at 10 Ok Reg 4825, eff 9-28-93 (emergency); Added at 11 Ok Reg 2421, eff 5-26-94 ; Revoked at 13 Ok Reg 2845, eff 6-28-96 ; Added at 24 Ok Reg 2795, eff 8-15-07]

595:60-1-12. Possession of permit card [REVOKED]

[Source: Added at 12 Ok Reg 3273, eff 7-28-95 ; Revoked at 13 Ok Reg 2845, eff 6-28-96]

CHAPTER 65. OKLAHOMA TRAFFIC COLLISION REPORT

[**Authority:** 47 O.S., §§ 2-108 and 40-101]

[**Source:** Codified 7-15-11]

595:65-1-1. Purpose

The Department of Public Safety is responsible for preparing *standard forms for accident reports* and for *calling for sufficiently detailed information to disclose the cause, the conditions then existing, the persons and vehicles involved and such other information as prescribed by the Commissioner* [47 O.S., §40-101].

[**Source:** Added at 28 Ok Reg 2108, eff 7-15-11]

595:65-1-2. Collision report forms

(a) All motor vehicle accidents and collisions, required to be reported by law, shall be reported by the investigating law enforcement agency on the "Official Oklahoma Traffic Collision Report". The latest version of the "Official Oklahoma Traffic Collision Report" is available from the Department of Public Safety on its website at <https://oklahoma.gov/dps/forms/handwritten-collision-report-form.html>.
(b) Official Oklahoma Traffic Collision Reports may be submitted by the investigating law enforcement agency to the Service Oklahoma, Records Management Division, PO Box 11415, Oklahoma City, OK 73136.

[**Source:** Added at 28 Ok Reg 2108, eff 7-15-11 ; Amended at 39 Ok Reg 2108, eff 9-11-22 ; Amended at 40 Ok Reg 83, eff 11-1-22 (emergency); Amended at 40 Ok Reg 1197, eff 8-11-23]

595:65-1-3. Collision report instructions

The investigating agency shall use the latest version of the "Official Oklahoma Traffic Collision Report Instruction Manual" when completing and submitting a collision report. The latest version of the instruction manual is available from the Department of Public Safety on its website at https://oklahoma.gov/content/dam/ok/en/dps/docs/oklahoma_collision_report_form_instruction8-2019_otcrim2011.pdf.

[**Source:** Added at 28 Ok Reg 2108, eff 7-15-11 ; Amended at 39 Ok Reg 2108, eff 9-11-22]

595:65-1-4. Collisions resulting in deaths

(a) It shall be the responsibility of the investigating law enforcement agency to appropriately report collisions resulting in death, whether the death occurs at the scene of the collision or the death is a delayed fatality. A delayed fatality is a death which occurs as a result of injuries sustained in the collision within thirty (30) days after the date of the collision.
(b) When a delayed fatality occurs, a medical examiner will investigate the death as provided in 63 O.S., § 931 et seq. and provide the investigating agency or agencies a copy of the medical examiner's report. [63 O.S., § 942].

(c) If a delayed fatality occurs after a collision report has already been submitted to Safety Service Oklahoma by the investigating law enforcement agency, the investigating agency shall submit a revised collision report documenting the death.

[**Source:** Added at 28 Ok Reg 2108, eff 7-15-11 ; Amended at 39 Ok Reg 2108, eff 9-11-22 ; Amended at 40 Ok Reg 1197, eff 8-11-23]

CHAPTER 70. SPECIAL TRAFFIC-RELATED ENFORCEMENT DESIGNATION

[Authority: 47 O.S., §§ 2-108(B) and 2-117]

[Source: Codified 7-23-13]

595:70-1-1. Purpose

Pursuant to 47 O.S. § 2-117, the Department of Public Safety hereby adopts this Chapter to uniformly implement procedures relating to the traffic-related enforcement practices of a municipal law enforcement agency under the provisions of this Chapter, and for determining the length of time the designation of special traffic-related enforcement shall be in force. In connection with this section:

(1) *The Oklahoma Highway Patrol Division of the Department of Public Safety shall have primary law enforcement authority respecting traffic-related offenses upon the National System of Interstate and Defense Highways, and may have special law enforcement authority on those portions of the federal-aid primary highways and the state highway system which are located within the boundaries and on the outskirts of a municipality, and designated by the Commissioner of Public Safety for such special law enforcement authority.* [47 O.S., § 2-117(D)(2)]

(2) *The Commissioner of Public Safety may designate any portion of the National System of Interstate and Defense Highways, and those portions of the federal-aid primary highways and the state highway system which are located within the boundaries of and on the outskirts of a municipality for special traffic-related enforcement by the Oklahoma Highway Patrol Division.* [47 O.S., § 2-117(D)(3)]

(3) *Upon receipt of such notice of special traffic-related enforcement, the affected law enforcement agency shall not regulate traffic nor enforce traffic-related statutes or ordinances upon any portion of the National System of Interstate and Defense Highways, the federal-aid primary highways and the state highway system so designated for such special enforcement, without prior coordination and written approval of the Commissioner.* [47 O.S., § 2-117(D)(3)]

[Source: Added at 29 Ok Reg 1795, eff 6-28-12 (emergency); Added at 30 Ok Reg 2043, eff 7-25-13]

595:70-1-2. Definitions

The following words and terms, when used in this Chapter, shall have the following meaning, unless the context clearly indicates otherwise:

"Commissioner" means the Commissioner of Public Safety or the Commissioner's designee.

"National System of Interstate and Defense Highways", "federal-aid primary highways" and "state highway system" shall mean any part of the federal and state highway system in the State of Oklahoma.

"Outskirts of a municipality" *means and shall be determined by presence of the following factors:*

- (A) low land use density,*
- (B) absence of any school or residential subdivision requiring direct ingress or egress from the highway, and*
- (C) a scarcity of retail or commercial business abutting the highway. [47 O.S.,§ 2-117(D)(2)]*

[Source: Added at 29 Ok Reg 1795, eff 6-28-12 (emergency); Added at 30 Ok Reg 2043, eff 7-25-13]

595:70-1-3. Requesting an investigation

Only the following persons may request the Commissioner to investigate the traffic-related enforcement practices of a municipal law enforcement agency [47 O.S.,§ 2-117(E)(1)] and the receipts and expenditures of the municipality [47 O.S.,§ 2-117(E)(3)]:

- (1) The district attorney in whose jurisdiction the municipality is located,*
- (2) A majority of the county commissioners, by resolution, of the county in which the municipality is located,*
- (3) The State Auditor and Inspector,*
- (4) The State Attorney General, or*
- (5) A state legislator in whose district the municipality is located. [47 O.S.,§ 2-117(E)(1)]*

[Source: Added at 29 Ok Reg 1795, eff 6-28-12 (emergency); Added at 30 Ok Reg 2043, eff 7-25-13]

595:70-1-4. Requirements of the request for investigation

As a prerequisite to commencement of an investigation, the request for such investigation shall state that the requesting party believes the enforcement practices of the municipal law enforcement agency are being conducted:

- (1) Within the boundaries of and on the outskirts of the municipality, and*
- (2) For the purpose of generating more than fifty percent (50%) of the revenue needed for the operation of the municipality. [47 O.S.,§ 2-117(E)(2)]*

[Source: Added at 29 Ok Reg 1795, eff 6-28-12 (emergency); Added at 30 Ok Reg 2043, eff 7-25-13]

595:70-1-5. Conducting the investigation

Upon receipt of a request made in accordance with OAC 595:70-1-3 and 595:70-1-4, the Commissioner may order an investigation *of the traffic-related enforcement practices of the municipal law enforcement agency and the receipts and expenditures of the municipality* [47 O.S., § 2-117(E)(3)]. No part of this Chapter shall be construed to impose a mandatory requirement to conduct an investigation.

[Source: Added at 29 Ok Reg 1795, eff 6-28-12 (emergency); Added at 30 Ok Reg 2043, eff 7-25-13]

595:70-1-6. Cooperation in the investigation

The law enforcement agency, the municipality, and the requesting party shall each cooperate fully with any investigation ordered by the Commissioner [47 O.S.,§ 2-117(E)(3)]. If the Commissioner determines that the law enforcement agency or the municipality has failed to cooperate fully with the ordered investigation, the Commissioner may implement an indefinite period of designation of special traffic-related enforcement thereby prohibiting the affected law enforcement agency from regulating traffic and enforcing traffic-related statutes and ordinances upon such portions of the National System of Interstate and Defense Highways, the federal-aid primary highways and the state highway system designated for special traffic-related enforcement. This indefinite period of designation may be lifted by order of the Commissioner once full cooperation with the investigation has been obtained to the satisfaction of the Commissioner. If the requesting party fails to cooperate fully with any investigation ordered by the Commissioner, the Commissioner may order the investigation stopped until full cooperation has been obtained to the satisfaction of the Commissioner.

[Source: Added at 29 Ok Reg 1795, eff 6-28-12 (emergency); Added at 30 Ok Reg 2043, eff 7-25-13]

595:70-1-7. Reporting to the Attorney General and the Attorney General's determination

(a) Upon completion of the investigation, the results of such investigation shall be submitted by the Department to the Office of Attorney General. The Attorney General *shall make a determination within sixty (60) days of receipt* of the results of the investigation *as to whether the enforcement practices of the municipal law enforcement agency are being conducted as provided in OAC 595:70-1-4(1) and (2)* [47 O.S.,§ 2-117(E)(3)].

(b) *Upon a determination that the enforcement practices are not being conducted in such a manner, the Attorney General shall notify the Commissioner in writing, and the Commissioner shall take no action.* [47 O.S.,§§ 2-117(E)(3)]

(c) *Upon a determination that the enforcement practices are being conducted as provided in OAC 595:70-1-4(1) and (2), the Attorney General shall notify the Commissioner in writing, and the Commissioner shall make the designation of special traffic-related enforcement as provided in OAC 595:70-1-1(2), which shall stay in force for such time as determined by the Commissioner as provided in OAC 595:70-1-8.* [47 O.S.,§ 2-117(E)(3)]

(d) Within ten (10) business days of receipt of written notification by the Attorney General that the enforcement practices are being conducted as provided in OAC 595:70-1-4(1) and (2), the Commissioner shall make the designation of special traffic-related enforcement as provided in OAC 595:70-1-1(2), and provide written notification of such designation to the following:

- (1) The affected law enforcement agency;
- (2) The municipality;
- (3) The requesting party;

- (4) The sheriff of the county in which the special traffic-related enforcement will take place;
 - (5) The District Attorney within whose jurisdiction the special traffic-related enforcement will take place;
 - (6) The Chief of the Oklahoma Highway Patrol Division; and
 - (7) Other affected law enforcement agencies.
- (f) The date that the period of special traffic-related enforcement by the Oklahoma Highway Patrol shall begin shall be stated in the written notice. The period of time for such special traffic-related enforcement shall be as provided in OAC 595:70-1-8. No special traffic-related enforcement by the Oklahoma Highway Patrol shall occur without prior notification and coordination with the affected law enforcement agency and the municipality.

[Source: Added at 29 Ok Reg 1795, eff 6-28-12 (emergency); Added at 30 Ok Reg 2043, eff 7-25-13]

595:70-1-8. Duration of special traffic-related enforcement designation

(a) Effective the date specified in the written notice of designation of special traffic-related enforcement, *the affected law enforcement agency shall not regulate traffic nor enforce traffic-related statutes or ordinances upon such designated portion of the National System of Interstate and Defense Highways or such designated portions of the federal-aid primary highways and the state highway system without prior coordination and written approval of the Commissioner* [47 O.S., § 2-117(D)(3)] for the following periods:

- (1) If it is the first designation of a special traffic-related enforcement by the Commissioner then the period of designation shall be for no more than three (3) months.
 - (2) If it is the second designation of a special traffic-related enforcement by the Commissioner then the period of designation shall be for no more than six (6) months.
 - (3) If it is the third or subsequent designation of a special traffic-related enforcement by the Commissioner then the period of designation shall be for no more than twelve (12) months.
- (b) The commencement date and duration of the period of designation shall be stated in the written notice sent to the law enforcement agency and the municipality. For good cause, the Commissioner may reduce the duration of those periods of designation specified in (1), (2) and (3) of (a).

[Source: Added at 29 Ok Reg 1795, eff 6-28-12 (emergency); Added at 30 Ok Reg 2043, eff 7-25-13]

595:70-1-9. Construction

Nothing in this Chapter shall limit a member of the Oklahoma Highway Patrol Division from requesting assistance from any other law enforcement agency nor limit officers of such agency from rendering the requested assistance. The officer and the law enforcement agency responding to the request of the member of the Oklahoma Highway Patrol Division or sheriff's department shall have the same rights and immunities as are possessed by the Oklahoma Highway Patrol Division.

[47 O.S.,§ 2-117(F)]

[**Source:** Added at 29 Ok Reg 1795, eff 6-28-12 (emergency); Added at 30 Ok Reg 2043, eff 7-25-13]

CHAPTER 75. MOTORCYCLE SAFETY EDUCATION AND TRAINING

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:75-1-1. Purpose

It is the policy of the State of Oklahoma, expressed by the Oklahoma Legislature that motorcycle safety and education be regulated to promote consistent, quality instruction for novice and advanced motorcyclists. The Department is tasked, through the Motorcycle Safety and Education Advisory Committee, with adopting uniform standards and criteria to promote motorcycle safety. The rules in this Chapter are promulgated for this purpose.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:75-1-1. Purpose

It is the policy of the State of Oklahoma, expressed by the Oklahoma Legislature that motorcycle safety and education be regulated to promote consistent, quality instruction for novice and advanced motorcyclists. The Department is tasked, through the Motorcycle Safety and Education Advisory Committee, with adopting uniform standards and criteria to promote motorcycle safety. The rules in this Chapter are promulgated for this purpose.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:75-1-2. Definitions

595:75-1-2 Definitions

"Commercial Motorcycle Instructor" means an individual certified as a RiderCoachSM by the Motorcycle Safety Foundation and who has been approved by the Department to provide instruction in this State.

"Commercial Motorcycle School" means a business enterprise conducted by an individual, partnership, corporation, or other legal entity for the education and training of motorcycle drivers.

"Commissioner" means the Commissioner of Public Safety.

"Commissioner's designee" means the individual appointed by the Commissioner to administer the rules of this Chapter.

"Department" means the Department of Public Safety.

"Incident" means any injury, any potential injury, or any property damage to any participant, any bystander, or any vehicle that occurs during approved motorcycle training.

"MSF" means the Motorcycle Safety Foundation.

"RERP" means the MSF's Rider Education Recognition Program.

"School Number" means the unique number assigned to an approved Commercial Motorcycle School by the Department. Each approved location shall be assigned a different school number.

"T-CLOCS" means the system of pre-ride inspection requirements established by MSF to ensure motorcycles are in proper working order

prior to operation.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:75-1-2. Definitions

The following words and terms, when used in this Chapter, shall have the following meaning, unless the context clearly indicates otherwise:

"Commercial Motorcycle Instructor" means an individual certified as a RiderCoachSM by the Motorcycle Safety Foundation and who has been approved by the Department to provide instruction in this State.

"Commercial Motorcycle School" means a business enterprise conducted by an individual, partnership, corporation, or other legal entity for the education and training of motorcycle drivers.

"Commissioner" means the Commissioner of Public Safety.

"Commissioner's designee" means the individual appointed by the Commissioner to administer the rules of this Chapter.

"Department" means the Department of Public Safety.

"Incident" means any injury, any potential injury, or any property damage to any participant, any bystander, or any vehicle that occurs during approved motorcycle training.

"MSF" means the Motorcycle Safety Foundation.

"RERP" means the MSF's Rider Education Recognition Program.

"School Number" means the unique number assigned to an approved Commercial Motorcycle School by the Department. Each approved location shall be assigned a different school number.

"T-CLOCS" means the pre-ride inspection procedure established by MSF to ensure motorcycles are in proper working order prior to operation.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:75-1-3. Approved Commercial Motorcycle Schools

The Department will maintain a list of approved Commercial Motorcycle Schools in accordance with the provisions of this Chapter. Each approved Commercial Motorcycle School location will be assigned a School Number. Commercial Motorcycle Schools licensed by Service Oklahoma on the effective date of these rules shall be deemed initially approved by the Department. Commercial Motorcycle Schools requesting approval after the effective date of these rules, including renewals, must request approval as prescribed by these rules in the form and format designated by the Department and meet all requirements for Commercial Motorcycle Schools set forth in this Chapter.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:75-1-3. Approved Commercial Motorcycle Schools

The Department will maintain a list of approved Commercial Motorcycle Schools in accordance with the provisions of this Chapter.

Each approved Commercial Motorcycle School location will be assigned a School Number. Commercial Motorcycle Schools licensed by Service Oklahoma on the effective date of these rules shall be deemed initially approved by the Department. Commercial Motorcycle Schools requesting approval after the effective date of these rules, including renewals, must request approval as prescribed by these rules in the form and format designated by the Department and meet all requirements for Commercial Motorcycle Schools set forth in this Chapter.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:75-1-4. Term of Approval - Commercial Motorcycle Schools [NEW]

Initial approval by the Department of Commercial Motorcycle Schools previously licensed by Service Oklahoma shall be valid until renewal is required. Commercial Motorcycle Schools approved after the effective date of these rules shall be approved for a term of one (1) year.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:75-1-4. Term of approval - Commercial Motorcycle Schools

The Department's initial approval of Commercial Motorcycle Schools previously licensed by Service Oklahoma shall be valid until renewal is required. Commercial Motorcycle Schools approved after the effective date of these rules shall be approved for a term of one (1) year.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:75-1-5. Application Requirements - Commercial Motorcycle Schools [NEW]

All completed applications for approval shall be submitted in the form and format prescribed by the Department. Each place of business or location shall require separate approval. Incomplete or inaccurate applications will not be approved by the Department. Each application shall be accompanied by:

- (1) The current MSF curriculum being used by the Commercial Motorcycle School;
- (2) A copy of the Commercial Motorcycle School's MSF RERP agreement;
- (3) A copy of the MSF RiderCoachSM certificate(s) of all individuals providing motorcycle instruction. A Commercial Motorcycle School must have at least one (1) approved Commercial Motorcycle Instructor;
- (4) A fee schedule reflecting all fees potentially charged by the Commercial Motorcycle School;
- (5) Declaration page(s) of a policy of insurance through MSF or from a company licensed to do business in this State reflecting coverages in the types and amounts required by the RERP Agreement;
- (6) Copy of all student contracts/agreements.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:75-1-5. Application requirements - Commercial Motorcycle Schools

All completed applications for approval shall be submitted in the form and format prescribed by the Department. Each place of business or location shall require separate approval. Incomplete or inaccurate applications will not be approved by the Department. Each application shall be accompanied by:

- (1) The current MSF curriculum being used by the Commercial Motorcycle School;
- (2) A copy of the Commercial Motorcycle School's MSF RERP agreement;
- (3) A copy of the MSF RiderCoachSM certificate(s) of all individuals providing motorcycle instruction. A Commercial Motorcycle School must have at least one (1) approved Commercial Motorcycle Instructor;
- (4) A fee schedule reflecting all fees potentially charged by the Commercial Motorcycle School;
- (5) Declaration page(s) of a policy of insurance through MSF or from a company licensed to do business in this State reflecting coverages in the types and amounts required by the RERP Agreement;
- (6) Copy of all student contracts/agreements.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:75-1-6. Insurance [NEW]

(a) Commercial Motorcycle Schools shall provide adequate insurance for students, motorcycles, and RiderCoachesSM either by independently obtaining insurance or by becoming an additional insured under MSF's insurance policy. The insurance coverage must meet or exceed the requirements set out in the Commercial Motorcycle School's RERP Agreement.

(b) The Commercial Motorcycle School shall send a current copy of the declaration page(s) upon renewal of any insurance required by these rules.

(c) In the event the insurance coverage is canceled, the Commercial Motorcycle School shall immediately notify the Department. Instruction will be suspended immediately and will not commence until proper verification of insurance is provided.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:75-1-6. Insurance

(a) Commercial Motorcycle Schools shall provide adequate insurance for students, motorcycles, and RiderCoachesSM either by independently obtaining insurance or by becoming an additional insured under MSF's insurance policy. The insurance coverage must meet or exceed the requirements set out in the Commercial Motorcycle School's RERP Agreement.

(b) The Commercial Motorcycle School shall send a current copy of the declaration page(s) upon renewal of any insurance required by these rules.

(c) In the event the insurance coverage is canceled, the Commercial Motorcycle School shall immediately notify the Department. Instruction will be suspended immediately and will not commence until proper verification of insurance is provided.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:75-1-7. Approved Commercial Motorcycle Instructors [NEW]

The Department will maintain a list of approved Commercial Motorcycle Instructors in accordance with the provisions of this Part. Commercial Motorcycle Instructors licensed by Service Oklahoma on the effective date of these rules shall be deemed initially approved by the Department. Commercial Motorcycle Schools requesting approval after the effective date of these rules, including renewals, must request approval as prescribed by these rules in the form and format designated by the Department and meet all requirements for Instructors set forth in this Chapter. To be approved as a Commercial Motorcycle Instructor, the applicant must establish:

(1) current employment by an approved Commercial Motorcycle School;

(2) a valid and unexpired Oklahoma driver license that is not suspended, revoked, denied or cancelled at the time of original or renewal application;

(3) attainment of at least twenty-one (21) years of age;

(4) a high school diploma or general education diploma, or transcript evidencing completion of high school or general education diploma requirements.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:75-1-7. Approved Commercial Motorcycle Instructors

The Department will maintain a list of approved Commercial Motorcycle Instructors in accordance with the provisions of this Chapter. Commercial Motorcycle Instructors licensed by Service Oklahoma on the effective date of these rules shall be deemed initially approved by the Department. Commercial Motorcycle Schools requesting approval after the effective date of these rules, including renewals, must request approval as prescribed by these rules in the form and format designated by the Department and meet all requirements for Instructors set forth in this Chapter. To be approved as a Commercial Motorcycle Instructor, the applicant must establish:

(1) current employment by an approved Commercial Motorcycle School;

(2) a valid and unexpired Oklahoma driver license at the time of original or renewal application;

(3) attainment of at least twenty-one (21) years of age;

(4) a high school diploma or general education diploma, or transcript evidencing completion of high school or general education diploma requirements.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:75-1-8. Term of Approval - Commercial Motorcycle Instructors [NEW]

Initial approval by the Department of Commercial Motorcycle Instructors previously licensed by Service Oklahoma shall be valid until renewal is required. Commercial Motorcycle Instructors approved after the effective date of these rules shall be approved for a term of one (1) year.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:75-1-8. Term of Approval - Commercial Motorcycle Instructors

The Department's initial approval of Commercial Motorcycle Instructors previously licensed by Service Oklahoma shall be valid until renewal is required. Commercial Motorcycle Instructors approved after the effective date of these rules shall be approved for a term of one (1) year.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:75-1-9. Application Requirements - Commercial Motorcycle Instructors [NEW]

All completed applications for approval shall be submitted in the form and format prescribed by the Department. The Commercial Motorcycle Instructor shall submit a separate application for each Commercial Motorcycle School employing the Commercial Motorcycle Instructor. Incomplete or inaccurate applications will not be approved by the Department.

Each application shall be accompanied by:

- (1) The current MSF RiderCoachSM certificate in the applicant's name;
- (2) A criminal history records check of the applicant performed within sixty (60) days immediately preceding the submission of the application;
- (3) The motor vehicle record of the applicant issued by Service Oklahoma within sixty (60) days immediately preceding the submission of the application.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:75-1-9. Application Requirements - Commercial Motorcycle Instructors

All completed applications for approval shall be submitted in the form and format prescribed by the Department. The Commercial Motorcycle Instructor shall submit a separate application for each

Commercial Motorcycle School employing the Commercial Motorcycle Instructor. Incomplete or inaccurate applications will not be approved by the Department.

Each application shall be accompanied by:

- (1) The current MSF RiderCoachSM certificate in the applicant's name;
- (2) A nationwide criminal history records check of the applicant performed within sixty (60) days immediately preceding the submission of the application;
- (3) The motor vehicle record of the applicant issued by Service Oklahoma within sixty (60) days immediately preceding the submission of the application.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:75-1-10. Range requirements [NEW]

- (a) The Commercial Motorcycle School shall use only MSF-recognized training sites ("Ranges"), which are recognized for use by MSF (affiliated with the Commercial Motorcycle School's RERP Agreement), and kept active and in good standing with MSF, to conduct training using MSF Curricula.
- (b) The Commercial Motorcycle School shall ensure its Range site is equipped with a basic first aid kit and an operational telephone.
- (c) The motorcycle range must adhere to standards related to participant safety and have equipment to ensure safe instruction.
- (d) The motorcycle range should be maintained and be free from all obstacles/potential obstacles or problematic surface conditions and there must be a minimum 20 foot (20') paved buffer from any obstacles.
- (e) The motorcycle range must be free from pedestrian, animal, or vehicle traffic. The pavement needs to be kept suitable for riding maneuvers such as sharp turns, braking and safe vehicle travel.
- (f) The surface must provide good traction and there must not be any obstacles that present an unsafe environment.
- (g) Motorcycle ranges must be correctly laid out to meet curriculum and safety standards. The surface and markings need to be maintained for proper instruction and safety.
- (h) Restroom facilities with locking doors. Portable restroom facilities are acceptable for ranges.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:75-1-10. Range requirements

- (a) The Commercial Motorcycle School shall use only MSF-recognized training sites ("Ranges"), which are recognized for use by MSF (affiliated with the Commercial Motorcycle School's RERP Agreement), and kept active and in good standing with MSF, to conduct training using MSF Curricula.
- (b) The Commercial Motorcycle School shall ensure its Range site is equipped with a basic first aid kit and an operational telephone.

- (c) The motorcycle range must adhere to standards related to participant safety and have equipment to ensure safe instruction.
- (d) The motorcycle range should be maintained and be free from all obstacles/potential obstacles or problematic surface conditions and there must be a minimum 20 foot (20') paved buffer from any obstacles.
- (e) The motorcycle range must be free from pedestrian, animal, or vehicle traffic. The pavement needs to be kept suitable for riding maneuvers such as sharp turns, braking and safe vehicle travel.
- (f) The surface must provide good traction and there must not be any obstacles that present an unsafe environment.
- (g) Motorcycle ranges must be correctly laid out to meet curriculum and safety standards. The surface and markings need to be maintained for proper instruction and safety.
- (h) Restroom facilities with locking doors. Portable restroom facilities are acceptable for ranges.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:75-1-11. Motorcycle requirements [NEW]

Motorcycles used for instruction must be properly maintained in safe operating condition. Regular maintenance intervals should be followed as recommended by the manufacturer.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:75-1-11. Motorcycle requirements

Motorcycles used for instruction must be properly maintained in safe operating conditions. Regular maintenance intervals should be followed as recommended by the manufacturer.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:75-1-12. Motorcycle inspections [NEW]

Inspections should occur regularly in accordance with the current T-CLOCS pre-ride inspection requirements established by MSF. The inspections required by this rule, must be conducted, and recorded to ensure the motorcycles are in proper operating condition.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:75-1-12. Motorcycle inspections

Inspections should occur regularly in accordance with the current T-CLOCS pre-ride inspection procedure established by MSF. The inspections required by this rule must be conducted and recorded to ensure the motorcycles are in proper operating condition.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:75-1-13. Classroom requirements [NEW]

A Commercial Motorcycle School shall:

(1) Have at least one (1) permanent classroom. During instruction, each classroom shall be used exclusively for motorcycle safety instruction. A classroom shall not be located in:

- (A) a residence or residential facility or complex,
- (B) a motor vehicle, or converted motor vehicle,
- (C) a hotel or motel, or

(D) any other facility which has a bar, lounge, or other business which sells alcohol for public consumption on the premises.

(2) Display its current and valid Commercial Motorcycle School Approval Certificate in the principal place of business when classes are in session. A copy of the Commercial Motorcycle School's and RiderCoach'sSM Certificate of Approval shall be made available for inspection to students, prospective students, and the parents of minor students or prospective students.

(3) Comply with all local municipal ordinances.

(4) Provide at least one (1) fully plumbed restroom facility including a toilet and sink, capable of being locked from the inside. The restroom shall be located in the same building as the classroom.

(5) Have adequate room for classroom equipment. Tables and chairs will be provided for the number of students enrolled in the class being taught at the time.

(6) When moving locations, the school shall be responsible for notifying the Department, in the form and format prescribed by the Department, no later than two (2) weeks prior to the relocation. The Department shall schedule an inspection of the new location. Use of the new facility will not be allowed until the inspection is completed and the new location certified.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:75-1-13. Classroom requirements

Commercial Motorcycle Schools shall:

(1) Have at least one (1) permanent classroom. During instruction, each classroom shall be used exclusively for motorcycle safety instruction. A classroom shall not be located in:

- (A) a residence or residential facility or complex,
- (B) a motor vehicle, or converted motor vehicle, or
- (C) any facility which has a bar, lounge, or other business which sells alcohol for public consumption on the premises.

(2) Display its current and valid Commercial Motorcycle School Approval Certificate in the principal place of business when classes are in session. A copy of the Commercial Motorcycle School's and RiderCoach'sSM Certificate of Approval shall be made available for inspection to students, prospective students, and the parents of minor students or prospective students.

(3) Comply with all local municipal ordinances.

(4) Provide at least one (1) fully-plumbed restroom facility including a toilet and sink, capable of being locked from the inside. The restroom shall be located in the same building as the

classroom.

(5) Have adequate room for classroom equipment. Tables and chairs will be provided for the number of students enrolled in the class being taught at the time.

(6) When moving locations, the school shall be responsible for notifying the Department, in the form and format prescribed by the Department, no later than two (2) weeks prior to the relocation. The Department shall schedule an inspection of the new location. Use of the new facility will not be allowed until the inspection is completed and the new location certified.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:75-1-14. Safety [NEW]

The Commercial Motorcycle School shall take reasonable measures and precautions to ensure the safety of all students and RiderCoachesSM.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:75-1-14. Safety

The Commercial Motorcycle School shall take reasonable measures and precautions to ensure the safety of all students and RiderCoachesSM.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:75-1-15. Personal protective equipment [NEW]

The Commercial Motorcycle School shall ensure all students and RiderCoachesSM wear adequate personal protective equipment when riding during the course, to include, at minimum:

- (1) a DOT/SNELL/ECE-compliant helmet, and proper eye protection;
- (2) sturdy over-the-ankle footwear;
- (3) long-sleeved shirt or jacket;
- (4) long non-flare denim pants or material of equivalent or better durability; and
- (5) full-fingered gloves, preferably leather.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:75-1-15. Personal protective equipment

The Commercial Motorcycle School shall ensure all students and RiderCoachesSM wear adequate personal protective equipment when riding during the course, to include, at minimum:

- (1) a DOT/SNELL/ECE-compliant helmet, and proper eye protection;
- (2) sturdy over-the-ankle footwear;
- (3) long-sleeved shirt or jacket;

- (4) long non-flare denim pants or material of equivalent or better durability; and
- (5) full-fingered gloves, preferably leather.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:75-1-16. Prescribed course of study [NEW]

The most recent version of the MSF Curriculum is hereby adopted by reference, and it shall be the only course of instruction used by Commercial Motorcycle Schools and motorcycle RiderCoachSM/instructors approved by the Department.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:75-1-16. Prescribed course of study

The most recent version of the MSF Curriculum is hereby adopted by reference, and it shall be the only course of instruction used by Commercial Motorcycle Schools and motorcycle RiderCoachSM/instructors approved by the Department.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:75-1-17. Required reports [NEW]

- (a) Upon completion of the motorcycle course, the Commercial Motorcycle School shall submit a roster containing the full legal name, date of birth, driver's license number, test scores, and the MSF card number of each student who successfully completed the motorcycle course to the Department.
- (b) A Commercial Motorcycle School shall report to the Department any incident during training as soon as practicable after the incident. A copy of the MSF incident report is sufficient to satisfy the requirements of this rule.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:75-1-17. Required reports

- (a) Upon completion of the motorcycle course, the Commercial Motorcycle School shall submit a roster containing the full legal name, date of birth, driver's license number, test scores, and the MSF card number of each student who successfully completed the motorcycle course to the Department.
- (b) A Commercial Motorcycle School shall report to the Department any incident during training as soon as practicable after the incident. A copy of the MSF incident report is sufficient to satisfy the requirements of this rule.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:75-1-18. Recordkeeping requirements [NEW]

The Commercial Motorcycle School shall keep in a format that is accessible and capable of retrieval and review by the Department, the following records:

- (1) Class rosters for each class conducted by the Commercial Motorcycle School;
- (2) MSF RiderCoachSM certificates for each employed Commercial Motorcycle Instructor;
- (3) The completed application for the current approval period and all required attachments;
- (4) Preventative maintenance, inspection, and repair records for all motorcycles employed in student training;
- (5) The MSF RERP agreement in effect for the applicable Commercial Motorcycle School, and;
- (6) Correspondence with the Department relating to administrative action by the Department, including but not limited to pending and completed corrective action plans;
- (7) Reports of any incidents occurring during training.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:75-1-18. Recordkeeping requirements

The Commercial Motorcycle School shall keep in a format that is accessible and capable of retrieval and review by the Department, the following records:

- (1) Class rosters for each class conducted by the Commercial Motorcycle School;
- (2) MSF RiderCoachSM certificates for each employed Commercial Motorcycle Instructor;
- (3) The completed application for the current approval period and all required attachments;
- (4) Preventative maintenance, inspection, and repair records for all motorcycles employed in student training;
- (5) The MSF RERP agreement in effect for the applicable Commercial Motorcycle School;
- (6) Correspondence with the Department relating to administrative action by the Department, including but not limited to pending and completed corrective action plans; and,
- (7) Reports of any incidents occurring during training.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:75-1-19. Advertising [NEW]

- (a) No Commercial Motorcycle School shall use or conduct any business under any name other than its fully licensed name.
- (b) A sign reading "This school is licensed by the Department of Public Safety" or similar language may be displayed on the school premises.
- (c) The school may place language such as "This school is licensed by the Department of Public Safety" in any advertisements and publications of the school. However, a school may not use advertisement or publicity that states or implies the school is specifically or uniquely recognized,

recommended, or endorsed, or directly supervised by the Department of Public Safety.

(d) No fraudulent or deceptive statements shall be used on any sign or in advertisement, whether written or oral. If a promotion or fee incentive is used for an applicant, the school shall attach a copy of the promotion or fee incentive to the contract.

(e) No Commercial Motorcycle School shall advertise, by any means, or otherwise state or imply that a driver license or permit is guaranteed or assured to any student or individual who will take or complete any instruction offered by the school.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:75-1-19. Advertising

(a) No Commercial Motorcycle School shall use or conduct any business under any name other than its fully approved name.

(b) A sign reading "This school is approved by the Department of Public Safety" or similar language may be displayed on the school premises.

(c) The school may place language such as "This school is approved by the Department of Public Safety" in any advertisements and publications of the school. However, a school may not use advertisement or publicity that states or implies the school is specifically or uniquely recognized, recommended, or endorsed, or directly supervised by the Department of Public Safety.

(d) No fraudulent or deceptive statements shall be used on any sign or in advertisement, whether written or oral. If a promotion or fee incentive is used for an applicant, the school shall attach a copy of the promotion or fee incentive to the contract.

(e) No Commercial Motorcycle School shall advertise, by any means, or otherwise state or imply that a driver license or permit is guaranteed or assured to any student or individual who will take or complete any instruction offered by the school.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:75-1-20. Professionalism [NEW]

Approved Commercial Motorcycle Schools and approved Commercial Motorcycle Instructors shall maintain professionalism at all times, including but not limited to:

(1) Maintaining respectful communications in their interactions with customers and personnel of the Department.

(2) Avoiding discrimination against customers on the basis of race, sex, national origin, or ethnicity.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:75-1-20. Professionalism

Approved Commercial Motorcycle Schools and approved Commercial Motorcycle Instructors shall maintain professionalism at all times, including but not limited to:

- (1) Maintaining respectful communications in their interactions with customers and personnel of the Department.
- (2) Avoiding discrimination against customers on the basis of race, sex, national origin, or ethnicity.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:75-1-21. Commissioner's designee [NEW]

The Commissioner may designate a representative to administer the provisions of this Chapter.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:75-1-21. Commissioner's designee

The Commissioner may designate a representative to administer the provisions of this Chapter.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:75-1-22. Review of license and school [NEW]

Periodic review of all approved Commercial Motorcycle Schools and Commercial Motorcycle Instructors will be conducted by the Department to determine continued compliance with the rules of this Chapter. Failure to respond to Departmental communication requesting such a review may result in removal from the list of approved Commercial Motorcycle Schools. Failure to remain in compliance may result in removal from the list of approved Commercial Motorcycle Schools. An employee of the Department may conduct covert and overt observation of classroom and range instruction as it is being administered for the purpose of auditing compliance with the rules of this Chapter.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:75-1-22. Review of license and school

Periodic review of all approved Commercial Motorcycle Schools and Commercial Motorcycle Instructors will be conducted by the Department to determine continued compliance with the rules of this Chapter. Failure to respond to Departmental communication requesting such a review may result in removal from the list of approved Commercial Motorcycle Schools. Failure to remain in compliance may result in removal from the list of approved Commercial Motorcycle Schools. An employee of the Department may conduct covert and overt observation of classroom and range instruction as it is being administered for the purpose of auditing compliance with the rules of this Chapter.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:75-1-23. Grounds for Disapproval of a Commercial Motorcycle School [NEW]

The Department may deny an application for approval, or revoke the approval, of a Commercial Motorcycle School for:

- (1) A violation of the rules of this Chapter;
- (2) Failure to maintain an MSF RERP Agreement;
- (3) Falsification of any statement on an application, report, or communication with the Department. For purposes of this rule, omission of relevant facts is considered falsification;
- (4) Failure to maintain, or any lapse in, insurance coverage required by this Chapter;
- (5) A pattern of safety violations or incidents.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:75-1-23. Grounds for disapproval of a Commercial Motorcycle School

The Department may deny an application for approval, or revoke the approval, of a Commercial Motorcycle School for:

- (1) A violation of the rules of this Chapter;
- (2) Failure to maintain an MSF RERP Agreement;
- (3) Falsification of any statement on an application, report, or communication with the Department. For purposes of this rule, omission of relevant facts is considered falsification;
- (4) Failure to maintain, or any lapse in, insurance coverage required by this Chapter;
- (5) A pattern of safety violations or incidents.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:75-1-24. Grounds for Disapproval of a Commercial Motorcycle Instructor [NEW]

The Department may deny an application for approval, or revoke the approval, of a Commercial Motorcycle Instructor for:

- (1) A violation of the rules of this Chapter;
- (2) Falsification of any statement on an application, report, or communication with the Department. For purposes of this rule, omission of relevant facts is considered falsification;
- (3) Failing to maintain a valid Oklahoma driver license for the type of vehicle used for instruction. An applicant or previously approved Commercial Motorcycle Instructor is not eligible for subsequent approval until a period of twelve (12) months have elapsed after reinstatement of the driver license. Provided, however, an applicant or previously approved Commercial Motorcycle Instructor may be immediately eligible for approval if the driver license was revoked, suspended, or canceled for non-driving related reasons;
- (4) Not being employed by an approved Commercial Motorcycle School;

(5) Accumulating more than five (5) points on the driving record of the Commercial Motorcycle Instructor, as reflected by the records of Service Oklahoma;

(6) A pending conviction or deferred sentence, including probation or supervised release, for the following:

(A) An offense deemed a violent crime pursuant to 21 O.S. §571;

(B) Human trafficking pursuant to 21 O.S. §748, et. seq.;

(C) Robbery pursuant to 21 O.S. §791, et. seq.;

(D) Burglary pursuant to 21 O.S. §1431, et. seq.;

(E) Embezzlement pursuant to 21 O.S. §1451, et. seq.;

(F) Larceny pursuant to 21 O.S. §1701, et. seq.;

(G) A misdemeanor conviction for an alcohol or drug violation while operating a motor vehicle, until twelve (12) months have elapsed from completion of the sentence.

(7) Inactivation, suspension, or cancellation of the RiderCoachSM certification.

595:75-1-24. Grounds for disapproval of a Commercial Motorcycle Instructor

The Department may deny an application for approval, or revoke the approval, of a Commercial Motorcycle Instructor for:

(1) A violation of the rules of this Chapter;

(2) Falsification of any statement on an application, report, or communication with the Department. For purposes of this rule, omission of relevant facts is considered falsification;

(3) Failing to maintain a valid Oklahoma driver license for the type of vehicle used for instruction. An applicant or previously approved Commercial Motorcycle Instructor is not eligible for subsequent approval until a period of twelve (12) months have elapsed after reinstatement of the driver license. Provided, however, an applicant or previously approved Commercial Motorcycle Instructor may be immediately eligible for approval if the driver license was revoked, suspended, or canceled for non-driving related reasons;

(4) Not being employed by an approved Commercial Motorcycle School;

(5) Accumulating more than five (5) points on the driving record of the Commercial Motorcycle Instructor, as reflected by the records of Service Oklahoma;

(6) A pending conviction or deferred sentence, including probation or supervised release, for the following:

(A) An offense deemed a violent crime pursuant to 21 O.S. §571;

(B) Human trafficking pursuant to 21 O.S. §748, et. seq.;

(C) Robbery pursuant to 21 O.S. §791, et. seq.;

(D) Burglary pursuant to 21 O.S. §1431, et. seq.;

(E) Embezzlement pursuant to 21 O.S. §1451, et. seq.;

(F) Larceny pursuant to 21 O.S. §1701, et. seq.;

(G) A misdemeanor conviction for an alcohol or drug violation while operating a motor vehicle, until twelve (12) months have elapsed from completion of the sentence.

(7) Inactivation, suspension, or cancellation of the RiderCoachSM certification.

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:75-1-25. Administrative Action by the Department [NEW]

(a) Failure to qualify - The Department may deny a request for approval or revoke the approval, as applicable of any Commercial Motorcycle School or Commercial Motorcycle Instructor failing to qualify therefore as provided in the rules of this Chapter.

(b) The Department may deny, suspend, cancel, or revoke the approval of a Commercial Motorcycle School or Commercial Motorcycle Instructor for the violation of any applicable rules of the Department. The Department may consider the following factors when determining the sanction for a violation as described in this section:

(1) The severity of the alleged violation;

(2) The Commercial Motorcycle School's or Commercial Motorcycle Instructor's history of compliance or non-compliance;

(3) The Commercial Motorcycle School's or Commercial Motorcycle Instructor's demonstrated willingness and ability to avoid future violations.

(c) The Department will issue a corrective action plan when approval of a Commercial Motorcycle School or Commercial Motorcycle Instructor is denied, suspended, canceled, or revoked. Compliance with the corrective action plan is a prerequisite to the lifting of the denial, suspension, cancellation, or removal.

(d) If the Commissioner or the Commissioner's Designee determines a violation as described in this section endangers the public health, safety, or welfare and requires emergency action, summary suspension of the approval of the Commercial Motorcycle School or Commercial Motorcycle Instructor may be ordered pending a hearing. A hearing will be scheduled within three (3) business days of the date of the order of summary suspension.

(e) All other individual proceedings are governed by 595 O.A.C. §1-3-3. When the applicant or Commercial Motorcycle School is organized as a corporation, a limited liability company, or a partnership, it must be represented by an attorney through all stages of the proceeding. See *Massongill v. McDevitt*, 1989 OK CIV APP 82, *Allen v. City of Chickasha*, 2009 OK CIV APP 52, Cf. *Rowland v. Calif. Men's Colony*, 506 U.S. 194, 202-203 (1993).

[Source: Added at 42 Ok Reg, Number 20, effective 7-11-25]

595:75-1-25. Administrative action by the Department

(a) Failure to qualify - The Department may deny a request for approval or revoke the approval, as applicable of any Commercial Motorcycle

School or Commercial Motorcycle Instructor failing to qualify therefore as provided in the rules of this Chapter.

(b) The Department may deny, suspend, cancel, or revoke the approval of a Commercial Motorcycle School or Commercial Motorcycle Instructor for the violation of any applicable rules of the Department. The Department may consider the following factors when determining the sanction for a violation as described in this section:

- (1) The severity of the alleged violation;
- (2) The Commercial Motorcycle School's or Commercial Motorcycle Instructor's history of compliance or non-compliance;
- (3) The Commercial Motorcycle School's or Commercial Motorcycle Instructor's demonstrated willingness and ability to avoid future violations.

(c) The Department will issue a corrective action plan when approval of a Commercial Motorcycle School or Commercial Motorcycle Instructor is denied, suspended, canceled, or revoked. Compliance with the corrective action plan is a prerequisite to the lifting of the denial, suspension, cancellation, or removal.

(d) If the Commissioner or the Commissioner's Designee determines a violation as described in this section endangers the public health, safety, or welfare and requires emergency action, summary suspension of the approval of the Commercial Motorcycle School or Commercial Motorcycle Instructor may be ordered pending a hearing. A hearing will be scheduled within three (3) business days of the date of the order of summary suspension.

(e) All other individual proceedings are governed by 595 O.A.C. §1-3-3. When the applicant or Commercial Motorcycle School is organized as a corporation, a limited liability company, or a partnership, it must be represented by an attorney through all stages of the proceeding. *See Massongill v. McDevitt*, 1989 OK CIV APP 82, *Allen v. City of Chickasha*, 2009 OK CIV APP 52, Cf. *Rowland v. Calif. Men's Colony*, 506 U.S. 194, 202-203 (1993).

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